

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday October 10, 2022
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the September 26, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Ehlers Investment Report – September 2022 - receive	Page 4
B.	Mobile 311 Report – September 2022 – receive	Page 5
C.	Cash Investment Balance – September 2022 – receive	Page 7
D.	EDA Meeting Minutes – September 19, 2022	Page 8
E.	MEDA Note Status – September 2022 – receive	Page 10
F.	Excluded Bingo Application – Madison Ambulance – approve	Page 11
G.	Liquor Store Report – September 2022 – receive	Page 13
H.	Power Supply Mix – MRES – receive	Page 15
I.	Water Plant Report – September 2022 – receive	Page 16
J.	Fiscal Agent Agreement – Torchwood/Mardag Foundation – approve	Page 17

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 21

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 22

B. Resolution 22-39 – Appoint Election Judges and Alternates. A DISCUSSION and MOTION may be in order. (Manager, Council)

- C. Approve Disbursement of Local Match – DEED Fiber Grant. A DISCUSSION and MOTION may be in order. (Manager, Council)

6. **MANAGER REPORT** (Manager)

- Condition Use Permit Hearings – October 21, 2022 Page 24
- PFA 2023 Draft Intended Use Plan

8. **MAYOR/COUNCIL REPORTS** (Mayor/Council)

- EDA October 3, 2022 Page 26
- Chamber October 5, 2022 Page 27

9. **AUDITING CLAIM**

Page 28

A copy of the Schedule Payment Report of bills submitted September 26, 2022 through October 10, 2022 is attached for approval for Check No. 63479 through Check No. 63523 and debit card purchases. A MOTION is in order.

10. **ADJOURNMENT**

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
SEPTEMBER 26, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, September 26, at 5:03 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Maynard Meyer, Paul Zahrbock and Adam Conroy (arrived at 5:04 p.m.). Also present was: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Volk and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Volk and carried, the September 12, 2022, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented.

(Councilmember Adam Conroy arrived at 5:04 p.m.)

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

CITY ENGINEER UPDATE

City Engineer Kent Louwagie with Bolton & Menk presented Council the Sanitary Sewer Manhole Evaluation for the manholes located along Trunk Highways 75 and 40. He also informed Council that the Minnesota Legislature adjourned their last session in May without passing a bonding bill, leaving the infrastructure improvements in the northwest portion of the City and sanitary sewer rehabilitation without funding until potentially Spring 2023. With MNDOT's mill and overlay project in 2023, it would be ideal for the City to complete the sanitary sewer manhole repairs and underground work before MNDOT starts on July 1, 2023. With the tight timeline to get those repairs completed by July 1, Mr. Louwagie recommended to Council to authorize Bolton & Menk to begin working on the design. Wetland delineation, surveying and design would occur this fall/winter with the potential to advertise for bids in the spring of 2023, if funding becomes available. The design fees would need to be covered by the City or alternate financing, until permanent financing is in place, then the incurred costs would be reimbursable by the permanent financing.

Upon motion by Volk, seconded by Meyer and carried, Council is authorizing Bolton & Menk to move forward with the design work, estimated at a cost of \$250,000, for the utility extension in the northwest portion of the City and sanitary sewer rehabilitation along Hwy 75 and 40.

MADISON FIRE DEPARTMENT REPORT

Madison Fire Department Chief Brian Tebben exhibited the new self-contained breathing apparatus equipment the department obtained with the FEMA grant funds received in January 2022. Tebben also revisited the discussion for a new pumper truck. The cost of a new Chassis International pumper truck is about \$550,000 and increasing by \$50,000 a year with the build currently 12-18 months out. The truck reserve fund currently has about \$205,000, so alternate funding is being looked into, as well as the decision to increase the townships' annual fire protection appropriation. Councilmember Volk was concerned about the 12-18 month wait for a new pumper truck while the current one has issues, and questioned whether retrofitting was explored. Tebben confirmed he would research the options for retrofitting. No action taken.

SMALL CITIES DEVELOPMENT UPDATE

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved for Development Services Inc. (DSI) to continue with the pre-application that is due in November to obtain rehabilitation funding from the Department of Employment and Economic Development (DEED) at a cost of \$2,600. The pre-application is for a proposed rehab of 19 owner-occupied houses and 3 single family rental houses. Mayor Greg Thole abstained.

Upon motion by Conroy, seconded by Volk and carried, Council approved the Citizen Participation Plan which ensures the citizens of the City of Madison are encouraged to participate in the planning and implementation of CDBG-funded activities. Mayor Greg Thole abstained.

Upon motion by Volk, seconded by Zahrbock and carried, Council authorized the commitment of the \$20,000 local match for the DEED rehabilitation grant. Mayor Greg Thole abstained.

Upon motion by Conroy, seconded by Zahrbock and carried, Council authorized Mayor Greg Thole to sign the pre-application to DEED when complete. Mayor Greg Thole abstained.

Upon motion by Volk, seconded by Zahrbock and carried, a public hearing was set for Monday, January 23, 2023, for the final grant application. Mayor Greg Thole abstained.

CITY HALL KEY CONTROL

Upon motion by Volk, seconded by Conroy and carried, **RESOLUTION 22-36** titled "Resolution for City Key Control" was adopted. This resolution would provide for an updated city hall key log to include Dan Olson replacing Betty Chester, Zach Larson replacing Alex Geerdes, and reporting two keys assigned to the Sheriff's Department as "Lost". A complete copy of Resolution 22-36 is contained in City Clerk's Book #10.

COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 22-37** titled "Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code" was adopted. This resolution is in place due to the need for the planning and design work for utility improvements in the northwest portion of the City and sanitary sewer rehabilitation of Trunk Highways 75 and 40 to be started sooner than Public Authority Funding may be received; therefore, the City can be reimbursed for prior expenditures of the projects when funding becomes available. A complete copy of Resolution 22-37 is contained in City Clerk's Book #10.

2022 PRELIMINARY BUDGET/TAX LEVY REVIEW

Mayor Greg Thole opened the public hearing at 6:26 p.m. City Manager Halvorson reviewed with Council a preliminary draft of the City of Madison 2023 budgets exclusive of the enterprise funds. The Truth in Taxation budget hearing will be scheduled for Monday, December 12, 2022, at 6:00 p.m.

After further review and discussion, upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 22-38** titled “Resolution Adopting Preliminary Tax Levy 2022 Collectible 2023, and Establishing Budget Hearing” was adopted. This resolution would provide for a total 2023 tax levy of \$722,856.17 which represents a 15.7% increase over the previous year. A complete copy of Resolution 22-38 is contained in City Clerk’s Book #10.

Upon motion by Meyer, seconded by Volk and carried, the hearing was closed by Mayor Greg Thole at 6:31 p.m.

ESTABLISH PUBLIC HEARING – TRUTH IN TAXATION

Upon motion by Volk, seconded by Zahrbock and carried, Council set a public hearing regarding Truth and Taxation at approximately 6:00 p.m. at City Hall on Monday, December 12, 2022.

CITY MANAGER’S REPORT

Wellness Event: City employees will have a presentation on mental health provided by NAMI (National Alliance on Mental Illness) on Wednesday, 9/28.

City Hall: There was a leak from an AC unit that damaged the ceiling and copy machine resulting in an insurance claim.

Flags of Honor: The military statues are three weeks out.

MAYOR/COUNCIL REPORTS

Madison EDA: An update on the EDA meeting from September 19, 2022, was provided.

MRES Policymakers Meeting: Mayor Thole, Councilmember Volk, and City Manager Halvorson attended the meeting last week and provided a recap.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between September 13 and September 26, 2022. These disbursements include United Prairie Check Nos. 63421-63471. Debit card purchases made between September 13 and September 26, 2022, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 6:42 pm.

Greg Thole - Mayor

ATTEST:

Christine Enderson – City Clerk

City of Madison Investment Report

09/01/2022 - 09/30/2022

Madison General Funds (169724)

Dated: 10/07/2022

Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	Pershing
Source Account	D7M001369
Original Units	5,131,668.46
Net Unrealized Gain/Loss	-208,910.72
Market Value	4,882,650.96
Book Yield	1.93%
Duration	1.52
S&P Rating	A+
Moody's Rating	A1

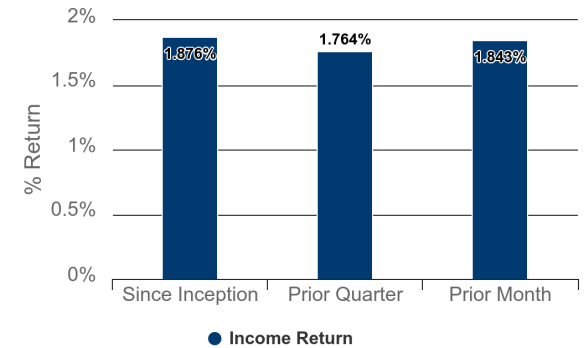
Footnote: 1

GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	5.09
Coupon Received Income	6,735.53
Realized Gain	0.00
Other Income	0.00
Management Fees	-671.55
Total Net Income	6,069.07

Footnotes: 2,3

Performance Summary



Portfolio Composition

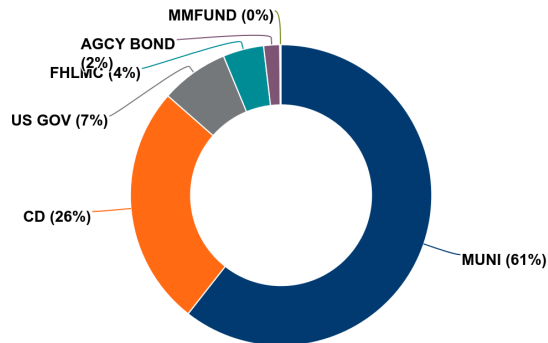
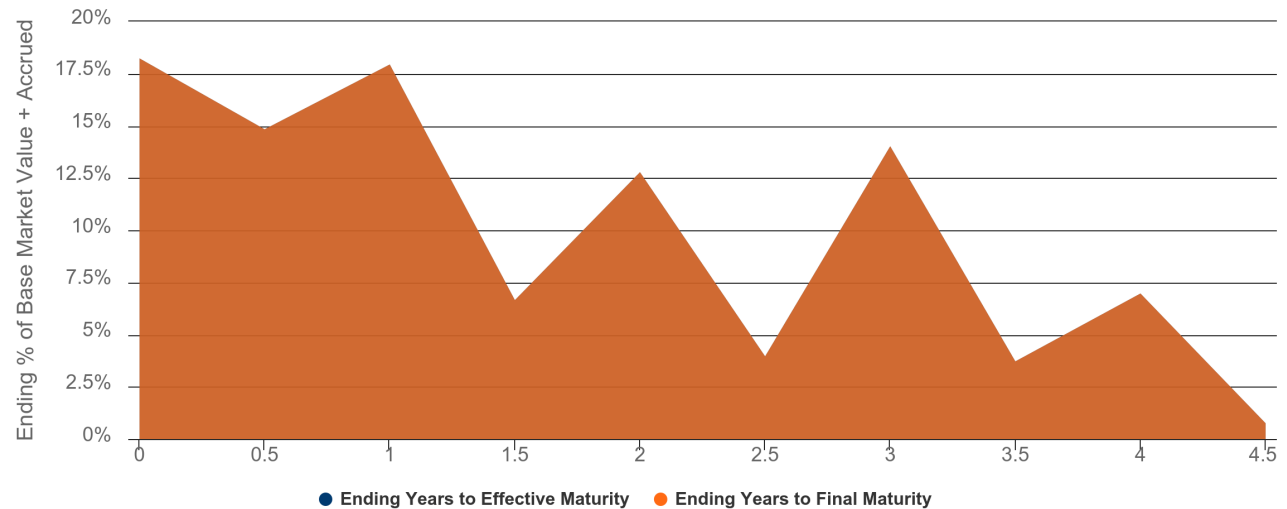


Chart calculated by: % of Market Value + Accrued

Time To Maturity



SEPTEMBER 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete		Waste Plant	Maintenance	9/22/2022 2:20:18 PM	ryan.flaten@ci.madison.mn.us	9/22/2022 2:20:19 PM	ryan.flaten@ci.madison.mn.us	pulled oxidation pump out of the north ditch because we had a seal fail. Chase brought out the digger truck to help pull the pump out. washed it off and dean brought it to watertown to get a rebuild kit put in. hoping to have it back on friday 9/23/22	
Complete	322	4th Ave	Street Light Out - Electric	9/20/2022 3:59:28 PM	chase.mortenson@ci.madison.mn.us	9/20/2022 3:59:29 PM	chase.mortenson@ci.madison.mn.us	St light wire was hot by jcs with bore machine. Spliced wires back together	Underground fault
Complete	321	4th St	Street Light Out - Electric	9/20/2022 3:52:04 PM	chase.mortenson@ci.madison.mn.us	9/20/2022 3:52:05 PM	chase.mortenson@ci.madison.mn.us	Spliced st light wires that got hit by jcs.	Underground fault
Complete	0	Fairgrounds	Street Light Out - Electric	9/20/2022 3:46:56 PM	chase.mortenson@ci.madison.mn.us	9/20/2022 3:46:57 PM	chase.mortenson@ci.madison.mn.us	Installed new underground wire and led lights from pancake house to horse arena	Installed new lights and underground wire
Initial Inspection Needed	521	4th Ave	Code Enforcement - Other	9/19/2022 12:17:01 PM	christine.enderson@ci.madison.mn.us	9/19/2022 12:17:01 PM	christine.enderson@ci.madison.mn.us	9/16/2022 Received Citizen's complaint about multiple vehicles parked on grass. Please inspect.	
Complete	616	8th St	Repairs	9/14/2022 5:55:27 PM	todd.erp@ci.madison.mn.us	9/14/2022 6:00:12 PM	todd.erp@ci.madison.mn.us	Bobcat wiring harness connection was damaged and needed to be repaired.	New complete harness price \$500. Ordered damaged end which was \$60. Dan and Todd wired the new part and saved the complete harness. Attached tool to make sure it was operational.

Notice Sent	511	1st Ave	Code Enforceme nt - Other	9/13/2022 10:58:40 AM	todd.erp@ci .madison.m n.us	9/14/2022 1:58:23 PM	christine.en derson@ci. madison.mn .us	Property owner to the south had complaint of hazardous house. Need initial inspection.	Property has been abandoned. Mortgage contracting services phone numbers: 813-387-1100 and 866-563-1100 MCS. Contact for emergency vandalism and city ordinance violations. 9/14/22 Made phone call. Notified MCS of overgrown weeds around garage and house, tree has fallen/not cleaned up, roof is damaged. Followup inspection needed at noon on Sept. 26th.
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Cash and Investment Balances**Date: SEPTEMBER 30, 2022**

Fund	Acct No.	Cash Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$353,754.66		101-10113	\$151,000.00	\$504,754.66
Ambulance Fund	201-10100	-\$53,880.14		201-10113	\$200,000.00	\$146,119.86
EDA Fund	211-10100	\$90,510.64		211-10113	\$0.00	\$90,510.64
Sewer Sys replace	225-10100	\$97,326.56		225-10113	\$0.00	\$97,326.56
Inf. Replace. DS	350-10100	\$8,594.31		350-10113	\$0.00	\$8,594.31
2015 GO Refunding	351-10100	\$61,646.81		351-10113	\$0.00	\$61,646.81
2016 GO Ref/Wt Rev	353-10100	-\$120,338.22		353-10113	\$0.00	-\$120,338.22
FTTP Proj Fund	406-10100	\$0.00		406-10100	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$55,752.50		407-10100	\$0.00	-\$55,752.50
Cult & Rec Capital	420-10100	\$121,805.58		420-10113	\$0.00	\$121,805.58
Bldg & Equip Capital	425-10100	\$206,933.51		425-10113	\$0.00	\$206,933.51
Streets Capital	430-10100	\$51,556.78		430-10113	\$0.00	\$51,556.78
Water Fund	601-10100	\$118,224.74		601-10113	\$99,000.00	\$217,224.74
Sewer Fund	602-10100	-\$34,564.72		602-10113	\$400,000.00	\$365,435.28
Sanitation Fund	603-10100	\$137,003.19		603-10113	\$0.00	\$137,003.19
Electric Fund	604-10100	\$938,747.29		604-10113	\$2,000,000.00	\$2,938,747.29
Storm Sewer Fund	605-10100	\$222,951.18		605-10113	\$0.00	\$222,951.18
Liquor Fund	609-10100	\$129,135.68		609-10113	\$0.00	\$129,135.68
Eastview Fund	614-10100	\$77,897.17		614-10113	\$100,000.00	\$177,897.17
Reserve Fund	851-10100	\$246,018.94		851-10113	\$413,245.00	\$659,263.94
		\$2,597,571.46			\$3,363,245.00	\$5,960,816.46
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$835,718.09				
Old National Checking		\$61,853.37				
TD Ameritrade Sweep		\$1,700,000.00				
		\$2,597,571.46				
SCDP Rev Loan	202-10103	\$82,909.00				\$82,909.00
EDA Rev Loan Fund	212-10105	\$61,337.16				\$61,337.16
		\$2,741,817.62			\$3,363,245.00	\$0.00
Grand Total Cash and Investments						\$6,105,062.62

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, September 19, 2022 – 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, September 19, 2022 at the Madison Municipal Building.

Members in attendance: Commissioners Matt Monson, Maynard Meyer, Ryan Young, Karin Moen, Greg Thole, John Maatz, and Jim Connor (arrived at 5:20 p.m.) Members absent: None
Also in attendance were City Manager Val Halvorson, City Attorney Rick Stulz and EDA Recording Secretary Sue Volk.

Vice-President Young called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Upon motion by Meyer, seconded by Moen and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

APPROVAL OF MINUTES

Upon motion by Moen, seconded by Thole and carried the August 1, 2022 regular meeting minutes of the Madison Economic Development Authority were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

No one present.

PUBLIC HEARING – 5:00 P.M.

Upon motion by Monson, seconded by Thole and carried to open public meeting at 5:05 p.m. for public hearing regarding two Development Agreements between Madison Economic Development Authority and Wayne Borstad Apartments, LLC. No one from the public was present. Upon motion by Meyer, seconded by Maatz, and carried to close the public meeting at 5:10 p.m.

CONSENT AGENDA

Eastview Financial Summary, July 2022; Eastview Financial Summary, August 2022; SCDP MEDA Note Status, August 2022; and EDA Financials, August 2022 were reviewed. City Manager Halvorson commented that Eastview rental rates will be reflected in September. Upon motion by Thole, seconded by Monson, and carried to accept consent agenda as presented.

APPROVE DEVELOPMENT AGREEMENTS – WAYNE BORSTAD APARTMENTS, LLC

Prairie Arts Center: The South 45 feet of Lot 4, and all of Lots 5 & 6, Block 11, of the original townsite of the City of Madison. Warranty Deed: MEDA conveys and warrants to Jay D. Hansen and Joyce M. Hanson, as joint tenants with right of survivorship, Grantees, real property in LQP County described as The North 5.00 feet of Lot 3, Block 8, Original Townsite of the City of Madison. Total consideration for this transfer of property is \$3,000 or less. Upon motion by Moen, seconded by Monson and carried to approve Development Agreement between Madison Economic Development Authority and Wayne Borstad Apartments, LLC as presented.

Square Park: Lots 3, 4, 5 & 6, Block 8, original townsite of the City of Madison. Warranty Deed: MEDA conveys and warrants to Wayne Borstad Apartments, LLC real property in LQP County described as: Lots 3, 4, 5, & 6, Block 8, Original Townsite of the City of Madison, Less the North 5.00 feet of Lot 3, Block 8, Original Townsite of the City of Madison; and The South 45 feet of Lot 4, and all of Lots 5 & 6, Block 11, of the original townsite of the City of Madison, and Lots 1, Block 20, City of Madison. The total consideration for this transfer of property is \$3,000 or less. Upon motion by Meyer, seconded by Maatz, and carried, to approve Development Agreement between Madison Economic Development Authority and Wayne Borstad Apartments, LLC as presented.

APPROVE SERVICE AGREEMENT FOR EASTVIEW CAPITAL IMPROVEMENTS

A copy of Service Agreement between Madison Economic Development Authority and Development Services, Inc. of Ivanhoe, MN was presented for review and approval. Upon motion by Thole, seconded by Maatz, and carried to approve agreement as presented.

APPROVE APARTMENT MANAGEMENT AGREEMENT

City Manager Halvorson shared that committee had met with Mary Olson and Mike Dahle of Dahle Olson Realty to go over in detail the current Eastview Apartment Management Agreement. One item of discussion was logging of unit maintenance repairs. Upon motion by Meyer, seconded by Monson, and carried to increase the caretaking fee to \$690.00 in the renewed management agreement effective January 1, 2023.

APPROVE TORCHWOOD CIP FINAL PAYMENT

Upon motion by Young, seconded by Thole and carried to approve Torchwood CIP final payment as presented in document presented by City Manager Halvorson.

COMMITTEE REPORTS AND WORK

Items discussed included Block 48 Design Study, EDA booth at LQP fair, commercial clean-up issues, Standard Station plans/concerns.

DIRECTOR UPDATE

Next meeting Monday, October 3, 2022 at 5:00 p.m.

Upon motion by Moen, seconded Meyer and carried, the meeting adjourned at 6:30 p.m.

Jim Connor, President

ATTEST:

Sue Volk, EDA Recording Secretary

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

September 30, 2022

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$607.48
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$15,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$15,237.69
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,463.36
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,870.81
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,870.81
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,917.09
Madison Chiropractic		03/01/26	\$2,000.00	\$50.00			\$1,914.06
LqP Ag Society/Fair Board-5 year no interest loan		12/31/26	\$50,000.00	\$10000/year			\$40,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)				\$409.72		\$0.00	\$79,881.28

FUND BALANCE AVAILABILITY

	MEDA LOANS (RLF)	TOTALS
Fund Balance	\$141,218.44	\$141,218.44
Less Loans Outstanding	\$79,881.28	\$79,881.28
Less Payments Outstanding	\$0.00	\$0.00
Bank Acct Available as of	\$61,337.16	\$61,337.16
September 30, 2022		
		MEDA Balance: \$61,337.16

MEDA FUND BALANCE INCOME

January 2022 Int \$11.30	April 2022 Int \$10.18	July 2022 Int \$35.78	Oct 2022 Int
February 2022 Int \$10.81	May 2022 Int \$10.45	Aug 2022 Int \$38.08	Nov 2022 Int
March 2022 Int \$10.29	June 2022 Int \$10.27	Sept 2022 Int \$104.82	Dec 2022 Int
2022 YTD Interest			\$241.98

LG240B Application to Conduct Excluded Bingo**No Fee**11/17
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Madison Ambulance Service Inc. Previous Gambling Permit Number: XB-93863-19-004

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 404 6th Ave

City: Madison State: MN Zip: 56256 County: Lac Qui Parle

Name of Chief Executive Officer (CEO): Scott Schake

CEO Daytime Phone: (320) 212-9750 CEO Email: madisonambulance@ci.madison.mn.us
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): madisonambulance@ci.madison.mn.us

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

- ☒ one of four or fewer bingo events held this year. Dates: 11-12-22
-OR-
- ☐ conducted on up to 12 consecutive days in connection with a:
- ☐ county fair Dates: _____
- ☐ civic celebration Dates: _____
- ☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Scott Schake Daytime Phone: (320)212-9750Name of premises where bingo will be conducted: Madison VFW Post 1656Premises street address: 711 W 2nd StreetCity: Madison If township, township name: _____ County: Lac Qui Parle

LG240B Application to Conduct Excluded Bingo

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction. Print City Name: <u>City of Madison</u> Signature of City Personnel: _____ Title: _____ Date: _____ The city or county must sign before submitting application to the Gambling Control Board.	COUNTY APPROVAL for a gambling premises located in a township On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction. Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____ TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Scott Schake

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
Date: 10/7/2022
Re: September Sales

Sales for September were \$40,975 compared to \$40,851 last year, a modest \$125 increase.

Liquor showed a \$434 increase, with beer sales down \$369.

For the year, we show sales of \$352,182 compared to \$360,018 last year. Even though we are down in sales compared to last year, I am confident we are on a pace to reach our budget goal of \$437,000.

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of September 2022

SALES	2021	2022	% of Sales	2021 YTD	2022 YTD	% of Sales
Liquor	14565.76	14999.14	36.61%	131,292.54	129,706.72	36.83%
Beer	25300.77	24931.63	60.85%	218,972.29	214,012.97	60.77%
Mix, Ice, Etc.	985.35	1044.55	2.55%	9,753.68	8,462.37	2.40%
TOTAL SALES	40851.88	40,975.32	100.00%	360,018.51	352,182.06	100.00%
COST OF SALES						
Inventory at 1st of month	42746.69	48917.20	119.38%	341,284.01	399,103.99	113.32%
Purchases	29210.40	30097.87	73.45%	255,448.13	259,030.16	73.55%
Freight	272.40	154.58	0.38%	1917.27	1630.37	0.46%
Inventory at end of month	44020.55	51306.43	125.21%	354,013.38	418,105.76	118.72%
TOTAL COST OF SALES	28208.94	27,863.22	68.00%	244,636.03	241,658.76	68.62%
GROSS PROFIT	12642.94	13,112.10	32.00%	115,382.48	110,523.30	31.38%
OPERATING EXPENSE						
Labor	4278.48	4001.43	9.77%	39,669.51	41,641.53	11.82%
PERA	180.23	129.64	0.32%	1,594.96	1,490.64	0.42%
FICA	327.18	305.97	0.75%	3,033.66	3,184.51	0.90%
Mandatory Medicare	0.00		0.00%	0.00	29.30	0.01%
* Worker's Compensation	208.45	184.69	0.45%	1,876.05	1,662.21	0.47%
City Health Insurance	309.97	274.38	0.67%	2,789.73	2,408.58	0.68%
General Supplies	218.12		0.00%	640.12	634.43	0.18%
* Audit Service	83.33	83.33	0.20%	749.97	749.97	0.21%
Dues & Subscriptions	0.00	600.00	1.46%	414.00	991.00	0.28%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	111.91	112.85	0.28%	1,003.65	930.98	0.26%
Advertising	377.50	290.00	0.71%	2,751.90	2,095.00	0.59%
Utilities	499.85	486.26	1.19%	3,698.49	4,019.35	1.14%
* Property Insurance	161.50	94.67	0.23%	1,453.50	852.03	0.24%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	62.37	295.00	0.72%	412.37	1,170.98	0.33%
Equipment Maint.	0.00		0.00%	61.05	252.88	0.07%
Contractual Services	786.34	630.74	1.54%	6,904.69	4,796.46	1.36%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.92	42.58	0.10%	341.28	383.22	0.11%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	464.63	369.27	0.90%	4,181.67	3,228.07	0.92%
TOTAL OPERATING EXPENSE	8107.78	7900.81	19.28%	71,576.60	70,521.14	20.02%
Operating Income	4535.16	5,211.29	12.72%	43,805.88	40,002.16	11.36%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	4535.16	5,211.29	12.72%	43,805.88	40,002.16	11.36%

* Standard values per month

CREATING A CLEANER ENERGY FUTURE

MADISON'S POWER SUPPLY MIX

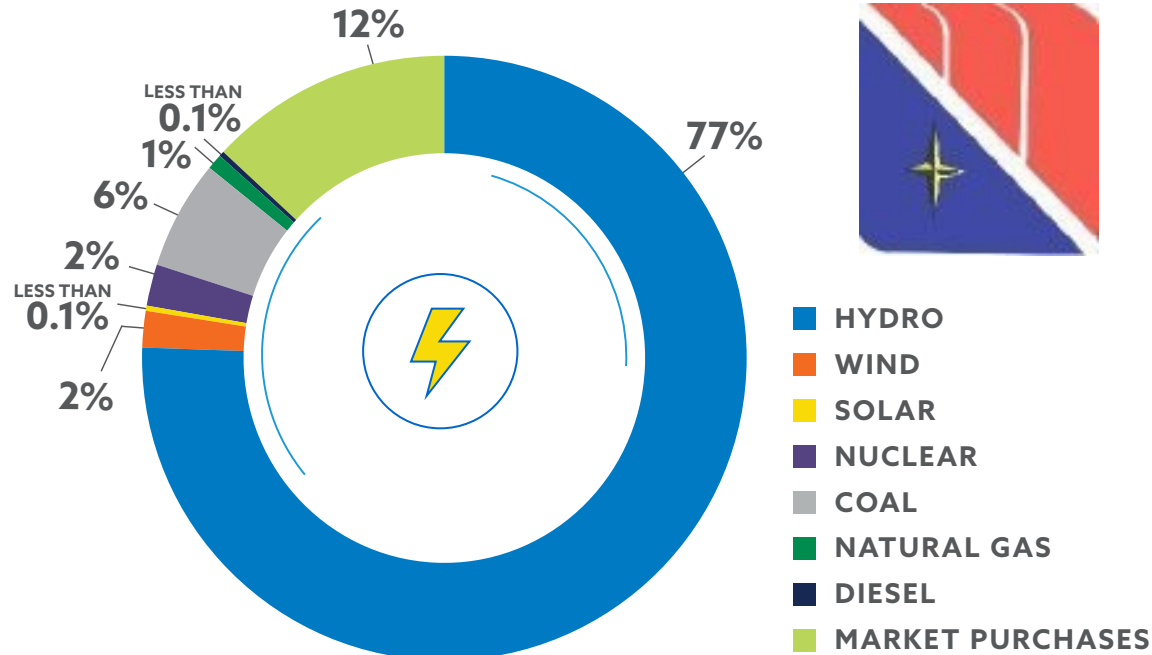
Our diverse mix of power supply resources results in reliable, affordable and environmentally friendly electric service for Madison's citizens and businesses.

For more information about how our power supply percentages are calculated, go to [mrenergy.com/energy-resources/generation](https://www.mrenergy.com/energy-resources/generation).

93%
carbon-free
power supply

79%
renewable
power supply

WHERE DOES YOUR ELECTRICITY COME FROM?



*Three-year average of 2019, 2020 and 2021.

Madison Municipal Utilities
404 6 Ave
Madison, MN 56256

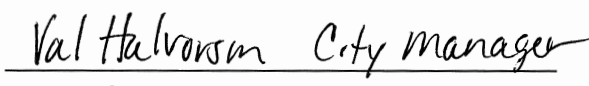
Water Plant Monthly Report

Year: 2022

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	25	27	30	26	28.5	37.5	35	31					240
	Cost	\$316.25	\$341.55	\$379.50	\$355.42	\$389.60	\$512.63	\$478.45	\$423.77					\$3,197.17
KMNO4	Used (lbs)	270	315	340	307	356.4	416	505	503					3012.4
	Cost	\$1,093.50	\$1,275.75	\$1,377.00	\$1,519.65	\$1,764.18	\$2,059.20	\$2,499.75	\$2,489.85					\$14,078.88
Anti Scalant	Used (gal)	27	28	32	28	26.75	36	37	36					250.75
	Cost	\$1,218.24	\$1,263.36	\$1,443.84	\$1,263.36	\$1,318.78	\$1,774.80	\$1,976.91	\$1,923.48					\$12,182.77
Poli-phosphate	Used (gal)	47	46	59	50	59	69	69	61					460
	Cost	\$630.74	\$617.32	\$791.78	\$671.00	\$948.13	\$1,108.83	\$1,108.83	\$980.27					\$6,856.90
Chlorine	Used (lbs)	92	90	120	72	90	113	130	104					811
	Cost	\$106.72	\$104.40	\$139.20	\$100.08	\$125.10	\$157.07	\$180.70	\$144.56					\$1,057.83
Nalco 7768 Polymer	Used (gal)	2.2	2.5	2	2	1.75	2.4	3.2	2.2					18.25
	Cost	\$66.22	\$77.75	\$60.20	\$60.20	\$52.68	\$78.48	\$115.23	\$79.22					\$589.98
Flouride	Used (gal)	16	15	19	16	19	21	19	18					143
	Cost	\$92.00	\$86.25	\$109.25	\$62.00	\$109.25	\$120.75	\$109.25	\$103.50					\$792.25
Sodium meti-Bisulfate	Used (lbs)	8	9	8	9	6.1	13	12	9					74.1
	Cost	\$11.25	\$12.69	\$11.28	\$12.69	\$8.60	\$18.33	\$16.92	\$12.69					\$104.45
R _o O _u Pre-Filters	Used (case)	1	1	2	1	1	2	2	2					12
	Cost	\$259.07	\$259.07	\$518.14	\$259.07	\$270.40	\$568.84	\$568.84	\$568.84					\$3,272.27
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Caustic Soda 50% & 30%	Used (gal)	86	89	67	94	99	105	91	82					713
	Cost	\$696.60	\$720.90	\$542.70	\$833.78	\$878.13	\$931.35	\$807.17	\$727.34					\$6,137.97
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00

Well gal Pumped	x1000	4862	4925	5609	5170	5926	7282	6897	6244					46915
Hi service gal, pumped	x1000	2961	2976	3464	3153	3680	4476	4462	4181					29353
Gallons to Waste	x1000	912	924	1086	972	1068	1392	1446	1344					9144
RC membrane gal pumped	x1000	3316	3386	3903	3711	3972	5119	5427	4993					33827
Backwash gal pumped	x1000	895	907	1002	972	1124	1368	892	678					7838
w. p water meter gallons	Actual	179150	173230	195990	174870	198420	229450	238490	228630					1618230
Treated accounted gal	Actual	16000	5600	6600	11900	1000	0	0	5100					46200
Soft Water gal sold	Actual	16000	2000	0	500	8000	15300	20600	0					62400
Baseball Field well gal pumped	Actual	0	0	0	0	16000	160400	336800	155500					668700

REQUEST FOR INFORMATION: Before our Board of Directors can consider making a grant to any organization, we need the following basic information. This information needs to be updated periodically. This form, when *completed*, will become a permanent part of our records. Please print or type the information requested and return this form to us. Please call our office if you have any questions regarding this form. *Thank you for your cooperation.*

Name of Organization: City of Madison	Year Organized: 1885
Address: 404 6th Ave Madison MN 56256	Telephone: 320-598-7373 Fax: 320-598-7376 E-Mail: madison@ci.madison.mn.us Website: 
Name and Title of Chief Executive Officer: Val Halvorson, City Manager	Employer Identification Number (EIN): 41-6005335
GOVERNMENT ENTITIES: ☒ Enclose evidence of your status as a government entity (eg: reference to state statute, listing in official publication, etc.) ☒ Enclose a list of the names of your Governing Board members (eg: City Council, Board of County Commissioners, Board of Education, etc.)	
NON-PROFIT/EDUCATIONAL ORGANIZATIONS: ☐ Enclose a copy of the latest Federal IRS Tax-Exempt Status letter ☐ Enclose a list of the names of your Governing Board members ☐ If you are affiliated with or accredited by any national organization, please specify: Provide number of: full time staff _____ part-time staff _____	
RELIGIOUS ORGANIZATIONS: ☐ Enclose a copy of (a) the latest Federal IRS Tax-Exempt Status letter or (b) a copy of the cover page of the official denominational directory and copy of your congregation's listing in the directory. ☐ Enclose a list of the names of your Governing Board members ☐ If you are affiliated with or accredited by a denomination or association, please specify:	
I certify that the above information is true to the best of my knowledge and belief:  _____ Signature of Officer or Board Member  _____ Name and Title	Foundation Use: _____ Approval _____ Date

CINCINNATI OH 45999-0038

In reply refer to: 0248364799
May 09, 2017 LTR 4076C 0
41-6005335 000000 00

00014045
BODC: TE

CITY OF MADISON
CITY CLERK
404 6TH AVE
MADISON MN 56256



022683

Federal Identification Number: 41-6005335
Person to Contact: Customer Service
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This responds to your request for information about your federal tax status. Our records do not specify your federal tax status. However, the following general information about the tax treatment of state and local governments and affiliated organizations may be of interest to you.

GOVERNMENTAL UNITS

Governmental units, such as States and their political subdivisions, are not generally subject to federal income tax. Political subdivisions of a State are entities with one or more of the sovereign powers of the State such as the power to tax. Typically they include counties or municipalities and their agencies or departments. Charitable contributions to governmental units are tax-deductible under section 170(c)(1) of the Internal Revenue Code if made for a public purpose.

ENTITIES MEETING THE REQUIREMENTS OF SECTION 115(1)

An entity that is not a governmental unit but that performs an essential government function may not be subject to federal income tax, pursuant to Code section 115(1). The income of such entities is excluded from the definition of gross income as long as the income (1) is derived from a public utility or the exercise of an essential government function, and (2) accrues to a State, a political subdivision of a State, or the District of Columbia. Contributions made to entities whose income is excluded income under section 115 may not be tax deductible to contributors.

TAX-EXEMPT CHARITABLE ORGANIZATIONS

An organization affiliated with a State, county, or municipal government may qualify for exemption from federal income tax under section 501(c)(3) of the Code, if (1) it is not an integral part of the government, and (2) it does not have governmental powers inconsistent with exemption (such as the power to tax or to exercise enforcement or regulatory powers). Note that entities may meet the requirements of both sections 501(c)(3) and 115 under certain circumstances. See Revenue Procedure 2003-12, 2003-1 C.B. 316.

0248364799
May 09, 2017 LTR 4076C 0
41-6005335 000000 00
00014046

CITY OF MADISON
CITY CLERK
404 6TH AVE
MADISON MN 56256

Most entities must file a Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code, to request a determination that the organization is exempt from federal income tax under 501(c)(3) of the Code and that charitable contributions are tax deductible to contributors under section 170(c)(2). In addition, private foundations and other persons sometimes want assurance that their grants or contributions are made to a governmental unit or a public charity. Generally, grantors and contributors may rely on the status of governmental units based on State or local law. Form 1023 and Publication 4220, Applying for 501(c)(3) Tax-Exempt Status, are available online at www.irs.gov/eo.

We hope this general information will be of assistance to you. This letter, however, does not determine that you have any particular tax status. If you are unsure of your status as a governmental unit or state institution whose income is excluded under section 115(1) you may seek a private letter ruling by following the procedures specified in Revenue Procedure 2007-1, 2007-1 I.R.B. 1 (updated annually).

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Kim A. Billups, Operations Manager
Accounts Management Operations 1

City of Madison, Minnesota
City Council Members 2022

Mayor: Greg Thole

Council: Maynard Meyer
Tim Volk
Adam Conroy
Paul Zahrbock

CITY COUNCIL CHECKLIST

10/7/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Utility relocation plans due 9/28/22	ongoing
Downtown Renovation Fund	1/1/2022	Meyer	CM,	308 6th Ave - brainstorm	ongoing
EDA CIP Program	1/1/2022	EDA	EDA	approved 6 applications - 2 on hold - 4 agreements signed	ongoing
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	EDA 2nd meeting with architect held 6/6/22	ongoing
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Report received by EDA on 10/3/2022	ongoing
May 12, 2022 Storm	5/12/2022	Council	CM, EM	LMC update, FEMA scoping meeting October 19th, 2022	
Broadband Exploration	9/26/2022	Meyer	CM,committee	39 Costomers connected, all by December 1.	
Infrastructure North Expansion	9/1/2021	Council	CM, council	PFA non funded until bonding bill, approved design	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Painting of siren tower. Windows awarded \$286,000	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	End of Life. Contacted USTA, Outdoor Rec Grants, Design Method determination	
Carneige Library Roof	1/1/2022	Parks	Manager	SHPO approved, final documents submitted for application	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	School delay, but still working on	

**CITY OF MADISON, MINNESOTA
RESOLUTION 22-39**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**ELECTION JUDGE AND ALTERNATE
ELECTION JUDGE APPOINTMENTS**

WHEREAS, A General Election will be held in the City of Madison, Minnesota on Tuesday, November, 8, 2022, and

WHEREAS, the City Council is establishing the Election Judge and Alternate Election Judge Appointments in compliance with the requirements of the applicable Minnesota Statutes 204B.21, Subd. 2.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is establishing the Election Judge and Alternate Election Judge Appointments in compliance with Minnesota Statute 204B.21, Subd. 2 effective for the November 8, 2022, Primary Election at a wage of \$10.38 per hour. (Note: Judge with an asterisk (*) is designated as Head Judge and will be compensated at a wage of \$10.88 per hour; Judges with double asterisk (**) are excluded from the hourly rate and receive compensation under different schedules):

Election Judge Appointments

Sharon Redepenning*	Cynthia Albrecht
Cheryl Heimerl	Cindy Heinrich
Denise Connor	Deb Koester
Christine Enderson**	Angela Amland**

Upon vote taken thereon, the following voted

For: Volk, Zahrbock, Thole, and Meyer

Against: None

Absent: Conroy

Whereupon said Resolution No. 22-39 was declared duly passed and adopted this 10th day of October, 2022.

Greg Thole
Mayor

ATTEST:

Christine Enderson
City Clerk

Val Halvorson

From: Kevin Beyer <Kevin.Beyer@aciracoop.net>
Sent: Friday, October 7, 2022 3:52 PM
To: Val Halvorson
Cc: Pat Knutson; Kevin Beyer
Subject: RE: City of Madison

LAC QUI PARLE COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Good afternoon Val,

I am sending this email to request the \$400,000.00 local match funds that we agreed to in our proposal and the contract. Farmers Mutual Telephone Co. has been working with its subcontractors to complete the fiber network in Madison before yearend. We are getting close to finishing and will be receiving significant bills this month as well as final billing around the end of November. All the buried conduit is in place and approximately 70% of the fiber has been installed in the conduit, splicing is well underway and will continue into November. The funds would be helpful at this time to pay bills as we near completion.

Thank you,
Kevin Beyer
CEO



ACIRA – Powered by Farmers Mutual Telephone Company & Federated Telephone

Farmers Mutual Telephone | 301 2nd St. S. | Bellingham, MN 56212 | 320.568.2105

Federated Telephone | PO Box 156 | 405 2nd St. E. | Chokio, MN 56221 | 320.324.7111

Federated Telephone | PO Box 107 | 201 State Hwy 9 | Morris, MN 56267 | 320.585.4875

Farmers Mutual and Federated Telephone are Equal Opportunity Providers and Employers.

**NOTICE OF PUBLIC HEARING
CONDITIONAL USE**

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Planning Commission of Madison, Minnesota, will meet in the Auditorium of the Madison Municipal Building at 12 noon on Friday, October 21, 2022 in a public hearing to consider comments on the proposed Conditional Use Permit for construction of a 32' x 60' residential storage garage on property located at 816 6th Avenue, in the City of Madison, Lac qui Parle County, State of Minnesota.

By Order of the Planning
Commission Secretary

Published in The Western Guard October 11, 2022

**NOTICE OF PUBLIC HEARING
CONDITIONAL USE**

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Planning Commission of Madison, Minnesota, will meet in the Auditorium of the Madison Municipal Building at 12:10 p.m. on Friday, October 21, 2022 in a public hearing to consider comments on the proposed conditional use permits for businesses to operate in the industrial zoned land on property located at 103 6th Avenue South, in the City of Madison, Lac qui Parle County, State of Minnesota.

By Order of the Planning
Commission Secretary

Published in The Western Guard October 11, 2022

**MADISON ECONOMIC DEVELOPMENT AUTHORITY
AGENDA AND NOTICE OF MEETING
Regular Meeting of the EDA – 5:00 PM
October 3, 2022
Madison Municipal Building**

1. **CALL TO ORDER**

Authority President Connor will call the meeting to order.

2. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meeting Law, will be entertained. A MOTION is in order. (EDA)

3. **APPROVAL OF MINUTES**

Page 1

A copy of the September 19, 2022 regular meeting minutes of the Madison Economic Development Authority are attached for approval. A MOTION is in order. (EDA)

4. **PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

Members of the audience wishing to address the Madison EDA with regard to an agenda item, or a general communication should be recognized at this time. (public/EDA)

5. **CONSENT AGENDA**

A. Eastview Rent Rolls – September 2022 – receive

Page 3

A MOTION may be in order to accept the reports and/or authorize the actions requested. (EDA)

6. **UNFINISHED & NEW BUSINESS**

A. Lac qui Parle Valley Superintendent Report. A DISCUSSION may be in order. (EDA)

Page 12

B. Committee Reports and Work Plan. A DISCUSSION and MOTION may be in order. (Manager, EDA)

C. Director Update. A DISCUSSION may be in order. (EDA)

7. **ADJOURNMENT**

- **NEXT MEETING November 7, 2022 5pm**

Madison Chamber of Commerce
October 5, 2022
Agenda

1. Minutes

2. Old Business

- ❖ Condition of Lou
- ❖ Santaland
- ❖ Outstanding Citizen
- ❖ Oktoberfest
- ❖ Halloween

3. New Business

- ❖ 2023 Vice-President
- ❖ Norsefest
- ❖ Super Raffle
- ❖ November Meeting-could we move to Thursday the 3rd?

4. Other Business

- ❖ Ribbon Cuttings
- ❖ Brainstorming Session

5. Adjourn

CLAIMS REPORT

Check Range: 10/05/2022-10/05/2022

UP CK# 63479-63523

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
ACCURED PAYROLL DEDUCTION					
101-20650	AFLAC	AFLAC PRETAX	783.52	2379	10/05/22
101-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	48.40	63475	10/05/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	75.00	2384	10/05/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,131.42	2380	10/05/22
101-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	24.38	63477	10/05/22
101-20650	Metropolitan Life Insurance Co	MET LIFE INS	28.86	63474	10/05/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	354.61	2381	10/05/22
101-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	48.00	63473	10/05/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,667.46	2382	10/05/22
101-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	8,096.09	63478	10/05/22
101-20650	SELECTACCOUNT	HSA- CITY CONT	1,076.92	2383	10/05/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			14,334.66		
ADMINISTRATION					
101-41320-201	INNOVATIVE OFFICE SOLUTIONS LL	ADMIN-CALENDARS/CLIPS	91.68	63498	10/05/22
101-41320-202	ISAIAH TUCKETT	ADMIN-FOLD/STUFF ENV 10/22	190.00	63522	10/05/22
101-41320-321	FRONTIER COMMUNICATIONS	CTY HALL-FIRE ALARM- 10/18/22	67.26	63495	10/05/22
101-41320-437	ASCAP	ADMIN-MUSIC LICENSE FEE	21.38	63480	10/05/22
4132 ADMINISTRATION TOTAL			370.32		
CITY ATTORNEY					
101-41610-304	SWENSON NELSON & STULZ PLLC	CTY ATT-LEGAL FEES 10/22	2,000.00	63519	10/05/22
4161 CITY ATTORNEY TOTAL			2,000.00		
CITY HALL					
101-41940-310	NICOLE BENINGA	CTY HALL-CLEANING 9/22	1,000.00	63482	10/05/22
101-41940-380	CITY OF MADISON	CTY HALL-UTIL 9/22	457.63	63488	10/05/22
101-41940-404	MEI TOTAL ELEVATOR SOLUTIONS	CTY HALL-ELEV CHK OCT-DEC'22	208.21	63507	10/05/22
101-41940-409	LYNDON WORDEN	CTY HALL-WEEDING DEBRIS REMOVA	90.00	63523	10/05/22
4194 CITY HALL TOTAL			1,755.84		
POLICE DEPARTMENT					
101-42100-409	PARAMOUNT PLANNING GROUP, LLC	PUB SAFETY-EMERG PRO 9/22	400.00	63512	10/05/22
4210 POLICE DEPARTMENT TOTAL			400.00		
FIRE DEPARTMENT					
101-42200-112	MADISON FIRE RELIEF ASSOC	FIRE-STATE AIR-SUPPLEMENTAL	21,485.68	63505	10/05/22
101-42200-380	CITY OF MADISON	FIRE HYDRANTS-UTIL 9/22	487.72	63488	10/05/22
101-42200-401	PLUNKETT'S INC.	FIRE-SPRAYING 9/20/22	56.75	63514	10/05/22
4220 FIRE DEPARTMENT TOTAL			22,030.15		
CIVIL DEFENSE					
101-42500-240	JIM'S CLOTHING & SPORTING GOOD	CIV-MEMORIAL FIELD-BATTINGCAGE	5,704.00	63499	10/05/22
101-42500-409	KTJ'S LLC	PR ARTS-SHINGLES-PARTIAL PAY	38,250.00	63502	10/05/22

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GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4250 CIVIL DEFENSE TOTAL	43,954.00		
101-43100-380	STREET MAINTENANCE				
101-43100-381	CITY OF MADISON	PUBLIC WRKS BLDG-UTIL 9/22	396.19	63488	10/05/22
101-43100-433	CITY OF MADISON	STR LIGHTING-UTIL 9/22	2,089.48	63488	10/05/22
	MN MUNICIPAL UTIL. ASSN.	STR-DRUG TESTING PART FEE	155.00	63510	10/05/22
		4310 STREET MAINTENANCE TOTAL	2,640.67		
101-44140-409	ENVIRONMENTAL				
	CHESTER'S SIDE LINE	ENVIRO-MOWING	120.00	63485	10/05/22
		4414 ENVIRONMENTAL TOTAL	120.00		
101-45124-380	SWIMMING POOLS				
101-45124-580	CITY OF MADISON	POOL/SHELTER-UTIL 9/22	2,340.22	63488	10/05/22
	HORIZON COM POOL SUPPLY	POOL-REPLACEMENT POOL FILTERS	37,500.00	63497	10/05/22
		4512 SWIMMING POOLS TOTAL	39,840.22		
101-45127-380	SKATING RINK				
	CITY OF MADISON	SK RINK-UTIL 9/22	131.58	63488	10/05/22
		4512 SKATING RINK TOTAL	131.58		
101-45180-380	PRAIRIE ARTS CENTER				
	CITY OF MADISON	PR ARTS-UTIL 9/22	290.99	63488	10/05/22
		4518 PRAIRIE ARTS CENTER TOTAL	290.99		
101-45200-380	PARKS AND RECREATION				
	CITY OF MADISON	AVE OF FLAGS-UTIL 9/22	2,981.83	63488	10/05/22
		4520 PARKS AND RECREATION TOTAL	2,981.83		
101-45500-310	LIBRARY				
101-45500-380	LYNDON WORDEN	LIB-CLEANING	810.00	63523	10/05/22
101-45500-404	CITY OF MADISON	LIB-UTIL 9/22	333.51	63488	10/05/22
101-45500-409	MEI TOTAL ELEVATOR SOLUTIONS	LIB-ELEV CHK OCT-DEC'22	206.21	63507	10/05/22
	LYNDON WORDEN	LIB-WEEDING DEBRIS REMOVAL	90.00	63523	10/05/22
		4550 LIBRARY TOTAL	1,439.72		
101-49250-380	UNALLOCATED EXPENDITURES				
	CITY OF MADISON	UNAPPR STRM SEW-UTIL 9/22	162.84	63488	10/05/22
		4925 UNALLOCATED EXPENDITURES TOTAL	162.84		
		101 GENERAL TOTAL	132,452.82		

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GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
201-44100-380	AMBULANCE				
201-44100-401	AMBULANCE				
201-44100-401	CITY OF MADISON	AMB GARAGE-UTIL 9/22	147.32	63488	10/05/22
201-44100-520	LEIN LUMBER, LLC	AMB-SHINGLES/NAILS/MISC	5,164.97	63503	10/05/22
	PLUNKETT'S INC.	AMB-SPRAYING 9/20/22	54.31	63514	10/05/22
	S&L GENERAL CONTRACTING	AMB-HALL SHINGLING	6,950.00	63517	10/05/22
		4410 AMBULANCE TOTAL	12,316.60		
		201 AMBULANCE TOTAL	12,316.60		
211-46500-488	EDA				
	ECONOMIC DEVELOPMENT				
	MADISON KIWANIS CLUB	EDA-KIWANIS RADIO SHOW	50.00	63506	10/05/22
		4650 ECONOMIC DEVELOPMENT TOTAL	50.00		
		211 EDA TOTAL	50.00		
420-45020-409	CULTURE & REC CAP. FUND				
	CAPITAL PROJ (CULT & REC)				
	ROSENBUSH, JACQUI	ARTS COUNC-MURAL GRAND PARK	500.00	63516	10/05/22
		4502 CAPITAL PROJ (CULT & REC) TOTAL	500.00		
		420 CULTURE & REC CAP. FUND TOTAL	500.00		
601-20650	WATER				
601-20650	ACCRUED PAYROLL DEDUCTION				
601-20650	AFLAC	AFLAC	76.18	2379	10/05/22
601-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	12.27	63475	10/05/22
601-20650	UNITED STATES TREASURY	FED/FICA TAX	493.93	2380	10/05/22
601-20650	Metropolitan Life Insurance Co	MET LIFE INS	.06	63474	10/05/22
601-20650	MN DEPT. OF REVENUE	STATE TAX	61.01	2381	10/05/22
601-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	63473	10/05/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	382.93	2382	10/05/22
601-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,491.71	63478	10/05/22
601-20650	SELECTACCOUNT	HSA- CITY CONT	490.39	2383	10/05/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	3,016.48		
601-49400-380	WATER PRODUCTION				
601-49400-404	CITY OF MADISON	WT TREATMENT PLANT-UTIL 9/22	2,095.60	63488	10/05/22
601-49400-409	PARKSON CORPORATION	WT-BEARING/SHAFT/WHEEL	3,100.65	63513	10/05/22
	MVTL LABORATORIES INC	WT-REGULAR TESTING	41.85	63511	10/05/22
		4940 WATER PRODUCTION TOTAL	5,238.10		
601-49430-380	DISTRIBUTION				
	CITY OF MADISON	WATER TOWER-UTIL 9/22	39.36	63488	10/05/22

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GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
4943 DISTRIBUTION TOTAL			39.36		
601-49440-409	ADMINISTRATION AND GENERA				
601-49440-437	DGR ENGINEERING	WT-PRELIM DESIGN PHASE	845.50	63493	10/05/22
	MN DEPARTMENT OF HEALTH	WT-CLASS D CERT FEE-R FLATEN	46.00	63508	10/05/22
4944 ADMINISTRATION AND GENERA TOTAL			891.50		
601 WATER TOTAL			9,185.44		
	SEWER				
	ACCRUED PAYROLL DEDUCTION				
602-20650	AFLAC	AFLAC PRETAX	26.78	2379	10/05/22
602-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	5.94	63475	10/05/22
602-20650	UNITED STATES TREASURY	FED/FICA TAX	398.59	2380	10/05/22
602-20650	Metropolitan Life Insurance Co	MET LIFE INS	11.69	63474	10/05/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	70.11	2381	10/05/22
602-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	63473	10/05/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	397.49	2382	10/05/22
602-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,872.30	63478	10/05/22
602-20650	SELECTACCOUNT	HSA- CITY CONT	451.92	2383	10/05/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			3,242.82		
	SEWER TREATMENT				
602-49450-380	CITY OF MADISON	WASTEWATER PLANT-UTIL 9/22	195.64	63488	10/05/22
602-49450-404	DAKOTA PUMP & CONTROL CO	SEW-REBUILD PUMP	705.00	63492	10/05/22
602-49450-404	ELECTRIC PUMP	SEW-BASIC REPAIR KIT	2,231.76	63494	10/05/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	270.48	63511	10/05/22
4945 SEWER TREATMENT TOTAL			3,402.88		
	SEWER COLLECTION				
602-49460-380	CITY OF MADISON	9TH STR LIFT-UTIL 9/22	53.78	63488	10/05/22
4946 SEWER COLLECTION TOTAL			53.78		
	ADMINISTRATION AND GENERA				
602-49470-810	CITY OF MADISON	SEW-REIMB OUTSIDE WT-ROSENDAHL	50.92	63489	10/05/22
4947 ADMINISTRATION AND GENERA TOTAL			50.92		
602 SEWER TOTAL			6,750.40		
	ELECTRIC UTILITY				
	ACCRUED PAYROLL DEDUCTION				
604-20650	AFLAC	AFLAC	158.98	2379	10/05/22
604-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	6.33	63475	10/05/22
604-20650	COLONIAL LIFE INSURANCE	COLONIAL POST T	121.62	63476	10/05/22
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	2384	10/05/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,759.79	2380	10/05/22

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GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
604-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	46.70	63477	10/05/22
604-20650	Metropolitan Life Insurance Co	MET LIFE INS	9.62	63474	10/05/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	297.53	2381	10/05/22
604-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	32.00	63473	10/05/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,024.99	2382	10/05/22
604-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,814.90	63478	10/05/22
604-20650	SELECTACCOUNT	HSA- CITY CONT	447.69	2383	10/05/22

2065 ACCRUED PAYROLL DEDUCTION TOTAL			6,080.15		
604-22500	EA PAYABLE - ELECTRIC				
	MN DEPT OF COMMERCE	ENG ASS-overpay-A SERRANO	259.80	63509	10/05/22

2250 EA PAYABLE - ELECTRIC TOTAL			259.80		
604-49570-227	ELECTRICAL DISTRIBUTION				
604-49570-380	BORDER STATES ELECTRIC SU	ELEC-POLE RISER	706.67	63484	10/05/22
604-49570-409	CITY OF MADISON	PUBLIC WRKS BLDG-UTIL 9/22	235.74	63488	10/05/22
604-49570-582	NATHAN HEINRICH	ELEC-MINI EXCAVATOR RENTAL	950.00	63496	10/05/22
604-49570-583	STUART C IRBY CO	ELEC-2023 COUNTY PROJECT	30,442.49	63518	10/05/22
604-49570-583	JT SERVICES	ELEC-LED RETROFIT LAMPS	285.54	63501	10/05/22
604-49570-583	GREG THOLE ELECTRIC, INC	ELEC-WIRE FOR SOFTBALL STRLIGH	2,469.50	63521	10/05/22

4957 ELECTRICAL DISTRIBUTION TOTAL			35,089.94		
604-49590-303	ADMINISTRATION AND GENERA				
	DGR ENGINEERING	ELEC-LUMP SUM	2,000.00	63493	10/05/22

4959 ADMINISTRATION AND GENERA TOTAL			2,000.00		

604 ELECTRIC UTILITY TOTAL			43,429.89		
605-49600-380	STORM SEWER				
	STORM SEWER				
	CITY OF MADISON	HWY 40 DET POND-UTIL 9/22	18.00	63488	10/05/22

4960 STORM SEWER TOTAL			18.00		

605 STORM SEWER TOTAL			18.00		
609-20650	LIQUOR				
609-20650	ACCRUED PAYROLL DEDUCTION				
609-20650	AFLAC	AFLAC PRETAX	253.65	2379	10/05/22
609-20650	BLUE CROSS BLUE SHLD MN VISION		6.33-	63475	10/05/22
609-20650	UNITED STATES TREASURY	FED/FICA TAX	437.03	2380	10/05/22
609-20650	Metropolitan Life Insurance Co	MET LIFE INS	3.47	63474	10/05/22
609-20650	MN DEPT. OF REVENUE	STATE TAX	69.51	2381	10/05/22
609-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	16.00	63473	10/05/22
609-20650	P.E.R.A. (W/H REPORT)	PERA	114.14	2382	10/05/22

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GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
2065 ACCRUED PAYROLL DEDUCTION TOTAL			887.47		
OFF-SALE LIQUOR					
609-49750-251	ARCTIC GLACIER USA, INC	LIQ-ICE	192.56	63479	10/05/22
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	6,446.25	63481	10/05/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	2,113.85	63483	10/05/22
609-49750-251	COCA-COLA BOTTLING	LIQ-POP EXPENSE	52.00	63490	10/05/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,619.44	63500	10/05/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	13,189.55	63504	10/05/22
609-49750-251	REMINGTON RIDGE VINEYARD	LIQ-WINE	290.00	63515	10/05/22
609-49750-251	TALKING WATERS BREWING COMPANY	LIQ-BEER	275.00	63520	10/05/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	91.58	63481	10/05/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	33.74	63500	10/05/22
609-49750-342	MADISON KIWANIS CLUB	LIQ-KIWANIS RADIO SHOW	100.00	63506	10/05/22
609-49750-380	CITY OF MADISON	LIQ-UTIL 9/22	443.16	63488	10/05/22
4975 OFF-SALE LIQUOR TOTAL			24,847.13		
609 LIQUOR TOTAL			25,734.60		
EASTVIEW APARTMENTS					
DEPOSITS PAYABLE					
614-22000	DAHLE & OLSON REALTY	EAST-SEC DEPOSIT REF-M STAHL	650.00	63491	10/05/22
2200 DEPOSITS PAYABLE TOTAL			650.00		
PUBLIC HOUSING PROJECTS					
614-46330-602	DAHLE & OLSON REALTY	EAST-SEC INTEREST REF-M STAHL	7.31	63491	10/05/22
4633 PUBLIC HOUSING PROJECTS TOTAL			7.31		
614 EASTVIEW APARTMENTS TOTAL			657.31		
Accounts Payable Total			231,095.06		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	132,452.82
201	AMBULANCE	12,316.60
211	EDA	50.00
420	CULTURE & REC CAP. FUND	500.00
601	WATER	9,185.44
602	SEWER	6,750.40
604	ELECTRIC UTILITY	43,429.89
605	STORM SEWER	18.00
609	LIQUOR	25,734.60
614	EASTVIEW APARTMENTS	657.31

	TOTAL FUNDS	231,095.06