

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – 5:00 PM
Monday July 14th, 2025
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Meyer will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the June 23rd, 2025 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Liquor Store Report – June 2025 – receive	Page 3
B. Investment Report – June 2025 – receive	Page 7
C. Revenue and Expense Report – June 2025 – receive	Page 11
D. LqP County Declaration of Emergency – receive	Page 14
E. Pooled Cash Report – June 2025 – receive	Page 15
F. Water Report – June 2025 – receive	Page 16
G. Reserve Balances – June 2025 – receive	Page 18
H. MEDA Loan Note Status – June 2025 – receive	Page 19
I. Madison Ambulance Minutes – June 2025 – receive	Page 20
J. Temporary Liquor License – Remington Ridge – approve	Page 22

A MOTION may be in order to accept the reports and/or authorize the actions requested.
(Council)

6. UNFINISHED AND NEW BUSINESS

Page 26

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 27

B. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 28

C. Approve Pay Application Wastewater Generator– Meier Electric. A DISCUSSION and MOTION may be in order. (Manager, Council).

Page 30

- D. Prairie Waters 2026 Appropriation Request– Melissa Streich. A DISCUSSION and MOTION may be in order. (Manager, Council).

Page 32

- E. Streets and Parks Department Report. A DISCUSSION and MOTION may be in order. (Manager, Council).

Page 34

- F. MRES Retail Customer Study Participation. A DISCUSSION and MOTION may be in order. (Manager, Council).

Page 67

- G. Approve Municipal Service Assistance Agreement – City of Bellingham. A DISCUSSION and MOTION may be in order. (Manager, Council).

Page 69

- H. Approve USDA Grant Agreement – Fire Truck. A DISCUSSION and MOTION may be in order. (Manager, Council).

Page 84

- I. Approve appointment to Southwest Initiative Foundation Board – Val Halvorson. A DISCUSSION and MOTION may be in order. (Manager, Council).

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

Page 85

A copy of the Expense Approval Report is submitted for June 23rd, 2025 through July 14, 2025 and is attached. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JUNE 23, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Maynard Meyer on Monday, June 23, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Maynard Meyer, Tim Volk, Julie Stahl, and Adam Conroy. Also present was City Clerk Christine Enderson. Councilmember Paul Zahrbock was absent.

AGENDA

Upon motion by Volk, seconded by Stahl and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Meyer and carried, the June 9, 2025, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Volk and carried, the Consent Agenda was approved as presented.

CITY ENGINEER UPDATE

City Engineer Kent Louwagie provided an update on city projects.

WATER TREATMENT FACILITIES IMPROVEMENT PROJECT – APPROVE BID

Upon motion by Volk, seconded by Conroy and carried, **RESOLUTION 25-23** titled “Resolution Accepting Bid” was adopted. This resolution accepts the lowest responsible bidder, Magney Construction, Inc., for the Water Treatment Facilities Improvement Project contingent on Public Facilities Authority (PFA) approval. The accepted total project bid was \$5,895,300 that includes the base bid of \$5,567,000 plus an Alternate A bid of \$328,300. A complete copy of Resolution 25-23 is contained in City Clerk’s Book #11.

CITY MANAGER’S REPORT

Energy Improvement in Rural and Remote Areas: The grant funding has been terminated. The City submitted a regional application through the UMRDC network for a new substation and burying power lines.

Pumper Truck: The fire department truck committee traveled to Wisconsin to see the truck in progress. They are hoping for a mid-July delivery date. USDA has been notified to start working on the closing loan documents. The truck will be funded with \$50,000 grant, \$350,000 loan, and \$175,000 City reserves.

Investment Update: City Treasurer Angie Ransom meets with Ehlers at least quarterly to discuss the investment performance. There was a brief update regarding city investments.

MAYOR/COUNCIL REPORTS

Carlson Family: Councilmember Conroy reported that the family of Jolly and Carol Carlson visited Madison last week to talk about Slen Park Improvements.

Grand Theatre: The projector funds are at about \$10,000. The one air conditioning unit went out and the other one is not working well.

Highway 75 Trees: There have been questions from residents regarding who is responsible for the new trees in the boulevards along Highway 75. MnDOT is responsible for the first year of care before it's transferred to the property owner.

DISBURSEMENTS

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted between June 10, 2025 and June 23, 2025. These disbursements include United Prairie Check Nos. 67725-67762. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Meyer and carried, meeting adjourned at 5:23 pm.

Maynard Meyer - Mayor

ATTEST:

Christine Enderson – City Clerk



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Madison, Minnesota 56256
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Memo

To: City Manager and City Council
From: Dale Hielper, Liquor Store Manager
CC:
Date: 07/01/2024
Re: June 2025 Liquor Store Sales Report

Comments: Sales in June were \$41,088 compared to \$42,044; a decrease of \$956. The biggest reason for the decrease is last year June started on a Saturday in which we had sales of \$2,231, and this year our June started on a Monday; one of the slowest days of the week.

For the year we show sales of \$227,498 compared to \$232,188; a \$4,690 decrease. The next two months are critical, but I still feel confident we will make budget.



City of Madison, MN

Prior-Year Comparative Income Statement

Account Summary

For the Period Ending 06/30/2025

Fund: 609 - Liquor Fund

Revenue

	2024 June Activity	2025 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
609-37811 OFF SALE LIQUOR	15,569.91	15,229.44	-340.47	-2.19%	99,017.28	92,673.99	-6,343.29	-6.41%
609-37812 OFF SALE BEER	25,221.46	24,511.21	-710.25	-2.82%	127,800.64	129,252.61	1,451.97	1.14%
609-37814 MIX, ICE, ETC.	1,253.10	1,347.41	94.31	7.53%	5,369.74	5,571.69	201.95	3.76%
Revenue Total:	42,044.47	41,088.06	-956.41	-2.27%	232,187.66	227,498.29	-4,689.37	-2.02%

Expense

609-49750-103 PART-TIME WAGES	4,512.15	4,888.45	-376.30	-8.34%	29,157.45	31,342.09	-2,184.64	-7.49%
609-49750-121 PERA CONTRIBUTIONS (CITY)	201.93	224.72	-22.79	-11.29%	1,297.42	1,403.46	-106.04	-8.17%
609-49750-122 FICA CONTRIBUTIONS (CITY)	345.04	373.96	-28.92	-8.38%	2,229.63	2,397.63	-168.00	-7.53%
609-49750-131 HEALTH INSURANCE (CITY)	306.60	308.48	-1.88	-0.61%	1,842.40	1,850.88	-8.48	-0.46%
609-49750-151 WORKERS COMPENSATION INSURAN...	1,797.00	0.00	1,797.00	100.00%	1,797.00	1,196.00	601.00	33.44%
609-49750-201 OFFICE SUPPLIES	16.02	0.00	16.02	100.00%	79.12	139.15	-60.03	-75.87%
609-49750-210 OPERATING SUPPLIES	344.48	0.00	344.48	100.00%	500.95	156.47	344.48	68.77%
609-49750-219 MISC. OPERATING SUPPLIES	0.00	0.00	0.00	0.00%	0.00	273.08	-273.08	0.00%
609-49750-251 LIQUOR	31,056.69	32,313.25	-1,256.56	-4.05%	170,291.27	175,406.36	-5,115.09	-3.00%
609-49750-258 FREIGHT EXPENSE	177.70	242.69	-64.99	-36.57%	1,172.96	1,316.50	-143.54	-12.24%
609-49750-320 BILLING/ADMIN EXPENSE	0.00	350.67	-350.67	0.00%	0.00	2,104.02	-2,104.02	0.00%
609-49750-321 TELEPHONE EXPENSE	45.14	149.58	-104.44	-231.37%	316.66	342.54	-25.88	-8.17%
609-49750-323 INTERNET SERVICE	99.95	99.95	0.00	0.00%	599.70	599.70	0.00	0.00%
609-49750-342 ADVERTISING	473.75	0.00	473.75	100.00%	2,388.50	2,489.00	-100.50	-4.21%
609-49750-362 PROPERTY INSURANCE	0.00	0.00	0.00	0.00%	1,398.00	1,378.00	20.00	1.43%
609-49750-364 DRAM SHOP INSURANCE	0.00	0.00	0.00	0.00%	529.00	540.00	-11.00	-2.08%
609-49750-380 UTILITY EXPENSE	401.17	457.62	-56.45	-14.07%	2,525.63	3,331.14	-805.51	-31.89%
609-49750-401 BUILDING M & R CONTRACT	0.00	23.98	-23.98	0.00%	998.24	455.98	542.26	54.32%
609-49750-409 CONTRACTUAL SERVICES	830.04	897.75	-67.71	-8.16%	3,475.78	6,639.57	-3,163.79	-91.02%
609-49750-423 OFFICE EQUIP. DEPRECIATION	39.01	6.94	32.07	82.21%	234.06	41.64	192.42	82.21%
609-49750-424 BUILDING DEPRECIATION	87.64	77.86	9.78	11.16%	525.84	467.16	58.68	11.16%
609-49750-433 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	0.00	426.00	-426.00	0.00%
Expense Total:	40,734.31	40,415.90	318.41	0.78%	221,359.61	234,296.37	-12,936.76	-5.84%

Fund 609 Surplus (Deficit):	1,310.16	672.16	-638.00	-48.70%	10,828.05	-6,798.08	-17,626.13	-162.78%
Total Surplus (Deficit):	1,310.16	672.16	-638.00	-48.70%	10,828.05	-6,798.08	-17,626.13	-162.78%

Prior-Year Comparative Income Statement

For the Period Ending 06/30/2025

Group Summary

Account Typ...	2024 June Activity	2025 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 609 - Liquor Fund								
Revenue	42,044.47	41,088.06	-956.41	-2.27%	232,187.66	227,498.29	-4,689.37	-2.02%
Expense	40,734.31	40,415.90	318.41	0.78%	221,359.61	234,296.37	-12,936.76	-5.84%
Fund 609 Surplus (Deficit):	1,310.16	672.16	-638.00	-48.70%	10,828.05	-6,798.08	-17,626.13	-162.78%
Total Surplus (Deficit):	1,310.16	672.16	-638.00	-48.70%	10,828.05	-6,798.08	-17,626.13	-162.78%

Fund	2024	2025	June Variance		2024	2025	YTD Variance	
	June Activity	June Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
609 - Liquor Fund	1,310.16	672.16	-638.00	-48.70%	10,828.05	-6,798.08	-17,626.13	-162.78%
Total Surplus (Deficit):	1,310.16	672.16	-638.00	-48.70%	10,828.05	-6,798.08	-17,626.13	-162.78%



Monthly Portfolio Summary

City of Madison

For the Period Ending: 6/30/2025

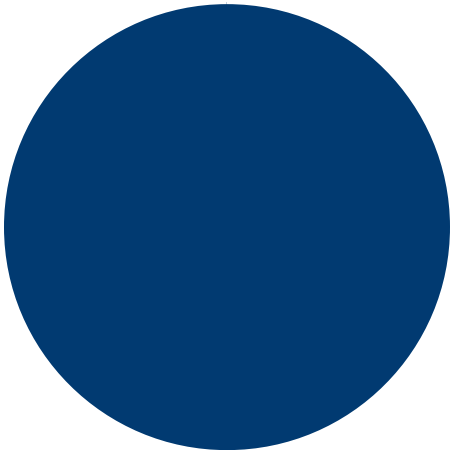
Monthly Summary

City of Madison

6/30/2025



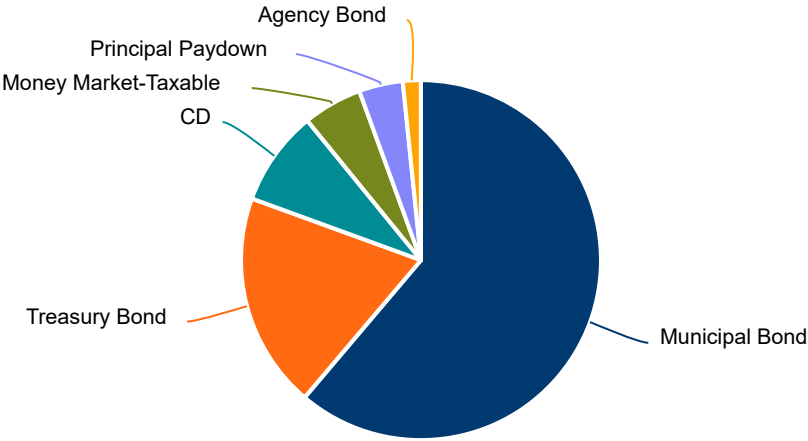
Account Overview



Account	Market Value	Allocation
City of Madison - General Fund	\$5,721,350.25	100.00 %

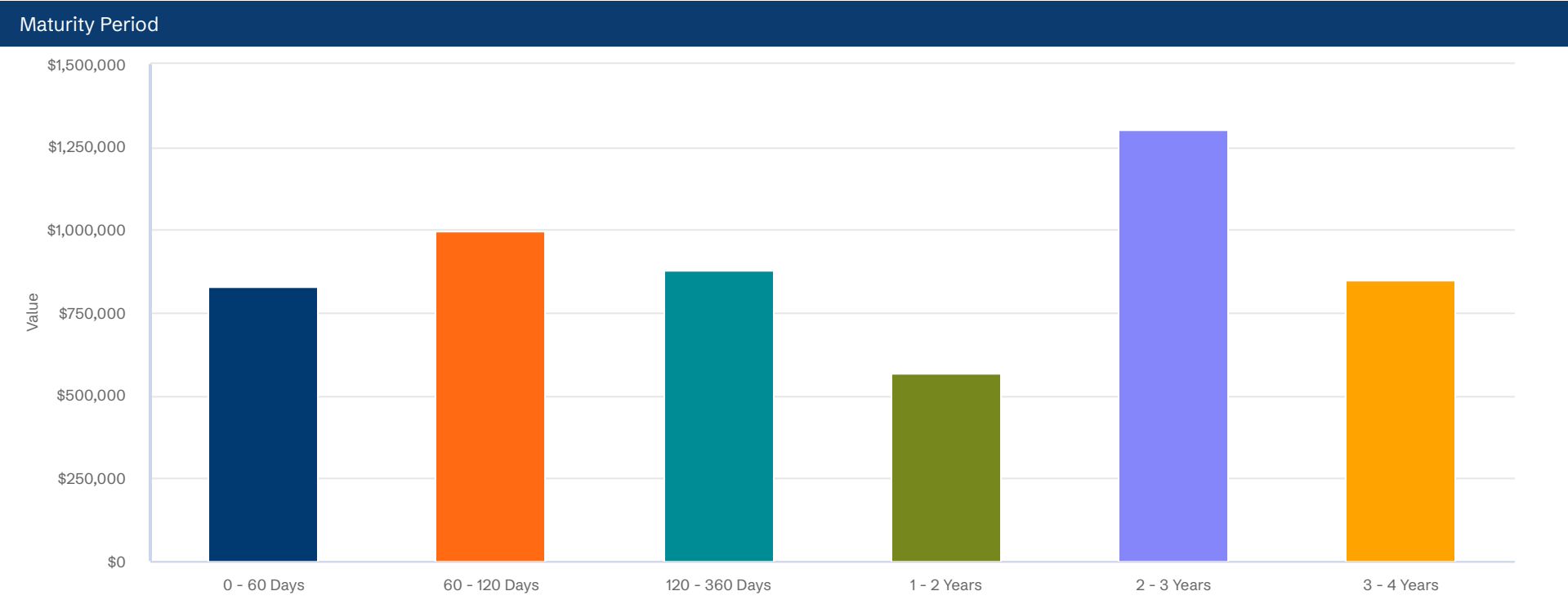
Table Total	\$5,721,350.25	100.00 %
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Asset Class Allocation

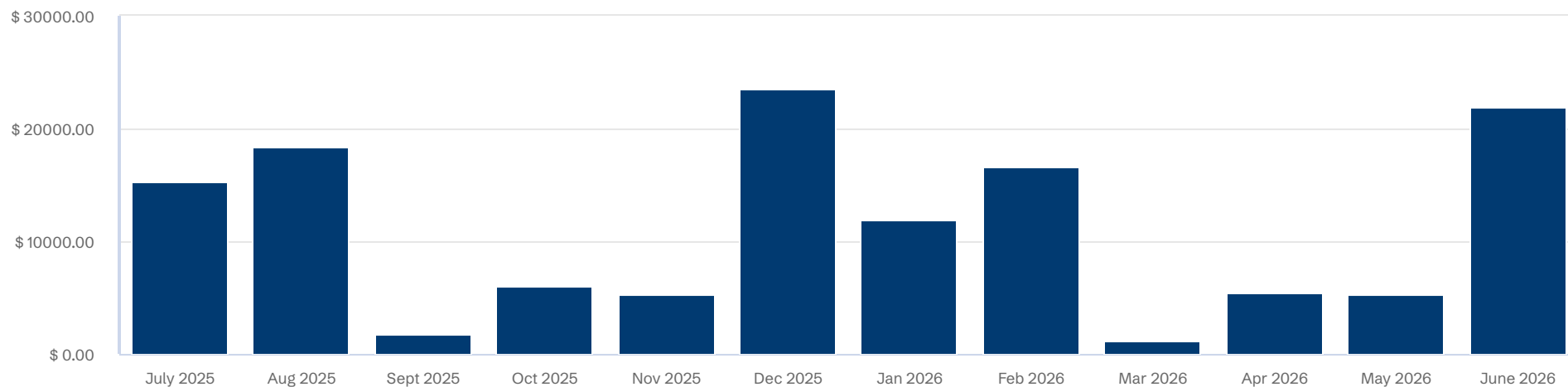


Asset Class	Market Value	Allocation
Municipal Bond	\$3,501,276.35	61.20 %
Treasury Bond	\$1,107,904.95	19.36 %
CD	\$489,554.88	8.56 %
Money Market-Taxable	\$304,236.20	5.32 %
Principal Paydown	\$226,242.12	3.95 %
Agency Bond	\$92,135.75	1.61 %
Table Total	\$5,721,350.25	100.00 %

Portfolio Detail			Maturity Year			
			Maturity Year	Number of Securities	Maturity Amount	Allocation
Market Value		\$5,721,350.25	2025	7	2,072,000.00	37.99 %
Accrued Interest		\$44,545.49	2026	6	1,010,000.00	18.34 %
Market Value with Accrued Interest		\$5,765,895.74	2027	7	997,000.00	18.33 %
Average Maturity		1.36	2028	3	1,000,000.00	18.79 %
Duration		1.64 %	2029	2	350,000.00	6.55 %
Average Coupon		2.87 %	Total:		5,429,000.00	100.00 %
Avg. Moody Rating		Aa1				



Projected Income



Projected Cash Flows Next 12 Months

Month	Projected Principal (To Maturity)	Projected Interest (To Maturity)	Projected Principal + Interest (To Maturity)
July 2025	\$254,000.00	\$15,251.49	\$269,251.49
Aug 2025	\$575,000.00	\$18,311.58	\$593,311.58
Sept 2025	\$750,000.00	\$1,700.50	\$751,700.50
Oct 2025	\$248,000.00	\$5,990.08	\$253,990.08
Nov 2025	\$0.00	\$5,304.00	\$5,304.00
Dec 2025	\$245,000.00	\$23,580.85	\$268,580.85
Jan 2026	\$440,000.00	\$11,983.50	\$451,983.50
Feb 2026	\$100,000.00	\$16,641.25	\$116,641.25
Mar 2026	\$0.00	\$1,187.50	\$1,187.50
Apr 2026	\$0.00	\$5,391.88	\$5,391.88
May 2026	\$0.00	\$5,304.00	\$5,304.00
June 2026	\$95,000.00	\$21,878.10	\$116,878.10



City of Madison, MN

Revenue and Expense Report Group Summary

For Fiscal: 2025 Period Ending: 07/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 101 - General					
Revenue	2,285,461.00	2,285,461.00	873.81	833,251.48	1,452,209.52
Expense	2,280,482.00	2,280,482.00	20,593.84	729,641.70	1,550,840.30
Fund: 101 - General Surplus (Deficit):	4,979.00	4,979.00	-19,720.03	103,609.78	-98,630.78
Fund: 201 - Ambulance					
Revenue	147,500.00	147,500.00	486.70	35,444.85	112,055.15
Expense	137,050.00	137,050.00	593.89	50,465.99	86,584.01
Fund: 201 - Ambulance Surplus (Deficit):	10,450.00	10,450.00	-107.19	-15,021.14	25,471.14
Fund: 202 - SCDP Rev Loan Fund					
Revenue	12,000.00	12,000.00	610.39	255,695.95	-243,695.95
Expense	500.00	500.00	0.00	257,848.09	-257,348.09
Fund: 202 - SCDP Rev Loan Fund Surplus (Deficit):	11,500.00	11,500.00	610.39	-2,152.14	13,652.14
Fund: 211 - EDA Fund					
Revenue	143,095.00	143,095.00	0.00	37,203.52	105,891.48
Expense	109,000.00	109,000.00	0.00	69,639.29	39,360.71
Fund: 211 - EDA Fund Surplus (Deficit):	34,095.00	34,095.00	0.00	-32,435.77	66,530.77
Fund: 212 - EDA Rev Loan Fund					
Revenue	0.00	0.00	140.71	2,539.52	-2,539.52
Fund: 212 - EDA Rev Loan Fund Total:	0.00	0.00	140.71	2,539.52	-2,539.52
Fund: 225 - Sewer System Replace Fund					
Revenue	20,000.00	20,000.00	0.00	0.00	20,000.00
Fund: 225 - Sewer System Replace Fund Total:	20,000.00	20,000.00	0.00	0.00	20,000.00
Fund: 226 - Water System Replace Fund					
Revenue	0.00	0.00	0.00	16,918.54	-16,918.54
Fund: 226 - Water System Replace Fund Total:	0.00	0.00	0.00	16,918.54	-16,918.54
Fund: 350 - IRP Debt Serv Fund					
Revenue	335,500.00	335,500.00	0.00	87,677.80	247,822.20
Expense	317,023.00	317,023.00	0.00	54,873.75	262,149.25
Fund: 350 - IRP Debt Serv Fund Surplus (Deficit):	18,477.00	18,477.00	0.00	32,804.05	-14,327.05
Fund: 351 - 2015 GO Ref Debt Serv Fund					
Revenue	333,881.00	333,881.00	0.00	57,793.20	276,087.80
Expense	312,490.00	312,490.00	0.00	96,740.00	215,750.00
Fund: 351 - 2015 GO Ref Debt Serv Fund Surplus (Deficit):	21,391.00	21,391.00	0.00	-38,946.80	60,337.80
Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund					
Revenue	156,393.75	156,393.75	0.00	0.00	156,393.75
Expense	150,868.75	150,868.75	0.00	150,968.75	-100.00
Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund Surplus (Deficit):	5,525.00	5,525.00	0.00	-150,968.75	156,493.75
Fund: 401 - WTP Project Fund					
Revenue	100,000.00	100,000.00	0.00	0.00	100,000.00
Expense	100,000.00	100,000.00	0.00	166,410.50	-66,410.50
Fund: 401 - WTP Project Fund Surplus (Deficit):	0.00	0.00	0.00	-166,410.50	166,410.50
Fund: 407 - Utility Extension Project Fund					
Revenue	1,500,000.00	1,500,000.00	0.00	106,665.62	1,393,334.38
Expense	1,500,000.00	1,500,000.00	11,580.40	142,057.15	1,357,942.85
Fund: 407 - Utility Extension Project Fund Surplus (Deficit):	0.00	0.00	-11,580.40	-35,391.53	35,391.53
Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements					
Revenue	750,000.00	750,000.00	12,150.00	109,028.76	640,971.24
Expense	750,000.00	750,000.00	0.00	69,349.00	680,651.00
Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Surplus (Def..)	0.00	0.00	12,150.00	39,679.76	-39,679.76

Revenue and Expense Report

For Fiscal: 2025 Period Ending: 07/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 420 - Culture & Rec Capital Fund					
Revenue	49,500.00	49,500.00	0.00	3,750.00	45,750.00
Expense	65,000.00	65,000.00	0.00	4,349.14	60,650.86
Fund: 420 - Culture & Rec Capital Fund Surplus (Deficit):	-15,500.00	-15,500.00	0.00	-599.14	-14,900.86
Fund: 425 - Bldg & Capital Capital Fund					
Revenue	233,600.00	233,600.00	0.00	68,266.09	165,333.91
Expense	320,000.00	320,000.00	0.00	181,901.34	138,098.66
Fund: 425 - Bldg & Capital Capital Fund Surplus (Deficit):	-86,400.00	-86,400.00	0.00	-113,635.25	27,235.25
Fund: 430 - Streets Capital Fund					
Revenue	241,885.00	241,885.00	0.00	0.00	241,885.00
Expense	95,000.00	95,000.00	0.00	0.00	95,000.00
Fund: 430 - Streets Capital Fund Surplus (Deficit):	146,885.00	146,885.00	0.00	0.00	146,885.00
Fund: 601 - Water Fund					
Revenue	912,694.00	912,694.00	0.00	462,131.51	450,562.49
Expense	1,049,116.50	1,049,116.50	3,892.69	305,397.17	743,719.33
Fund: 601 - Water Fund Surplus (Deficit):	-136,422.50	-136,422.50	-3,892.69	156,734.34	-293,156.84
Fund: 602 - Sewer Fund					
Revenue	710,502.00	710,502.00	0.00	346,667.60	363,834.40
Expense	894,328.00	894,328.00	1,403.13	315,739.34	578,588.66
Fund: 602 - Sewer Fund Surplus (Deficit):	-183,826.00	-183,826.00	-1,403.13	30,928.26	-214,754.26
Fund: 603 - Sanitation Fund					
Revenue	319,900.00	319,900.00	0.00	156,021.65	163,878.35
Expense	313,760.00	313,760.00	18,335.96	141,905.26	171,854.74
Fund: 603 - Sanitation Fund Surplus (Deficit):	6,140.00	6,140.00	-18,335.96	14,116.39	-7,976.39
Fund: 604 - Electric Fund					
Revenue	1,722,900.00	1,722,900.00	0.00	799,719.17	923,180.83
Expense	1,782,882.00	1,782,882.00	1,208.70	842,610.71	940,271.29
Fund: 604 - Electric Fund Surplus (Deficit):	-59,982.00	-59,982.00	-1,208.70	-42,891.54	-17,090.46
Fund: 605 - Storm Sewer Fund					
Revenue	197,792.00	197,792.00	0.00	89,115.85	108,676.15
Expense	267,245.25	267,245.25	26.50	208,072.26	59,172.99
Fund: 605 - Storm Sewer Fund Surplus (Deficit):	-69,453.25	-69,453.25	-26.50	-118,956.41	49,503.16
Fund: 609 - Liquor Fund					
Revenue	510,500.00	510,500.00	0.00	227,498.29	283,001.71
Expense	508,138.00	508,138.00	9,491.37	243,787.74	264,350.26
Fund: 609 - Liquor Fund Surplus (Deficit):	2,362.00	2,362.00	-9,491.37	-16,289.45	18,651.45
Fund: 614 - Eastview Fund					
Revenue	210,810.00	210,810.00	0.00	99,496.88	111,313.12
Expense	199,010.35	199,010.35	0.00	101,656.34	97,354.01
Fund: 614 - Eastview Fund Surplus (Deficit):	11,799.65	11,799.65	0.00	-2,159.46	13,959.11
Fund: 851 - Reserve Fund					
Revenue	116,000.00	116,000.00	0.00	84,265.00	31,735.00
Expense	225,000.00	225,000.00	0.00	0.00	225,000.00
Fund: 851 - Reserve Fund Surplus (Deficit):	-109,000.00	-109,000.00	0.00	84,265.00	-193,265.00
Total Surplus (Deficit):	-366,980.10	-366,980.10	-52,864.87	-254,262.24	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
101 - General	4,979.00	4,979.00	-19,720.03	103,609.78	-98,630.78
201 - Ambulance	10,450.00	10,450.00	-107.19	-15,021.14	25,471.14
202 - SCDP Rev Loan Fund	11,500.00	11,500.00	610.39	-2,152.14	13,652.14
211 - EDA Fund	34,095.00	34,095.00	0.00	-32,435.77	66,530.77
212 - EDA Rev Loan Fund	0.00	0.00	140.71	2,539.52	-2,539.52
225 - Sewer System Replace ...	20,000.00	20,000.00	0.00	0.00	20,000.00
226 - Water System Replace ...	0.00	0.00	0.00	16,918.54	-16,918.54
350 - IRP Debt Serv Fund	18,477.00	18,477.00	0.00	32,804.05	-14,327.05
351 - 2015 GO Ref Debt Serv ...	21,391.00	21,391.00	0.00	-38,946.80	60,337.80
353 - 2016 GO Ref/WT Rev D...	5,525.00	5,525.00	0.00	-150,968.75	156,493.75
401 - WTP Project Fund	0.00	0.00	0.00	-166,410.50	166,410.50
407 - Utility Extension Project..	0.00	0.00	-11,580.40	-35,391.53	35,391.53
410 - 2024 DNR Outdoor Rec ...	0.00	0.00	12,150.00	39,679.76	-39,679.76
420 - Culture & Rec Capital F...	-15,500.00	-15,500.00	0.00	-599.14	-14,900.86
425 - Bldg & Capital Capital F...	-86,400.00	-86,400.00	0.00	-113,635.25	27,235.25
430 - Streets Capital Fund	146,885.00	146,885.00	0.00	0.00	146,885.00
601 - Water Fund	-136,422.50	-136,422.50	-3,892.69	156,734.34	-293,156.84
602 - Sewer Fund	-183,826.00	-183,826.00	-1,403.13	30,928.26	-214,754.26
603 - Sanitation Fund	6,140.00	6,140.00	-18,335.96	14,116.39	-7,976.39
604 - Electric Fund	-59,982.00	-59,982.00	-1,208.70	-42,891.54	-17,090.46
605 - Storm Sewer Fund	-69,453.25	-69,453.25	-26.50	-118,956.41	49,503.16
609 - Liquor Fund	2,362.00	2,362.00	-9,491.37	-16,289.45	18,651.45
614 - Eastview Fund	11,799.65	11,799.65	0.00	-2,159.46	13,959.11
851 - Reserve Fund	-109,000.00	-109,000.00	0.00	84,265.00	-193,265.00
Total Surplus (Deficit):	-366,980.10	-366,980.10	-52,864.87	-254,262.24	



Lac qui Parle County

600 Sixth Street
Madison, MN 56256

Lac qui Parle County Declaration of Emergency

WHEREAS, Lac qui Parle County, MN is suffering from the impacts of severe summer weather including tornadoes and flash flooding that began on June 28th, 2025; and

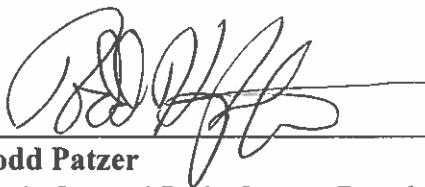
WHEREAS, extensive damage was caused to public property, primarily county and township roadways, ditches, culverts, and ditches throughout the county, and endangerment of citizen safety on transportation routes; and

WHEREAS, officials have initiated emergency response measures including but not limited to: EOC activation, assisting in mobilizing resources including signage, barriers, and barricades along with other critical supplies, enhanced public information and community preparedness measures, expense tracking, and increased operational coordination; and

WHEREAS, The Lac qui Parle County Department of Emergency Management has initiated response measures and is conducting an Initial Damage and Impact Assessment Report for submission to Minnesota Homeland Security and Emergency Management (HSEM) to determine eligibility for state public disaster assistance in accordance with Minn. Stat. §12B.30.

THEREFORE, BE IT RESOLVED, That the Chair of the Lac qui Parle Board of Commissioners hereby declare a STATE OF EMERGENCY in Lac qui Parle County, Minnesota, due to the significant flash flooding resulting in damage to area roadways and necessitating pumping and other emergency response coordination activities and request coordination of any state or federal assistance that may be available.

WITNESS my hand, acting on behalf of and for the people of Lac qui Parle County, I, Lac qui Parle County Board of Commissioners Chairman Todd Patzer, declare on the 1st day of July, 2025, that a STATE OF EMERGENCY exists within Lac qui Parle County with all the powers and responsibilities attending thereto as provided by Chapter 12 of Minnesota Statutes.



Todd Patzer
Chair, Lac qui Parle County Board

7-1-25
Date



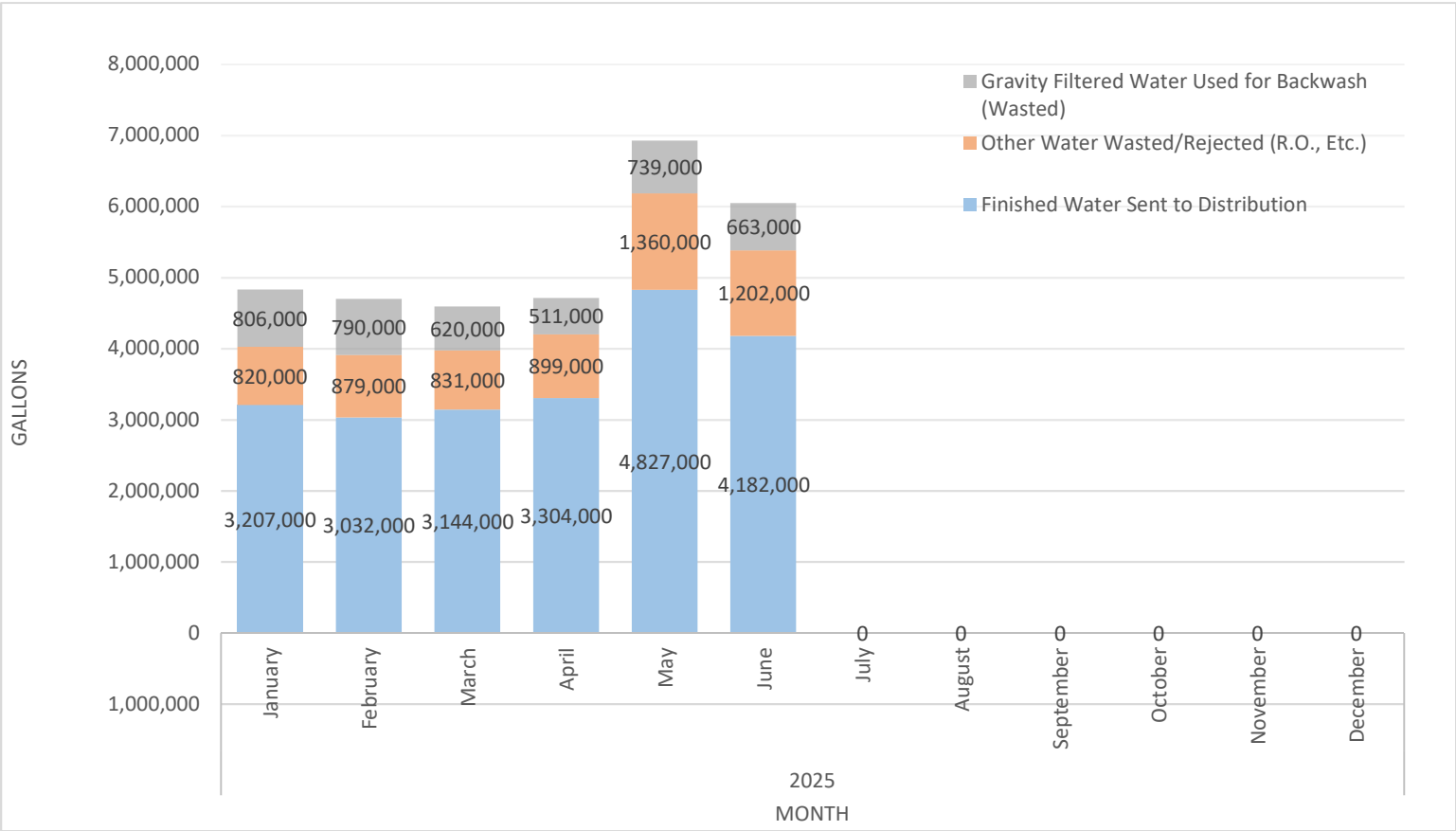
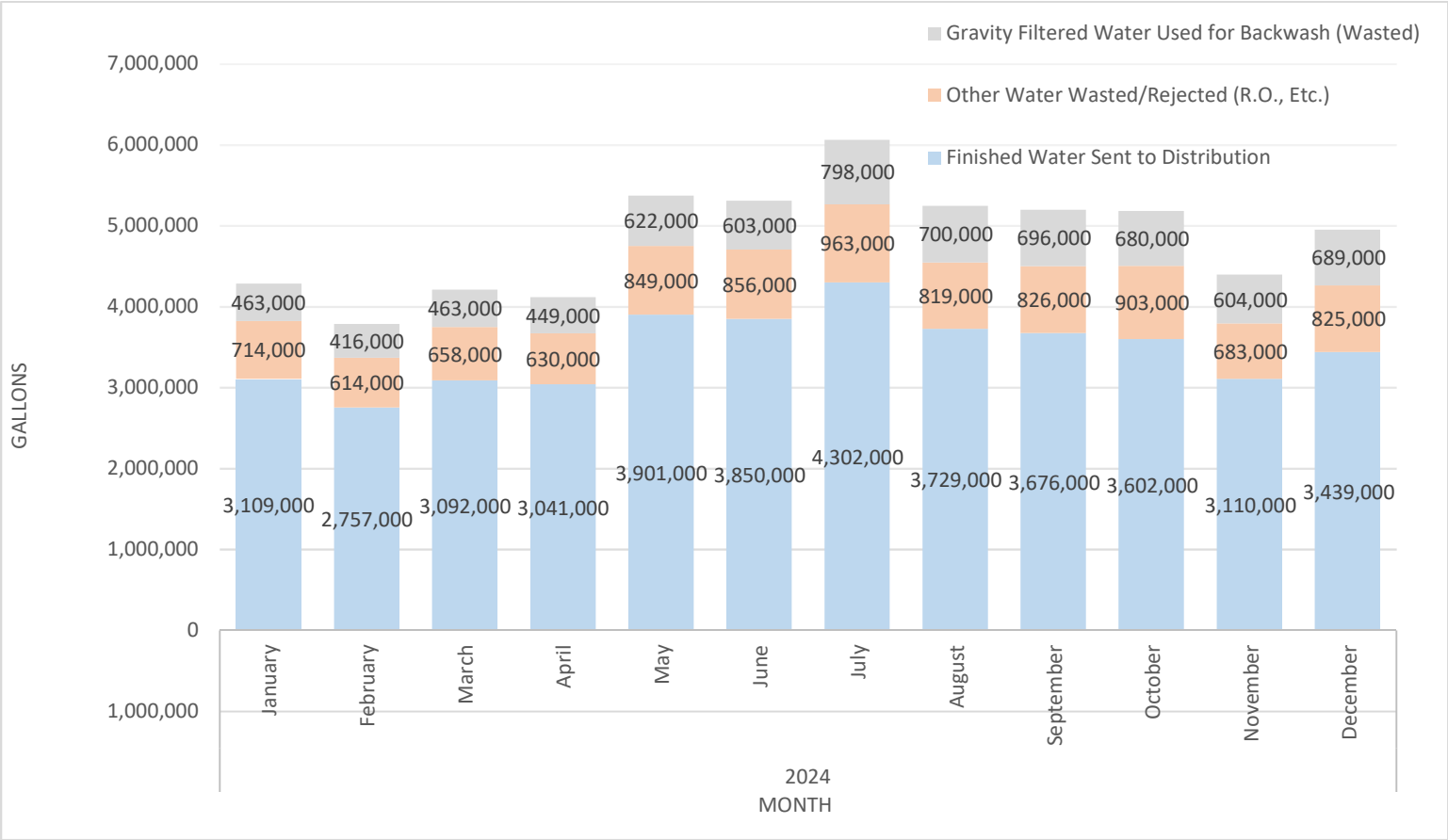
Pooled Cash Report

City of Madison, MN

For the Period Ending 6/30/2025

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>CLAIM ON CASH</u>					
101-10110	Claim On Cash - General	433,414.38	455,432.96	888,847.34	
201-10110	Claim On Cash - Ambulance	279,484.36	(1,236.34)	278,248.02	
202-10110	Claim On Cash - SCDP Rev Loan Fund	(15,270.12)	14,462.32	(807.80)	
211-10110	Claim On Cash - EDA Fund	110,432.82	(14,855.73)	95,577.09	
212-10110	Claim On Cash - EDA Rev Loan Fund	78,792.47	1,106.80	79,899.27	
225-10110	Claim On Cash - Sewer System Replace Fund	151,733.03	0.00	151,733.03	
226-10110	Claim on Cash - Water System Replace Fund	16,918.54	0.00	16,918.54	
350-10110	Claim On Cash - IRP Debt Serv Fund	114,863.99	60,563.46	175,427.45	
351-10110	Claim On Cash - 2015 GO Ref Debt Serv Fund	(492.02)	53,253.08	52,761.06	
353-10110	Claim On Cash - 2016 GO Ref/WT Rev Debt Serv Fui	(105,233.47)	(7,412.50)	(112,645.97)	
401-10110	Claim on Cash - WTP Project Fund	(260,540.50)	(38,640.00)	(299,180.50)	
407-10110	Claim On Cash - Utility Extension Project Fund	917,543.33	(4,785.82)	912,757.51	
410-10110	Claim on Cash - 2024 DNR Outdoor Rec-Slen Park Ir	5,389.19	31,663.07	37,052.26	
420-10110	Claim On Cash - Culture & Rec Capital Fund	104,139.95	0.00	104,139.95	
425-10110	Claim On Cash - Bldg & Capital Fund	246,046.01	0.00	246,046.01	
430-10110	Claim On Cash - Streets Capital Fund	128,566.92	0.00	128,566.92	
601-10110	Claim On Cash - Water Fund	238,886.61	57,209.26	296,095.87	
602-10110	Claim On Cash - Sewer Fund	243,894.15	39,857.08	283,751.23	
603-10110	Claim On Cash - Sanitation	133,663.78	21,774.62	155,438.40	
604-10110	Claim On Cash - Electric Fund	1,547,650.01	10,650.00	1,558,300.01	
605-10110	Claim on Cash - Storm Sewer Fund	50,223.66	11,755.07	61,978.73	
609-10110	Claim On Cash - Liquor Fund	151,434.19	4,649.94	156,084.13	
614-10110	Claim On Cash - Eastview Fund	351,035.42	8,213.96	359,249.38	
851-10110	Claim On Cash - Reserve Fund	628,460.63	0.00	628,460.63	
TOTAL CLAIM ON CASH		<u>5,551,037.33</u>	<u>703,661.23</u>	<u>6,254,698.56</u>	
<u>CASH IN BANK</u>					
Cash in Bank					
999-10101	Cash In Bank-UP, UP-ICS & ONB	351,577.55	58,029.66	409,607.21	
999-10104	Cash In Bank-UP SCDP	(15,270.12)	14,462.32	(807.80)	
999-10105	Cash In Bank-UP MEDA	78,792.47	1,106.80	79,899.27	
999-10106	Cash In Bank-Ehlers	5,135,937.43	630,062.45	5,765,999.88	
TOTAL: Cash in Bank		<u>5,551,037.33</u>	<u>703,661.23</u>	<u>6,254,698.56</u>	
Wages Payable					
999-22303	Wages Payable	0.00	0.00	0.00	
TOTAL: Wages Payable		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL CASH IN BANK		<u>5,551,037.33</u>	<u>703,661.23</u>	<u>6,254,698.56</u>	
<u>DUE TO OTHER FUNDS</u>					
999-22301	Due To Other Funds	5,551,037.33	703,661.23	6,254,698.56	
TOTAL DUE TO OTHER FUNDS		<u>5,551,037.33</u>	<u>703,661.23</u>	<u>6,254,698.56</u>	
Claim on Cash	6,254,698.56	Claim on Cash	6,254,698.56	Cash in Bank	6,254,698.56
Cash in Bank	6,254,698.56	Due To Other Funds	6,254,698.56	Due To Other Funds	6,254,698.56
Difference	0.00	Difference	0.00	Difference	0.00

City of Madison Well Gallons Pumped and Use 2024 and 2025



Water Treatment Facility - City of Madison, MN

Monthly Summary

For the month ended: June 30, 2025

Water Treatment Plant - Pump Hours and Gallons

Pump Description	End Hour Meter Reading	Start Hour Meter Reading	Hours Pumped	End Gallon Meter Reading	Start Gallon Meter Reading	Gallons Pumped (Reading x1000)	Notes
Well #1	442	442	-	7,181,000	7,181,000	-	
Well #2	27,185	26,931	254	2,263,329	2,257,282	6,047,000	
High Service #1	31,779	31,678	101	N/A	N/A	N/A	
High Service #2	19,080	18,938	142	N/A	N/A	N/A	
High Service Total	N/A	N/A	243	1,382,114	1,377,932	4,182,000	
Membrane Feed Pump	23,059	22,836	223	1,486,092	1,481,017	5,075,000	
Backwash Pump	10,465	10,444	21	308,188	307,525	663,000	

***End meter readings are the first of the month following the month being reported. Start meter readings are the first of the month being reported*

Gallons Used/Wasted Information

Description	Gallons (Metered)	Est. Gallons (Non-metered)	Notes
Overhead Fill Line (@ WTP)			
City Usage	N/A	N/A	=estimate based on tank filled
Customer Usage	N/A	2,000	=estimate based on tank filled
Subtotals for Overhead Fill Line	N/A	7,200	
----Total Overhead Fill Line Usage----->		7,200	
Hydrant Usage			
Flushing	N/A	N/A	est. based on 2.5" ID * mins * psi
City Usage (Internal)	N/A	N/A	
Customer Usage (External)	46,350	N/A	
Subtotals for Hydrant Usage	46,350	-	
----Total Hydrant Usage----->		46,350	
Gallons Wasted/Rejected:			Notes/Assumptions
Gallons to Waste (filter to waste)	N/A	84,630	=(minutes to waste * well gpm)
Gallons to Waste (detention tank)	N/A	9,840	=(gpm*#valves*#days*#minutes)
Gallons Rejected/Wasted (R.O.)	N/A	1,335,600	=avg. gpm rejected by R.O.
----Total Gallons Wasted/Rejected----->		1,430,070	
Other			
WTP Internal Usage (East Wall Meter)	32,246	N/A	
East Pump House	298,497	N/A	

Chemicals & Supplies Information

Description	Units	Quantity Used (during month)	YTD Quantity Used	Cost/Unit	Cost (month ended)	YTD Cost	Quantity on Hand (month ended)	Notes
Chemicals/Products Used in Production:								
Anti-Scalant	gal.	38	198	\$ 54.84	\$ 2,083.92	\$ 10,726.48		
Aqua Hawk 127 (Coagulant)	gal.	32	165	\$ 14.85	\$ 471.49	\$ 2,452.57		
Aqua Hawk 9937 (Polymer)	gal.	-	-	\$ -	\$ -	\$ -		
Sodium Hydroxide 30%	gal.	90	402	\$ 9.99	\$ 894.11	\$ 4,015.04		
Chlorine	lbs.	396	2,038	\$ 1.72	\$ 682.31	\$ 3,511.47		
Fluoride	gal.	12	90	\$ 7.93	\$ 93.18	\$ 711.95		
Filters for R.O. System	20/pkg	1	5	\$ 312.13	\$ 312.13	\$ 1,560.65		
Nuclear 7768 (Polymer)	gal.	4	21	\$ 51.84	\$ 207.18	\$ 1,058.33		
Polyphosphate	gal.	65	342	\$ 18.93	\$ 1,220.99	\$ 6,370.23		
Potassium Permanganate	lbs.	137	784	\$ 5.07	\$ 694.82	\$ 3,972.96		
Sodium Bisulfite	lbs.	11	56	\$ 1.52	\$ 16.98	\$ 86.60		
Other Chemicals/Products:								
Aqua Hawk 350 Polymer Cleaner	gal.	-		\$ -	\$ -	\$ -		
Granular Chlorine	lbs.	-		\$ -	\$ -	\$ -		
Hydrochloric Acid	gal.	-		\$ -	\$ -	\$ -		
Caustic Soda 30%	gal.	-		\$ -	\$ -	\$ -		
XXX Cleaner P111	lbs.	-		\$ 8.40	\$ -	\$ -		
XXX Cleaner P303	lbs.	-		\$ 7.92	\$ -	\$ -		
XXX Cleaner P703	lbs.	-		\$ -	\$ -	\$ -		
XXX Cleaner XXX X XX	gal.	-		\$ -	\$ -	\$ -		
Additional Chemicals/Products (or new):								

Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carried Over 12/31/2013

(For Details "Unhide" rows)

6/30/2025

Gen - Employee Health I	\$43,829.74	Dec'21 Res-21-5	-\$1,000.00	Nov'24 Res24-40	-\$2,000.00					\$40,829.74
Gen - Grand Theatre con	\$60,669.75	Jul'24 Theater Pr	-\$61,315.16	Aug'24 SWIF The	\$9,930.52	Aug'24 Walraven	-\$9,930.52			-\$645.41
Gen - LqP Players - Forn	\$1,000.00	May'25 SWIF Do	\$500.00							\$1,500.00
Cont.-Res-Escrow-Fire Ir	\$0.18	Feb'22 State Farr	\$55,101.00	May'22 Theilke re	-\$55,101.00	May'22 Storm Es	\$12,330.94	Jul'22 Reimb Sto	-\$12,330.94	\$0.18
Res-COVID-19 ARPA	\$162,611.76	Oct'22 Res22-41	-\$90,000.00	Nov'23 Res 23-4	-\$22,000.00	Nov'23 Res 23-4	-\$20,000.00	G-works Data Pu	-\$24,800.00	\$5,811.76
Res-Escrow-SS cont'd	\$6,700.00	Sep'24 Kaytlin Av	\$3,000.00							\$9,700.00
Electric cont'd	\$159,924.45	Nov'24 Res24-40	\$40,000.00							\$199,924.45
Sanitation cont'd	\$84,763.51	Nov'24 Res24-40	\$40,000.00							\$124,763.51
Conduit Finance Funds - Br	\$0.00	November 2016	\$25,000.00							\$25,000.00
Public Safety Aid	\$0.00	Dec'23 State of M	\$66,472.00	Nov'24 Res24-40	-\$20,000.00					\$46,472.00
Housing Trust Fund	\$0.00	Apr'25 LqP Co S	\$83,765.00							\$83,765.00
Reserved/Designated										\$537,121.23
Gen.Fund Misc. Transfers	\$60,999.56	Dec'21 Res-21-36	-\$50,000.00	Dec'24 Ehlers Fir	-\$1,083.55					\$9,916.01
Interest Earned cont'd & A	\$59,191.32	2024 Interest Inco	\$22,232.07							\$81,423.39
Unreserved/Undesig										\$91,339.40
										\$628,460.63

Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113**6/30/2025**

Parks	\$0.00	Dec'18 Res 19-12	\$14,078.20	Dec'18 Res 19-1	\$20,000.00	Dec'19 Res 19-4	\$20,000.00	Dec'20 Reso 20-4	\$26,500.00	
Parks cont'd	\$67,017.60	Nov'24 Res24-40	\$7,500.00	Nov'24 Res24-40	\$25,000.00	May'25 Countrys	-\$30.00			\$99,487.60
Madison Arts Council cont	-\$319.38	Apr'25 Prolmage-	-\$85.50	May'25 SWIF Do	\$3,750.00	May'25 Prolmag	-\$180.00	May'25 MA&I Dor	-\$500.00	\$2,665.12
Skating Rink	\$2,714.03	Jan'25 Ray's spo	-\$625.99	Jan 25 Dunhams	-\$100.81					\$1,987.23
Reserved/Designated										\$104,139.95
										\$104,139.95

Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113**6/30/2025**

Administration con't	\$36,325.94	Apr'25 CarpetsNM	-\$1,900.00	May'25Innovative	-\$7,073.82	May'25 Thole Ele	-\$1,924.57			\$25,427.55
City Hall Project con't	-\$12,921.28	Feb'25 MN Histor	\$36,005.00	May'25 Old Work	-\$10,940.00					\$12,143.72
Fire Department con't	\$199,541.10	Nov'24 Res24-40	\$34,100.00	Dec'24 Farmer's	\$750.00	Mar'25 Custom F	-\$110,000.00			\$124,391.10
Library Con't	\$31,156.74	Jan 25 M&M Acc	-\$2,668.75	Jan 25 Horizon F	-\$35,377.88	Mar'25 USDA	\$32,261.09	May'25 M&M Arch	-\$4,942.50	\$20,428.70
Downtown Revitalization	\$0.00	Dec'18 Res 19-12	\$4,369.05	Aug'21 xfer CIP M	-\$4,000.00	Oct'22 Res22-41	\$10,000.00	Nov'23 Res 23-44	\$10,000.00	\$20,369.05
Grand Theatre cont. form	\$22,192.56	Dec'21 Res-21-5	\$2,500.00	Nov'22 Roof Co.	-\$5,000.00	Nov'23 Res 23-4	\$5,000.00			\$24,692.56
Reserved/Designated										\$227,452.68
Interest Earned	\$0.00	2024 Interest Inco	\$18,593.33							\$18,593.33
Unreserved/Undesig										\$18,593.33
										\$246,046.01

Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113**6/30/2025**

Street Dept Cont'd	\$32,227.91	Nov'24 Res24-40	\$144,000.00	Dec'24 Kamco cr	-\$50,650.00					\$125,577.91
Reserved/Designated										\$125,577.91
Interest Earned		2020 Int Allocation	\$78.27	2024 Interest Inco	\$2,910.74					\$2,989.01
Unreserved/Undesig										\$2,989.01
										\$128,566.92

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx6-30-2025

Total: \$1,107,213.51

CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT

June 30, 2025

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$9,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$11,698.25
Torchwood Communications, LLC**		07/01/25	\$2,000.00	\$46.00			\$54.78
MD Lawncare CIP**		02/01/26	\$2,000.00	\$50.00			\$380.82
Bella Calluna CIP		02/01/26	\$2,000.00	\$50.00			\$380.82
Rural Solutions CIP		03/01/26	\$2,000.00	\$50.00			\$434.17
Madison Chiropractic CIP**		03/01/26	\$2,000.00	\$50.00			\$430.70
LqP Ag Society/Fair Board-5 year no interest		12/31/26	\$50,000.00	\$10000/year			\$20,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50			\$14,479.74
The Sticks Bar & Grill-CIP		03/01/27	\$2,000.00	\$50.00			\$990.55
DeToys Family Restaurant-CIP**		07/01/28	\$2,000.00	\$50.00			\$1,607.68
Shear Magic/Jenn Long/Rural Radiance		06/10/28	\$1,666.00	\$50.00			\$1,585.25
				\$841.22		\$0.00	\$61,042.77
TOTAL MEDA LOANS (REVOLVING LOAN FUND)							

**Has completed CIP and received forgivable portion.

FUND BALANCE AVAILABILITY

	MEDA LOANS (RLF)	TOTALS
Fund Balance	\$140,942.04	\$140,942.04
Less Loans Outstanding	\$61,042.77	\$61,042.77
Less Payments Outstanding	\$0.00	\$0.00
Bank Acct Available as of	\$79,899.27	\$79,899.27
June 30, 2025		
		MEDA Balance: \$79,899.27

MEDA FUND BALANCE INCOME

January 2025 Int \$409.83	April 2025 Int \$397.91	July 2025 Int	Oct 2025 Int
February 2025 Int \$382.37	May 2025 Int \$400.56	Aug 2025 Int	Nov 2025 Int
March 2025 Int \$393.96	June 2025 Int \$414.18	Sept 2025 Int	Dec 2025 Int

2025 YTD Interest \$2,398.81

Madison Ambulance Service

June 24th, 2025

Call to Order: 18:33

Attendance: Attendance was taken and recorded in Attendance document

Approval of the Last Meeting Minutes: Motion: Dan 2nd: Peter

Treasurer Report: Report was read

Training Officers Report: JUNE: Pool training: Thank you for the everyone that was able to participate last minute. New neb mask ordered and received, does not look prior neb mask we have had.

Run Review: Binder lift was very beneficial. Air sheet helped greatly. Thank you to FD for the lift assist.

LUCAS – make sure to get a good placement initially.

Good job to deputies on leg injury to have bleeding under control EMS arrived.

Old Business:

- EMSRB Inspection – Have not yet heard back on this
- Stampede for fun – 5/28/25 from 5 to 7 – Thank you to all of those who helped
- Make sure to always mark as emergent (Transport information and scene response) even for transfers – if not, insurance does not pay or need lots of more information. Non-emergent would be planned transfers such as hospice, etc.
- EMS week in May – Seat belt checks 5/22 – Thank you to all of those who helped with this
- If going to other hospitals, please get face sheet from them. Ortonville – Nicole can assist
- Round of Money for shirts – Peter - \$100 dollars for all staff. New staff will get polos and jacket. Jim's is going to have a store that will be open for 2 weeks. Open 7/7 – 7/21. Motion for \$100 each: Nicole; 2nd: Kelly. Motion for small logo in front and big logo in back: Kelly; 2nd: Brittany. Store open 7/7/2025

New Business:

- Paper signature forms – use appropriate form (patient, patient rep, refusal, EMT, receiving) to obtain signatures in event the computer is not working. Information on these is exactly what is in the MN Elite and can be scanned into Elite. Can't be scratch paper
- We can bill and get paid for helicopter transfers – this is from Chris from Midwest EMS. Need to make sure that we get primary complaint, signatures from pt and flight crew, what flight crew, and destination. Vitals can be obtained from nursing or flight staff. Need to complete this like it is a regular 911 run.
- Need to work on narratives as several have been kicked back d/t poor narrative. Need to show skilled need for having us transport to hospital.
- Need to get receipts for gas.
- Working on Cooper Sam's award. Updated Roster due 7/1; completed 8/1

- Donation – Received from volunteers at The Depot in Bellingham to use for equipment
- Resignation/Retirement of Scott Schake: Motion by Dan, 2nd by Torie. See policy for retirement.
- Summer outing – Brittany and Dan will work to put together.
- Abby VanKempen – Passed her test and fully Licensed EMT.

Motion to Adjourn: Motion: Nicole, 2nd: Kelly 19:12

Rig Inspection/Hall Duties:

Next Meeting: July 22nd, 2025 @ 6:00 pm



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Remington Ridge Vineyard		Date of organization 2018		Tax exempt number 5309991	
Organization Address (No PO Boxes) 3152 261st Ave		City Madison	State MN	Zip Code 56256	
Name of person making application Deanna Borstad		Business phone 214-536-7110		Home phone 	
Date(s) of event September 4-7, 2025		Type of organization ☐ Microdistillery ☒ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name Deanna Borstad		City 	State MN	Zip Code 	
Organization officer's name 		City 	State MN	Zip Code 	
Organization officer's name 		City 	State MN	Zip Code 	

Location where permit will be used. If an outdoor area, describe.

**Fair Ground in LacquiParle County
6th Ave South and Fair Street, Madison, MN 56256**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**West Bend Insurance Co.
Aggregate \$ 2,000,000.00 Each Common Cause \$ 1,000,000.00**

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license		Date Approved	
Fee Amount		Permit Date	
Event in conjunction with a community festival ☐ Yes ☐ No		City or County E-mail Address	
Current population of city			

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

CITY OF MADISON
2025 APPLICATION
TEMPORARY "ON-SALE" LIQUOR LICENSE

LICENSE FEE

☐ INITIAL APPLICATION: \$75.00

EFFECTIVE DATE: 8-9-25

Worker's Compensation Insurance Company: N/A

POLICY #: _____

LICENSEE'S SALES & USE TAX ID#: MN 5309991 Fed 82-2960056

Licensee Name

Deanna Borstad

Date of Birth

6-26-61

Trade Name

Remington Ridge Vineyard

Licensed Location Address

3152 261st Ave

City, State, Zip Code

Madison, MN 56256

Business Phone

214-536-7110

Name of Owner/Manager

Deanna Borstad

Description of Business

Wine Vineyard

Years in Business

9 yes.

Please check to affirm you are exempt from attaching Liquor Liability insurance certificate for your 3.2 liquor license because sales are less than \$25,000 at on-sale or \$50,000 at off-sale. YES _____ No _____

Licensee Signature

Deanna Borstad

Date

7-9-25

Mayor Signature

Date

PAID: DATE

CHECK#

CASH



DEANBOR-01

EGOERING

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Christensen Group, Inc. 9855 W 78th Street Suite 100 Eden Prairie, MN 55344-8004	CONTACT NAME: Emily Goering PHONE (A/C, No, Ext): (952) 653-1070 FAX (A/C, No): E-MAIL ADDRESS: egoering@christensengroup.com														
INSURED Deanna Borstad 3152 261st Avenue Madison, MN 56256	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : West Bend Ins Co</td><td>15350</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : West Bend Ins Co	15350	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			B413342	7/17/2025	7/17/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			B413361	7/17/2025	7/17/2026	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is provided evidence of coverage.

CERTIFICATE HOLDER

CANCELLATION

City of Madison - Lac Qui Parle Fair
404 6th Ave
Madison, MN 56256

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



DEANBOR-01

EGOERING

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
liquor liability is continuous until canceled.

CERTIFICATE HOLDER

CANCELLATION

MN DPS Alcohol & Gambling Enforcement
445 Minnesota St. Suite 1600
Saint Paul, MN 55101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY COUNCIL CHECKLIST

7/11/2025

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	Consider for downtown apartments	
Downtown Renovation Fund	1/1/2022	Meyer	CM,	Reserve Fund \$20,369	
Welcome Sign East Entrance	8/20/2022	Zahbrock	CM, PZ, AC	Quick Signs of Willmar - 2026 Budget	
Sidewalk Project	5/1/2025	Maynard	CM, PW, BMI	GIS Meeting with BMI to set up collection	



Real People. Real Solutions.

MEMORANDUM

Date: July 10, 2025
To: Honorable Mayor Meyer and City Council
From: Kent Louwagie, City Engineer
Subject: Project Updates
City of Madison, MN
Project No.: 24X.137207.000

Updates on city projects are provided below.

1. 2023 Infrastructure Improvements

Work on this project is generally completed. The contractor re-seeded the poor turf areas this spring. Some improvement is evident, we will continue to monitor the turf growth.

2. 2023 Sanitary Sewer Rehabilitation

We met with the sewer lining contractor to discuss the change order. They informed us it was no longer feasible for them to hire an excavation contractor to complete this work in 2025. Additionally, the MnDOT permit still has not been issued, which could affect their pricing. At this point, they are planning to perform the excavation repairs in 2026, with the mill and overlay on highway 75 occurring in 2027.

We've been in touch with MnDOT, they are planning to issue the permit soon. We've communicated the contractor's schedule to them, which MnDOT will accommodate.

3. Wastewater Treatment Plant Generator (DGR Engineering's Project)

Work on this project is completed.

4. Stormwater Pond Cleaning

Pond cleaning is completed. We are working with the contractor on final payment paperwork.

5. Slen Park Improvements

Design is generally completed. We have addressed the third round of comments from the US Tennis Association (USTA). We are waiting for the DNR Grant Agreement to be received and executed to finalize the documents.

6. Water Treatment Plant Improvement Project

The Pre-Construction meeting is scheduled for 2 pm on July 14th. Additional information will be provided following that meeting.

PAY ESTIMATE No. 3 - FINAL
WASTEWATER TREATMENT PLANT GENERATOR
CITY OF MADISON, MN
DGR Project Number 429002

For Period From: 11/25/2024 To: 12/20/2024
Contractor: Meier Electric Inc. of Marshall
Bid Date: July 18, 2023



SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$231,608.00	ORIGINAL CONTRACT PRICE	\$193,200.00
LESS RETAINAGE ..(5%).....		EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions).....	\$231,608.00
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$231,608.00	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT.....	\$231,608.00
LESS ESTIMATES PREVIOUSLY APPROVED.....		EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT.....	
Pay Estimate No. 1.....	\$134,814.50	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT.....	100%
Pay Estimate No. 2.....	\$85,213.10		
Pay Estimate No. 3.....			
Pay Estimate No. 4.....			
Pay Estimate No. 5.....			
Pay Estimate No. 6.....			
Pay Estimate No. 7.....			
Pay Estimate No. 8.....			
Pay Estimate No. 9.....			
Pay Estimate No. 10.....			
Pay Estimate No. 11.....			
Pay Estimate No. 12.....			
Pay Estimate No. 13.....			
Pay Estimate No. 14.....			
Pay Estimate No. 15.....			
TOTAL AMOUNT DUE THIS ESTIMATE.....	\$11,580.40		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By MEIER ELECTRIC INC. OF MARSHALL, Contractor

By

Date

6-18-25

CERTIFICATE

THE AMOUNT OF \$11,580.40 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF MADISON, Owner

By

Title

City Manager

Date

6/23/25

DGR ENGINEERING, Engineer

By

Title

Project Manager

Date

06.18.2025

PAY ESTIMATE No. 3 - FINAL

WASTEWATER TREATMENT PLANT GENERATOR
CITY OF MADISON, MN
DGR Project Number 429002

For Period From 11/25/2024 To 12/20/2024
Contractor: Meier Electric Inc. of Marshall
Bid Date: July 18, 2023



Unit No	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp	% Comp	Value of Comp Work	Units Comp	% Comp	Value of Comp Work
E1	Diesel generator, 300 kW with sound enclosure and sub-base fuel tank (ea.)	1			\$ 99,700.00	\$ 99,700.00	1.00	100%	\$ 99,700.00			
E2	Generator foundation (ea.)	1			44,000.00	44,000.00	1.00	100%	44,000.00			
E3	Electrical construction, testing, and commissioning (as req'd.)	1			47,700.00	47,700.00	1.00	100%	47,700.00			
A1	Adder for five (5) year warranty for diesel generator (as req'd.)	1			1,800.00	1,800.00	1.00	100%	1,800.00			
Change Orders												
CO1	Relocate Generator	1			25,955.00	25,955.00	1.00	100%	25,955.00			
CO2	SCADA Integration	1			12,453.00	12,453.00	1.00	100%	12,453.00			

				CONTRACT TOTAL	
TOTAL CONTRACT PRICE:	<u>\$193,200.00</u>	TOTAL TO DATE:	<u>\$231,608.00</u>	THIS PERIOD:	<u> </u>

Prairie Waters

2026 Membership

- ✓ Representation on the Prairie Waters Board
- ✓ Customized Community Lifestyle Toolkit ([view ex.](#))
- ✓ Access to an Extensive Photo/Video Library
- ✓ **NEW!** Customized Community Rack Cards – distributed to businesses and accessible online
- ✓ Feature in the Visitor/Relocation Guides (print and digital) – With widespread distribution ([view ex.](#))
- ✓ Dedicated Community Page on the Prairie Waters Website – Includes links to city websites ([view ex.](#))
- ✓ Social Media Promotion – Highlight your events and attractions on our Facebook ([view ex.](#))
- ✓ Listing of All Events on the Regional Calendar ([view ex.](#))
- ✓ Promotion of Your Community's Businesses & Events on the Explore Minnesota Tourism website
- ✓ Support for Workforce Recruitment – Including job promotion through online job portal and sharing marketing resources with employers ([view ex.](#))
- ✓ Marketing for Development Opportunities – Including available properties, vacant lots, and businesses for sale ([view ex.](#))

www.prairiewaters.com



About the Program

The Western Minnesota Prairie Waters Program, is a program of the UMVRDC, and is preparing for an impactful 2026 and looks forward to continuing our successful partnership in driving economic growth through strategic regional marketing.

Our core mission is to promote the region as an exceptional place to visit, work, and live. Beyond attracting tourists, we are committed to drawing in new residents and retaining current ones—an essential factor for long-term regional sustainability, consistently identified as a top priority by local governments.

Why Join?

Prairie Waters serves as a comprehensive resource for discovering everything our region has to offer—from attractions, lodging, and shopping to essential information on education, healthcare, housing, childcare, cost of living, and local events. Our team works diligently to keep the Prairie Waters website and Visitor & Relocation Guide updated with fresh, relevant content to ensure an engaging and user-friendly experience.

We are proud to support regional marketing efforts by fostering collaboration among local employers, schools, cities, counties, chambers and EDAs—all working together to showcase the benefits of living and working in western Minnesota.

2026 Membership Request

\$4,500

Prairie Waters

2026 Pledge form

Western Minnesota Prairie Waters Regional Marketing Program

A Regional Marketing Program of the Upper Minnesota Valley Regional Development Commission

We, the City/Organization of _____ (name of city/organization), have reviewed this request and pledge to participate at the amount specified below for the Regional Marketing Program's 2026 year.

☐ 2026 membership request: \$4,500 Annual Commitment

We, the City/Organization of _____ (name of city/organization), have reviewed this request and do not wish to support economic development at this time.

Signed by: _____

Title: _____

Date: _____, 2025

Billing Information:

We choose to pay the total amount in January of each year. The UMRDC will invoice you for the Prairie waters program after January 1, 2026.

We would like to make other payment arrangements: (please explain)

Thank you for your generous support of marketing our region!



Roads Scholars: Meet four new grads!

MnLTAP congratulates four recent Roads Scholar graduates who each earned the Leadership, Supervisory, and Operations Management certificate through the program.

This month, meet **John Maki**, water/wastewater system specialist, City of St. Francis; **Davion Conover**, equipment specialist, City of Hopkins; **Dave Adams**, sanitary sewer crew chief, City of Maplewood; and **Justin Wolff**, streets public service worker, City of Woodbury.



JOHN MAKI

How did you get interested in your job?

I became interested in my job through my uncle, a utilities superintendent for a

local community.

How does the Roads Scholar certificate help you in your current job & career plans?

My goal is to work my way up to a supervising position. The leadership program is good for anyone planning to pursue a position where they would benefit from leadership skills.

What's a typical day like?

My typical day varies, as my coworkers and I work a weekly rotation. Each week, we are responsible for the operation of the water treatment facility, the wastewater treatment facility, or the water distribution and sewer collection systems.

What is your favorite accomplishment?

I was the lead on completing our city's water service line inventory for the Department of Health, and we were one of the first cities in the state to complete the inventory.

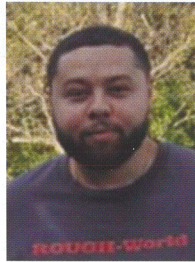
What can other people learn from your path?

I would tell people to just get your foot in the door. Get started at a city, even if it isn't exactly the position you want. Then set your goal to move up or get experience for when another opening becomes available.

What makes you feel proud at the end of the day?

When I know that I have positively influenced a citizen of our community, whether that is helping them diagnose

why their water bill is high, answering a question related to the city services, or just getting the streets plowed after a snowstorm.



DAVION CONOVER

How did you get interested in public works?

I grew up in Hopkins, and I always saw fire trucks, squad cars, and plow trucks

taking care of our citizens, streets, and emergencies daily. I found myself wondering who repaired our city's vehicles and knew that one day I would want to take part in that.

How does the Roads Scholar certificate help you in your current job & career plans?

It helped me prepare for a future career transition into a management role by providing me with useful skills, knowledge, and experiences within the public sector.

What is your favorite accomplishment?

Completing my Roads Scholar certificate. I proved to myself that despite being out of the education realm for years, I could get back in and further myself.

What can other people learn from your path?

You're never too old or too young to pursue your dreams, return to school, or gain useful knowledge in a new area of expertise.

How has your job changed over the years?

I'm spending more time on administrative-level duties rather than on the shop floor as a technician. This has allowed me to gain a different perspective and understanding of

different roles within the shop and how they all help each other.

Any funny or surprising incidents while working at a site/on the road/talking to citizens?

Having random citizens pull up to our garage for a quick oil change or air in a tire because they think we are an "open to the public" repair facility. It is a lot more common than you would think!

Who are/were some influential people in your career path?

People you admire?

There is one that stands out—Dustin Pavsek. Dustin is my current supervisor and also the current fleet supervisor. He was a mechanic for over 20 years and I took over in the shop for him as he transitioned into leadership. Dustin and I connect well because we were both mechanics at one point or another in our career and we understand what it takes to take care of a growing fleet. Dustin has continually shown me what an ideal leader is within the workplace. I've never told Dustin this, but I see him as a mentor in my career path as he continues to set good examples, support me in my education, and critique things that I do to make me a better future leader...

[Ed. note: more Q&A online]

What do you do for hobbies/fun?

Building, fabricating, and tuning custom hot rod projects. I have a C5 Corvette and C7 Corvette that I am always working on, upgrading, and learning. My wife and I also like trying new restaurants and food trucks.

To read Davion's full Q&A profile, visit mnltap.umn.edu/davionconover

Let it snow, a-training we will go... in snowplow simulators

Two hundred and eight drivers completed two-hour snowplow simulator training in various Minnesota locations throughout December 2024.

Attendees received an overview of the decision driving method known as "S.M.A.R.T.," which stands for: Scan, Measure risk, Anticipate action, Reach a decision, and Trust your decision. The lesson stressed identifying hazards, actively assessing conditions, and measuring risk factors to improve driver perception and reaction time. The S.M.A.R.T. method, combined with fundamental speed- and space-management skills, helps drivers stay safe on the road while performing the job of proper plowing.

The simulator provided attendees with a basic plow cab control system, with everything from a 15-speed max manual transmission to an automatic transmission. Like a real plow, the simulator had a steering wheel, fans, horn, turn indicators, mirror and seat adjustments, interactive dashboard, and other controls. The view screen gave a 180-degree view with realistic graphics.

Participants from across the state agreed that the training was worth completing for new and seasoned drivers alike. Since it used a simulator,



drivers expressed missing the actual feel of driving a snowplow, but they appreciated the simulator-to-classroom time ratio. Participants were in the simulator for four to seven minutes at a time, which helped those who experience motion sickness.

Trainers used the snowplow simulator to create an unlimited combination of hazardous situations involving winter weather, traffic, and road conditions that a driver may encounter only rarely in the real world. This prepared the snowplow driver to handle these potentially dangerous situations without the risk of being involved in an actual collision.

For local agencies, this off-the-road setting helps to reduce

insurance, training, and fuel costs; fleet maintenance; liability exposure; and vehicle damage. For an individual, the benefits include performance evaluation after each simulation and safe opportunities to practice decision-making skills and driving maneuvers (once or many times).

MnDOT and LTAP staff are evaluating the overall value and effectiveness of this training and will make a decision in early 2025 as to what this training looks like moving forward.

The training was sponsored by the Minnesota Department of Transportation and hosted by Minnesota LTAP. The training was developed and delivered by L3Harris.

New MnLTAP instructors added to the team

Please welcome four new additions to the MnLTAP instructor team as we grow our staff. More individuals are still being hired; see job openings online at mnltap.umn.edu/ltapjobs.

LTAP's new training and technical assistance instructor, Mike Eveslage, started on December 16. Eveslage has a background in K-12 teaching and collegiate coaching and administration and most recently worked for his family trucking company in Freeport, Minnesota. He is also the four-term (recently re-elected) mayor of Freeport.

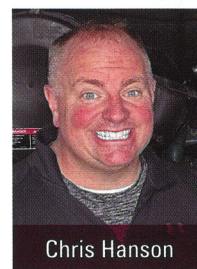
In addition to Eveslage's full-time position, LTAP has hired three new part-time instructors:

- Curt Anderson has more than 25 years of transportation experience and is currently the Scott County right-of-way administrator.
- Chris Hanson is an experienced transportation safety trainer and firefighter for the Kasota Fire Department.
- Matt Wessling currently works for MnDOT on a variety of transportation-related training, including work-zone safety and flagging.

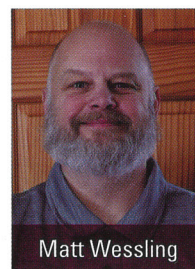
MnLTAP is excited to have these new staff members and we look forward to their courses!



Mike Eveslage



Chris Hanson



Matt Wessling

Not shown: Curt Anderson

Val Halvorson

From: Lisa Korthals <Lisa.Korthals@mrenergy.com> on behalf of Tammie Krumm <Tammie.Krumm@mrenergy.com>
Sent: Tuesday, June 17, 2025 4:36 PM
Subject: GreatBlue Research
Attachments: MRES Retail Customer Study Composite Report (UPDATED 07072023) FOR 2025 KICK-OFF1.pdf

LAC QUI PARLE COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Hello MRES Members,

Missouri River Energy Services (MRES) is pleased to offer members another opportunity to participate in a joint Residential Customer Research Project at a substantially discounted price. The last time we offered this residential customer survey was in 2023.

To learn more about the survey, we are holding two webinars: **June 23 from 2 p.m. to 3 p.m., OR June 24, from 2 pm. to 3 p.m.** I will send a calendar invitation for the webinar shortly. The webinar will also be recorded and available on the Members-Only section of mrenergy.com.

The project will consist of a digital customer survey – accessible by QR code or web link – and will gather information on residential customers in these areas:

- * Customer satisfaction levels
- * Awareness of local utility and value in utility ownership
- * Interest in current and potential future services
- * Communications preferences

What is the value of doing customer research?

- * Stay current with customer needs and values
- * Understand the “why” behind customer experiences
- * Hear from the silent majority
- * Education tool...teach them while you hear from them
- * Gain goodwill by asking their opinion
- * Data to evaluate investments and validate decisions
- * Results to incorporate into your planning for 2026

GreatBlue Research will once again conduct the survey, which will kick off **September 22 and continue until November 21**. GreatBlue also provides the Public Power Data Source (PPDS) quarterly survey information through the American Public Power Association, which MRES

subscribes to on behalf of all our members. If you do not already have access to the PPDS and would like access, please send me a note and I will subscribe you.

What you get:

Participants in the Residential Customer Research Project will receive results specific to their community, along with an aggregate or composite summary report for all results across MRES, similar to the attached document.

Promoting the survey to your customers is key to its success. MRES will provide communication templates, customized with your unique QR code and survey web link, to help you promote the survey. Available templates include a bill stuffer, social media with graphics, an article for your newspaper or newsletter, a print ad, a direct mail piece, an envelope/bill message, and a poster. Members can also promote the survey through **email** and/or **text messaging**, and on your utility's website.

If you do not have the means to send bulk emails, GreatBlue will email your customers on your behalf if you provide your customers' email addresses. Email addresses will be used for this survey only.

Participating in the residential customer survey comes at a tremendously discounted price. MRES has paid the survey development fee, and we will share the cost 50-50 with members, in addition to discounted pricing from GreatBlue. Additionally, Spanish versions are available at no extra charge.

Final member costs are:

- * 1,000 residential customers or less = \$435
- * 1,001 to 2,500 residential customers = \$775
- * 2,501 to 5,000 residential customers = \$950
- * 5,001 to 10,000 residential customers = \$1,063
- * Over 10,000 residential customers = \$1,350

Your decision to participate must be made by August 15, 2025. Please reply to me to confirm your interest and we will work with you to determine what communication materials you would like us to customize for you or help you share your customer email addresses with GreatBlue. Then you will be able to promote the survey anytime between **September 22 and November 21, 2025**. The survey will be open from the time you start the promotion after Monday, September 22 until the evening of Friday, November 21.

I hope you will take advantage of this great opportunity to learn more about your customers' needs and desires. I look forward to talking with you at either the June 23 or June 24 webinar!

Tammie Krumm, SHRM-SCP

Missouri River Energy Services (MRES)

Vice President Human Resources & Administration & Interim Vice President of Member Services & Communications

3724 W Avera Dr ▪ P.O. Box 88920 ▪ Sioux Falls, SD 57109-8920

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www.mrenergy.com

www.brightenergysolutions.com





2023 Member Customer Study



Report of Findings

30 June 2023
Confidential & Proprietary

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Harnessing the power of data to help clients achieve organizational goals.

Data to support strategic decisions to improve on products and services. Since 1979, our experience with study and instrument design, data collection, analysis, and formal presentation assists our clients in identifying the “why” and “what’s next.”

Talent with a knowledge base in a wide range of industries and methodologies ensures a 360° view of the challenges faced and the expertise to address them.

Solutions that are customized to provide a personalized approach of understanding organizational, employee, and customer needs allowing for more informed decisions.



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Project Overview

Research Objectives

- GreatBlue Research was commissioned by Missouri River Energy Services (hereinafter MRES) to conduct comprehensive research among residential customers to gain a deeper understanding into their perceptions of the utility and satisfaction with the services provided.
- The primary goals of this research study were to assess customer satisfaction levels, awareness of local utility and value of utility ownership, interest in current and potential future services, and communication preferences.
- The outcome of this research will enable MRES member personnel to a) more clearly understand, and ultimately set, customer expectations, b) act on near-term opportunities for improvement, and c) create a strategic roadmap to increase customer satisfaction.



Areas of Investigation in 2023

In order to service these objectives, GreatBlue developed a bespoke research study leveraging a digital survey to learn about the following topics:

- Rating member's organizational characteristics
- Perception of member's electric rates
- Awareness of member's municipal ownership
- Satisfaction with customer service
- Likelihood to utilize a "time of use" rate program
- Interest in renewable resource electricity generation
- Awareness of rebate programs and likelihood to purchase an electric vehicle
- Preferred future services/programs
- Preferred methods of communication in emergency and non-emergency situations
- Demographic profile of respondents

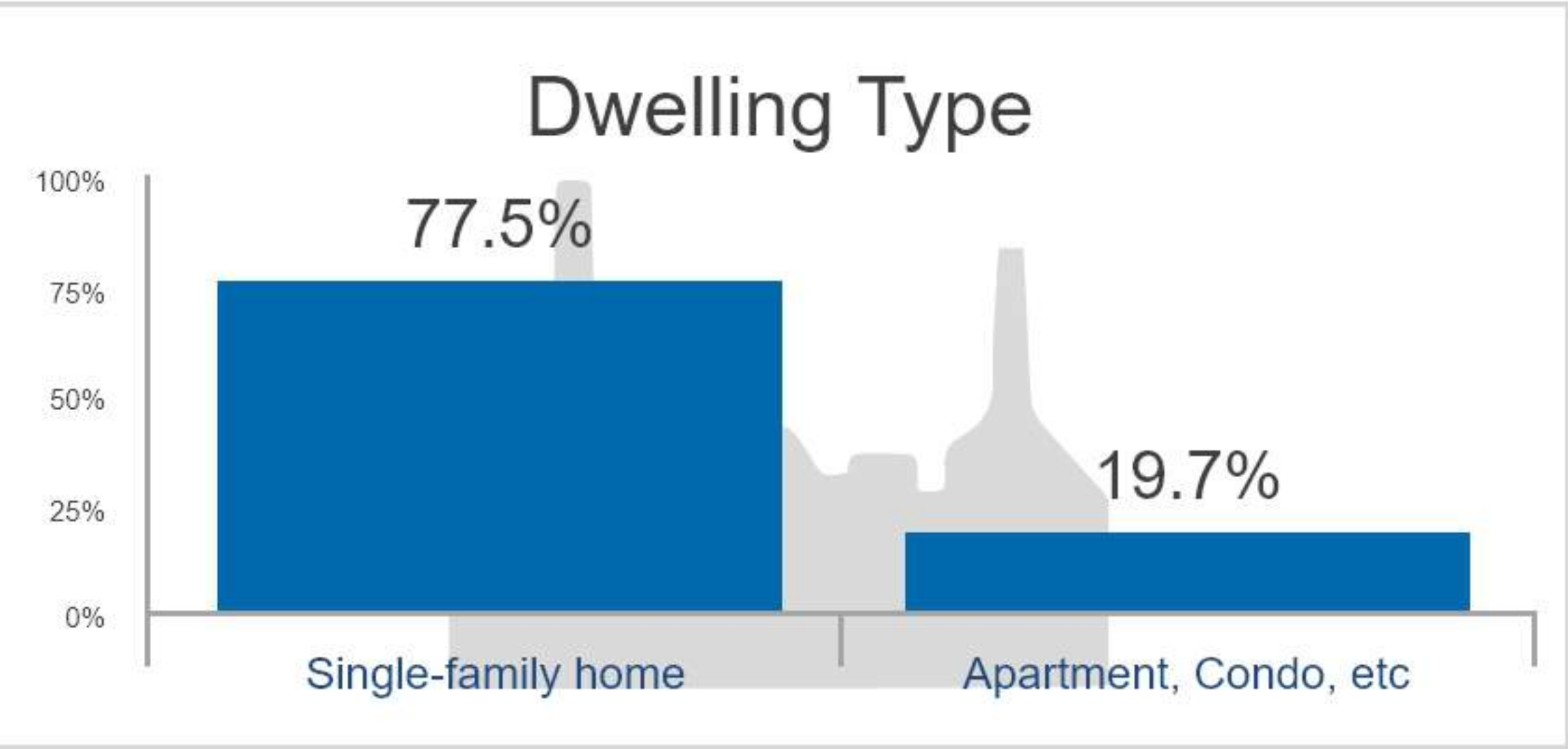
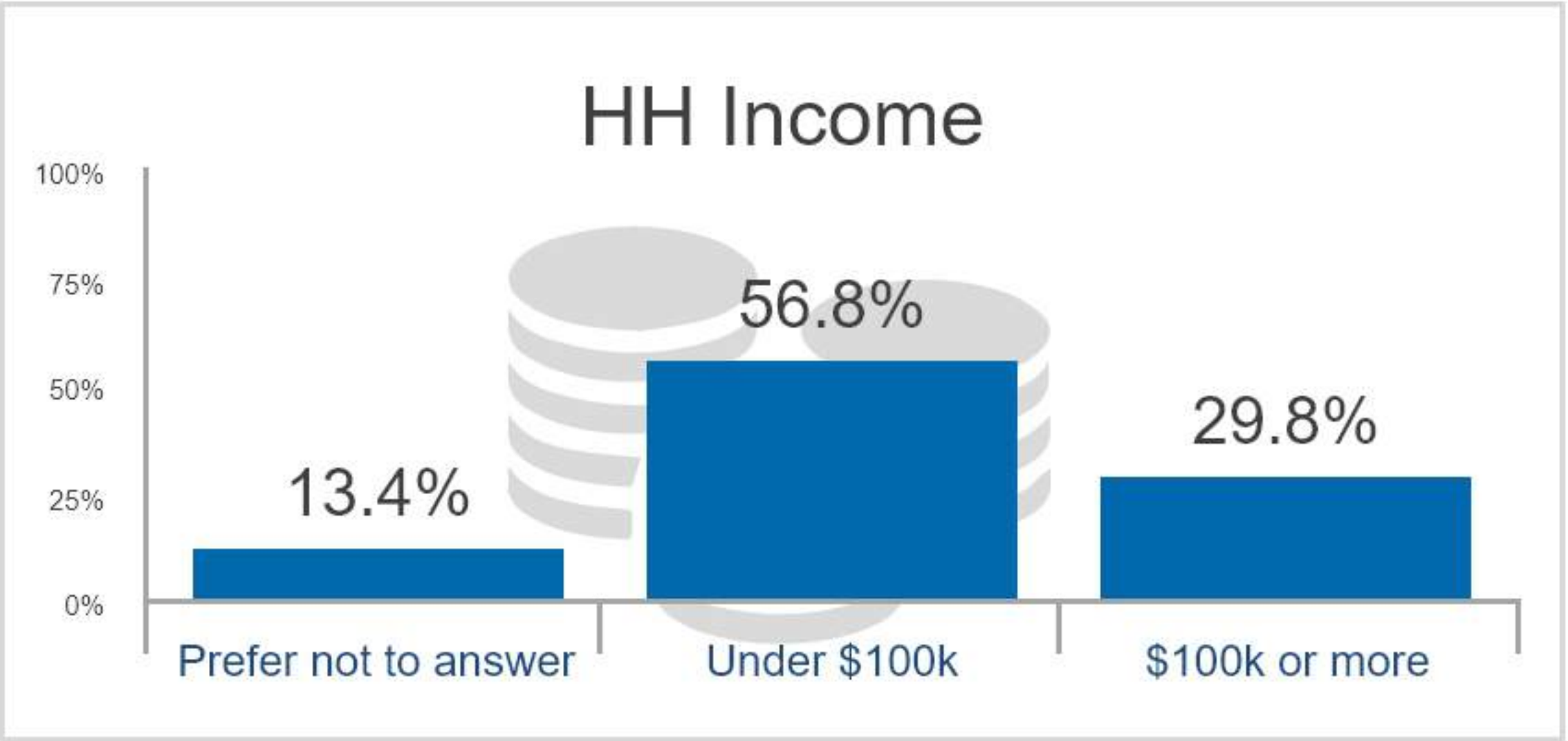
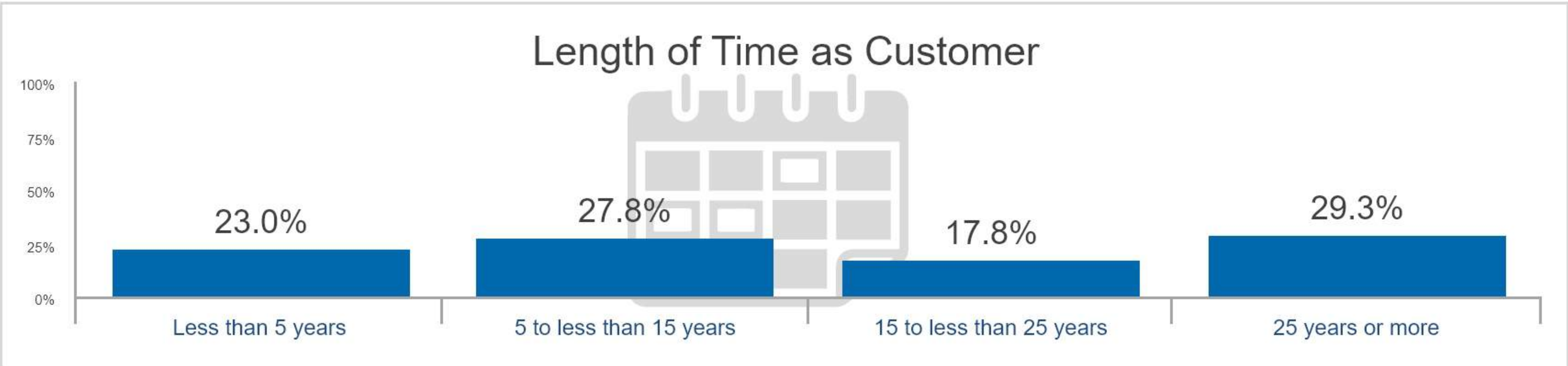
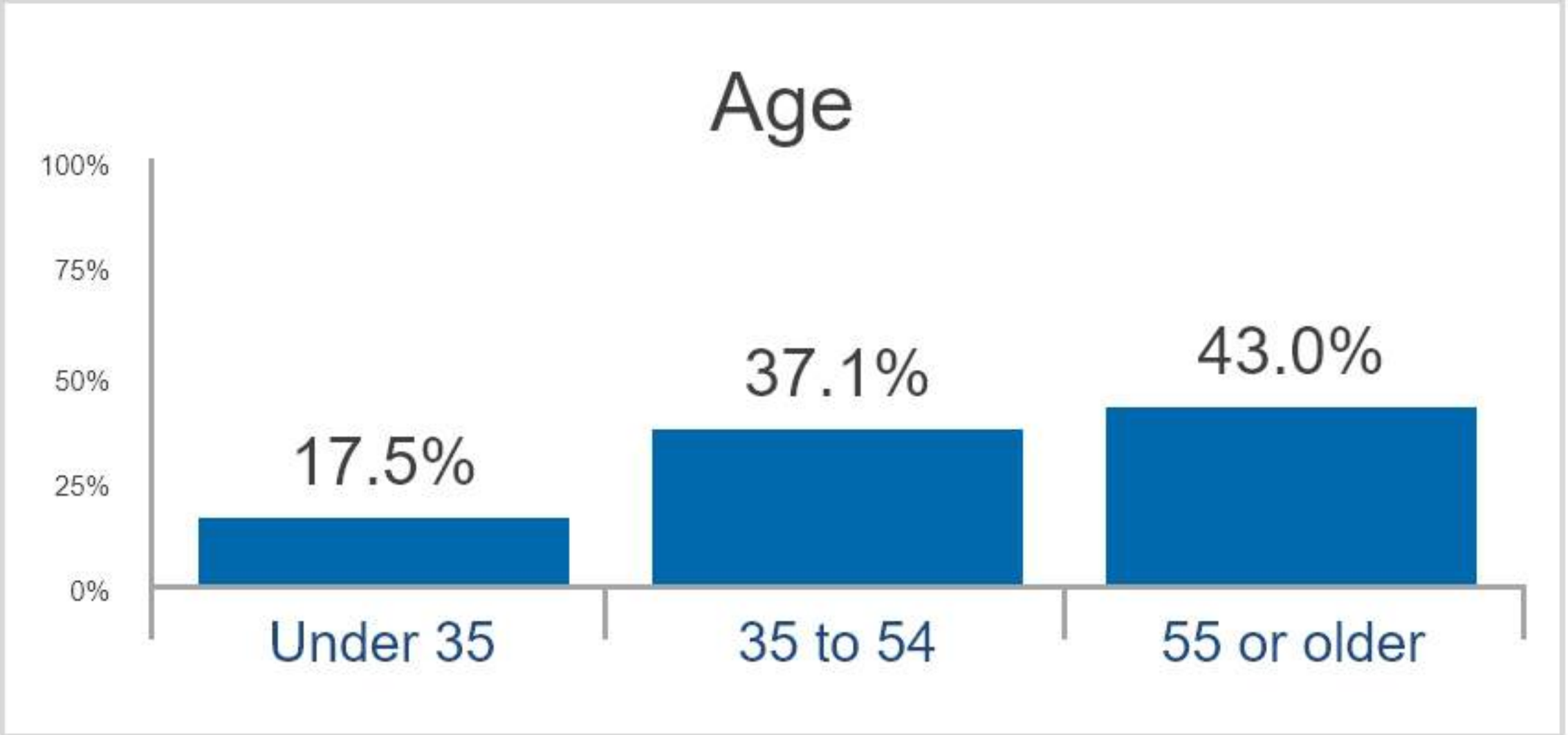
Research Methodology Snapshot

Methodology	No. of Completes	No. of Questions	Incentive	Sample
Digital	856	39*	None	Customer List
Target	Quality Assurance	Margin of Error	Confidence Level	Research Dates
Residential Customers	Dual-level**	+/- 3.28%	95%	April 3 - May 26, 2023

* This represents the total possible number of questions; not all respondents will answer all questions based on skip patterns and other instrument bias.

** Supervisory personnel, in addition to computer-aided interviewing platform, ensure the integrity of the data is accurate.

Respondent Snapshot



Geographic/Member Coverage

	<i>N</i> =
Moorhead Public Service	246
Vermillion Light and Power	206
Watertown Municipal Utilities Department	98
Sioux Center Municipal Utilities	92
City of Primghar Electric	58
Detroit Lakes Public Utilities	42
ALP Utilities	33
Sauk Centre Public Utilities	32
City of Staples Utilities	25
City of Wadena Utilities Department	13
Paullina Municipal Utilities	11

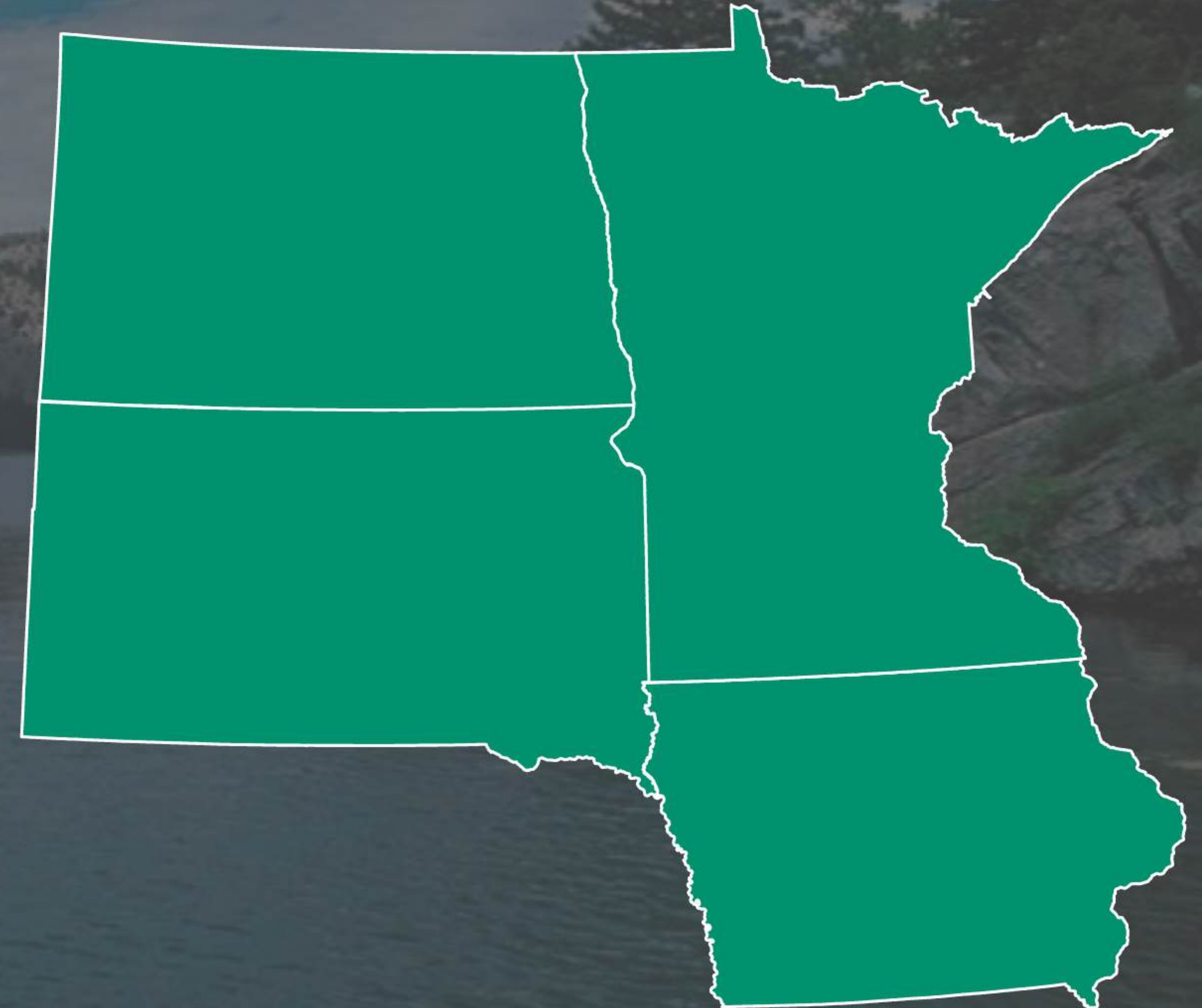


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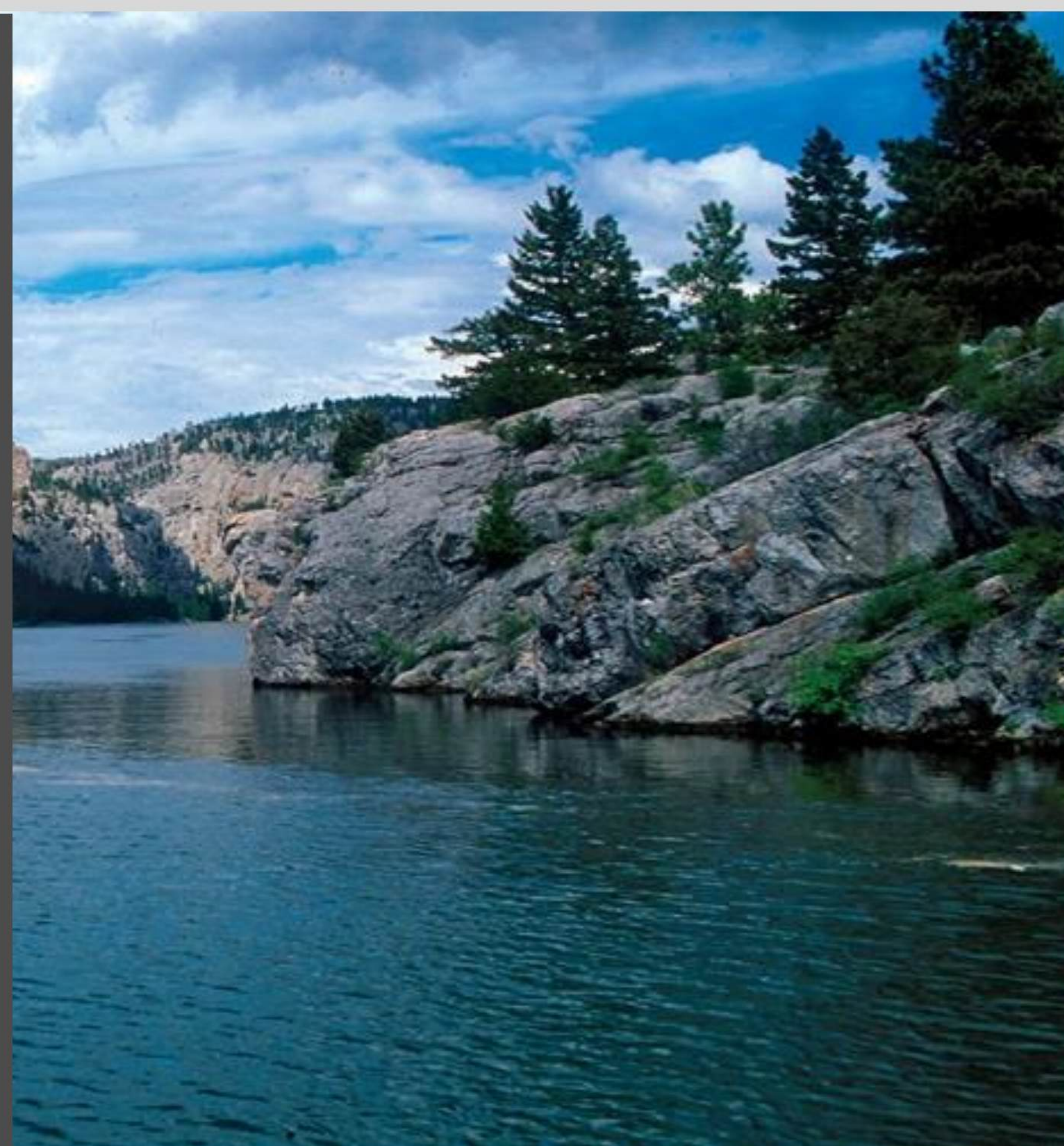
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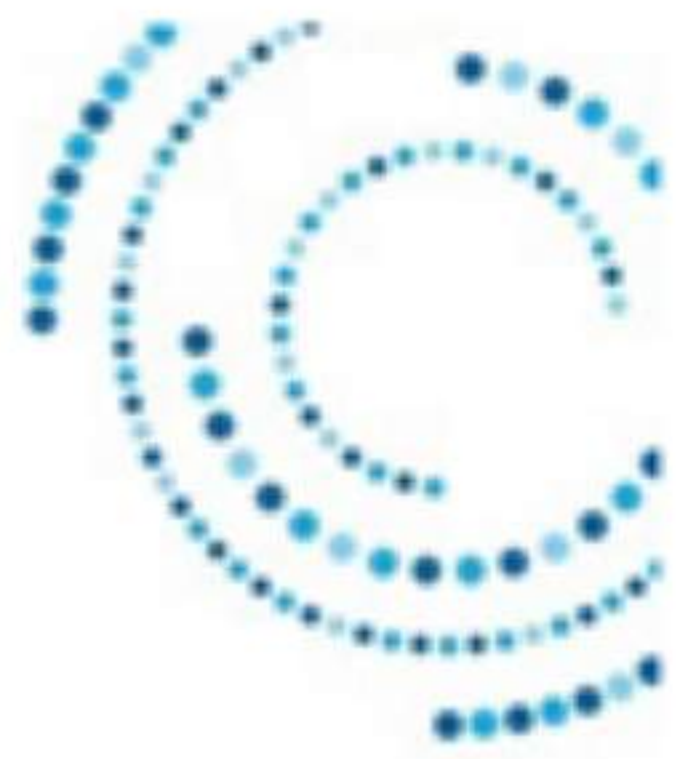
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Key Study Findings



- **Members' customers gave high ratings for their member utilities.** MRES member utilities were either on par or above national averages in metrics such as the net positive score (NP+S), multiple organizational characteristics, customer service, awareness of community ownership, and resembling an ideal utility. Additionally, most customers reported rates as "reasonable" and their expectations are being met.
- **Potential satisfaction gap on the horizon.** Customers (55+) reported their expectations were met significantly more than those under 55. Also, those 55+ reported that their utility resembles an "ideal" utility significantly more than those under 35.

- **Most customers are interested in rebates, current familiarity is low.** Nearly three-quarters of customers reported they are likely to apply for rebates, however nearly half of customers are unfamiliar with the existing Bright Energy Solutions®.
- **Over two-thirds of customers are interested in Time-of-Use programs.** Furthermore, nearly half of customers selected "Time-of-Use electric rates" as a topic their utility should explore.
- **Low interest in purchasing an EV, even with an incentive.** Few were likely to purchase an EV in the next 5 years and most were either just as likely or less likely to purchase an EV even with an incentive.

- **Over a quarter of customers believe they do not receive enough information from their utility.** The top two topics customers want additional information on are "electricity rates and how they are determined" and "programs, services, products, and special events."
- **Emails, bill stuffers, and text messages were the top ranked sources of information** during non-emergencies, with texts emerging as the primary option during emergencies.

Organizational Characteristics Above the National Average

The three top rated organizational characteristics were "providing consistent and reliable electric service to customers," "restoring power after an outage in a reasonable amount of time" and "communicating with customers." Furthermore, three-out-of-four customers were satisfied, overall, with their MRES member utility in 2023.

Please rate your electric utility on the characteristics below on a scale of 1 to 10, where one (1) is “very poor” and ten (10) is “very good.”



Providing consistent and reliable electric service to customers	✓ 87.5%	73.4%
Restoring power after an outage in a reasonable amount of time	✓ 84.2%	70.9%
Responding promptly to customer questions and complaints	✓ 76.5%	67.7%
Overall satisfaction with your local utility	✓ 75.6%	68.3%
Helpful and knowledgeable staff	✓ 75.3%	67.6%
Maintaining modern and reliable infrastructure	✓ 70.7%	66.3%
Communicating with customers	✓ 69.9%	67.9%
Being open and honest about utility operations and policies	61.3%	63.1%
Community involvement	60.8%	62.8%
Offering innovative programs and services	52.9%	61.2%
Helping customers use less electricity	49.6%	58.2%

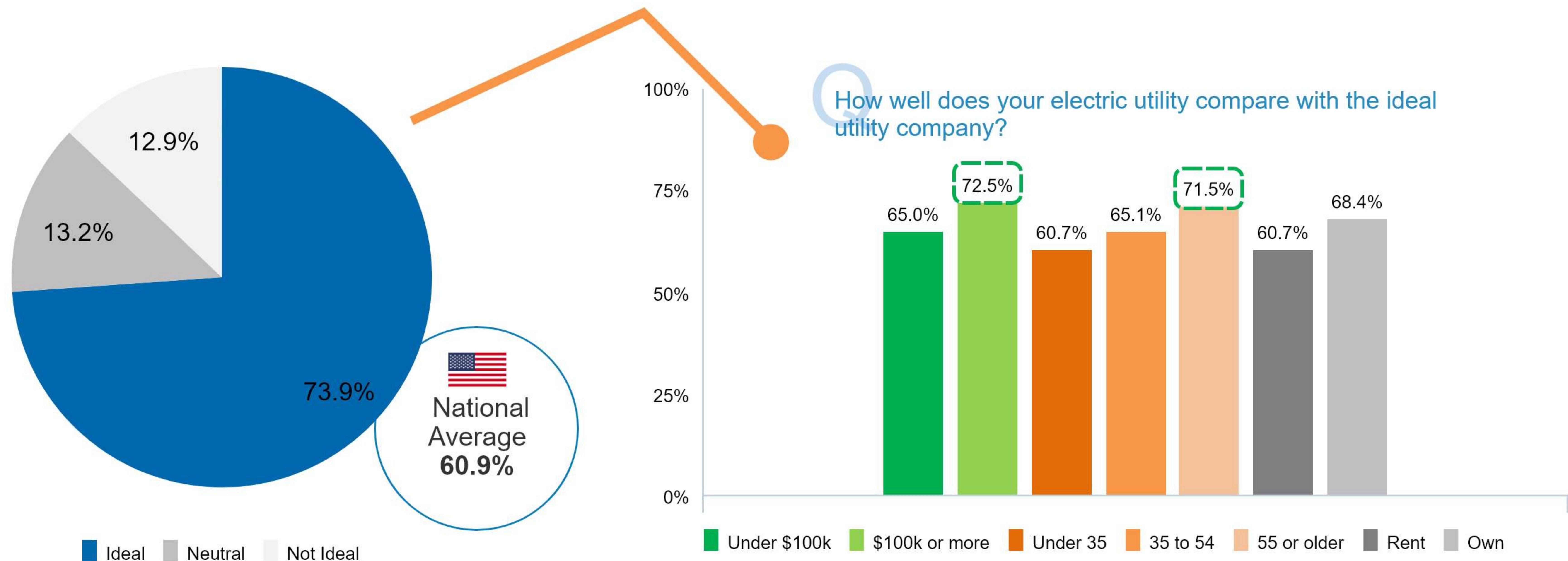
*Aggregate of top 7-10 responses shown

✓ Indicates value is above the national average

🇺🇸 Indicates data leveraged from GreatBlue's proprietary Public Power Data Source

MRES Members Resemble "Ideal" Utility

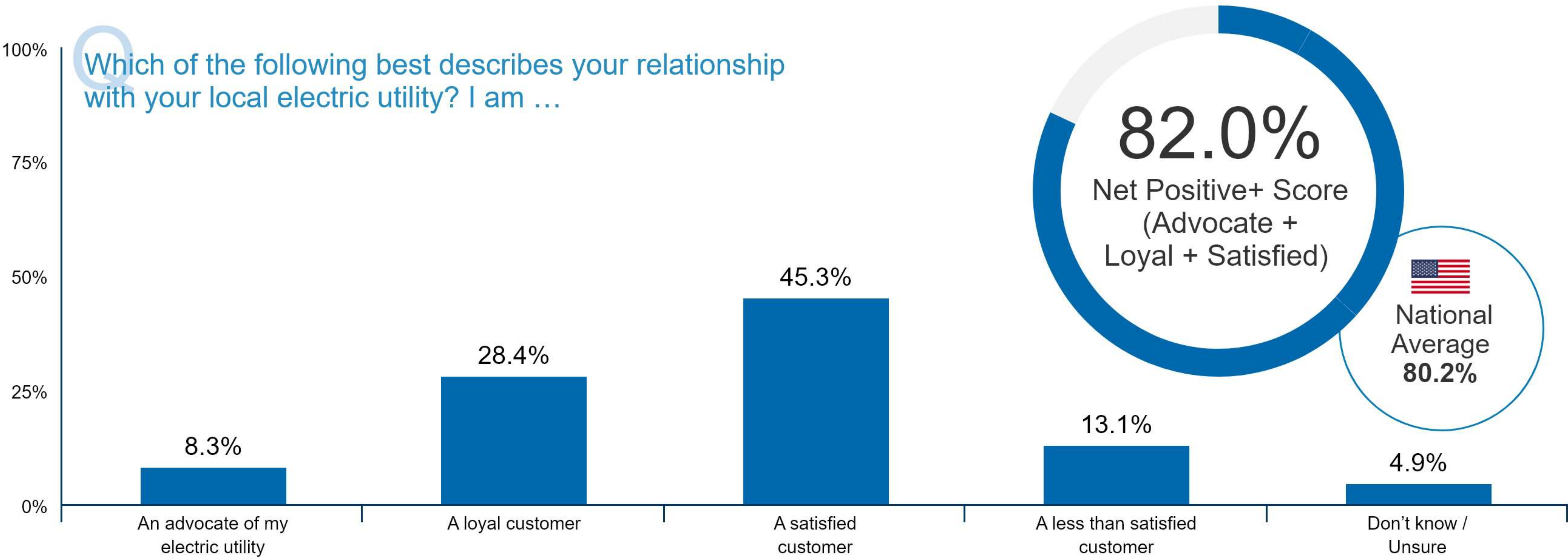
Those younger than 35 rated their utility as "ideal" significantly less than those 55 or older. Additionally, those with a household income under \$100k rated their utility as "ideal" significantly less than households making over \$100k.



 indicates a statistically significant difference between subgroups at a 95% confidence level.
 Indicates data leveraged from GreatBlue's proprietary Public Power Data Source

Net Positive+ Score (NP+S)

Customers of MRES member utilities provided a net positive score (NP+S = Satisfied + Loyal + Advocates) of 82.0%; notably on par with the national benchmark of 80.2%.

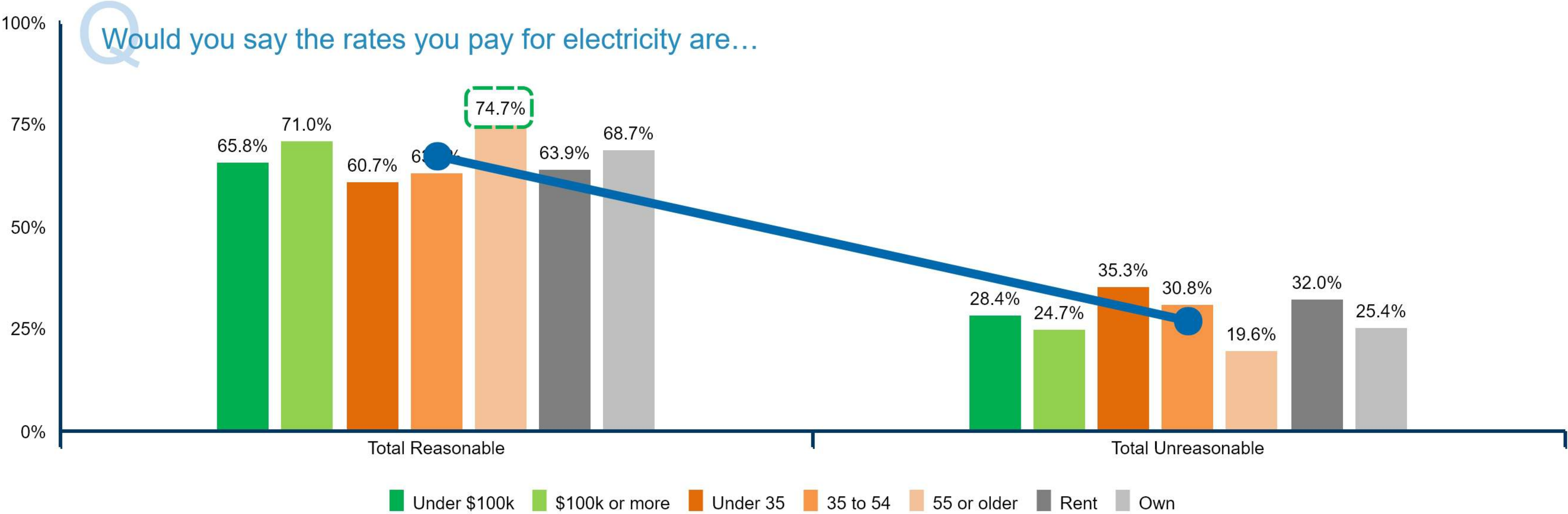


Indicates data leveraged from GreatBlue's proprietary Public Power Data Source

*National data is collected in the Public Power Data Source

Two-thirds Report Rates are Reasonable

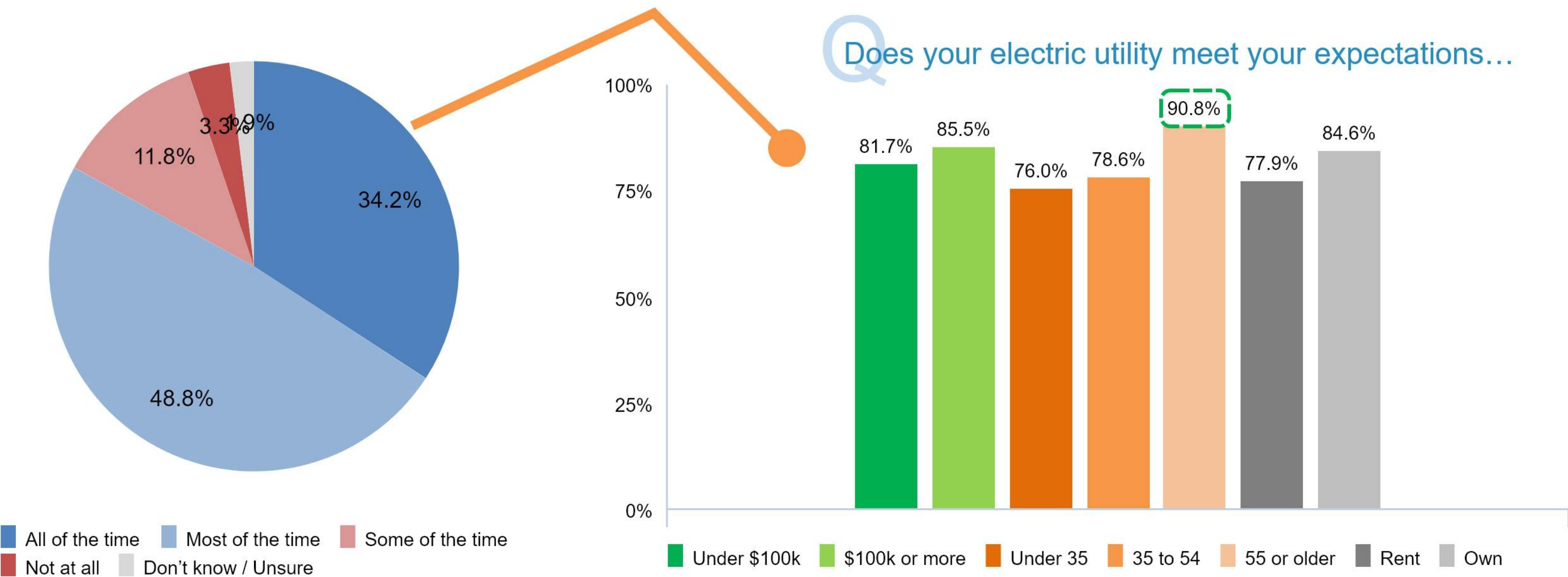
Over two-thirds of customers reported the rates they pay for electricity are either "very reasonable" or "somewhat reasonable." Of note, customers 55 or older viewed rates as reasonable significantly more than customers younger than 55.



 Trend lines show composite ratings across subgroups
 Indicates a statistically significant difference between subgroups at a 95% confidence level

Customer Expectations are Being Met

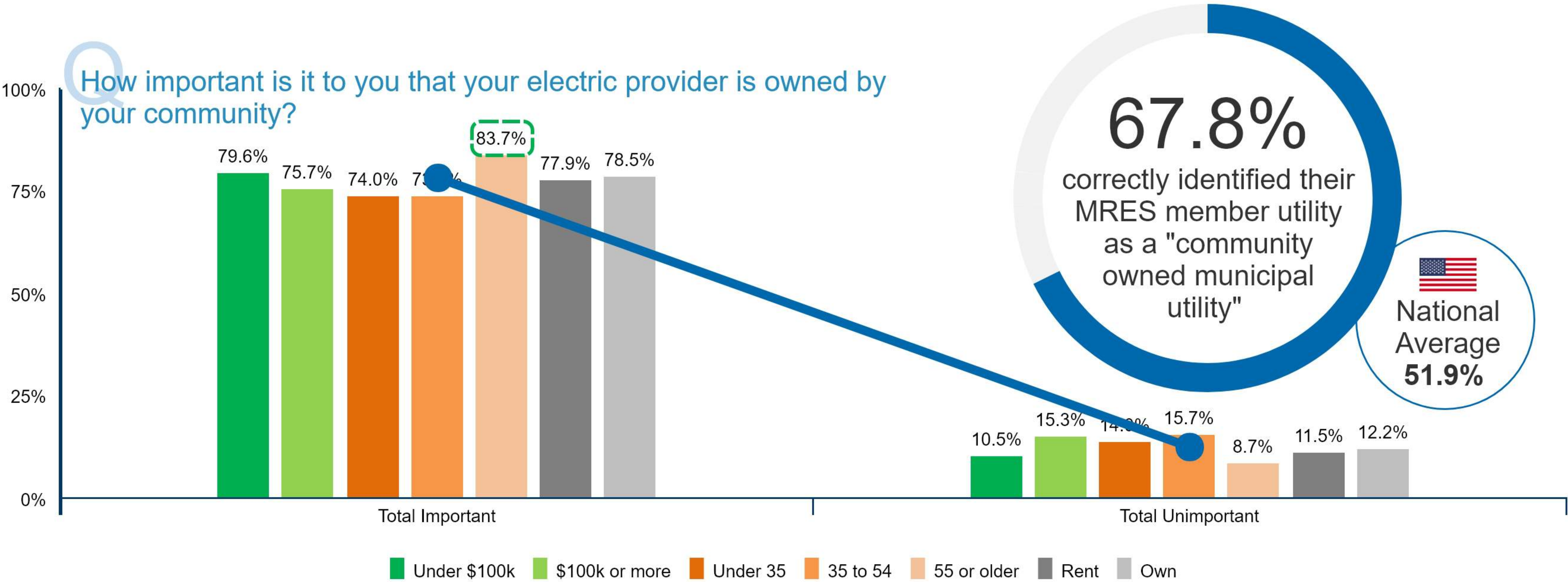
Over four-fifths of customers indicated that their electric utility meets their expectations "all of the time" or "most of the time." Of note, customers 55 or older report their expectations are met "all" or "most of the time" significantly more than all customers under 55.



Indicates a statistically significant difference between subgroups at a 95% confidence level

Above Average Awareness of Community Ownership

Over two-thirds of customers correctly identified their utility as a "community-owned municipal utility," and over three-quarters of customers said this local ownership was important to them - driven mostly by customers ages 55 and older.



indicates a statistically significant difference between subgroups at a 95% confidence level.
 Indicates data leveraged from GreatBlue's proprietary Public Power Data Source

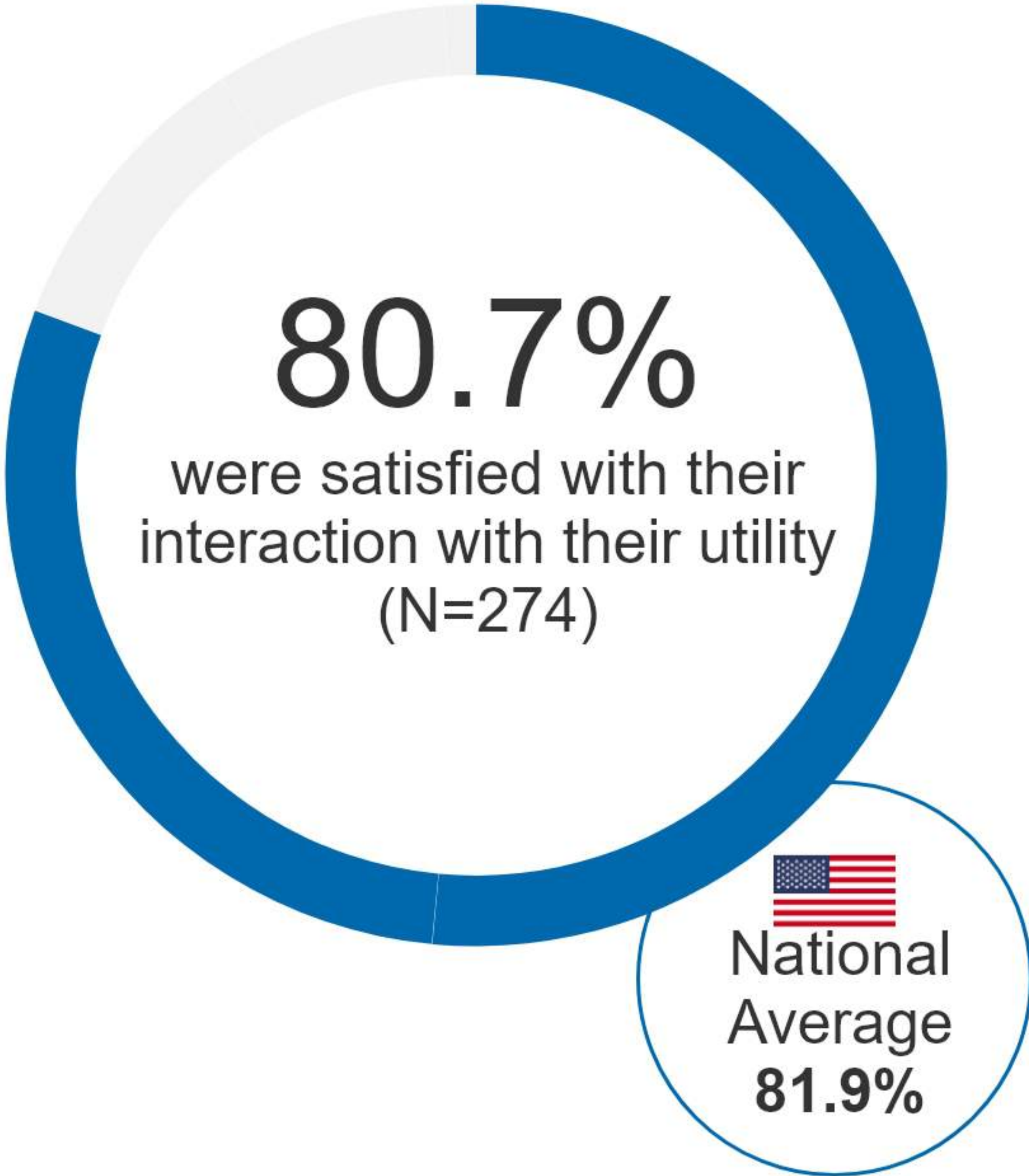
*National data is collected in the Public Power Data Source

Most Interactions Resolved Satisfactorily

About a third of customers had a recent interaction with their member utility. Of them, the top five reasons for the contact were "question on bill," "pay bill," "report an outage," "high bill" and "activate service." Additionally, four-out-of-five customers that interacted with their utility were satisfied with the interaction, which is on par with the national average in this area.

Q What was the purpose of the contact?
(N=274)

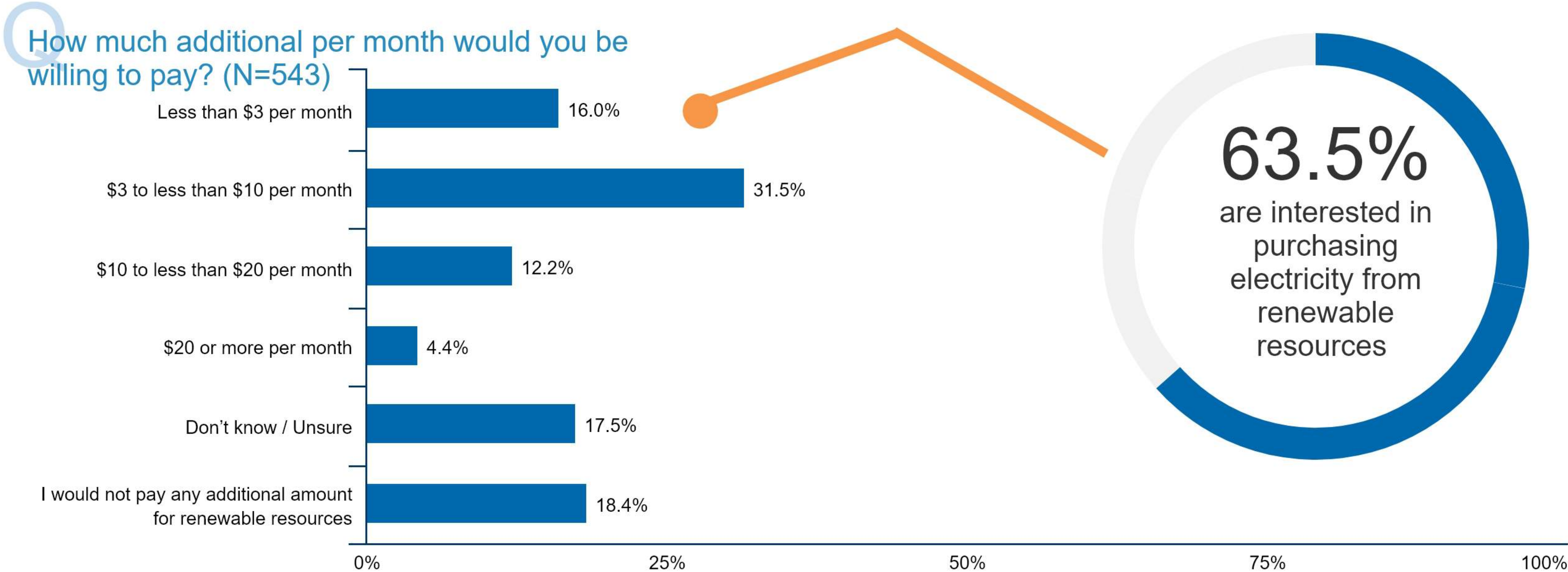
	Question on bill (not a complaint)	21.9%
	Pay bill	14.2%
	Report an outage	12.0%
	High bill	10.2%
	Activate service	9.9%



 Indicates data leveraged from GreatBlue's proprietary Public Power Data Source

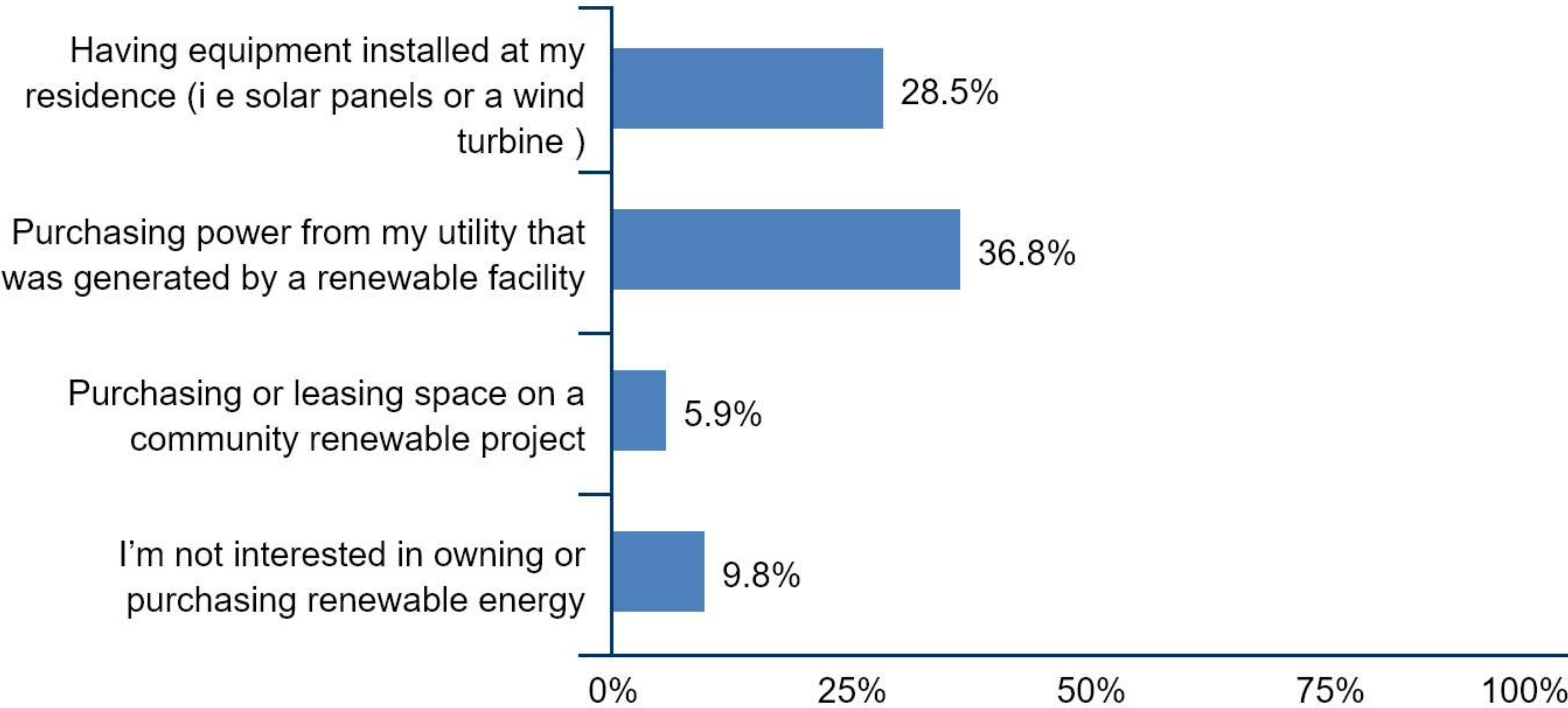
Majority Interested in Green Electricity

Nearly two-thirds of customers reported they are interested in purchasing electricity from renewable resources, such as solar or wind. Of those who are interested, the most common additional payment per month selected was \$3-\$10 for this source of electricity.



Preferred Renewable Energy Options

The most customers were interested in purchasing power generated by a renewable facility. Having equipment installed at their residence was next with 28.5% reporting interest. Younger customers were significantly more interested in having equipment installed at their residence, while those 55 or older are more interested in purchasing power generated by a renewable facility.



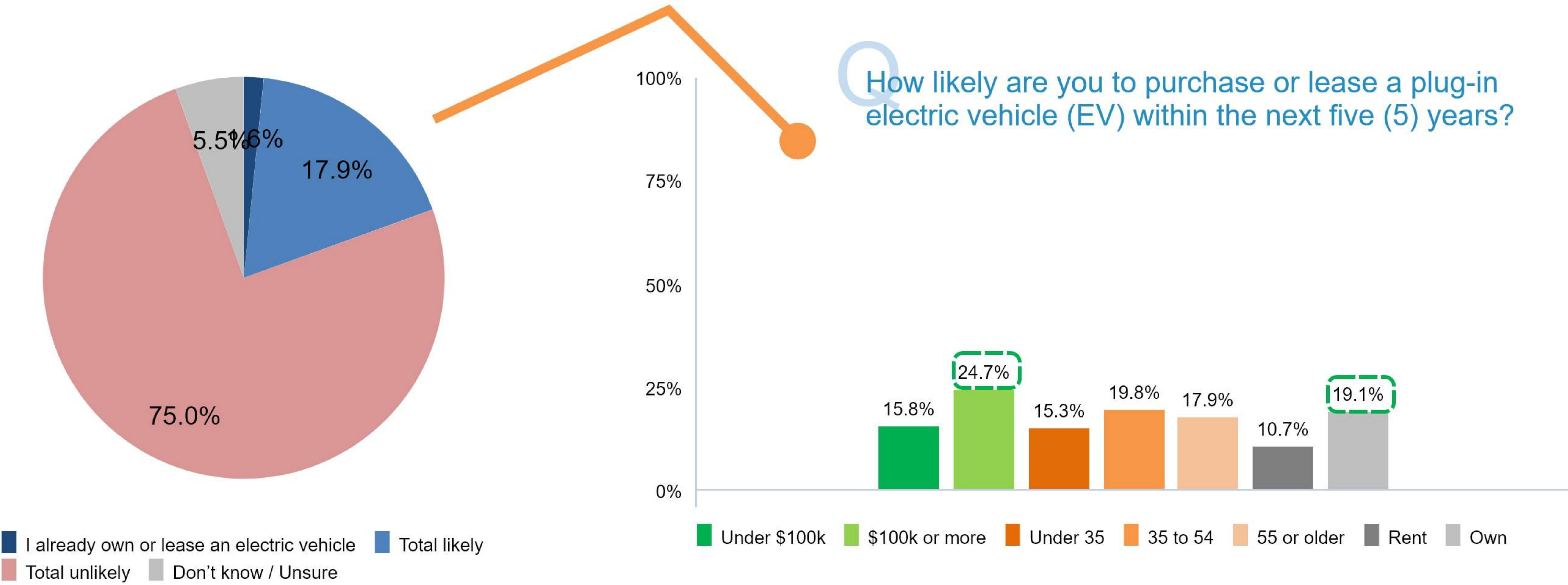
Which one of the following renewable energy options are you most interested in?

	Rent	Own	Under 35	35 to 54	55 or older	Under \$100k	\$100k or more
Having equipment installed at my residence (i.e. solar panels or a wind turbine)	17.6%	30.0%	37.6%	36.7%	16.3%	26.1%	30.6%
Purchasing power from my utility that was generated by a renewable facility	44.7%	36.2%	31.7%	31.4%	45.7%	36.8%	41.4%
Purchasing or leasing space on a community renewable project	3.5%	6.3%	9.9%	3.3%	6.3%	7.1%	5.1%
I'm not interested in owning or purchasing renewable energy	12.9%	9.4%	5.9%	8.6%	13.1%	10.7%	8.3%
Don't know / Unsure	21.2%	18.1%	14.9%	20.0%	18.6%	19.3%	14.6%

 Indicates a statistically significant difference between subgroups at a 95% confidence level

Three-quarters Not Likely to Purchase EV

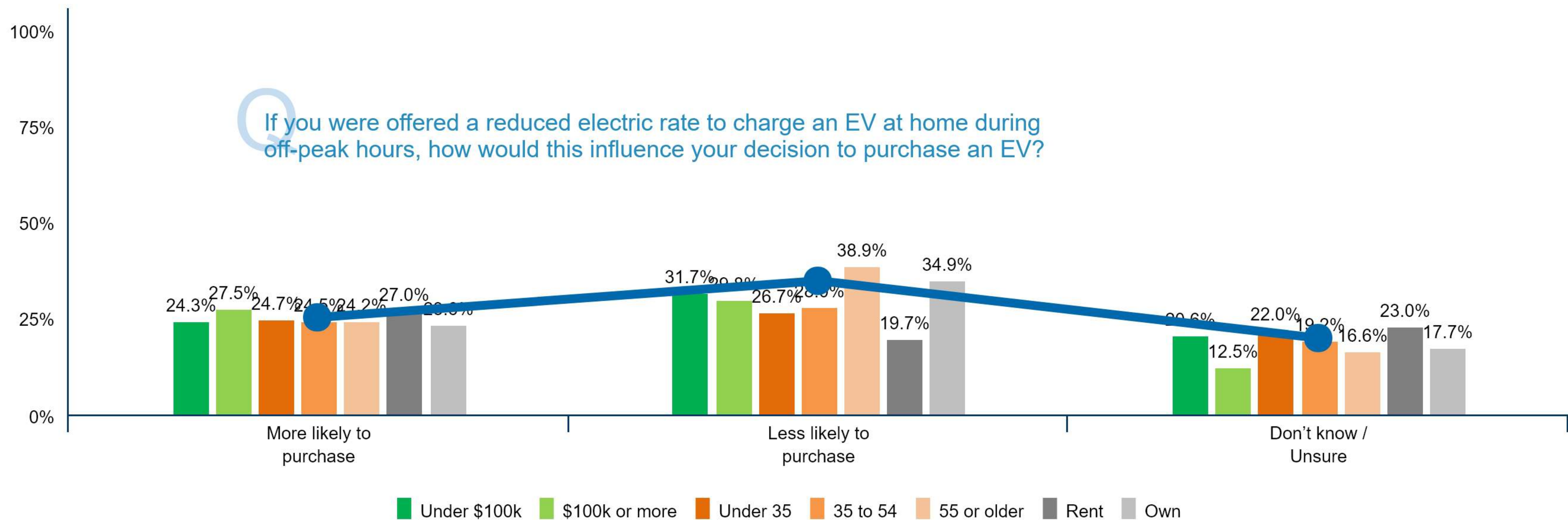
Over half of customers were "not at all likely" to purchase an EV within the next five (5) years, while less than one-fifth indicated any likelihood to purchase. Customers who own their residence and those earning \$100,000 or more are significantly more likely to purchase an EV within the next 5 years.



 Indicates a statistically significant difference between subgroups at a 95% confidence level

EV Purchase Intent Low, Even with Incentive

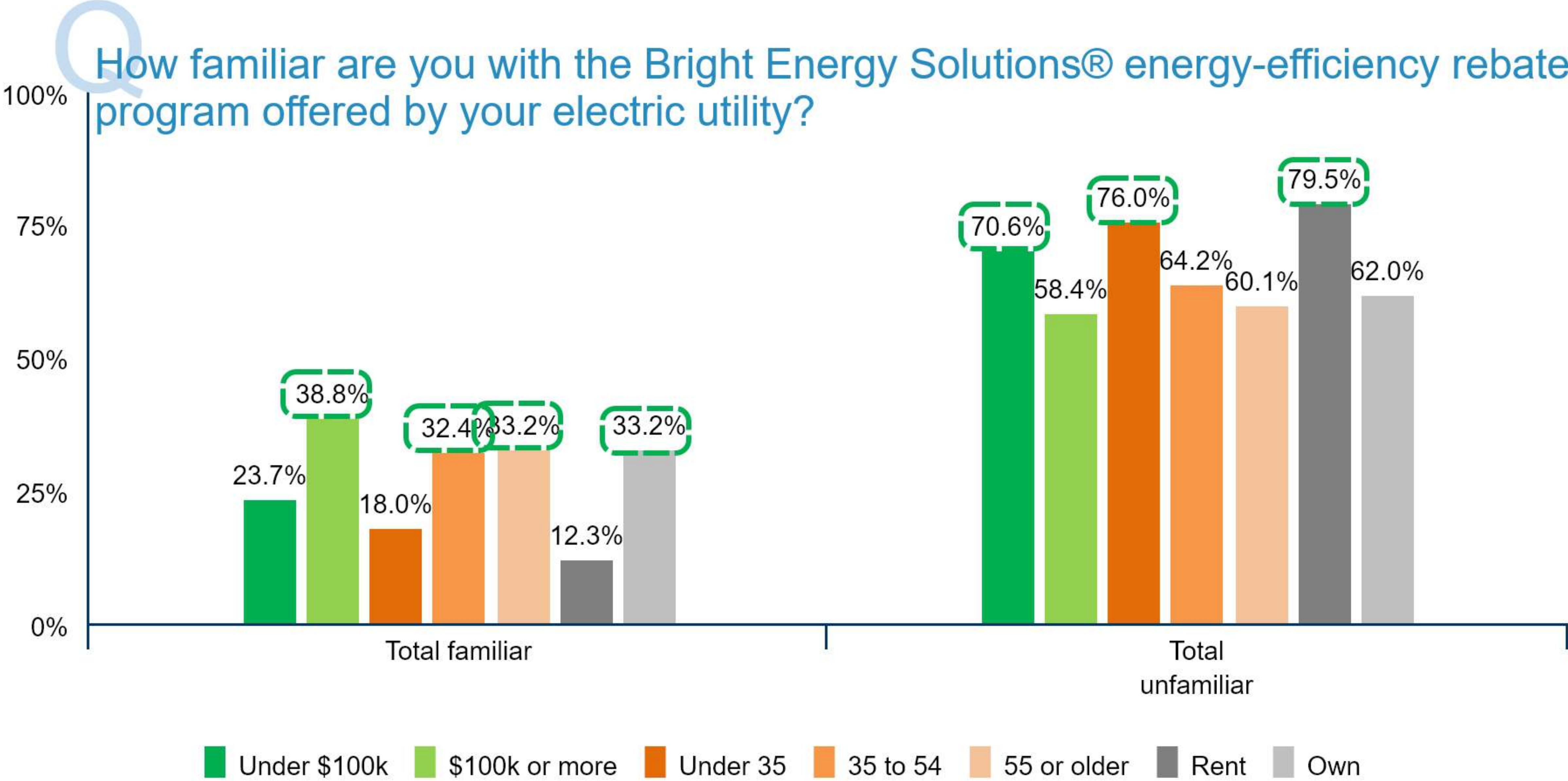
Interest for EVs remains low even with a reduced rate for charging during off-peak hours, with less than a quarter indicating they would be more likely to purchase an EV with this rate structure. Further, likelihood to purchase was primarily unchanged across demographic subgroups.



 Trend lines show composite ratings across subgroups
 Indicates a statistically significant difference between subgroups at a 95% confidence level

Few Familiar with Bright Energy Solutions®

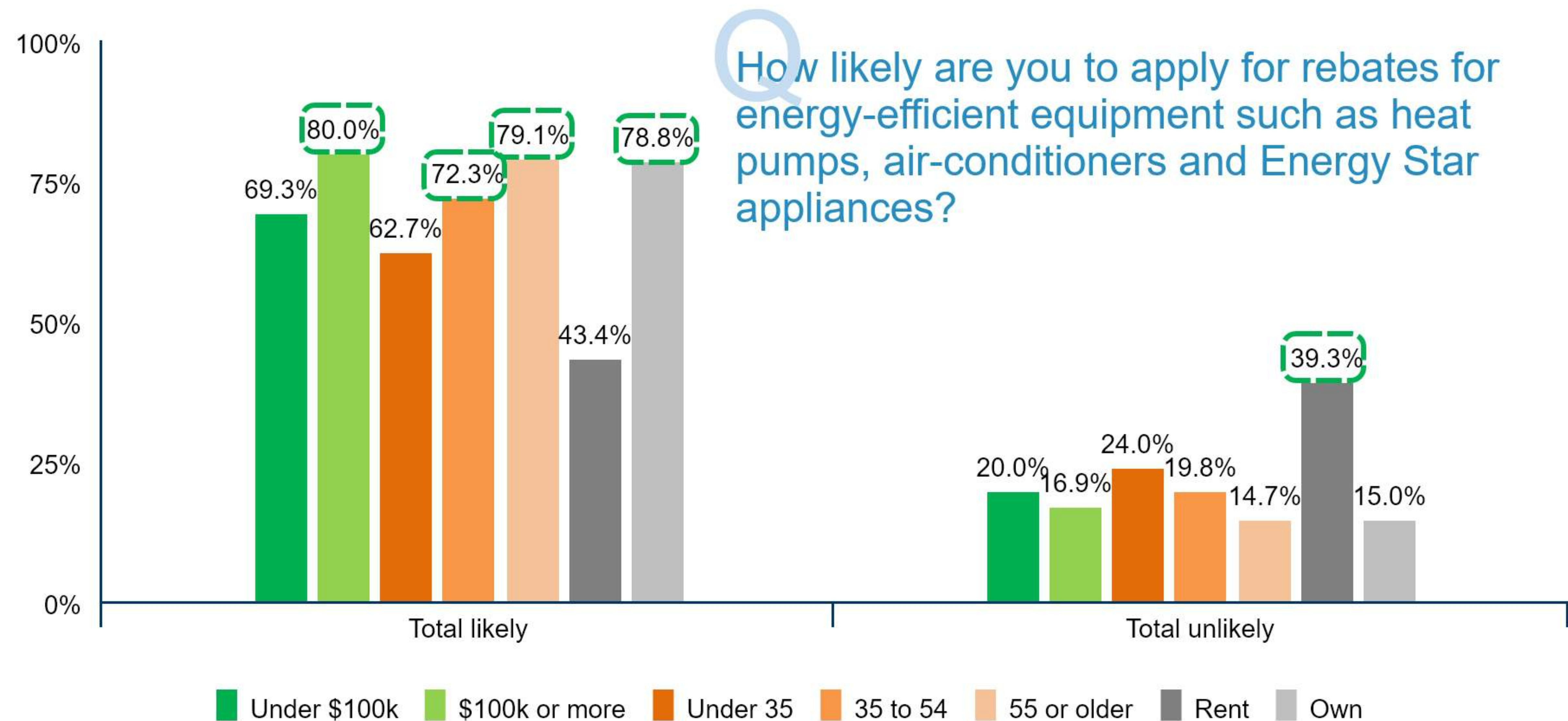
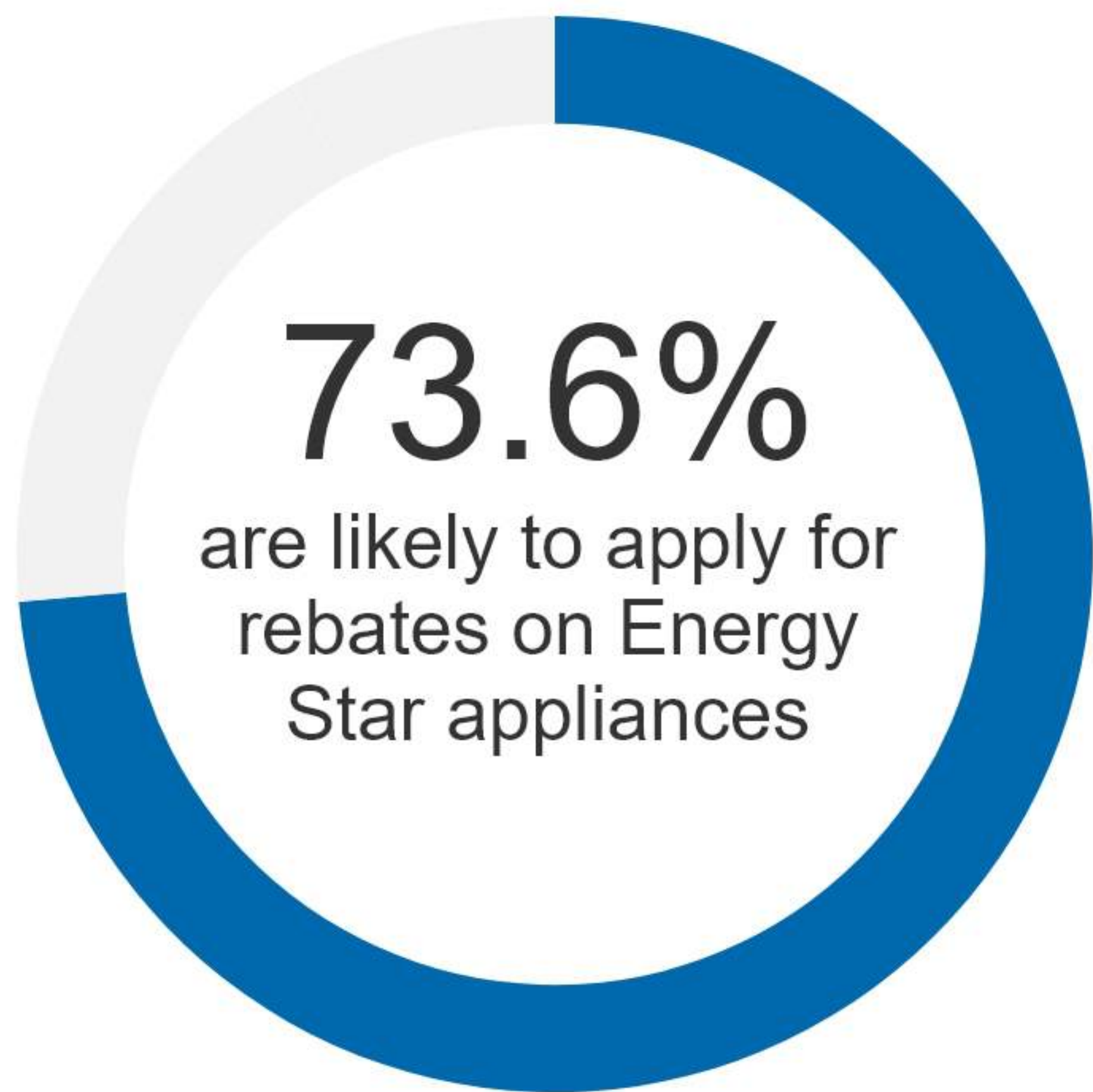
Fewer than three-out-of-ten customers were familiar with Bright Energy Solutions® energy-efficiency program. This lack of familiarity was driven particularly by customers under age 35, renters, and those earning less than \$100,000 a year.



Indicates a statistically significant difference between subgroups at a 95% confidence level

Nearly Three-Quarters Likely to Apply for Rebates

The vast majority of customers were likely to apply for rebates on Energy Star appliances. Intent to apply for Energy Star rebates was particularly driven by those who own their residence or earn over \$100,000 a year. Further, likelihood to apply for these rebates closely trends to age - as customers age they are significantly more likely to apply for these type of rebates.



Indicates a statistically significant difference between subgroups at a 95% confidence level

Rates Warrant Explanation and Exploration

More than half of all customers for MRES' member utilities expressed a desire for additional information on rates and how they were determined. Further, slightly less than half wanted their utility to explore more options around time-of-use rates.

Q What topics would you like to receive more information about from your utility?

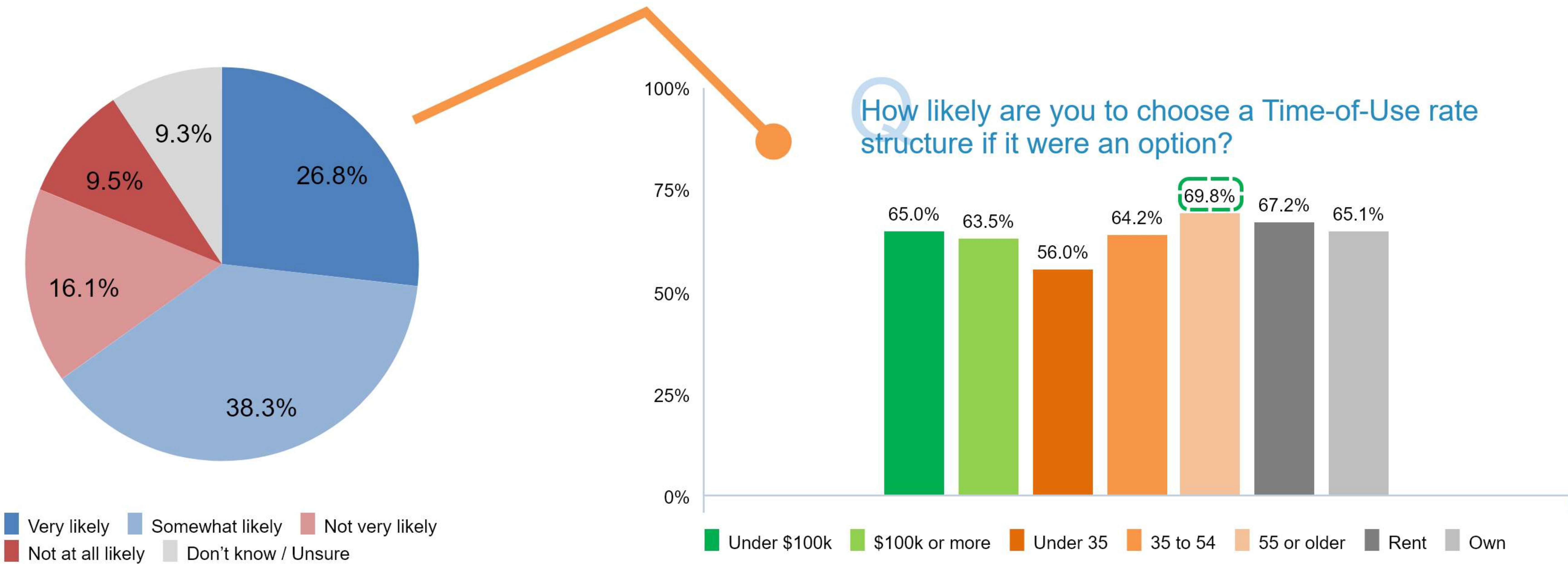
	Electricity rates and how they are determined	52.3%
	Programs, services, products and special events (rebates, scholarships, etc)	48.5%
	Energy education (solar panels, thermostats, batteries, generators, energy-saving tips, energy apps, etc)	41.1%
	Outages and power restoration updates	32.5%
	How decisions are made at my utility	26.6%

Q If your electric utility was to explore any of the following, which should take priority?

	Time-of-use electric rates	45.9%
	Community solar project	43.6%
	Community and/or economic development	41.1%

Customers Showing Interest in Time-of-Use Rates

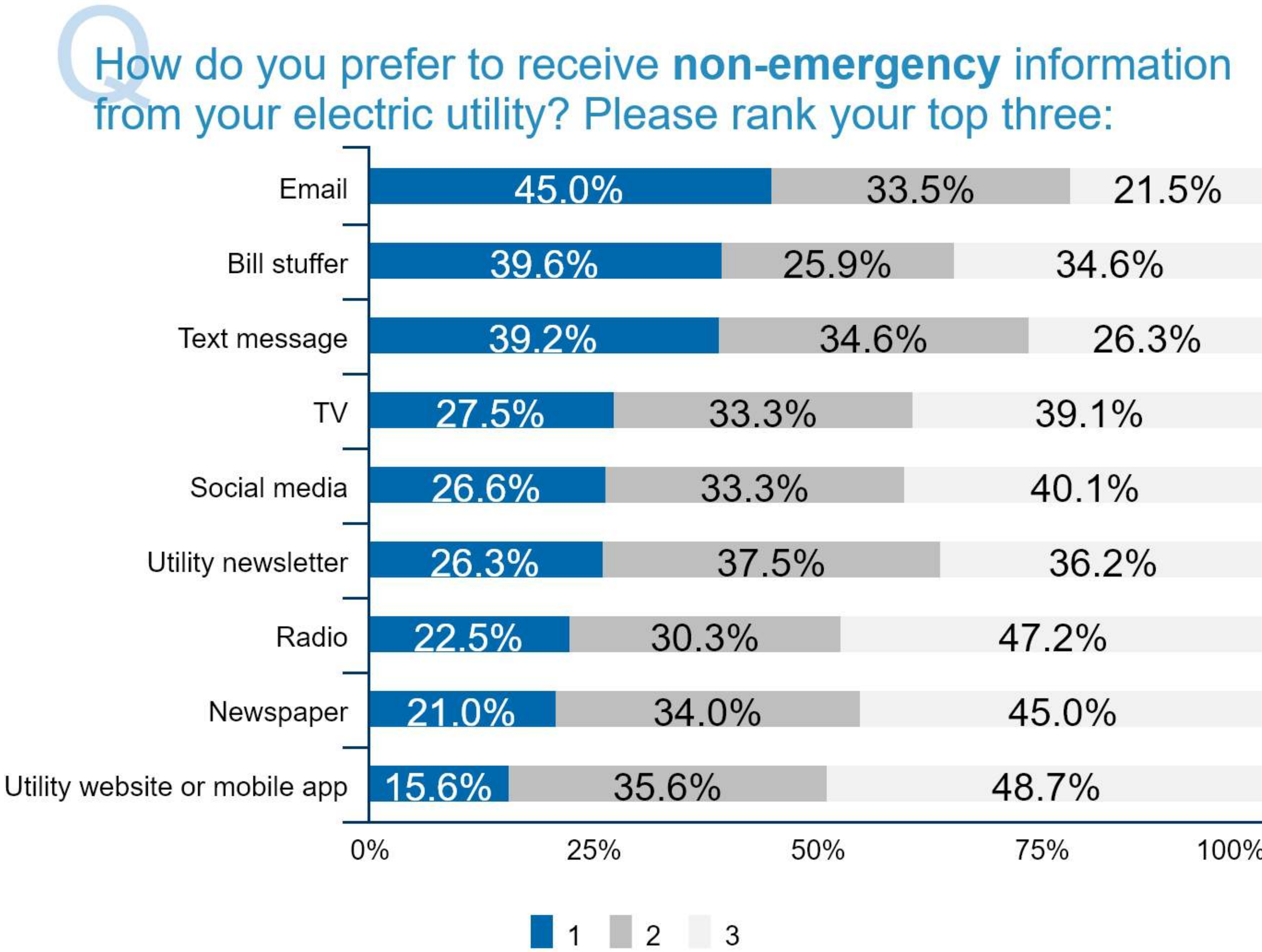
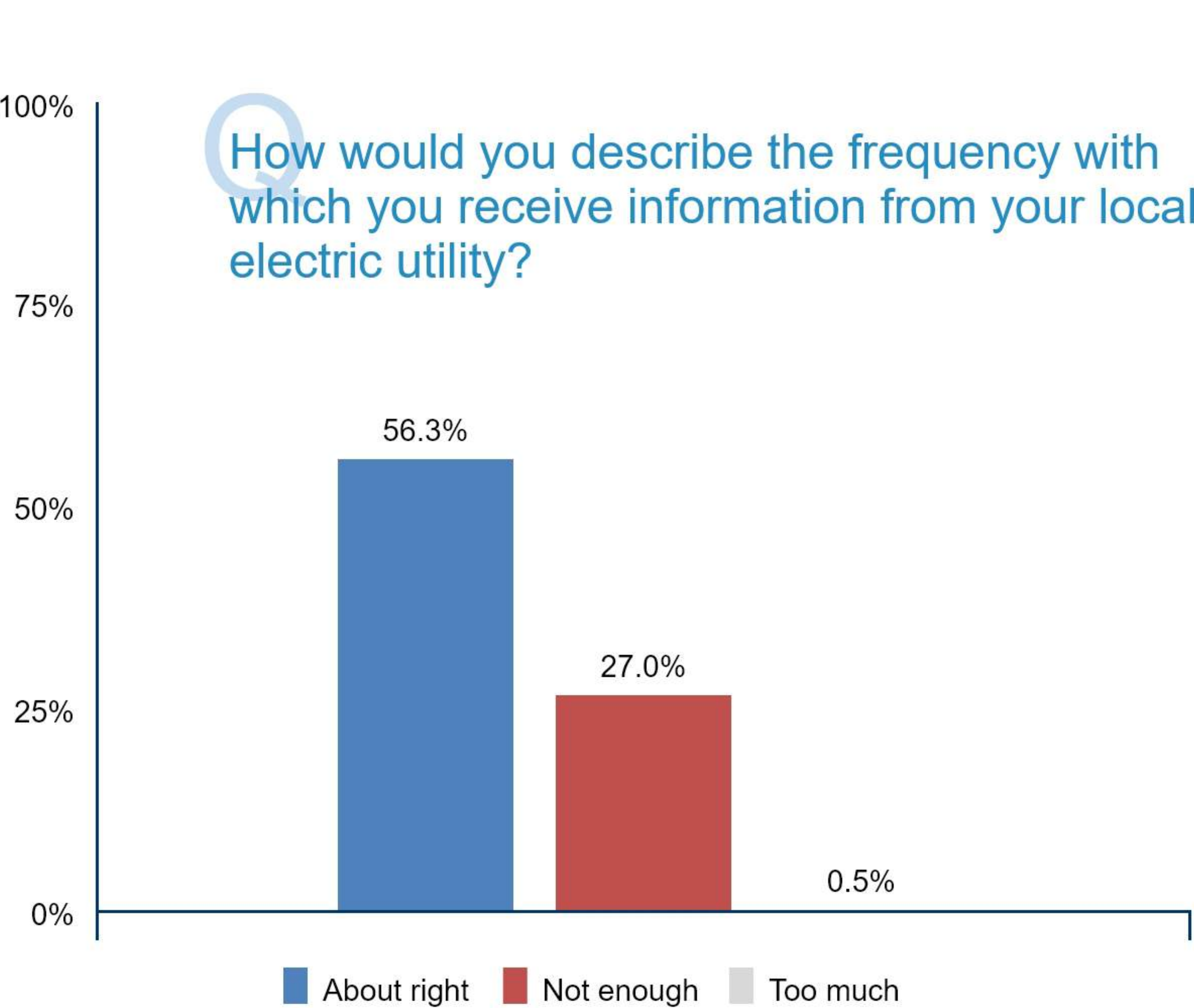
Over two-thirds of customers were likely to choose a Time-of-Use rate structure if it were offered by their member utility. Customers ages 55 or older were significantly more likely to choose a Time-of-Use rate structure than customers under 35.



 Indicates a statistically significant difference between subgroups at a 95% confidence level

Quarter Desire More Info; Preferably Email

While over half of customers believe they receive the right amount of information from their member utility, many customers would like more. Email and text messages provide viable alternatives to close this gap for non-emergency information.



Text Message Preferred for Emergencies

Text messages were also the overwhelming preference for emergency information with nearly four times as many customers ranking texts as their top choice compared to the next closest options.

How do you prefer to receive **emergency** notifications from your electric utility? Please rank your top three methods in order of preference:

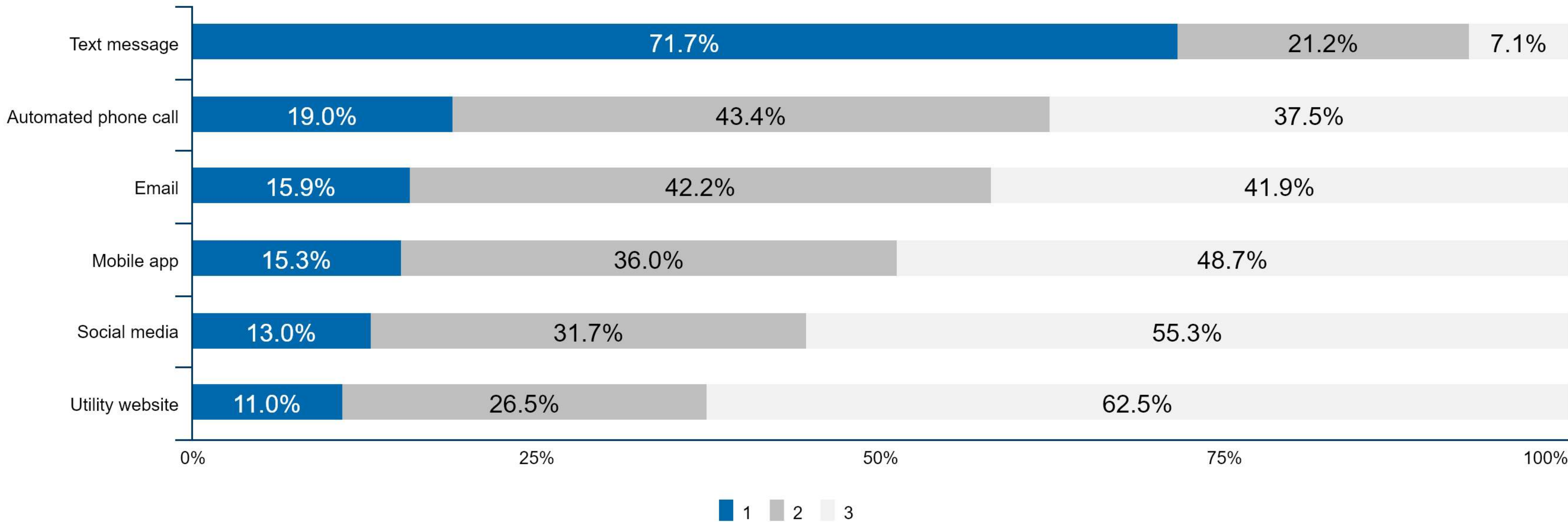


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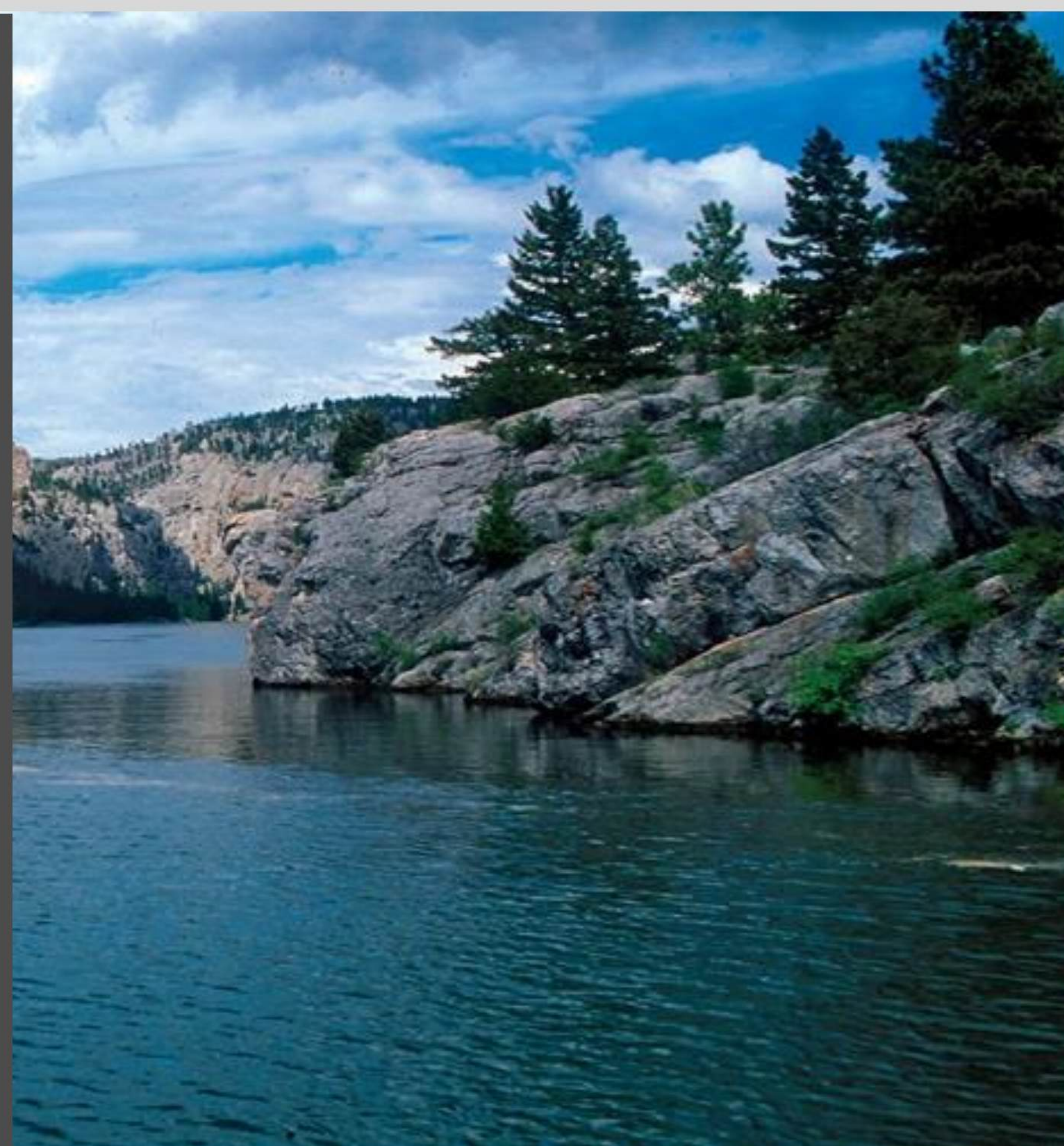
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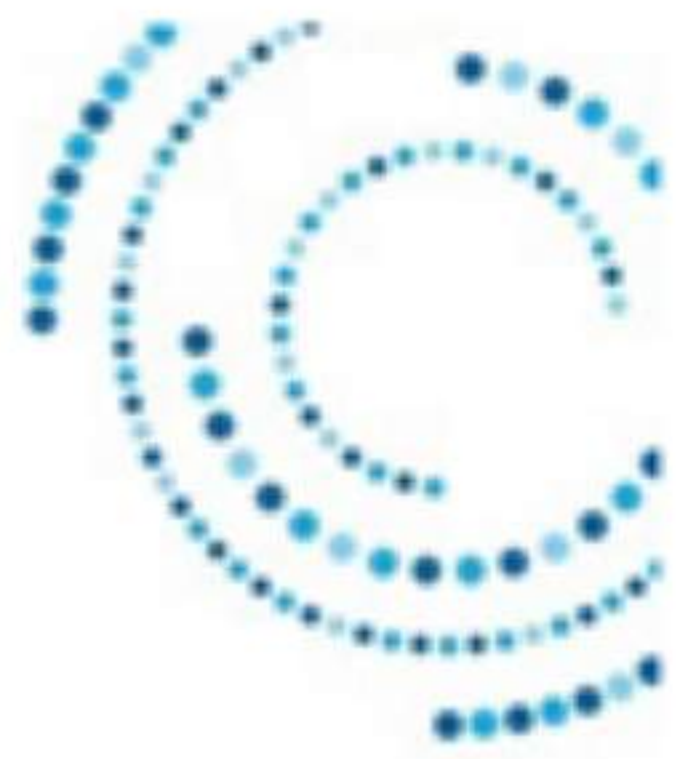
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Considerations



- **Increase marketing communications for Bright Energy Solutions® program.** Roughly three-out-of-four customers are likely to apply for rebates, signaling high interest in rebate programs. However, nearly half of customers are not familiar with the Bright Energy Solutions® program. MRES member utilities should increase awareness of this program among customers through an email campaign and adding information about it in bill stuffers. Increased awareness of this program will likely result in higher utilization of it, as well as higher customer satisfaction ratings.
- **Implement Time-of-Use programs.** Roughly two-out-of-three customers indicated interest in Time-of-Use programs. Additionally, nearly half of customers selected "Time-of-Use electric rates" as a topic their utility should prioritize. Therefore, MRES utilities should begin offering Time-of-Use programs. This will address a desire among customers, likely resulting in increased satisfaction ratings.
- **Build on an already strong relationship with those under 55.** While MRES utilities already have a strong, positive relationship with their customers 55 years old and older, improvements can be made to elevate their satisfaction levels to those under 55 in the years to come. Those under 55 reported that their rates are reasonable, that their expectations are met most of the time and that their utility matches their idea of the "ideal" utility significantly less than those 55 or older. MRES utilities should provide this segment with a thorough explanation of electric rates, and they should explore the expectations of this segment in order to make necessary corrections. These actions should result in higher satisfaction among the under 55 segment in future tracking studies.



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Catherine Veschi Project Manager

Catherine@GreatBlueResearch.com



/GreatBlueResearch

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@GBResearch

Municipal Service Assistance Agreement

This Agreement is made this 14th day of July, 2025, by and between the City of Madison, Minnesota (“Madison”) and the City of Bellingham, Minnesota (“Bellingham”).

WHEREAS, this Agreement is made pursuant to Minnesota Statutes, Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties.

WHEREAS, the intent of this Agreement is to make certain municipal service assistance, including snow removal, public water service, equipment, personnel and other resources of the City of Madison, available to the City of Bellingham for on call coverage and in case of emergencies.

NOW THEREFORE, in consideration of the terms and conditions stated herein, the parties agree as follows:

1. **Services Provided:** Upon the request by Bellingham, and subject the availability and approval of Madison, Madison agrees to provide certain emergency municipal services assistance to Bellingham including equipment, personnel and other resources as Madison deems necessary.

2. **Charges for Services:** No charges to Bellingham for Madison being on call. However, any direct services provided by Madison to Bellingham shall be billed out at the then current rates of Madison for employees and equipment as set forth in the Fee Schedule. Madison shall bill itemizing services provided and payment shall be made within 30 days.

3. **Duration:** This Agreement will be in force for a period of one year from the date of execution. Any party may withdraw from this Agreement upon thirty (30) days written notice to the other Party or Parties to the Agreement.

4. **Workers’ Compensation:** Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers’ compensation insurance, covering its own personnel while they are providing assistance pursuant to this Agreement. Each party waives the right to sue any other party for any workers’ compensation benefits paid to its own employees or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

5. **Liability:** For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. Ch. 466), the employees and officers of Madison are deemed to be employees (as defined in Minn. Stat. § 466.01, subd. 6) of Bellingham during all services that are being provided hereunder. Bellingham agrees to defend and indemnify Madison against any claims brought or actions filed against the Madison or any officer, employee, or volunteer for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request by Bellingham. For purposes of determining total liability for damages pursuant to Minn. Stat. § 471.59, subd. 1a(b), the parties are considered a single governmental unit and the total liability of the parties shall not exceed the limits on

governmental liability for a single governmental unit as specified in Minn. Stat. § 466.04, subd. 1.

6. Failure to Provide Assistance: Madison shall not be liable to Bellingham or to any other person for failure or inability to furnish services described in this Agreement.

IN WITNESS HEREOF, the parties approve and accept this Agreement.

CITY OF MADISON

CITY OF BELLINGHAM

By:
 Its;

By:
 Its;

COMMUNITY FACILITIES GRANT AGREEMENT

Grantee and Agency

This Grant Agreement (Agreement) dated _____, is a contract for receipt of grant funds under the Community Facility Grant program (7 C.F.R. part 3570, subpart B). These requirements do not supersede the applicable requirements for receipt of Federal funds stated in 2 C.F.R. Part 200, “UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS”, which are incorporated by reference into this Agreement. Further, 7 C.F.R. part 3570, subpart B, and all relevant regulatory requirements apply to applicants and are also incorporated by reference into this Agreement.

This Agreement for the Project and Amount described below (the “Project Description”) and for the Community Facilities grant, CFDA Number 10.766, is between the Grantee, a public body, nonprofit corporation or Indian tribe (you), and the United States of America acting through the Rural Housing Service (RHS or Agency).

I. GENERAL AWARD INFORMATION

1. Grantee Name & Address Madison, City Of 404 6th Avenue Madison, MN 56256-	2. Unique Entity ID. UGN5HMCL7JU8
	3. Case No. 27-037-*****5335
4. Federal Award Identification Number (FAIN)	5. Award Date 6/2/2023
6. Performance Start Date	7. Performance End Date
8. Amount of Federal Funds Obligated for this Action, 50,000.00 and Total Amount of Federal Funds Obligated 400,000.00	9. Amount of Matching/Other Funds (if applicable) 0.00
10. Total Project Cost (Budget Approved Amount) 576,180.00	11. Award as Percentage of Total Project Cost 8.68 %
12. Grantee Contact (Name, Title, Contact Info)	13. Agency Contact (Name, Title, Contact Info)
14. Description of Real Property covered by the grant N A	15. Description of Equipment covered by the grant Insert Detailed Fire Truck Description

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0173 and 0575-0200. Public reporting for this collection of information is estimated to be approximately 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing, and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required by 7 CFR 3570-B, Community Facilities Grant Program, and Section 1002 of the American Rescue Plan Act. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at ICRMRequests@usda.gov.

The Agency has agreed to give the Grantee the Grant Funds, subject to the terms and conditions established by the Agency. Provided, however, that any Grant Funds actually advanced and not needed for grant purposes shall be returned immediately to the Agency. The Agency may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation.

II. RESPONSIBILITIES

A. Grantee. The Grantee shall cause said project to be completed within the total sums available to it, including Grant Funds, in accordance with any architectural or engineering reports, and any necessary modifications, prepared by Grantee and approved by the Agency as required by 7 C.F.R. part 3570. The Grantee will remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement including 7 C.F.R. part 3570, subpart B and 2 C.F.R. parts 200, 400, 415, 416, 417, 418, 421, and 422. The most commonly-referenced provisions are identified below.

1. **Financial and Program Management.** You must follow the financial and performance management requirements in 2 C.F.R. § 200.300-.309.

a. **Financial Management.** You must maintain a financial management system in compliance with 2 C.F.R. § 200.302.

b. **Internal Controls.** You must maintain internal controls in compliance with 2 C.F.R. § 200.303.

c. **Payments.** You must comply with the payment requirements described in 2 C.F.R. § 200.305. Payment must be requested by using the SF-270, "Request for Advance or Reimbursement" or SF-271, "Request for Reimbursement for Construction Programs" (as applicable). Receipts, hourly wage rate, personnel payroll records, or other documentation must be provided upon request from RHS if the request is for an advance; otherwise, the documentation must be provided at the time of the request. Requests for payment must be sent to the Agency contact listed in Section I.14.

d. **Revisions of the Work Plan and Budget.** You must complete all elements of the Work Plan in Attachment A in accordance with that Attachment and must use project funds only for the purposes and activities specified in Attachment A - Approved Work Plan and Budget. You must further complete the outcomes shown for each Work Plan items within the time and scope constraints shown in Attachment A. You must report any changes and request prior approvals in accordance with 2 C.F.R. § 200.308.

e. **Period of Performance.** You may only incur costs chargeable to the award in accordance with 2 C.F.R. § 200.309.

f. **Bonding.** You must maintain your fidelity bond coverage in the amount of \$ 7,500.00 for the Period of Performance of the award. (See 2 C.F.R. § 200.304)

- g. Program Income.** You must comply with the requirements of 2 C.F.R. § 200.307. Additionally, if program income is earned during the period of performance, you may use it in accordance with 2 C.F.R. § 200.307(e)(2), provided that you inform us in writing of your intent prior to the award date. However, if you earn program income in excess of what can be used under 2 C.F.R. § 200.307(e)(2) or if you earn unanticipated program income, you must comply with 2 C.F.R. § 200.307(e)(1). Costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the award.
2. **Procurement and Property Standards.** You must follow the procurement standards requirements in 2 C.F.R. § 200.310-.326.
3. **Performance and Financial Monitoring and Reporting.** You must follow the requirements in 2 C.F.R. Part 170, including Appendix A, and 2 C.F.R. § 200.327-.329, and submit reports as outlined below. Unless otherwise directed in the addendum to this Agreement, the reports are due as indicated below.
- a. Form SF-425, “Financial Status Report.”** Reports are due 30 calendar days after the reporting period ends. A final report is due within 120 days after the Performance End Date specified in Section I.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
- ☒ Annually: January 1 - December 31
 - ☐ Annually: July 1 - June 30
 - ☐ Semi-Annually: January 1 – June 30 and July 1 – December 31
 - ☐ Semi-Annually: April 1 – September 30 and October 1 – March 31
 - ☐ Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31
- b. Performance Reports.** SF-PPR, “Performance Progress Report” is due 30 calendar days after the reporting period ends. A final report is due within 120 days after the Performance End Date specified in Section I.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
- ☒ Annually: January 1 - December 31
 - ☐ Annually: July 1 - June 30
 - ☐ Semi-Annually: January 1 – June 30 and July 1 – December 31
 - ☐ Semi-Annually: April 1 – September 30 and October 1 – March 31
 - ☐ Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31

The performance narrative on the Performance Project Report shall include, but is not limited to, the following:

- i. Describe the activities that the funds reflected in the financial status report were used for;
- ii. A comparison of actual accomplishments to the objectives established for that period;
- iii. Reasons why established objectives were not met, if applicable;
- iv. Problems, delays, or adverse conditions which will affect attainment of overall project objectives, prevent meeting time schedules or objectives, or preclude the attainment of project work elements during established time periods. This disclosure shall be accompanied by a statement of the action taken or planned to resolve the situation;
- v. Objectives and timetables established for the next reporting period;

The final report (due 120 calendar days after the period of performance end date) will also address the following:

- i. What have been the most challenging or unexpected aspects of this program?
- ii. What advice, best practices, and actions would you recommend to other organizations planning a similar program that would increase the success of their program? Please include strengths and limitations of the program. If you had the opportunity, what would you have done differently?

4. **Operations.** The Grantee will manage, operate and maintain the facility, including this project if less than the whole of said facility, continuously in an efficient and economical manner in accordance with 7 C.F.R. § 3570.61(e).
5. **Funding.** The Grantee will not use grant funds to replace any financial support previously provided or assured from any other source. The Grantee agrees that the Grantee's level of expenditure for the Project shall be maintained and not reduced as a result of Grant Funds in accordance with 7 C.F.R. § 3570.66.
6. **Default.** Upon any default under its representations or agreements contained in this instrument, 2 C.F.R. Part 200, or 7 C.F.R. Part 3570, Grantee, at the option and demand of the Agency, will immediately repay to the Agency the Grant Funds with any legally permitted interest from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Agreement may be enforced by the Agency, at its option and without regard to prior waivers of previous defaults by Grantee, by judicial proceedings to require specific performance of the terms of this Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by the Agency to assure compliance with the provisions of this Agreement and the laws and regulations under which this grant is made.

7. **Real Property.** Use the real property including land, improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed and in accordance with 2 C.F.R. § 200.311; 2 C.F.R. § 200.312; 7 C.F.R. § 15.4(a)(2) and 7 C.F.R. § 3570.92. In accordance with Title VI of the Civil Rights Act of 1964, deeds for real property must comply with the requirements for the Reverter and Habendum clauses.
- a. Title to real property shall vest in the Grantee subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.
 - b. The Grantee shall obtain the Agency's approval to use the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Agency.
 - c. When the real property is no longer needed, as provided in paragraphs (a) and (b) above, the Grantee shall request disposition instructions from the Agency. The Agency will observe the following rules in the disposition instructions:
 - i. The Grantee may be permitted to retain title after it compensates the Federal government in an amount computed by applying the Federal percentage of participation in the cost of the original Project to the fair market value of the property;
 - ii. The Grantee may be directed to sell the property under guidelines provided by the Agency and pay the Federal government an amount computed by applying the Federal percentage of participation in the cost of the original Project to the proceeds from sale (after deducting actual and reasonable selling and fix-up expenses, if any, from the sales proceeds). When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practical and result in the highest possible return;
 - iii. The Grantee may be directed to transfer title to the property to the Federal government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or Project to the current fair market value of the property;
8. **Equipment.** Abide by the following conditions pertaining to equipment which is furnished by the Agency or acquired wholly or in part with Grant Funds. Equipment is defined at 2 C.F.R. § 200.33 and is tangible, non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

- a. **Use of equipment.** The Grantee shall use the equipment in the Project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other federally sponsored activities, if any, in the following order of priority:
 - i. Activities sponsored by the Agency.
 - ii. Activities sponsored by other Federal agencies.
- b. **Use of equipment.** During the time that equipment is held for use on the project for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the property was originally acquired. First preference for such other use shall be given to the Agency sponsored projects. Second preference will be given to other federally sponsored projects.
- c. **Disposition of equipment.** When the Grantee no longer needs the property as provided in paragraph 1 (a) and (b) above, the equipment may be sold or used for other activities in accordance with 2 C.F.R. § 200.313 and 7 C.F.R. §15.4(a)(3) :
 - i. Equipment with a current fair market value of less than \$5,000. The Grantee may use the property for other activities without reimbursement to the Federal government or sell the property and retain the proceeds.
 - ii. Equipment with a current fair market value of \$5,000 or more. The Grantee may retain the property for other uses provided that compensation is made to the Agency. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original Project to the current fair market value of the property. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the Agency.
 - iii. The Agency shall determine whether the equipment can be used to meet RHS or its successor agency's requirements. If no such requirements exist, the availability of the property shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Agency to determine whether a requirement for the equipment exists in other Federal agencies. They shall issue instructions to the Grantee no later than 120 days after the Grantee's request and the following procedures shall govern:

- If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share 10 percent of the proceeds or \$500, whichever is less, for the Grantee's selling and handling expenses.
 - If the Grantee is instructed to ship the property elsewhere, the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant Project or program to the current fair market value of the equipment plus any reasonable shipping or interim storage costs incurred.
 - If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Agency for such costs incurred in its disposition.
- d. The Grantee's property management standards for equipment shall be in accordance with 2 CFR § 200.313 and shall include:
- i. Property records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the Project for which the equipment was acquired; location, use, and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price, or the method used to determine current fair market value if the Grantee reimburses the Agency for its share.
 - ii. A physical inventory of equipment shall be taken, and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.
 - iii. A control system shall be in effect to ensure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.
 - iv. Adequate maintenance procedures shall be implemented to keep the equipment in good condition.
 - v. Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return;

9. **Earned Interest.** Grantee agree to account for and to return to Agency interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or an instrumentality of a State shall not be held accountable for interest earned on Grant Funds pending their disbursement.
10. **Record Retention and Access.** You must retain records related to this work performed under this Agreement and allow access to them in accordance with 2 C.F.R. § 200.333-.337.
11. **Closeout.** You must comply with the closeout requirements in 2 C.F.R. § 200.344.
12. **Post-Closeout Adjustments and Continuing Responsibilities.** You must continue to comply with the requirements in 2 C.F.R. § 200.345 even after the Period of Performance for this Agreement has ended.
13. **Cost Principles.** You must comply with the provisions in 2 C.F.R. Part 200, Subpart E.
14. **Audits.** You must comply with the provisions in 2 C.F.R. Part 200, Subpart F.
15. **Civil Rights Compliance.** Unless otherwise provided in the addendum, you must comply with Executive Order 12898, Executive Order 13166- Limited English Proficient, the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973 as applicable. You must make the public facility or services available to all persons in the Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status or physical or mental disability at reasonable rates, including assessments, taxes, or fees. You may make modifications as long as they are reasonable and nondiscriminatory. Your compliance shall include collection and maintenance of data on race, sex, and national origin of your membership, ownership, and employees. This data must be available to us for Civil Rights Compliance Reviews. You must submit to a post-award compliance review conducted after the final disbursement of grant funds has occurred.
16. **Execute Agreements.** The Grantee will execute any agreements required by the Agency which the Grantee is legally authorized to execute. If any such agreement has been executed by the Grantee as a result of a loan being made to the Grantee by the Agency contemporaneously with the making of this grant, that agreement applies equally to the grant and another identical agreement need not be executed in connection with this grant.

17. **Universal Identifier and Central Contractor Registration.** The Grantee must have a Unique Entity ID number in order to apply for, receive, and report on a Federal award. Additionally, the Grantee must comply with the additional requirements set forth in Attachment C regarding the Unique Entity ID Requirements and the Central Contractor Registry (CCR) Requirements found at 2 CFR Part 25, including Appendix A. For the purposes of this Agreement, “you” in Attachment B shall mean “Grantee” as defined hereunder;
 18. **Federal Funding Accountability and Transparency Act.** The Grantee is responsible for complying with all requirements of the Federal award. For all Federal awards, this includes the provisions of the Federal Funding Accountability and Transparency Act (FFATA), which includes requirements on executive compensation, and also requirements implementing the Act for the Grantee at 2 CFR Part 25 Financial Assistance Use of Universal Identifier and Central Contractor Registration and 2 CFR Part 170 Reporting Subaward and Executive Compensation Information. See also statutory requirements for whistleblower protections at 10 U.S.C. 2409, 41 U.S.C. 4712, 10 U.S.C. 2324, 41 U.S.C. 4304 and 4310. See also 2 C.F.R. § 200.11-200.113.
 19. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Agency or acquired wholly or in part with Agency funds without the written consent of the Agency except as provided in paragraph 8 (c).
 20. Not duplicate other Project purposes for which monies have been received, are committed, or are applied to from other sources (public or private).
- B. Rural Housing Service (RHS).** RHS has agreed to give the Grantee the grant funds, subject to the terms and conditions established by RHS. Provided, however, that any grant funds actually advance and not needed for grant purposes shall be returned immediately to RHS. RHS may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation. RHS shall remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement. The most commonly-referenced provisions are identified below.
1. **Payments.** We will advance or reimburse funds up to the Award Amount identified in Section I.9 upon the Grantee’s proper request according to Section II.A.1.c.
 2. **Monitoring and Enforcement.** We will monitor the project to ensure that you are in compliance with the terms of the award. If we find that you are not in

compliance, we will enforce the terms of this Agreement using the provisions of 2 C.F.R. § 200.338-.342.

- a. Will assist Grantee, within available appropriations, with such technical assistance as Agency deems appropriate in planning the Project and coordinating the plan with local official comprehensive plans for essential community facilities and with any State or area plans for the area in which the project is located.
 - b. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Agency may determine to be (1) advisable to further the purpose of the grant or to protect Agency's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.
3. **Termination of This Agreement.** This Agreement may be terminated for cause in the event of default on the part of the Grantee or for convenience of the Agency and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Agency agree that the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds. In all cases termination and notification will be in accordance with 2 C.F.R. § 200.339 and 200.340.

C. **Both Parties.** The Grantee and RHS agree to the following:

1. **Invalid Clauses.** The invalidity of any one or more phrases, clauses, sentences, paragraphs, or provisions of this Agreement shall not affect the remaining portions of the Agreement.
2. **Conflict between this Agreement and Other Applicable Regulations or Laws.** If there is a conflict between this Agreement and the applicable Program Regulation, the applicable Program Regulation shall prevail. If there is a conflict between this Agreement and another law or regulation, RHS shall seek a legal opinion to determine which provision applies.
3. **Dates.** When the date fixed for the performance of an act under this Agreement is on a weekend or Federal holiday, then the performance by the close of business on the next Federal work day shall have the same force and effect as if made performed or exercised on the specified date.

The signatories below certify that they have authority to enter into this Agreement.

Approved by an Authorized Representative of the Grantee:

Name (Please Print)

Title (Please Print)

Signature

Date

Approved by the United States of America, Rural Housing Service by:

Name (Please Print)

Title (Please Print)

Signature

Date

DRAFT

Attachment A

Approved Work Plan and Budget

(The work plan must have time, scope, and outcome entries for each task.)

DRAFT

ATTACHMENT B**I. Reporting Executive Compensation.****A. Reporting Total Compensation of Recipient Executives.**

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if:
 - a. the total Federal funding authorized to date under this award is \$25,000 or more;
 - b. in the preceding fiscal year, you received
 - i. 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards);
 - c. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.html>)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - a. As part of your registration profile at <http://www.ccr.gov>.
 - b. By the end of the month following the month in which this award is made, and annually thereafter.

B. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if
 - a. in the subrecipient's preceding fiscal year, the subrecipient received—
 - i. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - b. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
 - a. To the recipient.
 - b. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- C. *Exemptions.* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
1. Subawards, and
 2. The total compensation of the five most highly compensated executives of any subrecipient.
- D. *Definitions.* For purposes of this award term:
1. *Entity* means all of the following, as defined in 2 CFR part 25:
 - a. A Governmental organization, which is a State, local government, or Indian tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization;
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a
 - f. non-Federal entity.
 2. *Executive* means officers, managing partners, or any other employees in management positions.
 3. *Subaward*:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program.
 - c. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
 4. *Subrecipient* means an entity that:
 - a. Receives a subaward from you (the recipient) under this award; and
 - b. Is accountable to you for the use of the Federal funds provided by the subaward.
 5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 C.F.R. § 229.402(c)(2)):
 - a. *Salary and bonus.*
 - b. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - c. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - d. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
 - e. *Above-market earnings on deferred compensation which is not tax-qualified.*
 - f. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

ATTACHMENT C**I. System for Award Management and Universal Identifier Requirements**

- A. Requirement for Registration with the General Services Administration's System for Award Management.** Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the CCR until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.
- B. Requirement for Unique Entity ID Numbers.**
The Grantee must have a Unique Entity ID number in order to apply for, receive, and report on a Federal award. The DUNS Number is no longer valid for federal award identification. On April 4, 2022, the Unique Entity ID from SAM.gov is now the authoritative identifier for those doing business with the federal government.
- C. Definitions.** For purposes of this award term:
1. System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
 2. The Unique Entity ID from SAM.gov is now the authoritative identifier for those doing business with the federal government. The Unique Entity ID is generated in SAM.gov. If you are registered in SAM.gov (active or not), you already have a Unique Entity ID. It is viewable at SAM.gov. If you are new to SAM.gov and will be registering for the first time, you will get your Unique Entity ID (SAM) during registration.
 3. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
 4. Subaward:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program.
 - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

Val Halvorson

From: Scott Marquardt <ScottM@swifoundation.org>
Sent: Sunday, June 22, 2025 11:44 AM
To: Val Halvorson
Cc: Nancy Kaping; Missy Maiers; Marie Zimmerman; Meghan Laffen
Subject: Welcome to the SWIF Board of Directors!

LAC QUI PARLE COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Hi Val,

It is my honor to send you this message of gratitude and congratulations! At its Annual Meeting, the Southwest Initiative Foundation (SWIF) Board of Directors voted unanimously to appoint you to a 3-year term on the SWIF Board effective 7/1/2025 through 6/30/2028! This action was based upon the unanimous recommendation of the SWIF Governance and Nominating Committee.

We are excited and grateful to have you join the SWIF family! Your expertise, experience, and perspectives will bring tremendous value as we enter our 40th Anniversary Year and as we embark on the next chapter of our organization.

Sometime after 7/1, I will reach out to schedule a 1:1 meeting with you to begin the onboarding process, including a deeper dive into organizational structure, financials, bylaws, programs, etc.

We will also want to obtain a photo and some biographic information for our website and board profile, and we will follow-up with you accordingly.

Our next board meeting is anticipated for early September. I will follow-up this week via a separate email message for scheduling details, etc.

We look forward to making this a public announcement soon after 7/1.

Eriann Faris of Southwest West Central Service Cooperative was also appointed for a 3-year term coinciding with yours.

In the meantime, please let me know if you have any questions. THANK YOU again for your willingness to serve! I am very excited for this journey with you!

Scott Marquardt
Southwest Initiative Foundation
www.swifoundation.org
C (320) 583-4629
E scottm@swifoundation.org

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City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 6/24/2025 - 6/25/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-41320-309	450.00
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-43100-309	225.00
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-41320-309	22.50
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-43100-309	11.25
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-41320-309	408.96
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-43100-309	204.48
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-41320-309	84.28
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	101-43100-309	42.14
MORRIS ELECTRONICS INC	67775	06/25/2025	ADMIN-OUTLOOK/PRINTER IS...	101-41320-309	62.50
FRONTIER COMMUNICATIONS	67767	06/25/2025	ADMIN- NEW # (320)598-3868	101-41320-321	1,055.28
FRONTIER COMMUNICATIONS	67767	06/25/2025	ADMIN-PHONE- due 5/7/25	101-41320-321	610.65
FRONTIER COMMUNICATIONS	67767	06/25/2025	FIRE-PHONE - due 5/7/25	101-42200-321	152.68
FRONTIER COMMUNICATIONS	67767	06/25/2025	PUBLIC WORKS-FAX - due 5/7...	101-43100-321	17.59
FRONTIER COMMUNICATIONS	67767	06/25/2025	STR-PHONE - due 5/7/25	101-43100-321	152.68
FRONTIER COMMUNICATIONS	67767	06/25/2025	SK RINK-PHONE/B BAND - due...	101-45127-321	163.11
FRONTIER COMMUNICATIONS	67767	06/25/2025	LIB-PHONE - due 5/7/25	101-45500-321	381.70
FRONTIER COMMUNICATIONS	67767	06/25/2025	LIB-FAX/ELEV PHONE - due 5/...	101-45500-321	71.57
FRONTIER COMMUNICATIONS	67767	06/25/2025	ADMIN- NEW # (320)598-3868	101-41320-321	293.37
FRONTIER COMMUNICATIONS	67767	06/25/2025	PUBLIC WORKS-FAX - due 6/6...	101-43100-321	17.59
FRONTIER COMMUNICATIONS	67767	06/25/2025	SK RINK-PHONE/B BAND - due...	101-45127-321	163.11
FRONTIER COMMUNICATIONS	67767	06/25/2025	LIB-FAX/ELEV PHONE - due 6/...	101-45500-321	70.36
FRONTIER COMMUNICATIONS	67767	06/25/2025	CREDIT-ADMIN- NEW # (320)-...	101-41320-321	-883.87
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	101-41320-321	-12.50
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	101-42200-321	-3.10
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	101-43100-321	-3.10
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	101-45500-321	-7.75
VAL HALVORSON	67779	06/25/2025	PARKS-BLOCK PARTY FOOD	101-45200-219	79.68
MN ENERGY RESOURCES	67774	06/25/2025	FIRE HALL-NAT GAS	101-42200-380	31.37
MN ENERGY RESOURCES	67774	06/25/2025	STR/ELEC-NAT GAS	101-43100-380	37.83
LQP COUNTY AUDITOR/TREA...	67772	06/25/2025	REFUND-LQP CO TAX SETTLE...	101-36232	229.52
Fund 101 - General Total:					4,128.88
Fund: 211 - EDA Fund					
MADISON HEALTHCARE SERVI...	67773	06/25/2025	EDA-TEAM REGISTRATION-CH...	211-46500-488	300.00
Fund 211 - EDA Fund Total:					300.00
Fund: 601 - Water Fund					
FRONTIER COMMUNICATIONS...	67770	06/25/2025	WT-CIRCUIT 6/25	601-49400-321	43.43
MVTL LABORATORIES INC	67777	06/25/2025	WT-REGULAR TESTING	601-49400-409	19.20
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	601-49440-309	175.00
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	601-49440-309	8.75
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	601-49440-309	159.04
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	601-49440-309	32.78
C EMERY NELSON INC	67766	06/25/2025	WT-HYTREX FILTER	601-49400-238	626.26
FRONTIER COMMUNICATIONS	67767	06/25/2025	WT-PHONE - due 5/7/25	601-49400-321	76.34
FRONTIER COMMUNICATIONS	67767	06/25/2025	WT-PLANT ALARM - due 5/7/...	601-49400-321	79.10
FRONTIER COMMUNICATIONS	67767	06/25/2025	WT-PLANT ALARM - due 6/6/...	601-49400-321	78.94
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	601-49400-321	-1.55
MN ENERGY RESOURCES	67774	06/25/2025	WT-NAT GAS	601-49400-380	244.73
Fund 601 - Water Fund Total:					1,542.02
Fund: 602 - Sewer Fund					
MVTL LABORATORIES INC	67777	06/25/2025	SEW-REGULAR TESTING	602-49450-409	367.80
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	602-49470-309	175.00
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	602-49470-309	8.75

Expense Approval Report

Payment Dates: 6/24/2025 - 6/25/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	602-49470-309	159.04
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	602-49470-309	32.78
TEAM LAB	67778	06/25/2025	SEW-MEGA BUGS	602-49450-216	647.50
FRONTIER COMMUNICATIONS	67767	06/25/2025	SEW-PHONE - due 5/7/25	602-49450-321	76.34
FRONTIER COMMUNICATIONS	67767	06/25/2025	WWTP-ALARM - due 5/7/25	602-49450-321	79.42
FRONTIER COMMUNICATIONS	67767	06/25/2025	WWTP-ALARM - due 6/6/25	602-49450-321	79.90
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	602-49450-321	-1.55
MN ENERGY RESOURCES	67774	06/25/2025	SEW-9TH STR LIFT PUMP-NAT...	602-49460-380	20.82
Fund 602 - Sewer Fund Total:					1,645.80
Fund: 604 - Electric Fund					
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	604-49570-309	225.00
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	604-49570-309	11.25
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	604-49570-309	204.48
MORRIS ELECTRONICS INC	67775	06/25/2025	NETWORK LABOR	604-49570-309	42.14
FRONTIER COMMUNICATIONS	67767	06/25/2025	ELEC-CEMETARY SUBSTATION ...	604-49570-321	84.12
FRONTIER COMMUNICATIONS	67767	06/25/2025	LINE-PHONE - due 5/7/25	604-49570-321	76.34
FRONTIER COMMUNICATIONS	67767	06/25/2025	PUBLIC WORKS-FAX - due 5/7...	604-49570-321	17.59
FRONTIER COMMUNICATIONS	67767	06/25/2025	ELEC-CEMETARY SUBSTATION ...	604-49570-321	84.12
FRONTIER COMMUNICATIONS	67767	06/25/2025	PUBLIC WORKS-FAX - due 6/6...	604-49570-321	17.59
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	604-49570-321	-1.55
MN ENERGY RESOURCES	67774	06/25/2025	STR/ELEC-NAT GAS	604-49570-380	37.82
Fund 604 - Electric Fund Total:					798.90
Fund: 609 - Liquor Fund					
JOHNSON BROS-ST.PAUL	67771	06/25/2025	LIQ-LIQUOR EXPENSE	609-49750-251	88.00
JOHNSON BROS-ST.PAUL	67771	06/25/2025	LIQ-FREIGHT EXPENSE	609-49750-258	4.62
FRONTIER COMMUNICATIONS	67767	06/25/2025	LIQ-PHONE - due 5/7/25	609-49750-321	152.68
JOHNSON BROS-ST.PAUL	67771	06/25/2025	LIQ-LIQUOR EXPENSE	609-49750-251	4,334.96
JOHNSON BROS-ST.PAUL	67771	06/25/2025	LIQ-FREIGHT EXPENSE	609-49750-258	88.48
FRONTIER COMMUNICATIONS	67767	06/25/2025	PHONE CREDIT - (320)598-73...	609-49750-321	-3.10
Fund 609 - Liquor Fund Total:					4,665.64
Grand Total:					13,081.24

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	4,128.88	4,128.88
211 - EDA Fund	300.00	300.00
601 - Water Fund	1,542.02	1,542.02
602 - Sewer Fund	1,645.80	1,645.80
604 - Electric Fund	798.90	798.90
609 - Liquor Fund	4,665.64	4,665.64
Grand Total:	13,081.24	13,081.24

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-36232	REFUNDS & REIMB.	229.52	229.52
101-41320-309	SOFTWARE SERVICES	1,028.24	1,028.24
101-41320-321	TELEPHONE EXPENSE	1,062.93	1,062.93
101-42200-321	TELEPHONE EXPENSE	149.58	149.58
101-42200-380	UTILITY EXPENSE	31.37	31.37
101-43100-309	SOFTWARE SERVICES	482.87	482.87
101-43100-321	TELEPHONE EXPENSE	184.76	184.76
101-43100-380	UTILITY EXPENSE	37.83	37.83
101-45127-321	TELEPHONE EXPENSE	326.22	326.22
101-45200-219	MISC. OPERATING SUPPL...	79.68	79.68
101-45500-321	TELEPHONE EXPENSE	515.88	515.88
211-46500-488	APPROPRIATION TO MA...	300.00	300.00
601-49400-238	RO PREFILTERS	626.26	626.26
601-49400-321	TELEPHONE EXPENSE	276.26	276.26
601-49400-380	UTILITY EXPENSE	244.73	244.73
601-49400-409	CONTRACTUAL SERVICES	19.20	19.20
601-49440-309	SOFTWARE SERVICES	375.57	375.57
602-49450-216	LAB SUPPLIES/CHEMICA...	647.50	647.50
602-49450-321	TELEPHONE EXPENSE	234.11	234.11
602-49450-409	CONTRACTUAL SERVICES	367.80	367.80
602-49460-380	UTILITY EXPENSE	20.82	20.82
602-49470-309	SOFTWARE SERVICES	375.57	375.57
604-49570-309	SOFTWARE SERVICES	482.87	482.87
604-49570-321	TELEPHONE EXPENSE	278.21	278.21
604-49570-380	UTILITY EXPENSE	37.82	37.82
609-49750-251	LIQUOR	4,422.96	4,422.96
609-49750-258	FREIGHT EXPENSE	93.10	93.10
609-49750-321	TELEPHONE EXPENSE	149.58	149.58
Grand Total:		13,081.24	13,081.24

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	13,081.24	13,081.24
Grand Total:	13,081.24	13,081.24



City of Madison, MN

Expense Approval Report By Fund

Payment Dates 6/26/2025 - 7/2/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
POSTMASTER	DFT0001056	06/30/2025	Admin - 941 Tax Return Posta...	101-41320-322	9.68
AMAZON	DFT0001058	06/30/2025	Pool - 6 Walkie Talkies	101-45124-210	129.99
XEROX CORPORATION	67803	07/02/2025	ADMIN-LEASE C1855 -7/25	101-41320-404	278.13
XEROX CORPORATION	67803	07/02/2025	CREDIT-ADMIN-C8155 PROT P...	101-41320-404	-12.05
PARAMOUNT PLANNING GRO...	67798	07/02/2025	PUBLIC SAFETY-EMERGENCY ...	101-42100-409	425.00
MADISON WELDING & REPAIR,...	67790	07/02/2025	STR-STR SIGN BRACKETS/PAINT	101-43100-224	268.64
MADISON FIRE RELIEF ASSOC	67780	07/02/2025	FIRE-SUPPLEMENTAL BENEFIT...	101-42200-180	2,000.00
Jeffrey Dial	67788	07/02/2025	LIB-CLEANING	101-45500-310	700.00
NICOLE BENINGA	67796	07/02/2025	CTY HALL-CLEANING 6/25	101-41940-310	1,000.00
DANIEL TUCKETT, SR.	67787	07/02/2025	ADMIN-FOLD/STUFF ENV 7/25	101-41320-202	175.00
SWENSON NELSON & STULZ P...	67801	07/02/2025	ADMIN-LEGAL FEES - 7/25	101-41610-304	2,000.00
MN ENERGY RESOURCES	67794	07/02/2025	CTY HALL-NAT GAS	101-41940-380	106.57
MN ENERGY RESOURCES	67794	07/02/2025	FIRE-NAT GAS	101-42200-380	57.54
MN ENERGY RESOURCES	67794	07/02/2025	POOL-NAT GAS	101-45124-380	2,078.22
CITY OF MADISON	67784	07/02/2025	CTY HALL-UTIL 6/25	101-41940-380	629.69
CITY OF MADISON	67784	07/02/2025	FIRE HALL-UTIL 6/25	101-42200-380	242.84
CITY OF MADISON	67784	07/02/2025	FIRE HYDRANTS-UTIL 6/25	101-42200-380	282.22
CITY OF MADISON	67784	07/02/2025	CTY GARAGE-UTIL 6/25	101-43100-380	47.10
CITY OF MADISON	67784	07/02/2025	PUBLIC WORKS BLDG-UTIL 6/...	101-43100-380	234.16
CITY OF MADISON	67784	07/02/2025	MAIN STR GARBAGE-UTIL 6/25	101-43100-380	194.66
CITY OF MADISON	67784	07/02/2025	STR LIGHTING-UTIL 6/25	101-43100-381	750.75
CITY OF MADISON	67784	07/02/2025	POOL/SHELTER-UTIL 6/25	101-45124-380	6,256.02
CITY OF MADISON	67784	07/02/2025	SK RINK-UTIL -6/25	101-45127-380	122.79
CITY OF MADISON	67784	07/02/2025	TENNIS COURTS-UTIL 6/25	101-45200-380	32.66
CITY OF MADISON	67784	07/02/2025	PUBLIC RESTROOM-UTIL 6/25	101-45200-380	106.89
CITY OF MADISON	67784	07/02/2025	JACOBSON PARK-UTIL -6/25	101-45200-380	175.33
CITY OF MADISON	67784	07/02/2025	JACOBSON RESTROOM- UTIL 6...	101-45200-380	226.06
CITY OF MADISON	67784	07/02/2025	AVE OF FLAGS-UTIL -6/25	101-45200-380	875.33
CITY OF MADISON	67784	07/02/2025	MEMORIAL FIELD-UTIL 6/25	101-45200-380	408.79
CITY OF MADISON	67784	07/02/2025	REC FIELD-UTIL 6/25	101-45200-380	340.86
CITY OF MADISON	67784	07/02/2025	GRAND PARK-UTIL 6/25	101-45200-380	298.22
CITY OF MADISON	67784	07/02/2025	LIB-UTIL 6/25	101-45500-380	280.53
CITY OF MADISON	67784	07/02/2025	UNAPPRO STRM SEW-UTIL 6/...	101-49250-380	103.63
CITY OF MADISON	67784	07/02/2025	BLOCK 48-UTIL -6/25	101-49250-380	14.98
CITY OF MADISON	67784	07/02/2025	BLOCK 48-UTIL 6/25	101-49250-380	12.96
CITY OF MADISON	67784	07/02/2025	BLOCK 48-UTIL -6/25	101-49250-380	12.96
Fund 101 - General Total:					20,866.15
Fund: 201 - Ambulance					
MIDWEST EMS BILLING, LLC	67793	07/02/2025	AMB-CLAIMS SUBMITTED - M...	201-44100-320	430.00
CITY OF MADISON	67784	07/02/2025	AMB-UTIL 6/25	201-44100-380	163.89
Fund 201 - Ambulance Total:					593.89
Fund: 202 - SCDP Rev Loan Fund					
SWANSON CONSTRUCTION	10047	06/26/2025	SCDP Drawdown #9 - Contrac...	202-46320-442	12,963.00
Scarcely Ltd Property Services	10046	06/26/2025	SCDP Drawdown #9 - Contrac...	202-46320-442	350.00
LQP RECORDER'S OFFICE	10045	06/26/2025	SCDP Drawdown #9 - Contrac...	202-46320-442	46.00
SWANSON CONSTRUCTION	10048	06/26/2025	SCDP Drawdown #9 - Contrac...	202-46320-442	17,175.00
DEVELOPMENT SERVICES INC	10044	06/26/2025	SCDP Drawdown #9 - Admin ...	202-46320-442	4,500.00
Fund 202 - SCDP Rev Loan Fund Total:					35,034.00
Fund: 407 - Utility Extension Project Fund					
MEIER ELECTRIC INC. OF MAR...	67791	07/02/2025	WWTP- GENERATOR-PAY APP...	407-46520-409	11,580.40
Fund 407 - Utility Extension Project Fund Total:					11,580.40

Expense Approval Report

Payment Dates: 6/26/2025 - 7/2/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 601 - Water Fund					
METERING & TECHNOLOGY S...	67792	07/02/2025	WT-ENCODER	601-49440-539	1,198.22
CITY OF MADISON	67784	07/02/2025	WT PLANT-UTIL 6/25	601-49400-380	2,491.80
CITY OF MADISON	67784	07/02/2025	HWY 40 WELLHOUSE-UTIL -6/...	601-49400-380	91.82
CITY OF MADISON	67784	07/02/2025	WT TOWER-UTIL 6/25	601-49430-380	110.85
Fund 601 - Water Fund Total:					3,892.69
Fund: 602 - Sewer Fund					
MVTL LABORATORIES INC	67795	07/02/2025	SEW-REGULAR TESTING	602-49450-409	367.80
CITY OF MADISON	67784	07/02/2025	SEW-UTIL 6/25	602-49450-380	952.98
CITY OF MADISON	67784	07/02/2025	FAIRWAY VIEW LIFT PUMP-UT...	602-49460-380	34.32
CITY OF MADISON	67784	07/02/2025	9TH STR LIFT PUMP-UTIL 6/25	602-49460-380	48.03
Fund 602 - Sewer Fund Total:					1,403.13
Fund: 603 - Sanitation Fund					
OLSON SANITATION INC.	67797	07/02/2025	SANIT-TIPPING 6/25	603-49500-384	6,858.19
OLSON SANITATION INC.	67797	07/02/2025	SANIT-HAULING 6/25	603-49500-409	11,477.77
Fund 603 - Sanitation Fund Total:					18,335.96
Fund: 604 - Electric Fund					
MISSOURI RIVER ENERGY SER	DFT0001041	06/20/2025	ELEC-MAY 2025	604-49550-260	41,065.79
MISSOURI RIVER ENERGY SER	DFT0001041	06/20/2025	ELEC-MAY 2025	604-49550-261	3,732.75
MISSOURI RIVER ENERGY SER	DFT0001041	06/20/2025	ELEC-MAY 2025	604-49550-262	4,216.72
MISSOURI RIVER ENERGY SER	DFT0001041	06/20/2025	ELEC-MAY 2025	604-49550-263	2.59
MISSOURI RIVER ENERGY SER	DFT0001041	06/20/2025	ELEC-MAY 2025	604-49550-433	123.19
WESCO RECEIVABLES CORP	67802	07/02/2025	ELEC-METERS	604-49590-539	925.14
CITY OF MADISON	67784	07/02/2025	WEST SUB-FIRE-UTIL 6/25	604-49570-380	49.41
CITY OF MADISON	67784	07/02/2025	PUBLIC WORKS BLDG-UTIL 6/...	604-49570-380	234.15
Fund 604 - Electric Fund Total:					50,349.74
Fund: 605 - Storm Sewer Fund					
CITY OF MADISON	67784	07/02/2025	HWY 40 DET POND-UTIL 6/25	605-49600-380	26.50
Fund 605 - Storm Sewer Fund Total:					26.50
Fund: 609 - Liquor Fund					
BELLBOY CORPORATION	67782	07/02/2025	CREDIT-LIQ-CAPTIAN MORGAN	609-49750-251	-21.50
BELLBOY CORPORATION	67782	07/02/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,480.95
BELLBOY CORPORATION	67782	07/02/2025	LIQ-FREIGHT EXPENSE	609-49750-258	18.28
MADISON BOTTLING CO.	67789	07/02/2025	LIQ-BEER EXPENSE	609-49750-251	1,763.15
MADISON BOTTLING CO.	67789	07/02/2025	LIQ-BEER EXPENSE	609-49750-251	1,891.25
REMINGTON RIDGE VINEYARD	67800	07/02/2025	LIQ-WINE	609-49750-251	420.00
PAUSTIS & SONS	67799	07/02/2025	LIQ-LIQUOR EXPENSE	609-49750-251	389.00
PAUSTIS & SONS	67799	07/02/2025	LIQ-FREIGHT EXPENSE	609-49750-258	7.50
ARCTIC GLACIER USA, INC	67781	07/02/2025	LIQ-ICE EXPENSE	609-49750-251	150.00
BEVERAGE WHOLESALERS	67783	07/02/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,293.08
BEVERAGE WHOLESALERS	67783	07/02/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,611.95
MN ENERGY RESOURCES	67794	07/02/2025	LIQ-NAT GAS	609-49750-380	25.60
CITY OF MADISON	67784	07/02/2025	LIQ-UTIL 6/25	609-49750-380	462.11
Fund 609 - Liquor Fund Total:					9,491.37
Grand Total:					151,573.83

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	20,866.15	20,866.15
201 - Ambulance	593.89	593.89
202 - SCDP Rev Loan Fund	35,034.00	35,034.00
407 - Utility Extension Project Fund	11,580.40	11,580.40
601 - Water Fund	3,892.69	3,892.69
602 - Sewer Fund	1,403.13	1,403.13
603 - Sanitation Fund	18,335.96	18,335.96
604 - Electric Fund	50,349.74	50,349.74
605 - Storm Sewer Fund	26.50	26.50
609 - Liquor Fund	9,491.37	9,491.37
Grand Total:	151,573.83	151,573.83

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-202	BILLING SUPPLIES/SERVI...	175.00	175.00
101-41320-322	POSTAGE	9.68	9.68
101-41320-404	EQUIPMENT M & R CON...	266.08	266.08
101-41610-304	LEGAL FEES	2,000.00	2,000.00
101-41940-310	CLEANING CONTRACT	1,000.00	1,000.00
101-41940-380	UTILITY EXPENSE	736.26	736.26
101-42100-409	CONTRACTUAL SERVICES	425.00	425.00
101-42200-180	TRAINING	2,000.00	2,000.00
101-42200-380	UTILITY EXPENSE	582.60	582.60
101-43100-224	STREET MAINTENANCE ...	268.64	268.64
101-43100-380	UTILITY EXPENSE	475.92	475.92
101-43100-381	STREET LIGHT UTILITY E...	750.75	750.75
101-45124-210	OPERATING SUPPLIES	129.99	129.99
101-45124-380	UTILITY EXPENSE	8,334.24	8,334.24
101-45127-380	UTILITY EXPENSE	122.79	122.79
101-45200-380	UTILITY EXPENSE	2,464.14	2,464.14
101-45500-310	CLEANING CONTRACT	700.00	700.00
101-45500-380	UTILITY EXPENSE	280.53	280.53
101-49250-380	UTILITY EXPENSE	144.53	144.53
201-44100-320	BILLING/ADMIN EXPENSE	430.00	430.00
201-44100-380	UTILITY EXPENSE	163.89	163.89
202-46320-442	SCDP DISBURSEMENTS B...	35,034.00	35,034.00
407-46520-409	CONTRACTUAL SERVICES	11,580.40	11,580.40
601-49400-380	UTILITY EXPENSE	2,583.62	2,583.62
601-49430-380	UTILITY EXPENSE	110.85	110.85
601-49440-539	CAPITAL OUTLAY (METE...	1,198.22	1,198.22
602-49450-380	UTILITY EXPENSE	952.98	952.98
602-49450-409	CONTRACTUAL SERVICES	367.80	367.80
602-49460-380	UTILITY EXPENSE	82.35	82.35
603-49500-384	DISPOSAL EXPENSE	6,858.19	6,858.19
603-49500-409	CONTRACTUAL SERVICES	11,477.77	11,477.77
604-49550-260	WAPA PURCHASES	41,065.79	41,065.79
604-49550-261	MISSOURI BASIN PURCH...	3,732.75	3,732.75
604-49550-262	WHEELING COSTS	4,216.72	4,216.72
604-49550-263	RENEWABLE ENERGY CE...	2.59	2.59
604-49550-433	DUES & SUBSCRIPTIONS	123.19	123.19
604-49570-380	UTILITY EXPENSE	283.56	283.56
604-49590-539	CAPITAL OUTLAY (METE...	925.14	925.14
605-49600-380	UTILITY EXPENSE	26.50	26.50
609-49750-251	LIQUOR	8,977.88	8,977.88
609-49750-258	FREIGHT EXPENSE	25.78	25.78
609-49750-380	UTILITY EXPENSE	487.71	487.71

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
609-49750-380	UTILITY EXPENSE		
Grand Total:		151,573.83	151,573.83

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	151,573.83	151,573.83
Grand Total:	151,573.83	151,573.83



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 7/3/2025 - 7/7/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
MN ENERGY RESOURCES	67818	07/03/2025	LIB-NAT GAS	101-45500-380	70.30
VAL HALVORSON	67825	07/03/2025	ADMIN-CELL PHONE REIMB	101-41320-325	59.08
TYLER TECHNOLOGIES	67823	07/07/2025	ADMIN-INSITE TRANSACTION ...	101-41320-202	157.50
TYLER TECHNOLOGIES	67823	07/07/2025	ADMIN-UTIL BILLING NOTIFY ...	101-41320-202	12.80
LEIN LUMBER, LLC	67816	07/07/2025	CTY HALL-DOWNSPOUT	101-41940-223	16.69
LEIN LUMBER, LLC	67816	07/07/2025	GRAND-SCREWS	101-45181-520	12.38
LEIN LUMBER, LLC	67816	07/07/2025	GRAND-1X6 BOARD	101-45181-520	7.90
LEIN LUMBER, LLC	67816	07/07/2025	GRAND-LUMBER/SHIMS	101-45181-520	25.20
AMAZON	DFT0001062	07/07/2025	ADMIN-MINTS	101-41320-201	36.49
LEIN LUMBER, LLC	67816	07/07/2025	PARKS-STEEL DOOR	101-45200-223	605.00
LEIN LUMBER, LLC	67816	07/07/2025	GRAND-DOORS	101-45181-520	1,232.90
ULINE	67824	07/07/2025	PARKS-TOWEL DISPENSER/TIS...	101-45200-223	498.67
A-n-H LAWN CARE	67806	07/07/2025	Enviro-Mowing 712 3rd ave	101-44140-409	200.00
A-n-H LAWN CARE	67806	07/07/2025	ENVIRO-MOWING 706 7TH A...	101-44140-409	200.00
A-n-H LAWN CARE	67806	07/07/2025	ENVIRO-MOWING 322 3RD A...	101-44140-409	100.00
BISBEE PLUMBING & HEATING	67807	07/07/2025	POOL/PARKS/WT-RPZ TESTS	101-45124-409	125.00
BISBEE PLUMBING & HEATING	67807	07/07/2025	POOL/PARKS/WT-RPZ TESTS	101-45200-409	100.00
KLQP-FM	67815	07/07/2025	COUNC-ORDINANCES	101-41110-351	52.50
POSTMASTER	67822	07/07/2025	ADMIN-PERMIT #8 POSTAGE	101-41320-202	3,000.00
CHERI TUCKETT	67811	07/07/2025	PARKS-PARK IMPROVEMENT ...	101-45200-409	59.98
HealthEquity	DFT0001063	07/07/2025	ADMIN-PART FEE 7/25	101-41320-409	8.00
Fund 101 - General Total:					6,580.39
Fund: 201 - Ambulance					
EXPERT AMBULANCE BILLING,...	67813	07/03/2025	AMB-FEB 2025 BILLING	201-44100-320	370.50
LEIN LUMBER, LLC	67816	07/07/2025	AMB-SIDING	201-44100-520	5,811.37
LEIN LUMBER, LLC	67816	07/07/2025	AMB-TRIM	201-44100-520	23.80
OLSON SANITATION INC.	67821	07/07/2025	AMB-ROLL OFF HAULING/DU...	201-44100-409	634.00
NICOLE WOOD	67820	07/07/2025	AMB-GAS ON MAYO CLINIC T...	201-44100-212	78.62
MN ENERGY RESOURCES	67818	07/07/2025	Amb-Nat Gas	201-44100-380	27.69
Fund 201 - Ambulance Total:					6,945.98
Fund: 404 - Affordable Housing Project Fund					
BOLTON & MENK INC	67808	07/07/2025	NORTH FV & AFFORDABLE H...	404-46310-303	7,209.00
Fund 404 - Affordable Housing Project Fund Total:					7,209.00
Fund: 411 - North Fairway View Extension Project Fund					
BOLTON & MENK INC	67808	07/07/2025	NORTH FV & AFFORDABLE H...	411-46325-303	7,209.00
Fund 411 - North Fairway View Extension Project Fund Total:					7,209.00
Fund: 425 - Bldg & Capital Capital Fund					
MACDONALD & MACK ARCHI...	67817	07/07/2025	CTY HALL-FIREHOUSE WIND...	425-41950-520	1,092.50
Fund 425 - Bldg & Capital Capital Fund Total:					1,092.50
Fund: 601 - Water Fund					
C EMERY NELSON INC	67810	07/03/2025	WT-ANTISCALANT	601-49400-239	5,480.04
BISBEE PLUMBING & HEATING	67807	07/07/2025	POOL/PARKS/WT-RPZ TESTS	601-49440-409	100.00
POSTMASTER	DFT0001065	07/07/2025	WT-POSTAGE	601-49400-409	40.65
Fund 601 - Water Fund Total:					5,620.69
Fund: 602 - Sewer Fund					
ELECTRIC PUMP	67812	07/03/2025	SEW-IMPELLER/MECHANICAL ...	602-49450-580	10,678.00
ELECTRIC PUMP	67812	07/03/2025	SEW-PUMP	602-49450-580	17,356.19
MVTL LABORATORIES INC	67819	07/07/2025	SEW-REGULAR TESTING	602-49450-409	252.00
DOLLAR GENERAL CORPORAT...	DFT0001064	07/07/2025	SEW-BLEACH	602-49450-216	33.40
Fund 602 - Sewer Fund Total:					28,319.59

Expense Approval Report

Payment Dates: 7/3/2025 - 7/7/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 604 - Electric Fund					
BORDER STATES ELECTRIC SU	67809	07/03/2025	ELEC-PLIERS/HAMMER/WREN...	604-49570-240	454.04
BORDER STATES ELECTRIC SU	67809	07/03/2025	ELEC-ERSKINE	604-49570-582	280.68
BORDER STATES ELECTRIC SU	67809	07/03/2025	ELEC-TAP CONN	604-49570-227	17.06
JT SERVICES	67814	07/03/2025	ELEC- LED STREET LIGHT	604-49570-583	2,683.01
ABM EQUIPMENT & SUPPLY LL	67804	07/07/2025	ELEC-BOOM INSPECTION/DIEL...	604-49570-404	1,317.00
ABM EQUIPMENT & SUPPLY LL	67804	07/07/2025	ELEC-BOOM INSPECTION/DIG...	604-49570-404	1,684.42
ABM EQUIPMENT & SUPPLY LL	67804	07/07/2025	ELEC-BOOM INSPECTION & DI...	604-49570-404	1,317.00
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-POLYMER CUTOUT	604-49570-227	930.33
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-LED LIGHTS	604-49570-583	140.22
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-PLIERS/SCREW DRIVER/...	604-49570-240	243.56
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-EYENUT	604-49570-227	324.90
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-SCREWDRIVER SET	604-49570-240	144.25
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-CROSSARM PIN	604-49570-227	137.10
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-GRIP DEADEND/TAP CO...	604-49570-227	182.38
BORDER STATES ELECTRIC SU	67809	07/07/2025	ELEC-SKINNING BRUSH	604-49570-227	130.62
KLQP-FM	67815	07/07/2025	ELEC-UTIL AD	604-49590-410	66.90
AMARIL UNIFORM COMPANY	67805	07/07/2025	ELEC-CANVAS PANTS/T-SHIRT...	604-49570-193	711.16
Fund 604 - Electric Fund Total:					10,764.63
Fund: 609 - Liquor Fund					
LEIN LUMBER, LLC	67816	07/03/2025	ELEC-SILICONE ROOF COATING	609-49750-401	394.98
KLQP-FM	67815	07/03/2025	LIQ-ADVERTISING	609-49750-342	150.00
Fund 609 - Liquor Fund Total:					544.98
Grand Total:					74,286.76

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	6,580.39	6,580.39
201 - Ambulance	6,945.98	6,945.98
404 - Affordable Housing Project Fund	7,209.00	7,209.00
411 - North Fairway View Extension Project Fund	7,209.00	7,209.00
425 - Bldg & Capital Capital Fund	1,092.50	1,092.50
601 - Water Fund	5,620.69	5,620.69
602 - Sewer Fund	28,319.59	28,319.59
604 - Electric Fund	10,764.63	10,764.63
609 - Liquor Fund	544.98	544.98
Grand Total:	74,286.76	74,286.76

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-351	PUBLICATIONS	52.50	52.50
101-41320-201	OFFICE SUPPLIES	36.49	36.49
101-41320-202	BILLING SUPPLIES/SERVI...	3,170.30	3,170.30
101-41320-325	CELL PHONE EXPENSE	59.08	59.08
101-41320-409	CONTRACTUAL SERVICES	8.00	8.00
101-41940-223	BUILDING REPAIR SUPPL...	16.69	16.69
101-44140-409	CONTRACTUAL SERVICES	500.00	500.00
101-45124-409	CONTRACTUAL SERVICES	125.00	125.00
101-45181-520	CAPITAL OUTLAY (BUILD...	1,278.38	1,278.38
101-45200-223	BUILDING REPAIR SUPPL...	1,103.67	1,103.67
101-45200-409	CONTRACTUAL SERVICES	159.98	159.98
101-45500-380	UTILITY EXPENSE	70.30	70.30
201-44100-212	MOTOR FUELS/LUBRICA...	78.62	78.62
201-44100-320	BILLING/ADMIN EXPENSE	370.50	370.50
201-44100-380	UTILITY EXPENSE	27.69	27.69
201-44100-409	CONTRACTUAL SERVICES	634.00	634.00
201-44100-520	CAPITAL OUTLAY (BUILD...	5,835.17	5,835.17
404-46310-303	ENGINEERING FEES	7,209.00	7,209.00
411-46325-303	ENGINEERING FEES	7,209.00	7,209.00
425-41950-520	CAPITAL OUTLAY (BUILD...	1,092.50	1,092.50
601-49400-239	ANTI SCALANT	5,480.04	5,480.04
601-49400-409	CONTRACTUAL SERVICES	40.65	40.65
601-49440-409	CONTRACTUAL SERVICES	100.00	100.00
602-49450-216	LAB SUPPLIES/CHEMICA...	33.40	33.40
602-49450-409	CONTRACTUAL SERVICES	252.00	252.00
602-49450-580	CAPITAL OUTLAY (OTHER...	28,034.19	28,034.19
604-49570-193	PERSONNEL SAFETY EQU...	711.16	711.16
604-49570-227	UTILITY SYSTEM MAINT...	1,722.39	1,722.39
604-49570-240	MINOR TOOLS & EQUIP...	841.85	841.85
604-49570-404	EQUIPMENT M & R CON...	4,318.42	4,318.42
604-49570-582	CAPITAL OUTLAY(WIRE, L...	280.68	280.68
604-49570-583	CAPITAL OUTLAY(LIGHTS...	2,823.23	2,823.23
604-49590-410	CONSERVATION EXPENS...	66.90	66.90
609-49750-342	ADVERTISING	150.00	150.00
609-49750-401	BUILDING M & R CONTR...	394.98	394.98
Grand Total:		74,286.76	74,286.76

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	74,286.76	74,286.76
Grand Total:	74,286.76	74,286.76



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 7/8/2025 - 7/9/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
SCHWENDE'S GARDEN CENTER	67840	07/09/2025	PARKS-MULCH	101-45200-406	49.99
SCHWENDE'S GARDEN CENTER	67840	07/09/2025	PARKS-MULCH	101-45200-406	99.98
SCHWENDE'S GARDEN CENTER	67840	07/09/2025	PARKS-MULCH	101-45200-406	49.99
GREG THOLE ELECTRIC, INC	67835	07/09/2025	PUBLIC WORKS-GARAGE DOO...	101-43100-223	475.34
LQP CO-OP OIL	67837	07/09/2025	FIRE-FUEL EXPENSE	101-42200-212	10.61
Fund 101 - General Total:					685.91
Fund: 601 - Water Fund					
GREG THOLE ELECTRIC, INC	67835	07/09/2025	PUBLIC WORKS-GARAGE DOO...	601-49400-223	36.57
Fund 601 - Water Fund Total:					36.57
Fund: 602 - Sewer Fund					
GREG THOLE ELECTRIC, INC	67835	07/09/2025	PUBLIC WORKS-GARAGE DOO...	602-49450-223	36.58
Fund 602 - Sewer Fund Total:					36.58
Fund: 604 - Electric Fund					
GREG THOLE ELECTRIC, INC	67835	07/09/2025	PUBLIC WORKS-GARAGE DOO...	604-49570-223	621.61
Fund 604 - Electric Fund Total:					621.61
Fund: 609 - Liquor Fund					
MADISON BOTTLING CO.	67838	07/09/2025	LIQ-BEER EXPENSE	609-49750-251	3,893.79
JOHNSON BROS-ST.PAUL	67836	07/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	384.00
JOHNSON BROS-ST.PAUL	67836	07/09/2025	LIQ-FREIGHT EXPENSE	609-49750-258	9.24
BEVERAGE WHOLESALERS	67833	07/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	2,078.40
JOHNSON BROS-ST.PAUL	67836	07/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,603.36
JOHNSON BROS-ST.PAUL	67836	07/09/2025	LIQ-FREIGHT EXPENSE	609-49750-258	30.80
COCA-COLA BOTTLING	67834	07/09/2025	LIQ-POP EXPENSE	609-49750-251	250.50
MN MUNICIPAL BEV. ASSN.	67839	07/09/2025	LIQ-ANNUAL DUES- 7/2025-7/...	609-49750-433	600.00
Fund 609 - Liquor Fund Total:					8,850.09
Grand Total:					10,230.76

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
101 - General	685.91	685.91
601 - Water Fund	36.57	36.57
602 - Sewer Fund	36.58	36.58
604 - Electric Fund	621.61	621.61
609 - Liquor Fund	8,850.09	8,850.09
Grand Total:	10,230.76	10,230.76

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-42200-212	MOTOR FUELS/LUBRICA...	10.61	10.61
101-43100-223	BUILDING REPAIR SUPPL...	475.34	475.34
101-45200-406	GROUNDS MAINTENAN...	199.96	199.96
601-49400-223	BUILDING REPAIR SUPPL...	36.57	36.57
602-49450-223	BUILDING REPAIR SUPPL...	36.58	36.58
604-49570-223	BUILDING REPAIR SUPPL...	621.61	621.61
609-49750-251	LIQUOR	8,210.05	8,210.05
609-49750-258	FREIGHT EXPENSE	40.04	40.04
609-49750-433	DUES & SUBSCRIPTIONS	600.00	600.00
Grand Total:		10,230.76	10,230.76

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	10,230.76	10,230.76
Grand Total:	10,230.76	10,230.76