**CITY OF MADISON**

**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – 5:00 PM
Monday December 8, 2025
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Meyer will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the November 24th, 2025 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS** (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

| | | |
|---|---|---|
| A. | Liquor Report – November 2026 – receive | Page 4 |
| B. | MRES S-1 Rate Notice – receive | Page 9 |
| C. | Pooled Cash – November 2026 – receive | Page 11 |
| D. | MEDA Loan Note Status – November 2026 – receive | Page 14 |
| E. | Reserve Fund Balances – November 2026 – receive | Page 15 |
| F. | Water Report – November 2026 – receive | Page 16 |
| G. | Revenue Expense Report – November 2026 – receive | Page 18 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

A. Countryside Public Health Update – Opioid Program. A DISCUSSION and MOTION may be in order. (Manager, Council)

B. Ehlers Financial Management Plan and Utility Rate Study Presentation – Todd Hagen. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 22

C. Resolution 25-35 Amending Water, Sewer, Storm Rates. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 25

D. Resolution 25-36 Amending Electric Rates. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 27

E. Resolution 25-37 Amending Sanitation Rates. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 29

F. Resolution 25-38 Employee Recognition and Longevity. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 31

G. Resolution 25-39 Adopting Streets Parks Facility On Call Pay. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 34

H. Resolution 25-40 Assignment of Wage. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 36

I. Resolution 25-41 On Call Policy. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 38

J. Resolution 25-42 Fund Balance Policy. A DISCUSSION and MOTION may be in order. (Manager, Council)

K. Approve Demolition of Hazardous House. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 43

L. Approve Annual Contracts. A DISCUSSION and MOTION may be in order. (Manager, Council)

a. Emergency Management – Paramount Planning
b. Independent Contractor Agreement – Dan Tuckett
c. Library Custodian
d. City Hall Custodian
e. LqP Racing Association
f. Water Tower Rental Agreement - MVTV

7. **MANAGER REPORT** (Manager)

8. **MAYOR/COUNCIL REPORTS** (Mayor/Council)

- Madison Chamber Meeting – December 3rd 2025 Page 65
- Madison EDA Meeting – December 1st – 2025 Page 58

9. **AUDITING CLAIM** Page 72

A copy of the Expense Approval Report is submitted for November 24, 2025 through December 8, 2025 and is attached. A MOTION is in order.

10. **ADJOURNMENT**

**CITY OF MADISON**
**OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL**
**REGULAR MEETING**
**NOVEMBER 24, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Maynard Meyer on Monday, November 24, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Maynard Meyer, Tim Volk, Julie Stahl, Paul Zahrbock, and Adam Conroy. Also present were City Manager Val Halvorson, City Attorney Rick Stulz and City Clerk Christine Enderson.

**AGENDA**
Upon motion by Zahrbock, seconded by Volk and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**
Upon motion by Zahrbock, seconded by Meyer and carried, the November 10, 2025, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**
None

**CONSENT AGENDA**
Upon motion by Volk, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**
City Council reviewed the checklist.

**2023 INFRASTRUCTURE IMPROVEMENT PROJECT - PAY APPLICATION – R.L. LARSON EXCAVATING INC.**
Upon motion by Volk, seconded by Conroy and carried, the tenth and final pay application from R.L. Larson Excavating Inc. for the 2023 Infrastructure Improvement project was approved in the amount of $17,953.20. This is for all work completed on the project.

Upon motion by Zahrbock, seconded by Conroy and carried, the third change order was approved from R.L. Larson Excavating Inc. to reduce the contract amount by $45,822.57 to match the value of the work completed.

Lead service line notices will be mailed out to property owners this week notifying them if their water service line is galvanized, lead, or unknown.

**SET PUBLIC HEARING – SMALL CITIES DEVELOPMENT**
Upon motion by Conroy, seconded by Volk and carried, Council set a public hearing for Monday, December 22, 2025, at 5:00 p.m. for the purpose of receiving any feedback from property owners participating in the home improvement grants.

**GROUP HEALTH INSURANCE**
Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 25-31** titled "Resolution Establishing Group Health Insurance City Benefits Contribution for the Year 2026" was adopted. This resolution would provide for the City of Madison to contribute 80% towards the family coverage premium and 100% towards the single coverage premium based on Blue Cross Blue Shield 2026 Small Group Product High Value HSA Silver Plan 660 $5400/$10800 with 0% coinsurance effective January 1, 2026 and

continuing. This benefit is available to full-time employees, with the rate established at fifty percent for qualified part-time employees. An HSA contribution of $233.50 per month will be made to full-time employees in the city's group health plan and $116.75 per month for qualified part-time employees. Employees who opt out of the city's group health plan will be eligible to receive $655.40 per month to be used for supplemental insurance options. A complete copy of Resolution 25-31 is contained in City Clerk's Book #11.

**CITY SERVICES BALANCE WRITE OFFS**
Upon motion by Volk, seconded by Stahl and carried, **RESOLUTION 25-32** titled "Resolution Authorizing Utility, Weed Eradication (Mowing) and Other City Services Balance Write Offs" was adopted. A complete copy of Resolution 25-32 is contained in City Clerk's Book #11.

**GENERAL GOVERNMENT COMMITTEE REPORT**
Mayor Meyer, Councilmember Volk, City Manager Halvorson and Line Supervisor David Johnson met last week for the general government committee. Councilmember Volk expressed his gratitude for the city employees and the work they do. Topics discussed were 2026 goal setting, on-call review, health insurance, structure adjustment and a longevity program.

**PAY RANGE SCHEDULE 2026**
Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 25-33** titled "Resolution Establishing Points Based Pay Range Schedule for 2026" was adopted. This resolution approves a structure adjustment to the pay range schedule to provide for a 4% cost of living increase. A complete copy of Resolution 25-33 is contained in City Clerk's Book #11.

**LONGEVITY PROGRAM**
Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 25-34** titled "Resolution Establishing Longevity Schedule for 2026" was adopted. This resolution establishes a longevity program to recognize and reward employees for their continued service. A complete copy of Resolution 25-34 is contained in City Clerk's Book #11.

**MINNESOTA PAID LEAVE EQUILAVENT POLICY – APPROVE**
Upon motion by Zahrbock, seconded by Volk and carried, Council approved the Minnesota Paid Leave Equivalent Policy effective January 1, 2026. The policy ensures compliance with the MN Paid Leave Law and provides eligible employees with paid family and medical leave. Employees will apply for benefits by filing a claim with the ShelterPoint Administrator. They may use their accrued leave balances to supplement benefits, with payroll ensuring total compensation does not exceed 100%.

**CITY MANAGER'S REPORT**

**Financial Management Plan:** City Manager Halvorson reviewed a draft of the plan. Ehlers will be present at the next meeting to discuss the plan in detail along with utility rate data.

**On-Call Review:** The number of call-outs were reviewed for each department. It will be proposed that the streets and parks on-call compensation transition from a tied hourly wage to a fixed stipend.

**USTA:** The grant application for the tennis court reconstruction at Slen Park has been submitted.

**Septic Contractor:** The City received an inquiry to dump their septic in the City's sanitary sewer. The contract will be reviewed.

**Public Library Roof:** The roof is complete and the tarp will come down the first week of December.

**Christmas Lights:** The line department put up the Christmas lights today. They also assist Marietta and Bellingham with their Christmas lights.

## MAYOR/COUNCIL REPORTS

**Building Update:** The City was deeded 722 6th Street with the former property owners agreeing to provide one-third of the demolition cost. The hazardous house at 413 3rd Street has been demolished.

**Chamber:** Christmas events kick off on Friday and the Grand Park was decorated last week.

## DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between November 12, 2025 and November 24, 2025. These disbursements include United Prairie Check Nos. 68341-68392. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 5:54 pm.

______________________________
Maynard Meyer - Mayor

**ATTEST:**

______________________________
Christine Enderson – City Clerk

# Prior-Year Comparative Income Statement

## Account Summary

City of Madison, MN

For the Period Ending 11/30/2025

| Account | Description | 2024 Nov. Activity | 2025 Nov. Activity | Nov. Variance Favorable / (Unfavorable) | Variance % | 2024 YTD Activity | 2025 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|---|---|---|---|---|---|---|---|---|
| **Fund: 609 - Liquor Fund** | | | | | | | | | |
| **Revenue** | | | | | | | | | |
| 609-36210 | INTEREST EARNINGS | 6,784.69 | 0.00 | -6,784.69 | -100.00% | 6,784.69 | 0.00 | -6,784.69 | -100.00% |
| 609-37811 | OFF SALE LIQUOR | 19,608.71 | 17,745.83 | -1,862.88 | -9.50% | 188,917.96 | 175,873.98 | -13,043.98 | -6.90% |
| 609-37812 | OFF SALE BEER | 24,450.42 | 21,749.84 | -2,700.58 | -11.05% | 262,805.27 | 248,271.14 | -14,534.13 | -5.53% |
| 609-37814 | MIX, ICE, ETC. | 1,273.42 | 787.75 | -485.67 | -38.14% | 11,919.84 | 10,509.15 | -1,410.69 | -11.83% |
| | **Revenue Total:** | **52,117.24** | **40,283.42** | **-11,833.82** | **-22.71%** | **470,427.76** | **434,654.27** | **-35,773.49** | **-7.60%** |
| **Expense** | | | | | | | | | |
| 609-49750-103 | PART-TIME WAGES | 4,543.77 | 4,915.03 | -371.26 | -8.17% | 52,231.91 | 58,121.66 | -5,889.75 | -11.28% |
| 609-49750-121 | PERA CONTRIBUTIONS (CITY) | 200.43 | 226.70 | -26.27 | -13.11% | 2,374.30 | 2,611.55 | -237.25 | -9.99% |
| 609-49750-122 | FICA CONTRIBUTIONS (CITY) | 347.45 | 375.99 | -28.54 | -8.21% | 4,115.93 | 4,446.21 | -330.28 | -8.02% |
| 609-49750-131 | HEALTH INSURANCE (CITY) | 306.60 | 308.48 | -1.88 | -0.61% | 3,375.40 | 3,393.28 | -17.88 | -0.53% |
| 609-49750-151 | WORKERS COMPENSATION INSURAN… | 0.00 | 0.00 | 0.00 | 0.00% | 1,797.00 | 1,363.00 | 434.00 | 24.15% |
| 609-49750-201 | OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00% | 79.12 | 139.15 | -60.03 | -75.87% |
| 609-49750-210 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00% | 771.34 | 156.47 | 614.87 | 79.71% |
| 609-49750-219 | MISC. OPERATING SUPPLIES | 0.00 | 323.14 | -323.14 | 0.00% | 0.00 | 581.24 | -581.24 | 0.00% |
| 609-49750-251 | LIQUOR | 31,018.27 | 29,241.95 | 1,776.32 | 5.73% | 329,879.64 | 305,844.88 | 24,034.76 | 7.29% |
| 609-49750-258 | FREIGHT EXPENSE | 123.53 | 166.17 | -42.64 | -34.52% | 2,208.19 | 2,081.80 | 126.39 | 5.72% |
| 609-49750-301 | AUDITING EXPENSE | 1,100.00 | 0.00 | 1,100.00 | 100.00% | 1,100.00 | 1,400.00 | -300.00 | -27.27% |
| 609-49750-320 | BILLING/ADMIN EXPENSE | 0.00 | 350.67 | -350.67 | 0.00% | 0.00 | 3,857.37 | -3,857.37 | 0.00% |
| 609-49750-321 | TELEPHONE EXPENSE | 0.00 | 0.00 | 0.00 | 0.00% | 498.74 | 342.54 | 156.20 | 31.32% |
| 609-49750-323 | INTERNET SERVICE | 99.95 | 99.95 | 0.00 | 0.00% | 1,099.45 | 1,099.45 | 0.00 | 0.00% |
| 609-49750-342 | ADVERTISING | 100.00 | 555.75 | -455.75 | -455.75% | 3,758.50 | 3,646.36 | 112.14 | 2.98% |
| 609-49750-362 | PROPERTY INSURANCE | 0.00 | 0.00 | 0.00 | 0.00% | 1,398.00 | 1,378.00 | 20.00 | 1.43% |
| 609-49750-364 | DRAM SHOP INSURANCE | 0.00 | 0.00 | 0.00 | 0.00% | 529.00 | 540.00 | -11.00 | -2.08% |
| 609-49750-380 | UTILITY EXPENSE | 479.23 | 533.82 | -54.59 | -11.39% | 5,047.22 | 5,490.62 | -443.40 | -8.79% |
| 609-49750-401 | BUILDING M & R CONTRACT | 0.00 | 0.00 | 0.00 | 0.00% | 1,062.22 | 850.96 | 211.26 | 19.89% |
| 609-49750-409 | CONTRACTUAL SERVICES | 893.53 | 849.41 | 44.12 | 4.94% | 7,753.97 | 11,028.50 | -3,274.53 | -42.23% |
| 609-49750-423 | OFFICE EQUIP. DEPRECIATION | 6.94 | 119.76 | -112.82 | -1,625.65% | 486.31 | 1,317.36 | -831.05 | -170.89% |
| 609-49750-424 | BUILDING DEPRECIATION | 77.86 | 77.86 | 0.00 | 0.00% | 905.74 | 856.46 | 49.28 | 5.44% |
| 609-49750-433 | DUES & SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00% | 550.00 | 1,026.00 | -476.00 | -86.55% |
| 609-49750-437 | LICENSES & TAXES | 20.00 | 0.00 | 20.00 | 100.00% | 20.00 | 938.13 | -918.13 | -4,590.65% |
| 609-49750-580 | CAPITAL OUTLAY (OTHER EQUIPMEN | 0.00 | 0.00 | 0.00 | 0.00% | 7,185.60 | 0.00 | 7,185.60 | 100.00% |

| | | 2024 Nov. Activity | 2025 Nov. Activity | Nov. Variance Favorable / (Unfavorable) | Variance % | 2024 YTD Activity | 2025 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|---|---|---|---|---|---|---|---|---|
| 609-49750-710 | TRANSFER OUT(TO GENERAL FUND) | 25,000.00 | 25,000.00 | 0.00 | 0.00% | 25,000.00 | 25,000.00 | 0.00 | 0.00% |
| | **Expense Total:** | **64,317.56** | **63,144.68** | **1,172.88** | **1.82%** | **453,227.58** | **437,510.99** | **15,716.59** | **3.47%** |
| | **Fund 609 Surplus (Deficit):** | **-12,200.32** | **-22,861.26** | **-10,660.94** | **-87.38%** | **17,200.18** | **-2,856.72** | **-20,056.90** | **-116.61%** |
| | **Total Surplus (Deficit):** | **-12,200.32** | **-22,861.26** | **-10,660.94** | **-87.38%** | **17,200.18** | **-2,856.72** | **-20,056.90** | **-116.61%** |

## Group Summary

| Account Typ… | | 2024 Nov. Activity | 2025 Nov. Activity | Nov. Variance Favorable / (Unfavorable) | Variance % | 2024 YTD Activity | 2025 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|---|---|---|---|---|---|---|---|---|
| **Fund: 609 - Liquor Fund** | | | | | | | | | |
| Revenue | | 52,117.24 | 40,283.42 | -11,833.82 | -22.71% | 470,427.76 | 434,654.27 | -35,773.49 | -7.60% |
| Expense | | 64,317.56 | 63,144.68 | 1,172.88 | 1.82% | 453,227.58 | 437,510.99 | 15,716.59 | 3.47% |
| | **Fund 609 Surplus (Deficit):** | **-12,200.32** | **-22,861.26** | **-10,660.94** | **-87.38%** | **17,200.18** | **-2,856.72** | **-20,056.90** | **-116.61%** |
| | **Total Surplus (Deficit):** | **-12,200.32** | **-22,861.26** | **-10,660.94** | **-87.38%** | **17,200.18** | **-2,856.72** | **-20,056.90** | **-116.61%** |

# Fund Summary

| Fund | 2024 Nov. Activity | 2025 Nov. Activity | Nov. Variance Favorable / (Unfavorable) | Variance % | 2024 YTD Activity | 2025 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|---|---|---|---|---|---|---|---|
| 609 - Liquor Fund | -12,200.32 | -22,861.26 | -10,660.94 | -87.38% | 17,200.18 | -2,856.72 | -20,056.90 | -116.61% |
| **Total Surplus (Deficit):** | **-12,200.32** | **-22,861.26** | **-10,660.94** | **-87.38%** | **17,200.18** | **-2,856.72** | **-20,056.90** | **-116.61%** |

**City of Madison**

# Memo

**To:** City Administrator & City Council

**From:** Dale Hiepler, Liquor Store Manager

**Date:** 12/5/2025

**Re:** November Sales

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Sales for November were $40,283 compared to $45,332 last year; a $5,049 decrease. For the year, we show sales of $434,653 compared to $463,642 last year, a $28,989 decrease. This trend is not unique to our store. I heard one out state municipal liquor store was down over $100,000.

Drinking habits are changing. Younger drinkers are drinking less. That is why it is imperative that we get the low dose THC products in the store. I hope that State and Federal agencies can come to a resolution so this can happen.

I should also mention that we lost one sales day and the day we missed did $2,481 in sales.

MISSOURI RIVER®
ENERGY SERVICES

3724 West Avera Drive
PO Box 88920
Sioux Falls, SD 57109-8920
Telephone: 605.338.4042
Fax: 605.978.9360
www.mrenergy.com

November 21, 2025

Christine Enderson
Madison Municipal Utilities / City
404 6th Ave
Madison, MN 56256-1237

RE: Official Notice of January 1, 2026 S-1 Rates

Dear Christine Enderson:

Rate Schedules B and C to the S-1 Power Sale Agreement (S-1 Agreement) between Missouri River Energy Services (MRES), Western Minnesota Municipal Power Agency, and your utility are enclosed. Schedule B includes power supply rates for all members, and Schedule C reflects transmission rates for the various transmission groups.

The changes to the 2026 Supplemental Power Demand and Energy rates in Schedule B compared to the 2025 rates are as follows:

- Summer demand rates will increase to $20.00/kW from $19.50/kW.
- Winter demand rates will increase to $16.00/kW from $15.50/kW.
- Spring/Fall demand rates will increase to $10.25/kW from $10.00/kW.
- Time-Of-Use (TOU) energy rates will increase as follows:

| | 2025 | 2026 |
|---|---|---|
| On Peak (cents per kWh) | $0.049 | $0.053 |
| Mid Peak (cents per kWh) | $0.035 | $0.037 |
| Off Peak (cents per kWh) | $0.025 | $0.027 |

The average power supply rate for all members is projected to be approximately 6.2 cents per kWh in 2026, an increase from the budgeted 2025 average power supply rate of 6.0 cents per kWh. The average MRES power supply rate for your utility will depend on the seasonal and annual load factor of your utility.

The Supplemental Power Demand and Energy rates will be effective January 1, 2026, and the current rates are:

| | Rates Effective 01/01/2026 | Current Rates |
|---|---|---|
| **Power Supply Rates:** | | |
| Supplemental Power Demand during June, July, and August (per kW) | $20.00 | $19.50 |
| Supplemental Power Demand during January, February, and December (per kW) | $16.00 | $15.50 |
| Supplemental Power Demand during all other months (per kW) | $10.25 | $10.00 |
| Energy for Supplemental Power (per kWh) (TOU implemented in 2023) | | |
| On Peak | $0.053 | $0.049 |
| Mid Peak | $0.037 | $0.035 |
| Off Peak | $0.027 | $0.025 |
| Production Cost Adjustment Base (per kWh) | $0.030 | $0.030 |
| Green Energy Rate adders, i.e., in addition to the energy for supplemental power noted above: | | |
| Renewable Energy Certificate (REC) not specifically associated with an MRES-contracted renewable resource (Standard REC) (per kWh) | $0.001 | $0.001 |
| REC specifically associated with an MRES-contracted renewable resource (MRES Resource REC) (per kWh) | $0.002 | $0.002 |
| REC specifically associated with WAPA hydroelectric renewable resources (WAPA Resource REC) | $0.001 | N/A |

Your community will pay the transmission rate for the Southwest Power Pool (SPP) Upper Missouri Zone (UMZ) in the enclosed Schedule C. The 2026 UMZ transmission rate is $7.46 per kilowatt (kW) month, approximately 3 percent higher than the $7.22 per kW month rate in 2025. The monthly billing for UMZ transmission is based on the average of the 2025 demand purchases from MRES to match how transmission costs are incurred from SPP. Schedule C includes a transmission cost adjustment provision for the difference between the revenue collected under the rates established and the actual transmission cost MRES incurs on behalf of your utility. This transmission cost adjustment was implemented to ensure that MRES only collects revenue equal to the transmission costs incurred and that MRES does not over or under collect.

The attached Schedules B and C fulfill the requirements of Section 7 of the S-1 Agreement and supersede any previously issued rate schedules.

If you have any questions regarding the enclosed information, please call Chris Olson at 800-678-4042.

Sincerely,

Matthew E. Schull
President and Chief Executive Officer

Enclosures

# Pooled Cash Report

City of Madison, MN

For the Period Ending 11/30/2025

| ACCOUNT # | ACCOUNT NAME | BEGINNING BALANCE | CURRENT ACTIVITY | CURRENT BALANCE |
|---|---|---|---|---|
| **CLAIM ON CASH** | | | | |
| 101-10110 | Claim On Cash - General | 705,541.68 | (12,461.93) | 693,079.75 |
| 201-10110 | Claim On Cash - Ambulance | 296,582.82 | (10,864.35) | 285,718.47 |
| 202-10110 | Claim On Cash - SCDP Rev Loan Fund | 35,501.71 | 9,043.59 | 44,545.30 |
| 211-10110 | Claim On Cash - EDA Fund | 58,678.80 | 55,322.51 | 114,001.31 |
| 212-10110 | Claim On Cash - EDA Rev Loan Fund | 93,279.39 | (1,307.79) | 91,971.60 |
| 225-10110 | Claim On Cash - Sewer System Replace Fund | 151,965.90 | 16,000.00 | 167,965.90 |
| 226-10110 | Claim on Cash - Water System Replace Fund | 16,918.54 | 0.00 | 16,918.54 |
| 235-10110 | Claim on Cash - Local Housing Trust Fund | 150,000.00 | 0.00 | 150,000.00 |
| 350-10110 | Claim On Cash - IRP Debt Serv Fund | 175,430.04 | 8,970.27 | 184,400.31 |
| 351-10110 | Claim On Cash - 2015 GO Ref Debt Serv Fund | 52,638.78 | 69,352.07 | 121,990.85 |
| 353-10110 | Claim On Cash - 2016 GO Ref/WT Rev Debt Serv Fu | (112,945.97) | 156,393.75 | 43,447.78 |
| 401-10110 | Claim on Cash - WTP Project Fund | 94,014.60 | 0.00 | 94,014.60 |
| 404-10110 | Claim on Cash-Affordable Housing Project Fund | (13,093.00) | (1,961.50) | (15,054.50) |
| 407-10110 | Claim On Cash - Utility Extension Project Fund | (15,507.14) | (15,100.28) | (30,607.42) |
| 410-10110 | Claim on Cash - 2024 DNR Outdoor Rec-Slen Park Ir | 40,333.48 | 5,446.00 | 45,779.48 |
| 411-10110 | Claim on Cash-North Fairway View Ext Project Func | (13,093.00) | (1,961.50) | (15,054.50) |
| 420-10110 | Claim On Cash - Culture & Rec Capital Fund | 102,757.58 | 47,331.66 | 150,089.24 |
| 425-10110 | Claim On Cash - Bldg & Capital Fund | 159,172.71 | 98,354.00 | 257,526.71 |
| 430-10110 | Claim On Cash - Streets Capital Fund | 78,816.58 | 200,000.00 | 278,816.58 |
| 601-10110 | Claim On Cash - Water Fund | 430,028.83 | (275,972.93) | 154,055.90 |
| 602-10110 | Claim On Cash - Sewer Fund | 296,948.40 | (188,118.36) | 108,830.04 |
| 603-10110 | Claim On Cash - Sanitation | 152,155.20 | (25,998.30) | 126,156.90 |
| 604-10110 | Claim On Cash - Electric Fund | 2,475,489.58 | (91,949.94) | 2,383,539.64 |
| 605-10110 | Claim on Cash - Storm Sewer Fund | 92,400.77 | (113,716.55) | (21,315.78) |
| 609-10110 | Claim On Cash - Liquor Fund | 168,531.40 | (23,145.30) | 145,386.10 |
| 614-10110 | Claim On Cash - Eastview Fund | 327,110.68 | 13,693.67 | 340,804.35 |
| 851-10110 | Claim On Cash - Reserve Fund | 628,399.52 | 83,988.24 | 712,387.76 |
| **TOTAL CLAIM ON CASH** | | 6,628,057.88 | 1,337.03 | 6,629,394.91 |
| **CASH IN BANK** | | | | |
| **Cash in Bank** | | | | |
| 999-10101 | Cash In Bank-UP, UP-ICS & ONB | 237,814.79 | (32,224.19) | 205,590.60 |
| 999-10104 | Cash In Bank-UP SCDP | 35,501.71 | 9,043.59 | 44,545.30 |
| 999-10105 | Cash In Bank-UP MEDA | 93,279.39 | (1,307.79) | 91,971.60 |
| 999-10106 | Cash In Bank-Ehlers | 6,261,461.99 | 25,825.42 | 6,287,287.41 |
| **TOTAL: Cash in Bank** | | 6,628,057.88 | 1,337.03 | 6,629,394.91 |
| **Wages Payable** | | | | |
| 999-22303 | Wages Payable | 0.00 | 0.00 | 0.00 |
| **TOTAL: Wages Payable** | | 0.00 | 0.00 | 0.00 |
| **TOTAL CASH IN BANK** | | 6,628,057.88 | 1,337.03 | 6,629,394.91 |
| **DUE TO OTHER FUNDS** | | | | |
| 999-22301 | Due To Other Funds | 6,628,057.88 | 1,337.03 | 6,629,394.91 |
| **TOTAL DUE TO OTHER FUNDS** | | 6,628,057.88 | 1,337.03 | 6,629,394.91 |

| ACCOUNT # | ACCOUNT NAME | BEGINNING BALANCE | CURRENT ACTIVITY | CURRENT BALANCE |
|---|---|---|---|---|

| | | | | | |
|---|---|---|---|---|---|
| **Claim on Cash** | 6,629,394.91 | **Claim on Cash** | 6,629,394.91 | **Cash in Bank** | 6,629,394.91 |
| **Cash in Bank** | 6,629,394.91 | **Due To Other Funds** | 6,629,394.91 | **Due To Other Funds** | 6,629,394.91 |
| **Difference** | 0.00 | **Difference** | 0.00 | **Difference** | 0.00 |

| ACCOUNT # | ACCOUNT NAME | BEGINNING BALANCE | CURRENT ACTIVITY | CURRENT BALANCE |
|---|---|---|---|---|
| **ACCOUNTS PAYABLE PENDING** | | | | |
| 101-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 201-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 202-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 211-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 212-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 225-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 350-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 351-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 353-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 404-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 407-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 411-22300 | AP Pending | 0.00 | 0.00 | 0.00 |
| 420-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 425-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 430-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 601-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 602-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 603-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 604-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 605-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 609-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 614-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| 851-22300 | Accounts Payable Pending | 0.00 | 0.00 | 0.00 |
| **TOTAL ACCOUNTS PAYABLE PENDING** | | 0.00 | 0.00 | 0.00 |
| **DUE FROM OTHER FUNDS** | | | | |
| 999-22302 | Due From Other Funds | 0.00 | 0.00 | 0.00 |
| **TOTAL DUE FROM OTHER FUNDS** | | 0.00 | 0.00 | 0.00 |
| **ACCOUNTS PAYABLE** | | | | |
| 999-20201 | Accounts Payable | 0.00 | 0.00 | 0.00 |
| **TOTAL ACCOUNTS PAYABLE** | | 0.00 | 0.00 | 0.00 |

| | | | | | |
|---|---|---|---|---|---|
| **AP Pending** | 0.00 | **AP Pending** | 0.00 | **Due From Other Funds** | 0.00 |
| **Due From Other Funds** | 0.00 | **Accounts Payable** | 0.00 | **Accounts Payable** | 0.00 |
| **Difference** | 0.00 | **Difference** | 0.00 | **Difference** | 0.00 |

CITY OF MADISON

MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND

NOTE STATUS REPORT

**November 30, 2025**

**MEDA LOANS (REVOLVING LOAN FUND)**

| LOAN NAME | NOTE # | FINAL MATURITY | ORIG LOAN Amount | MONTHLY PAYMENT | DAY DELINQ | AMOUNT DELINQ | BALANCE |
|---|---|---|---|---|---|---|---|
| LqP Ag Society/Fair Board-10 year no interest loa | | 12/31/27 | $85,000.00 | $3000/year | | | $6,000.00 |
| Lien Lumber/Chyde Strand | | 08/01/27 | $15,500.00 | $163.72 | | | $11,119.99 |
| MD Lawncare CIP | | 02/01/26 | $2,000.00 | $50.00 | | | $136.76 |
| Bella Calluna CIP | | 02/01/26 | $2,000.00 | $50.00 | | | $136.76 |
| Rural Solutions CIP | | 03/01/26 | $2,000.00 | $50.00 | | | $191.24 |
| LqP Ag Society/Fair Board-5 year no interest | | 12/31/26 | $50,000.00 | $10000/year | | | $10,000.00 |
| The Sticks Bar & Grill | | 04/01/30 | $20,000.00 | $281.50 | | | $13,366.38 |
| The Sticks Bar & Grill-CIP* | | 03/01/27 | $2,000.00 | $50.00 | | | $770.83 |
| DeToys Family Restaurant-CIP | | 07/01/28 | $2,000.00 | $50.00 | | | $1,408.93 |
| Shear Magic/Jenn Long/Rural Radiance* | | 06/10/28 | $1,666.00 | $50.00 | | | $1,379.35 |
| *Uncompleted CIP projects. Still eligible Forgivable Portion once completed. (Other uncompleted projects: Wittnebel, Fair Board, Madison Fitness & Geo Luna) | | | | | | | |
| **TOTAL MEDA LOANS (REVOLVING LOAN FUND)** | | | | **$745.22** | | **$0.00** | **$44,510.24** |

**FUND BALANCE AVAILABILITY**

| | MEDA LOANS (RLF) | TOTALS |
|---|---|---|
| **Fund Balance** | $136,481.84 | $136,481.84 |
| **Less Loans Outstanding** | $44,510.24 | $44,510.24 |
| **Less Payments Outstanding** | $0.00 | $0.00 |
| **Bank Acct Available as of** November 30, 2025 | **$91,971.60** | **$91,971.60** |
| | **MEDA Balance:** | $91,971.60 |

**MEDA FUND BALANCE INCOME**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| January 2025 Int | **$409.83** | April 2025 Int | **$397.91** | July 2025 Int | **$411.46** | Oct 2025 Int | **$436.06** |
| Febuary 2025 Int | **$382.37** | May 2025 Int | **$400.56** | Aug 2025 Int | **$396.92** | Nov 2025 Int | **$412.18** |
| March 2025 Int | **$393.96** | June 2025 Int | **$414.18** | Sept 2025 Int | **$416.54** | Dec 2025 Int | |
| | | | | | | **2025 YTD Interest** | **$4,471.97** |

## Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carried Over 12/31/2013 (For Details "Unhide" rows) **11/30/2025**

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Gen - Employee Health I | $43,829.74 | Dec'21 Res-21-5 | -$1,000.00 | Nov'24 Res24-40 | -$2,000.00 | Nov'25 Res 25-3 | -$1,500.00 | | | $39,329.74 |
| Gen - Grand Theatre con | $60,669.75 | Jul'24 Theater Pr | -$61,315.16 | Aug'24 SWIF Th | $9,930.52 | Aug'24 Walraver | -$9,930.52 | Jul'25 Amundson | $1,000.00 | $354.59 |
| Gen - LqP Players - Forn | $1,000.00 | May'25 SWIF Do | $500.00 | Sept'25 Reimb A | -$504.85 | | | | | $995.15 |
| Cont.-Res-Escrow-Fire In | $0.18 | Feb'22 State Far | $55,101.00 | May'22 Theilke re | -$55,101.00 | May'22 Storm Es | $12,330.94 | Jul'22 Reimb Sto | -$12,330.94 | $0.18 |
| cont Res-COVID-19 ARP | $5,811.76 | Nov'25 Res 25-30 | -$5,811.76 | | | | | | | $0.00 |
| Res-Escrow-SS cont'd | $6,700.00 | Sep'24 Kaytlin Av | $3,000.00 | Nov'25 Ehrenber | -$1,700.00 | | | | | $8,000.00 |
| Electric cont'd | $159,924.45 | Nov'24 Res24-40 | $40,000.00 | Nov'25 Res 25-3 | $50,000.00 | | | | | $249,924.45 |
| Sanitation cont'd | $84,763.51 | Nov'24 Res24-40 | $40,000.00 | Nov'25 Res 25-3 | $50,000.00 | | | | | $174,763.51 |
| Conduit Finance Funds - Br | $0.00 | November 2016 | $25,000.00 | | | | | | | $25,000.00 |
| Public Safety Aid | $0.00 | Dec'23 State of M | $66,472.00 | Nov'24 Res24-40 | -$20,000.00 | Nov'25 Res 25-3 | -$7,000.00 | | | $39,472.00 |
| Housing Trust Fund | $0.00 | Apr'25 LqP Co SA | $83,765.00 | | | | | | | $83,765.00 |
| **Reserved/Designated** | | | | | | | | | | **$621,604.62** |
| Gen.Fund Misc. Transfers | $60,999.56 | Dec'21 Res-21-3 | -$50,000.00 | Dec'24 Ehlers Fi | -$1,083.55 | | | | | $9,916.01 |
| Interest Earned cont'd & A | $59,191.32 | 2024 Interest Inc | $22,232.07 | Dec'2024 Audit a | $743.74 | 2024 Audit Expe | -$1,300.00 | | | $80,867.13 |
| **Unreserved/Undesig** | | | | | | | | | | **$90,783.14** |
| | | | | | | | | | | **$712,387.76** |

## Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113

**11/30/2025**

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Parks cont'd | $67,017.60 | Nov'24 Res24-40 | $7,500.00 | Nov'24 Res24-40 | $25,000.00 | May'25 Countrys | -$30.00 | Nov'25 Res 25-30 | $40,000.00 | $0.00 |
| Parks cont'd | $139,487.60 | Nov'25 Res 25-30 | $7,500.00 | | | | | | | $146,987.60 |
| Madison Arts Council cont | $1,565.99 | Sep'25 J.Rosenb | -$500.00 | Nov'25 Pro-imag | -$167.00 | | | | | $898.99 |
| Skating Rink | $2,714.03 | Jan'25 Ray's spo | -$625.99 | Jan 25 Dunhams | -$100.81 | Nov'25 VFW Fo | -$201.34 | Nov'25 Tim & Ma | $200.00 | $0.00 |
| Skating Rink | $1,985.89 | | | | | | | | | $1,985.89 |
| **Reserved/Designated** | | | | | | | | | | **$149,872.48** |
| Interest Earned | $1,265.17 | Nov'23 xfer to Do | -$1,265.17 | Dec'2024 Audit a | $216.76 | | | | | $216.76 |
| **Unreserved/Undesig** | | | | | | | | | | **$216.76** |
| | | | | | | | | | | **$150,089.24** |

## Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113

**11/30/2025**

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Administration con't | $36,325.94 | Apr'25 CarpetsN | -$1,900.00 | May'25Innovative | -$7,073.82 | May'25 Thole El | -$1,924.57 | Nov'25 Res 25-30 | $10,000.00 | $35,427.55 |
| City Hall Project con't | $10,504.97 | Oct'25 MN Histor | $12,142.00 | Nov'25 Res 25-3 | $30,000.00 | | | | | $52,646.97 |
| Fire Department con't | -$372,925.26 | Jul25 USDA Loa | $350,000.00 | Jul25 USDA Loa | $50,000.00 | Nov'25 Res 25-3 | $39,100.00 | | | $66,174.74 |
| Library Con't | $20,428.70 | Nov'25 Advanced | -$25,576.00 | Nov'25 M&M Arc | -$170.00 | Nov'25 Res 25-3 | $40,000.00 | | | $34,682.70 |
| Downtown Revitalization | $20,369.05 | Nov'25 Res 25-30 | $5,000.00 | | | | | | | $25,369.05 |
| Grand Theatre cont. form | $22,192.56 | Dec'21 Res-21-5 | $2,500.00 | Nov'22 Roof Co. | -$5,000.00 | Nov'23 Res 23-4 | $5,000.00 | | | $24,692.56 |
| Public Works Building - NEW** | | | | | | | | | | $0.00 |
| **Reserved/Designated** | | | | | | | | | | **$238,993.57** |
| Interest Earned | $0.00 | 2024 Interest Inc | $18,593.33 | Dec'2024 Audit a | -$60.19 | | | | | $18,533.14 |
| **Unreserved/Undesig** | | | | | | | | | | **$18,533.14** |
| | | | | | | | | | | **$257,526.71** |

## Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113

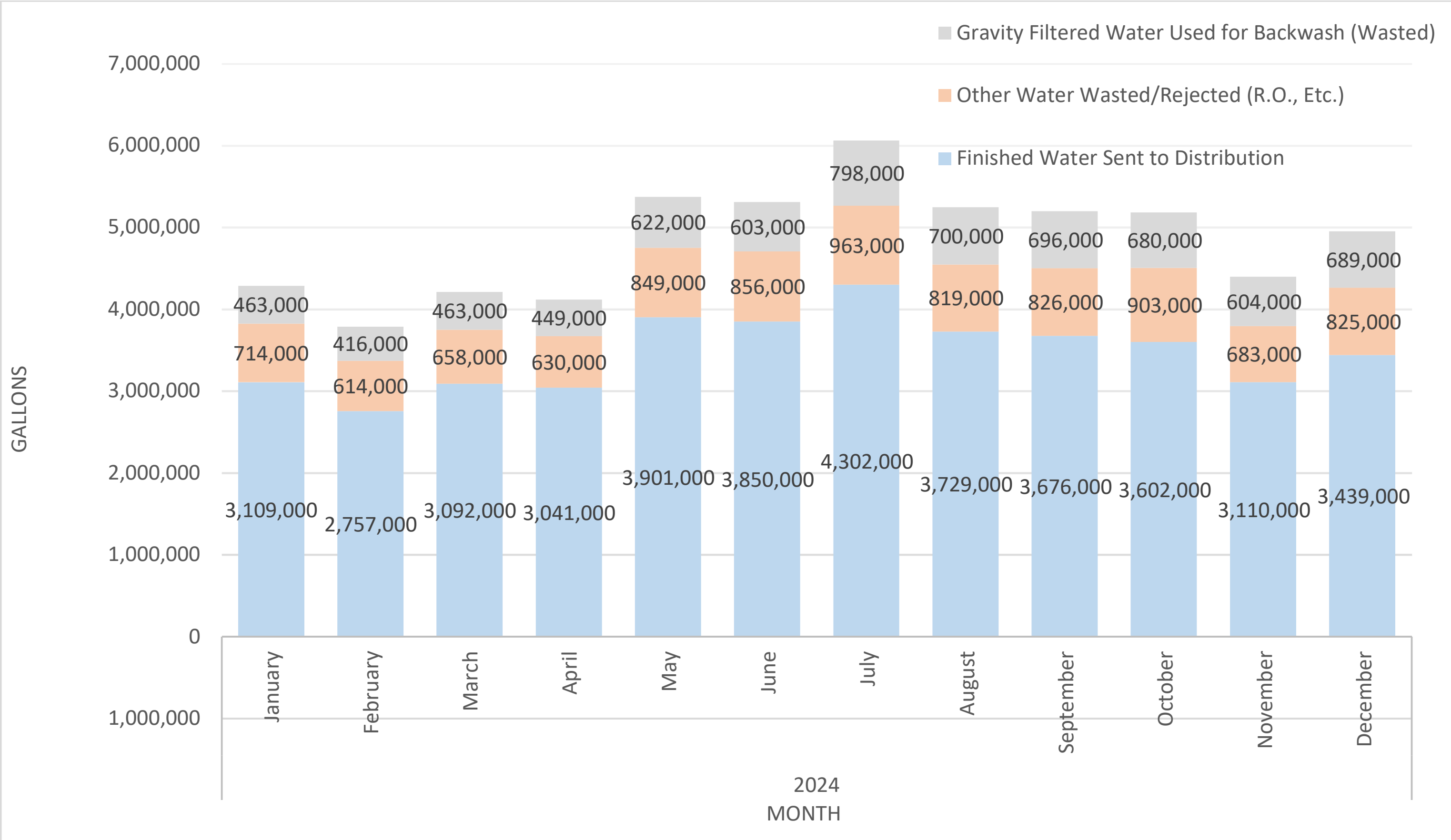
**11/30/2025**

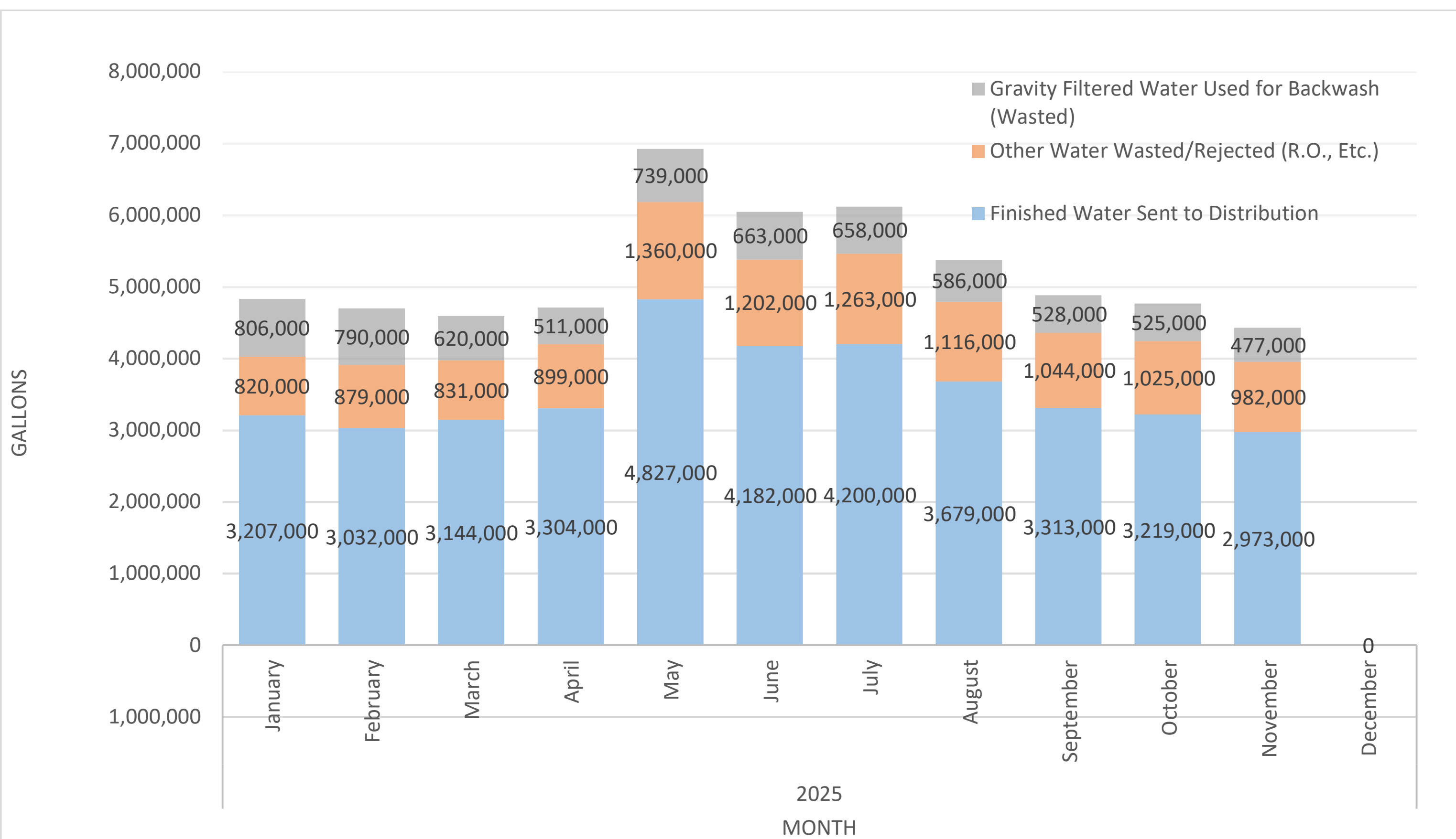
| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Street Dept Cont'd | $32,227.91 | Nov'24 Res24-40 | $144,000.00 | Dec'24 Kamco cr | -$50,650.00 | Jul'25 LGA Sma | $9,663.00 | Nov'25 C-Leasing | -$60,161.00 | $0.00 |
| Street Dept Cont'd | $75,079.91 | Nov'25 Res 25-30 | $200,000.00 | | | | | | | $275,079.91 |
| **Reserved/Designated** | | | | | | | | | | **$275,079.91** |
| Interest Earned | | 2020 Int Allocatio | $78.27 | 2024 Interest Inc | $2,910.74 | Dec'2024 Audit a | $747.66 | | | $3,736.67 |
| **Unreserved/Undesig** | | | | | | | | | | **$3,736.67** |
| | | | | | | | | | | **$278,816.58** |

Y:\Reserve & Capital Project Funds\[Reserve & Cap Proj tracking worksheet.xlsx]11-30-2025

**Total:** **$1,398,820.29**

# City of Madison
# Well Gallons Pumped and Use
# 2024 and 2025



# Water Treatment Facility - City of Madison, MN
## Monthly Summary
## For the month ended: November 30, 2025

### *Water Treatment Plant - Pump Hours and Gallons*

| Pump Description | | End Hour Meter Reading | Start Hour Meter Reading | Hours Pumped | End Gallon Meter Reading | Start Gallon Meter Reading | Gallons Pumped (Reading x1000) | Notes |
|---|---|---|---|---|---|---|---|---|
| Well #1 | | 442 | 442 | - | 7,181,000 | 7,181,000 | - | |
| Well #2 | | 28,264 | 28,076 | 188 | 2,288,917 | 2,284,485 | 4,432,000 | |
| High Service #1 | | 32,174 | 32,106 | 68 | N/A | N/A | N/A | |
| High Service #2 | | 19,478 | 19,411 | 67 | N/A | N/A | N/A | |
| High Service Total | | N/A | N/A | 135 | 1,399,498 | 1,396,525 | 2,973,000 | |
| Membrane Feed Pump | | 24,002 | 23,837 | 165 | 1,507,509 | 1,503,747 | 3,762,000 | |
| Backwash Pump | | 10,552 | 10,537 | 15 | 310,962 | 310,485 | 477,000 | |

***End meter readings are the first of the month following the month being reported. Start meter readings are the first of the month being reported*

### *Gallons Used/Wasted Information*

| Description | Gallons (Metered) | Est. Gallons (Non-metered) | | Notes |
|---|---|---|---|---|
| Overhead Fill Line (@ WTP) | | | | |
| *City Usage* | N/A | N/A | =estimate based on tank filled | |
| *Customer Usage* | N/A | N/A | =estimate based on tank filled | |
| *Subtotals for Overhead Fill Line* | N/A | 1,000 | | |
| ----Total Overhead Fill Line Usage----------------------------------> | | 1,000 | | |
| Hydrant Usage | | | | |
| *Flushing* | N/A | N/A | | est. based on 2.5" ID * mins * psi |
| *City Usage (Internal)* | N/A | N/A | | |
| *Customer Usage (External)* | 6,400 | N/A | | |
| *Subtotals for Hydrant Usage* | 6,400 | - | | |
| ----Total Hydrant Usage-----------------------------------------------> | | 6,400 | | |
| Gallons Wasted/Rejected: | | | | Notes/Assumptions |
| Gallons to Waste (filter to waste) | N/A | 60,450 | =(minutes to waste * well gpm) | 5 min * 403gpm |
| Gallons to Waste (detention tank) | N/A | 9,840 | =(gpm*#valves*#days*#minutes) | 82gpm*2 valves * 30 days * 3 min |
| Gallons Rejected/Wasted (R.O.) | N/A | 987,000 | =avg. gpm rejected by R.O. | 165hrs * 60m/h * 100gpm rejected |
| ----Total Gallons Wasted/Rejected------------> | N/A | 1,057,290 | | |
| Other | | | | |
| WTP Internal Usage (East Wall Meter) | 22,456 | N/A | | |
| East Pump House | - | N/A | | |

### Chemcials & Supplies Information

| Description | Units | Quantity Used *(during month)* | YTD Quantity Used | Cost/Unit | Cost *(month ended)* | YTD Cost | Quantity on Hand *(month ended)* | Notes |
|---|---|---|---|---|---|---|---|---|
| Chemicals/Products Used in Production: | | | | | | | | |
| *Anti-Scalant* | gal. | 30 | 361 | $ 55.01 | $ 1,629.58 | $ 20,991.64 | | |
| *Aqua Hawk 127 (Coagulant)* | gal. | 23 | 365 | $ 14.22 | $ 327.06 | $ 4,201.43 | | |
| *Aqua Hawk 9937 (Polymer)* | gal. | - | - | $ - | $ - | $ 595.81 | | |
| *Sodium Hydroxide 30%* | gal. | 62 | 761 | $ 9.99 | $ 619.19 | $ 6,586.19 | | |
| *Chlorine* | lbs. | 308 | 3,788 | $ 1.72 | $ 530.68 | $ 5,816.05 | | |
| *Fluoride* | gal. | 6 | 111 | $ 7.93 | $ 49.58 | $ 1,060.40 | | |
| *Filters for R.O. System* | 20/pkg | - | 9 | $ 312.13 | $ - | $ 4,552.53 | | |
| *Naclear 7768 (Polymer)* | gal. | 3 | 38 | $ 50.28 | $ 147.63 | $ 792.50 | | |
| *Polyphosphate* | gal. | 44 | 606 | $ 18.47 | $ 812.50 | $ 10,423.69 | | |
| *Potassium Permanganate* | lbs. | 51 | 1,137 | $ 5.07 | $ 257.96 | $ 7,771.52 | | |
| *Sodium Bisulfite* | lbs. | 7 | 103 | $ 1.59 | $ 11.45 | $ 154.96 | | |
| Other Chemicals/Products: | | | | | | | | |
| *Aqua Hawk 350 Polymer Cleaner* | gal. | - | - | $ - | $ - | $ - | | |
| *Granular Chlorine* | lbs. | - | - | $ - | $ - | $ - | | |
| *Hydrochloric Acid* | gal. | - | - | $ - | $ - | $ - | | |
| *Caustic Soda 30%* | gal. | - | - | $ - | $ - | $ - | | |
| *XXX Cleaner P111* | lbs. | - | - | $ 8.40 | $ - | $ 924.00 | | |
| *XXX Cleaner P303* | lbs. | - | - | $ 7.92 | $ - | $ 871.44 | | |
| *XXX Cleaner P703* | lbs. | - | - | $ - | $ - | $ - | | |
| *XXX Cleaner XXX X XX* | gal. | - | - | $ - | $ - | $ - | | |
| Additional Chemicals/Products (or new): | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

# Revenue and Expense Report

## Group Summary

City of Madison, MN

For Fiscal: 2025 Period Ending: 12/31/2025

| Account Type | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|---|---|---|---|---|
| **Fund: 101 - General** | | | | | |
| Revenue | 2,285,461.00 | 2,285,461.00 | 20,079.95 | 1,839,510.46 | 445,950.54 |
| Expense | 2,280,482.00 | 2,280,482.00 | 11,756.13 | 1,943,810.76 | 336,671.24 |
| **Fund: 101 - General Surplus (Deficit):** | **4,979.00** | **4,979.00** | **8,323.82** | **-104,300.30** | **109,279.30** |
| **Fund: 201 - Ambulance** | | | | | |
| Revenue | 147,500.00 | 147,500.00 | 20,589.55 | 117,339.13 | 30,160.87 |
| Expense | 137,050.00 | 137,050.00 | 1,114.04 | 103,717.40 | 33,332.60 |
| **Fund: 201 - Ambulance Surplus (Deficit):** | **10,450.00** | **10,450.00** | **19,475.51** | **13,621.73** | **-3,171.73** |
| **Fund: 202 - SCDP Rev Loan Fund** | | | | | |
| Revenue | 12,000.00 | 12,000.00 | 0.00 | 485,652.87 | -473,652.87 |
| Expense | 500.00 | 500.00 | 0.00 | 442,822.70 | -442,322.70 |
| **Fund: 202 - SCDP Rev Loan Fund Surplus (Deficit):** | **11,500.00** | **11,500.00** | **0.00** | **42,830.17** | **-31,330.17** |
| **Fund: 211 - EDA Fund** | | | | | |
| Revenue | 143,095.00 | 143,095.00 | 5,030.94 | 195,325.83 | -52,230.83 |
| Expense | 109,000.00 | 109,000.00 | 3,583.80 | 207,288.10 | -98,288.10 |
| **Fund: 211 - EDA Fund Surplus (Deficit):** | **34,095.00** | **34,095.00** | **1,447.14** | **-11,962.27** | **46,057.27** |
| **Fund: 212 - EDA Rev Loan Fund** | | | | | |
| Revenue | 0.00 | 0.00 | 0.00 | 4,471.97 | -4,471.97 |
| Expense | 0.00 | 0.00 | 0.00 | 6,533.33 | -6,533.33 |
| **Fund: 212 - EDA Rev Loan Fund Surplus (Deficit):** | **0.00** | **0.00** | **0.00** | **-2,061.36** | **2,061.36** |
| **Fund: 225 - Sewer System Replace Fund** | | | | | |
| Revenue | 20,000.00 | 20,000.00 | 6,504.47 | 22,504.47 | -2,504.47 |
| **Fund: 225 - Sewer System Replace Fund Total:** | **20,000.00** | **20,000.00** | **6,504.47** | **22,504.47** | **-2,504.47** |
| **Fund: 226 - Water System Replace Fund** | | | | | |
| Revenue | 0.00 | 0.00 | 652.62 | 17,571.16 | -17,571.16 |
| **Fund: 226 - Water System Replace Fund Total:** | **0.00** | **0.00** | **652.62** | **17,571.16** | **-17,571.16** |
| **Fund: 235 - Local Housing Trust Fund** | | | | | |
| Revenue | 0.00 | 0.00 | 6,364.72 | 156,364.72 | -156,364.72 |
| **Fund: 235 - Local Housing Trust Fund Total:** | **0.00** | **0.00** | **6,364.72** | **156,364.72** | **-156,364.72** |
| **Fund: 350 - IRP Debt Serv Fund** | | | | | |
| Revenue | 335,500.00 | 335,500.00 | 6,767.88 | 362,814.70 | -27,314.70 |
| Expense | 317,023.00 | 317,023.00 | 0.00 | 314,572.50 | 2,450.50 |
| **Fund: 350 - IRP Debt Serv Fund Surplus (Deficit):** | **18,477.00** | **18,477.00** | **6,767.88** | **48,242.20** | **-29,765.20** |
| **Fund: 351 - 2015 GO Ref Debt Serv Fund** | | | | | |
| Revenue | 333,881.00 | 333,881.00 | 2,971.77 | 346,362.04 | -12,481.04 |
| Expense | 312,490.00 | 312,490.00 | 2,500.00 | 315,785.00 | -3,295.00 |
| **Fund: 351 - 2015 GO Ref Debt Serv Fund Surplus (Deficit):** | **21,391.00** | **21,391.00** | **471.77** | **30,577.04** | **-9,186.04** |
| **Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund** | | | | | |
| Revenue | 156,393.75 | 156,393.75 | 0.00 | 156,393.75 | 0.00 |
| Expense | 150,868.75 | 150,868.75 | 0.00 | 151,268.75 | -400.00 |
| **Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund Surplus (Deficit):** | **5,525.00** | **5,525.00** | **0.00** | **5,125.00** | **400.00** |
| **Fund: 401 - WTP Project Fund** | | | | | |
| Revenue | 100,000.00 | 100,000.00 | 0.00 | 422,695.40 | -322,695.40 |
| Expense | 100,000.00 | 100,000.00 | 7,541.19 | 332,917.99 | -232,917.99 |
| **Fund: 401 - WTP Project Fund Surplus (Deficit):** | **0.00** | **0.00** | **-7,541.19** | **89,777.41** | **-89,777.41** |
| **Fund: 404 - Affordable Housing Project Fund** | | | | | |
| Expense | 0.00 | 0.00 | 0.00 | 15,054.50 | -15,054.50 |
| **Fund: 404 - Affordable Housing Project Fund Total:** | **0.00** | **0.00** | **0.00** | **15,054.50** | **-15,054.50** |

| Account Type | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|---|---|---|---|---|
| **Fund: 407 - Utility Extension Project Fund** | | | | | |
| Revenue | 1,500,000.00 | 1,500,000.00 | 0.00 | 236,404.48 | 1,263,595.52 |
| Expense | 1,500,000.00 | 1,500,000.00 | 0.00 | 233,640.90 | 1,266,359.10 |
| **Fund: 407 - Utility Extension Project Fund Surplus (Deficit):** | **0.00** | **0.00** | **0.00** | **2,763.58** | **-2,763.58** |
| **Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements** | | | | | |
| Revenue | 750,000.00 | 750,000.00 | 851.54 | 141,083.88 | 608,916.12 |
| Expense | 750,000.00 | 750,000.00 | 0.00 | 99,025.40 | 650,974.60 |
| **Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Surplus (Def..** | **0.00** | **0.00** | **851.54** | **42,058.48** | **-42,058.48** |
| **Fund: 411 - North Fairway View Extension Project Fund** | | | | | |
| Expense | 0.00 | 0.00 | 0.00 | 15,054.50 | -15,054.50 |
| **Fund: 411 - North Fairway View Extension Project Fund Total:** | **0.00** | **0.00** | **0.00** | **15,054.50** | **-15,054.50** |
| **Fund: 420 - Culture & Rec Capital Fund** | | | | | |
| Revenue | 49,500.00 | 49,500.00 | 4,762.38 | 57,577.38 | -8,077.38 |
| Expense | 65,000.00 | 65,000.00 | 0.00 | 6,012.72 | 58,987.28 |
| **Fund: 420 - Culture & Rec Capital Fund Surplus (Deficit):** | **-15,500.00** | **-15,500.00** | **4,762.38** | **51,564.66** | **-67,064.66** |
| **Fund: 425 - Bldg & Capital Capital Fund** | | | | | |
| Revenue | 233,600.00 | 233,600.00 | 9,872.30 | 614,380.39 | -380,780.39 |
| Expense | 320,000.00 | 320,000.00 | 0.00 | 668,555.82 | -348,555.82 |
| **Fund: 425 - Bldg & Capital Capital Fund Surplus (Deficit):** | **-86,400.00** | **-86,400.00** | **9,872.30** | **-54,175.43** | **-32,224.57** |
| **Fund: 430 - Streets Capital Fund** | | | | | |
| Revenue | 241,885.00 | 241,885.00 | 6,195.49 | 215,858.49 | 26,026.51 |
| Expense | 95,000.00 | 95,000.00 | 0.00 | 60,161.00 | 34,839.00 |
| **Fund: 430 - Streets Capital Fund Surplus (Deficit):** | **146,885.00** | **146,885.00** | **6,195.49** | **155,697.49** | **-8,812.49** |
| **Fund: 601 - Water Fund** | | | | | |
| Revenue | 912,694.00 | 912,694.00 | 10,375.13 | 857,569.06 | 55,124.94 |
| Expense | 1,049,116.50 | 1,049,116.50 | 2,504.87 | 854,995.42 | 194,121.08 |
| **Fund: 601 - Water Fund Surplus (Deficit):** | **-136,422.50** | **-136,422.50** | **7,870.26** | **2,573.64** | **-138,996.14** |
| **Fund: 602 - Sewer Fund** | | | | | |
| Revenue | 710,502.00 | 710,502.00 | 9,340.32 | 659,493.46 | 51,008.54 |
| Expense | 894,328.00 | 894,328.00 | 1,585.53 | 845,439.70 | 48,888.30 |
| **Fund: 602 - Sewer Fund Surplus (Deficit):** | **-183,826.00** | **-183,826.00** | **7,754.79** | **-185,946.24** | **2,120.24** |
| **Fund: 603 - Sanitation Fund** | | | | | |
| Revenue | 319,900.00 | 319,900.00 | 5,796.46 | 292,761.98 | 27,138.02 |
| Expense | 313,760.00 | 313,760.00 | 18,503.76 | 284,878.06 | 28,881.94 |
| **Fund: 603 - Sanitation Fund Surplus (Deficit):** | **6,140.00** | **6,140.00** | **-12,707.30** | **7,883.92** | **-1,743.92** |
| **Fund: 604 - Electric Fund** | | | | | |
| Revenue | 1,722,900.00 | 1,722,900.00 | 82,953.27 | 1,651,886.57 | 71,013.43 |
| Expense | 1,782,882.00 | 1,782,882.00 | 265.61 | 1,552,070.02 | 230,811.98 |
| **Fund: 604 - Electric Fund Surplus (Deficit):** | **-59,982.00** | **-59,982.00** | **82,687.66** | **99,816.55** | **-159,798.55** |
| **Fund: 605 - Storm Sewer Fund** | | | | | |
| Revenue | 197,792.00 | 197,792.00 | 2,887.93 | 172,559.02 | 25,232.98 |
| Expense | 267,245.25 | 267,245.25 | 26.50 | 400,048.03 | -132,802.78 |
| **Fund: 605 - Storm Sewer Fund Surplus (Deficit):** | **-69,453.25** | **-69,453.25** | **2,861.43** | **-227,489.01** | **158,035.76** |
| **Fund: 609 - Liquor Fund** | | | | | |
| Revenue | 510,500.00 | 510,500.00 | 6,627.72 | 441,281.99 | 69,218.01 |
| Expense | 508,138.00 | 508,138.00 | 13,500.79 | 451,011.78 | 57,126.22 |
| **Fund: 609 - Liquor Fund Surplus (Deficit):** | **2,362.00** | **2,362.00** | **-6,873.07** | **-9,729.79** | **12,091.79** |
| **Fund: 614 - Eastview Fund** | | | | | |
| Revenue | 210,810.00 | 210,810.00 | 14,843.83 | 197,900.99 | 12,909.01 |
| Expense | 199,010.35 | 199,010.35 | 0.00 | 213,181.61 | -14,171.26 |
| **Fund: 614 - Eastview Fund Surplus (Deficit):** | **11,799.65** | **11,799.65** | **14,843.83** | **-15,280.62** | **27,080.27** |
| **Fund: 851 - Reserve Fund** | | | | | |
| Revenue | 116,000.00 | 116,000.00 | 26,026.17 | 209,591.17 | -93,591.17 |
| Expense | 225,000.00 | 225,000.00 | 0.00 | 16,116.61 | 208,883.39 |

| Account Type | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|---|---|---|---|---|
| **Fund: 851 - Reserve Fund Surplus (Deficit):** | **-109,000.00** | **-109,000.00** | **26,026.17** | **193,474.56** | **-302,474.56** |
| **Total Surplus (Deficit):** | **-366,980.10** | **-366,980.10** | **186,612.22** | **341,392.76** | |

# Fund Summary

| Fund | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | Budget Remaining |
|---|---|---|---|---|---|
| 101 - General | 4,979.00 | 4,979.00 | 8,323.82 | -104,300.30 | 109,279.30 |
| 201 - Ambulance | 10,450.00 | 10,450.00 | 19,475.51 | 13,621.73 | -3,171.73 |
| 202 - SCDP Rev Loan Fund | 11,500.00 | 11,500.00 | 0.00 | 42,830.17 | -31,330.17 |
| 211 - EDA Fund | 34,095.00 | 34,095.00 | 1,447.14 | -11,962.27 | 46,057.27 |
| 212 - EDA Rev Loan Fund | 0.00 | 0.00 | 0.00 | -2,061.36 | 2,061.36 |
| 225 - Sewer System Replace … | 20,000.00 | 20,000.00 | 6,504.47 | 22,504.47 | -2,504.47 |
| 226 - Water System Replace … | 0.00 | 0.00 | 652.62 | 17,571.16 | -17,571.16 |
| 235 - Local Housing Trust Fu… | 0.00 | 0.00 | 6,364.72 | 156,364.72 | -156,364.72 |
| 350 - IRP Debt Serv Fund | 18,477.00 | 18,477.00 | 6,767.88 | 48,242.20 | -29,765.20 |
| 351 - 2015 GO Ref Debt Serv … | 21,391.00 | 21,391.00 | 471.77 | 30,577.04 | -9,186.04 |
| 353 - 2016 GO Ref/WT Rev D… | 5,525.00 | 5,525.00 | 0.00 | 5,125.00 | 400.00 |
| 401 - WTP Project Fund | 0.00 | 0.00 | -7,541.19 | 89,777.41 | -89,777.41 |
| 404 - Affordable Housing Pro… | 0.00 | 0.00 | 0.00 | -15,054.50 | 15,054.50 |
| 407 - Utility Extension Project.. | 0.00 | 0.00 | 0.00 | 2,763.58 | -2,763.58 |
| 410 - 2024 DNR Outdoor Rec … | 0.00 | 0.00 | 851.54 | 42,058.48 | -42,058.48 |
| 411 - North Fairway View Ext… | 0.00 | 0.00 | 0.00 | -15,054.50 | 15,054.50 |
| 420 - Culture & Rec Capital F… | -15,500.00 | -15,500.00 | 4,762.38 | 51,564.66 | -67,064.66 |
| 425 - Bldg & Capital Capital F… | -86,400.00 | -86,400.00 | 9,872.30 | -54,175.43 | -32,224.57 |
| 430 - Streets Capital Fund | 146,885.00 | 146,885.00 | 6,195.49 | 155,697.49 | -8,812.49 |
| 601 - Water Fund | -136,422.50 | -136,422.50 | 7,870.26 | 2,573.64 | -138,996.14 |
| 602 - Sewer Fund | -183,826.00 | -183,826.00 | 7,754.79 | -185,946.24 | 2,120.24 |
| 603 - Sanitation Fund | 6,140.00 | 6,140.00 | -12,707.30 | 7,883.92 | -1,743.92 |
| 604 - Electric Fund | -59,982.00 | -59,982.00 | 82,687.66 | 99,816.55 | -159,798.55 |
| 605 - Storm Sewer Fund | -69,453.25 | -69,453.25 | 2,861.43 | -227,489.01 | 158,035.76 |
| 609 - Liquor Fund | 2,362.00 | 2,362.00 | -6,873.07 | -9,729.79 | 12,091.79 |
| 614 - Eastview Fund | 11,799.65 | 11,799.65 | 14,843.83 | -15,280.62 | 27,080.27 |
| 851 - Reserve Fund | -109,000.00 | -109,000.00 | 26,026.17 | 193,474.56 | -302,474.56 |
| **Total Surplus (Deficit):** | **-366,980.10** | **-366,980.10** | **186,612.22** | **341,392.76** | |

**CITY OF MADISON, MINNESOTA**
**RESOLUTION NO. 25-35**

State of Minnesota )
County of Lac qui Parle ) ss
City of Madison )

**RESOLUTION AMENDING THE WATER, SEWER & STORM RATES**

**WHEREAS**, City Council periodically reviews the operations of the municipal utility departments and determines the appropriate levels of revenues and expenditures; and

**WHEREAS**, the City Council has reviewed the expenditures of said departments and has determined that said expenditures are appropriate and reasonable for the functions being performed; and

**WHEREAS**, the City Council has determined that the revenues associated therewith are insufficient to finance the current operations of those funds; and

**WHEREAS**, Ehlers Financial Advisors conducted a 10-year Utility Cash Flow Analysis to determine rates that will support each system; and

**WHEREAS,** a copy of the proposed rate schedule is attached hereto as "Exhibit A"; and

**WHEREAS**, it is necessary to increase the user fees charged for the operations of the Water, Sewer and Storm Departments for increases in operational costs and debt services associated with system upgrades; and

**WHEREAS**, City Ordinance Chapter 50.02 provides that said rates shall be fixed, determined and amended by the City Council and adopted by resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, the Fee Schedule for services and products of the Water and Sewer Departments is hereby amended as set forth attached "Exhibit A" which is incorporated herein by reference.

**FURTHER, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,** the effective implementation date for the rate adjustments is the bill due date January 15, 2026.

Upon the vote taken thereon, the following voted:
For:
Against:
Absent:

Whereupon said Resolution No. 25-35 was declared duly passed and adopted this 8th day of December 2025.

_________________________ Attest: _________________________
Maynard Meyer — Christine Enderson
Mayor — City Clerk

| Monthly Sanitary Sewer Rates | | | | | | |
|---|---|---|---|---|---|---|
| | Existing | Proposed Monthly Rates | | | | |
| | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| **Percentage Increase** | | **11.00%** | **4.00%** | **4.00%** | **4.00%** | **4.00%** |
| **Recommended Increase from 2024** | | **11.00%** | **3.00%** | **3.00%** | **3.00%** | **3.00%** |
| **Flat Rates** | | | | | | |
| Service Charge per meter/EDU | 27.46 | 30.48 | 31.70 | 32.97 | 34.29 | 35.66 |
| **Usage Rates** | | | | | | |
| All Users per 100 gallons | 1.04 | 1.15 | 1.20 | 1.25 | 1.30 | 1.35 |

| Monthly Storm Sewer Rates | | | | | | |
|---|---|---|---|---|---|---|
| | Existing | Proposed Monthly Rates | | | | |
| | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| **Percentage Increase** | | **5.00%** | **5.00%** | **5.00%** | **1.00%** | **1.00%** |
| **Recommended Increase from 2024** | | **5.00%** | **5.00%** | **5.00%** | **1.00%** | **1.00%** |
| **Flat Rates** | | | | | | |
| Residential | 13.69 | 14.37 | 15.09 | 15.85 | 16.01 | 16.17 |
| Apartments | 7.85 | 8.24 | 8.65 | 9.09 | 9.18 | 9.27 |
| Commercial | 10.95 | 11.50 | 12.07 | 12.68 | 12.80 | 12.93 |
| **Area Charge** | | | | | | |
| Per REF | 10.95 | 11.50 | 12.07 | 12.68 | 12.80 | 12.93 |



EHLERS
PUBLIC FINANCE ADVISORS

| Monthly Water Rates | | | | | | |
|---|---|---|---|---|---|---|
| | Existing | Proposed Monthly Rates | | | | |
| | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
| **Percentage Increase** | | **7.00%** | **3.00%** | **3.00%** | **3.00%** | **3.00%** |
| **Recommended Increase from 2024** | | **5.00%** | **3.00%** | **3.00%** | **3.00%** | **3.00%** |
| **Flat Rates** | | | | | | |
| Service Charge per meter/EDU | 32.22 | 34.48 | 35.51 | 36.57 | 37.67 | 38.80 |
| **Usage Rates** | | | | | | |
| **Residential/Multi-Family** | | | | | | |
| Per 100 gallons | 1.39 | 1.49 | 1.53 | 1.58 | 1.63 | 1.67 |
| **Commercial** | | | | | | |
| Per 100 gallons | 1.55 | 1.66 | 1.71 | 1.76 | 1.81 | 1.87 |

**CITY OF MADISON, MINNESOTA**
**RESOLUTION NO. 25-36**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION AMENDING ELECTRIC UTILITY SERVICE RATES**

**WHEREAS**, City Council periodically reviews the operations of electric distribution services and determines the appropriate levels of revenues and expenditures; and

**WHEREAS**, the City Council has reviewed the expenditures of said services and has determined that the proposed expenditures are appropriate and reasonable for the functions being performed; and

**WHEREAS**, the City Council has determined that the revenues associated therewith are insufficient to finance the current operations of those funds; and

**WHEREAS**, it is necessary to increase the rates charged for electric services; and

**WHEREAS**, a copy of which is attached hereto as “Exhibit A;” and

**WHEREAS**, City Ordinance Chapter 50.02 provides that said rates shall be fixed, determined and amended by the City Council and adopted by resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, that the electric utility service rates be hereby amended as set forth in the attached “Exhibit A” which is incorporated herein by reference.

**FURTHER, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,** that the effective implementation date for the rate adjustments is the bill due date January 15, 2026.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-36 was declared duly passed and adopted this 8th day of December, 2025.

______________________________ Attest: ______________________________

Maynard Meyer
Mayor

Christine Enderson
City Clerk

**Madison Municipal Utilities**
**Current and Proposed 2026 Rates**

| Customer Class | Current Rates | Proposed Jan. 2026 | Percentage Change |
|---|---|---|---|
| **Overall Change** | | **7.0%** | |
| **Residential** | | | |
| Service Charge | $ 16.75 | $ 18.00 | 7.0% |
| Energy Charge - per kWh | $ 0.0850 | $ 0.0910 | |
| **Single Phase Commercial** | | | |
| Service Charge | $ 26.50 | $ 29.00 | 7.2% |
| Energy Charge - per kWh | $ 0.0920 | $ 0.0980 | |
| **Three Phase Commercial** | | | |
| Service Charge | $ 33.50 | $ 36.00 | 6.8% |
| Energy Charge - per kWh | $ 0.0430 | $ 0.0440 | |
| Demand Charge - per kW | $ 13.45 | $ 14.90 | |
| **Street Lighting** | | | |
| Energy Charge - per kWh | $ 0.0850 | $ 0.0910 | 7.1% |
| **Security Lighting** | | | |
| Per Light | $ 6.00 | $ 6.35 | 5.8% |

**Notes:**
1) the proposed 2026 rates would increase utility revenues by approximately $118,000 per year. This would cover additional power costs from the recently approved rate increase by the Western Area Power Administratrion, the 2026 Missouri River Energy Services rate increase, and the projected transmission increase from the Southwest Power Pool. The increase would also recover increasing operating costs and additional personnel costs.

2) For an average residential customer using 850 kWh per month, the increase would be $6.35 per month.

**CITY OF MADISON, MINNESOTA**
**RESOLUTION NO. 25-37**

State of Minnesota )
County of Lac qui Parle ) ss
City of Madison )

**RESOLUTION AMENDING SANITATION RATES**

**WHEREAS**, City Council periodically reviews the operations of sanitation services and determines the appropriate levels of revenues and expenditures; and

**WHEREAS**, the City Council has reviewed the expenditures of said services and has determined that the proposed expenditures are appropriate and reasonable for the functions being performed; and

**WHEREAS**, the City Council has determined that the revenues associated therewith are insufficient to finance the current operations of those funds; and

**WHEREAS**, it is necessary to increase the rates charged for sanitation services; and

**WHEREAS**, City Ordinance Chapter III, Section 34.01 provides that the said rates shall be fixed, determined and amended by the City Council and adopted by resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, the Fee Schedule for both commercial and residential sanitation services is hereby amended as set forth attached "Exhibit A" which is incorporated herein by reference.

**FURTHER, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,** the effective implementation date for the 2026 rate adjustments is the bill due date of January 15, 2026.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-37 was declared duly passed and adopted this 8th day of December, 2025.

____________________________ Attest: ____________________________
Maynard Meyer Christine Enderson
Mayor City Clerk

## Sanitation Rates-Exhibit A

| Container Size | 2026 Base Rate | |
|---|---|---|
| 35 Gallon | $ | 17.83 |
| 65 Gallon | $ | 19.50 |
| 95 Gallon | $ | 21.16 |
| Dumpster Volume Per Week | Per Yard | |
| 1 - 2 Yards | $ | 60.33 |
| 3 - 4 Yards | $ | 57.68 |
| 5 Yards and above | $ | 55.03 |

* Monthly rates shall be compiled by multiplying the base rate
times the dumpster volume per week

**Dumpster monthly (4.33 weeks per month) rate is per yard of volume

1-2 yds 13.93

3-4 yds 13.32

5 above 12.71

***Minimum monthly sanitation charges =17.83

**CITY OF MADISON, MINNESOTA**
**RESOLUTION 25-38**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ADOPTING**
**EMPLOYEE RECOGNITION AND LONGEVITY PROGRAM AND AMENDING PERSONNEL POLICY**

**WHEREAS**, the City Council acknowledges the benefits of an employee recognition and longevity program; including but not limited to employee morale, improved retention, and supportive work environment; and

**WHEREAS,** the City Council wishes to recognize and reward employees for their continued service to the City of Madison; and

**WHEREAS**, the longevity pay amounts and eligibility requirements are established in this resolution, effective in the 2026 fiscal year and continuing thereafter until modified;

**WHEREAS**, the City Council also recognizes retirement and separation recognition options; and

**WHEREAS,** the City Council is desirous to formally establish a “Sunshine Fund”, created in part by an annual voluntary donation from employees and council members, to be used for life events like hospitalizations, illness, memorials, and births.

**WHEREAS,** that the City Personnel Policy is hereby amended to add the following language under the “Employee Benefits” section:

*The City maintains an Employee Recognition and Longevity Program as established by Resolution No. 25-38. Eligibility, award levels, and administration of this program shall follow the terms of the most current Council resolution.*

**BE IT FURTHER RESOLVED,** that Resolutions 18-22, and 25-34 are repealed and replaced with this resolution

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the Employee Recognition and Longevity Program attached hereto as Exhibit A is hereby adopted.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-38 was declared duly passed and adopted this 8th[th] day of December 2025.

__________________________ Attest: _____________________

| | |
|---|---|
| Maynard Meyer | Christine Enderson |
| Mayor | City Clerk |

CITY OF MADISON, MINNESOTA
RESOLUTION 25-38 EXHIBIT A
EMPLOYEE RECOGNITION AND LONGEVITY PROGRAM
Original 02-12-2018 – Updated 12-08-2025

*__Purpose Of Employee Recognition Is To:__*

- Recognize and reward work and behaviors that support/further the mission, goals, values, and initiatives of the City of Madison.
- Improve employee retention.
- Increase employee motivation.
- Enhance loyalty.
- Improve morale.
- Help to build a supporting work environment.
- Let employees know that their work is appreciated and valued.
- Give employees a sense of ownership and belonging within their workplace.

Employees will be recognized through the “Madison Matters” Newsletter, Digital Sign, and City of Madison Facebook.

*__Annual Longevity Program:__*

5 - 8 years of service...............$400.00
9-14 years of service............$1,000.00
15-19 years of service.............$1,750.00
20 plus years of service.......... $2,250.00

- Qualified part-time employees receive payments at a rate of 50%.
- Payment amounts are based on completed years of service as of December.
- Payments will be issued with the employee’s first paycheck in February.
- Lump-sum payments correspond to the employee’s service milestone reached in the previous year.
- Employees who are not actively employed at the time of payment are not eligible to receive a payment.

*__Retirement and Separation Recognition:__*

- City funded Recognition or Award based on years of service as follows:

5 - 8 years of service.................$100.00
9-14 years of service................ $150.00
15-19 years of service............$200.00
20 plus years of service..........$250.00

Retirement Celebration Options:

1. Public Open House (minimum 10 years of service)
    - Only if retiree requests
    - Coordinated by Business Office and Public Works
    - City funded with limit up to $300.00
        - Including advertising, supplies, cake/bars, and drinks (coffee/pop & juice/punch)
2. With City Staff (not public)
    - Coordinated by Business Office and Public Works
    - City funded up to $100.00 for supplies.

Separation (Not Retiring):

- Coordinated by Business Office and Public Works
- Staff gathering break or lunch event.
- Staff provided / Sunshine Fund sponsored up to $30.00

*Sunshine Fund:*
*Voluntary $20.00 Annual Contribution*

Hospitalization/Employee Illness up to $50.00

- A plant/flower or gift of equal value is to be given to employees in the hospital. If a prolonged illness, cards will be sent at the discretion of the Business Office and Public Works Coordinator. Baby delivery hospitalizations are not included due to the baby shower offered to employees.

Funerals

- A plant/flower or memorial (due to distance) of $50.00 will be given in the case of the death of an employee or employee's immediate family (spouse, parent, child, grandchild, or sibling). A card will be sent for the death of a retired employee and for the death of the spouse of a retired employee.

Baby Showers (for employee or employee's spouse)

- Coordinated by Business Office and Public Works
- Staff provided (or Sunshine Fund sponsored up to $60.00)
- No agency gift – voluntary individual gifts can be given.

No Sunshine Fund Sponsored Gift/Card/Party

- Anniversaries, birthdays, children's birthdays, baptisms, confirmation, graduations, weddings, and employee scholastic achievement

*Note: Deviation of this program for personal situations/circumstances will be handled at the discretion of the City Manager*

*Note: All above are optional. Please contact City Manager regarding any life events. City Manager will contact the Business Office to make arrangements unless employee specifically requests to keep event private.*

**CITY OF MADISON, MINNESOTA**
**RESOLUTION 25-39**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ADOPTING THE STREETS PARKS FACILITY "ON-CALL" PAY FOR 2026 & BEYOND**

**WHEREAS**, the City Council has adopted a General On-Call Policy in the Personnel Policy for Public Works employees; and

**WHEREAS**, Streets, Parks, and Facilities employees are required to serve in an on-call capacity for regular weekend and after-hours duties; and

**WHERAS**, that Resolution 23-51 is hereby repealed and replaced with this resolution; and

**NOW, THEREFORE BE IT RESOLVED**, that the City Council is amending the wage/benefits for the positions of Streets Parks Maintenance, Streets Parks Supervisor, and Facility Maintenance effective the first pay date in 2026 and continuing thereafter in accordance with this resolution and city policies.

**BE IT FURTHER RESOLVED** that the City Council establishes that the above-noted positions shall receive supplemental pay each pay period for being available to respond to emergencies. Employees shall receive $220 per pay period for on-call availability. This supplemental pay is in addition to regular wages and shall be applied automatically each pay period.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-39 was declared duly passed and adopted this 8th day of December, 2025.

______________________ Attest: __________________________
Maynard Meyer — Christine Enderson
Mayor — City Clerk

**CITY OF MADISON MINNESOTA**
**RESOLUTION NO. 25-40**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF WAGE INCREASE SCHEDULE 2026**

**WHEREAS**, the City Council is interested in establishing the assignment of wage increases in conformity to the requirements of pay equity for the City of Madison for the 2026 fiscal year and continuing thereafter until modified therein; and

**WHEREAS**, the City Council is determining that the establishment of wage increases shall be contained in this resolution effective with payment in the 2026 fiscal calendar year, with wage changes as described within and continuing thereafter until modified therein; and

**WHEREAS,** the City Council has determined the wage increase to be applied for the below employees following a satisfactory performance evaluation for the 2025 fiscal year;

**WHEREAS,** the below request follows the City Council established Compensation Plan;

| JOB TITLE | 2026 Step Adjustment Available | 2026 Payrate | MAX range value |
|---|---|---|---|
| Liquor Store Clerk | $0.840 | $17.55 | $20.58 |
| Deputy Clerk | $0.000 | $24.51 | $24.51 |
| Streets & Parks Maint | $1.010 | $28.17 | $29.19 |
| Facility Maintenance | $1.010 | $28.94 | $29.19 |
| W&WW Senior Operator | $0.320 | $30.94 | $30.94 |
| Liquor Store Manager | $0.000 | $32.80 | $32.80 |
| Deputy Clerk Treas | $0.000 | $32.80 | $32.80 |
| City Clerk | $1.200 | $34.77 | $34.77 |
| Streets & Parks Sup | $0.010 | $34.77 | $34.77 |
| W&WW Supervisor | $0.000 | $34.77 | $34.77 |
| City Manager | $1.000 | $55.41 | $55.41 |
| Journey Lineworker | $0.000 | $44.17 | $46.09 |
| Line Supervisor | $1.900 | $54.82 | $54.90 |

**THEREFORE, BE IT FURTHER RESOLVED** That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the adoption and implementation of the Assignment of Wage Increases as contained herein with approval date of December 8th, 2025 with payment effective for 2026 fiscal year and continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-40 was declared duly passed and adopted this 8th day of December 2025.

__________________________ Attest: __________________________

Maynard Meyer, Mayor Christine Enderson, City Clerk

**CITY OF MADISON, MINNESOTA**
**RESOLUTION 25-41**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION AMENDING THE CITY PERSONNEL POLICY TO ESTABLISH ON-CALL LANGUAGE FOR WORK HOURS AND TIME REPORTING**

**WHEREAS**, the City Council desires to establish consistent on-call expectations and compensation practices for Public Works employees; and

**WHEREAS**, the Council seeks to ensure compliance with the Fair Labor Standards Act (FLSA) and applicable legal guidance; and

**WHEREAS**, the City Council desires to clarify employee responsibilities for reporting hours worked during on-call periods;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Personnel Policy is hereby amended as follows:

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## Work Hours Section – On-Call

Public Works employees must be able to respond to emergencies and serve in an "on-call" capacity for regular weekend and after-hours duties. On-call requirements ensure continuous response capability for essential city operations. Compensation for on-call is determined by City Council Resolution.

Employees must remain reachable by phone and be able to report when requested. Call-outs are considered hours worked and must be recorded on the timesheet in accordance with existing policy. Supervisors are responsible for maintaining and communicating on-call schedules, and the City Manager may adjust schedules or assignments as necessary.

### Additional Requirements – Water/Sewer/Electric

- Employees assigned to rotating on-call duty in the Water/Sewer or Electric Department must meet required 20 minute response times and arrive work-ready during their assigned rotation. These employees must record scheduled on-call periods on their timesheets as directed by their supervisor, in addition to recording any call-out hours worked.

---

## Time Reporting Section – On-Call

Employees in the Water, Sewer, and Electric Departments who are assigned to a rotating on-call schedule must also record scheduled on-call coverage on their timesheets. Employees in Streets, Parks, and Facilities do not record general availability or non-rotating on-call status on their timesheets.

**BE IT FURTHER RESOLVED** that this amendment shall be incorporated into the next published version of the City Personnel Policy and shall remain in effect until amended or rescinded by the City Council.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-41 was declared duly passed and adopted this 8th day of December, 2025.

_____________________ Attest: _________________________

Maynard Meyer
Mayor

Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA**
**RESOLUTION 25-42**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

## RESOLUTION ADOPTING A FUND BALANCE POLICY

**WHEREAS**, the City Council recognizes that maintaining adequate fund balances is critical to the City's financial stability, liquidity, and ability to respond to unexpected events; and

**WHEREAS**, the Governmental Accounting Standards Board (GASB) Statement No. 54 establishes classifications for fund balances, including restricted, committed, assigned, and unassigned categories; and

**WHEREAS**, the Office of the State Auditor recommends that unrestricted fund balances in funds funded with property tax levies should be maintained at a minimum of 35% to 50% of annual operating revenues; and

**WHEREAS**, the City Council desires to establish a formal policy to provide guidance on maintaining adequate fund balances for all governmental funds;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Madison hereby adopts the following Fund Balance Policy in Exhibit A:

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-42 was declared duly passed and adopted this 8th day of December 2025.

______________________ Attest: __________________________

| | |
|---|---|
| Maynard Meyer | Christine Enderson |
| Mayor | City Clerk |

# FUND BALANCE POLICY
# FOR
# CITY OF MADISON

Adopted December 8, 2025

**Purpose**
The purpose of this policy is to establish the specific guidelines for the level of fund balance~~s~~ available for current and future spending in the governmental funds. The fund balance policy addresses a minimum level of unrestricted fund balance to be maintained, how the unrestricted fund balance can be used or spent down and how that fund balance will be replenished if it falls below the minimum level. The policy also addresses when fund balances will be restricted to specific purposes.

**Background**
Government Accounting Standards Board (GASB) Statement No. 54 was enacted to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. In governmental funds, a City should identify fund balance separately between non-spendable, restricted, committed, assigned or unassigned based on the relative strength of the constraints that control how specific amounts can by spent.

Proprietary funds' equity will be managed as a separate business-like enterprise as allowed by U.S. Generally Accepted Accounting Principles (GAAP). The funds will be monitored through operations and their rate structures. Examples of Proprietary funds include water, sewer, sanitation, and electric, apartments, liquor and storm water. Proprietary net position will be classified as either net investment in capital assets, restricted or unrestricted.

**Governmental Fund Balance Classifications**
In accordance with GAAP, the City will classify the fund balance in the following five categories:

1. *Nonspendable Fund Balance*
   a. Items not expected to be converted to cash such as prepaid items and inventory.
   b. Amounts that are legally or contractually required to be maintained intact such as endowments or permanent funds.
   c. Amounts are not available for future spending.

2. *Restricted Fund Balance*
   a. Amounts subject to externally enforceable legal restrictions as established by creditors, grantors or contributors, or constraints imposed by state statutes.
   b. The constraint is for a specific purpose and legally enforceable.

3. *Committed Fund Balance*
   a. Amounts constrained for a specific purpose by City Council resolution.
   b. Constraint is self-imposed (not externally constrained).
   c. Only the City Council can change the constraint by a majority vote.
   d. The decision to commit fund balance must be shall be updated with the annual audit.

4. *Assigned Fund Balance*
   a. For all funds other than the General fund, any remaining positive balances not already classified as nonspendable, restricted or committed.

b. Constraint is self-imposed (not externally constrained).
c. Assigned fund balances demonstrate the City's intended use.
d. Constraints may be imposed by the City Manager. Constraints must have a specific purpose.
e. No constraints will be assigned resulting in a residual deficit in the fund.

5. *Unassigned Fund Balance*
    a. For the General fund, amounts not classified in any other category.
    b. For all other governmental funds, amounts of a residual deficit in the funds.
    c. The General fund is the only fund that can report a positive unassigned fund balance.
    d. Amounts are available for any purpose.

**Fund Balance Flow Assumptions**
The City normally intends to spend resources from fund balances in the following order as resources are available:

- Restricted
- Committed
- Assigned
- Unassigned

A different order of spending for a specific resource can be determined by the Council, City Clerk, or City Manager. If a different order is used, it will be documented in the audit workpapers.

**Governmental Fund Definitions**

GASB Statement 54 provides clarification of the governmental funds' definitions. The definitions are added to the fund balance policy to clearly define their reporting requirements. It is also important to understand the fund classification when determining the classification of their fund balances.

1. *General Fund* – Used to account for all financial resources not accounted for in another fund.

2. *Special Revenue Funds* – Used to account for report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes (other than debt service or capital projects).
    a. One or more specified restricted or committed revenues are foundation for the fund (comprise a substantial portion of fund's inflows).
    b. Other inflows (i.e. interest and transfers) may be reported in fund, if restricted, committed or assigned to the specified purpose of the fund.
    c. Restricted or committed proceeds of specific revenue sources should be expected to continue to comprise substantial portion of inflows of the fund.
    d. Exception for specific revenue rules – General fund of Blended Component Unit (EDA).

3. *Debt Service Funds* – Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest payments.

4. *Capital Projects Funds* – Used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital project funds exclude those types of capital related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

**Enterprise Fund Equity**

Enterprise funds are used to account for operations financed and operated in a manner similar to private business enterprises, where the City intends the cost of providing goods or services to the public be financed or recovered primarily through user charges. The City's enterprise funds include the Water, Sewer, Storm Water, Sanitation, Liquor, and Apartment funds.

It is the City's intent to cover all operating, including depreciation, and non-operating expenses through user charges to eliminate the impact on taxpayers. User charges will be reviewed annually by the City Clerk and City Manager to ensure adequate rates are charged for the services provided.

Enterprise funds' equity will be classified in one of the following categories:

- *Net Investment in Capital Assets*. The component of net position which is the difference between assets and liabilities of proprietary funds that consists of capital assets less both accumulated depreciation and the outstanding balance of debt that is directly attributable to the acquisition, construction or improvement of the capital assets.

- *Restricted*. The component of net position which is the difference in assets and liabilities of proprietary funds that consist of assets with constraints placed on their use by either external parties (i.e., creditors or grantors) or through constitutional provisions or enabling legislation.

- *Unrestricted.* The difference between the assets and liabilities of proprietary funds that is not reported as Net Investment in Capital Assets or Restricted net assets.

**Minimum Unrestricted Fund Balances**

*General Fund* – To provide for emergencies or contingencies, such as revenue shortfalls, that the City may encounter as part of its operations the unrestricted fund balance should be at a minimum of 35% to 50% of the next year's budgeted expenditures. The City's goal will be to follow this recommendation.

*Special Revenue Funds* – The City has several special revenue funds that vary greatly in the type of activity. The unrestricted fund balances of special revenue funds funded with property tax levy should be at a minimum of 35% to 50% of the next year's budgeted expenditures. The City's goal will be to follow this recommendation if determined appropriate for the individual fund's type of activities.

*Debt Service Funds* – The balances at year end should be sufficient to meet the February 1st debt payments. Most of these funds will be restricted or committed for debt service and the assigned fund balance should be near zero.

*Capital Projects Funds* – The balances should be sufficient to fund the five year Capital Improvement Plan cash flow assumptions. Most of these funds will be committed for the capital improvement plan or committed for a specific project and the assigned fund balance should be near zero. Specific capital improvement funds may be negative because they are waiting on funding but should zero out at the end of the project.

*Internal Service Fund* – The balance should be sufficient to fund the liability. Accrued compensated absences and severances are recognized as a liability and net position should be near zero.

*Enterprise Funds* – It is expected that unrestricted net position will be large. These funds have large investments in infrastructure that need to be maintained. The City will complete a rate study for these funds every five to ten years or as otherwise determined by the City Manager and City Clerk to ensure rates and unrestricted net position are sufficient to operate and maintain these activities long term.

**Fund Balance Plan**

The City will use all *budgetary and financial accounting options* available to maintain the minimum level of fund balance available for appropriation in all City Funds. Some options available include the following items:

1. A specific budgeted revenue increase (i.e., ad valorem property tax increase).
2. Increase fees for services.
3. Reduction of expenditures in the budget.
4. Transfers from other available funds.
5. Sale of capital assets.

It is the intent of the City to minimize significant fluctuations in ad valorem property tax rates. The City is strongly dependent upon Minnesota state aids to subsidize the City's expenditure budget. State legislature may approve appropriation changes that would cause the City to adjust the property tax level by a large amount to maintain an appropriate level of fund balance and to provide the services needed by the community. The City Manager and Clerk will monitor state legislation to be aware of possible cuts or increases in State appropriations. The City Manager will report significant changes to the City Council once realized. Further, the Council may commit a portion of the budget for possible cuts to state aids.

The City Manager will report shortfalls or surpluses in the projected fund balance levels to the City Council. The City Council is responsible for reviewing and approving the Fund Balance Plan.

If a *fund deficit* occurs, the plan should address how deficits will be eliminated. The fund balance must be restored to the targeted level within a reasonable amount of time.

A *fund surplus* above all internal and external constraints may also occur. Some appropriate plans for using fund surpluses include the following items (but are not limited to):

1. Move budgeted expenditure into a future year due to unforeseen circumstances.
2. Fund a one-time project or project planning that would not normally be budgeted in the on-going operations of the City.
3. Return unused dollars to donors.
4. Transfer excess funds to another City fund to finance a project or cover a shortfall.

**Other Policy Considerations**

The City's *credit rating* for debt financing and investing will also be considered in the level of required General fund balance. The City Council may further restrict the required fund balance level to meet a higher credit rating need if possible. The City's credit rating is reviewed by the City Manager and municipal advisor when necessary.

**INDEPENDENT CONTRACTOR AGREEMENT**

**CITY OF MADISON, MN**

**EMERGENCY MANAGEMENT CONTRACTOR**

**THIS AGREEMENT** is made on 8th day of December, 2025, between the City of Madison, Minnesota ("City") and Paramount Planning Group, LLC, a Minnesota limited liability company ("Contractor"):

**WHEREAS**, the City seeks to retain the services of Contractor relative to the management and operation of the City's Emergency Operation Plan and overall emergency preparedness;

**WHEREAS**, the Contractor agrees to provide such services as an independent contractor to the City during the term of this Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein **IT IS HEREBY AGREED** as follows:

***1. DESCRIPTION OF WORK:*** Contractor agrees to perform the duties of an Emergency Management Director in the performance and management of the City's Emergency Operation Plan and overall emergency preparedness as generally described in the attached Exhibit.

***2. TERM OF THIS AGREEMENT***: This Agreement shall commence January 1st, 2026, and shall continue December 31, 2026, unless otherwise agreed to by the parties. Either party may terminate this Agreement, with or without cause, upon 90 days written notice.

***3. PERFORMANCE OF DUTIES*****:** It is understood by all parties that Contractor will provide said services and that Contractor shall have no obligation to work any particular hours. Contractor shall determine the means and manner in which Contractor provides its services. The City shall not have any right to control or direct the details, manner or means by which Contractor provides their services so long as said services are performed in accordance with federal and state rules.

***4. INDEPENDENT CONTRACTOR:*** The Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this agreement. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing a relationship of agents, partners, joint ventures or associates between the parties hereto or as constituting Contractor as an employee of City for any purpose or in any manner whatsoever.

The parties intend that an independent contractor-customer relationship be created by this Agreement. The City is interested only in the services and results to be achieved, and the conduct and control of the work will lie solely with Contractor, an independent business of the City.

***<u>5. ASSIGNMENT OF DUTIES</u>:*** Duties to perform under this Agreement cannot be assigned or delegated without the written consent of both parties. Any assignment renders this agreement void and all rights hereunder will thereupon terminate.

***<u>6. PAYMENT</u>:*** Contractor shall be paid the total sum of **$500.00** per month, payable in monthly installments commencing December 31, 2026. Said fee is based on an eight (8) hour commitment each month that the parties understand may vary from time to time depending on services needed. In addition, Contractor shall be paid $75.00 per hour for special projects, state and/or federal disasters provided Contractor provides prior notice of any such billing prior to services performed. Contractor shall be liable for any mileage or other expenses associated with the performance of services hereunder unless otherwise agreed to by the parties.

***<u>6. INDEMNIFICATION</u>:*** Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, cost, damages, expenses, claims or actions, including attorney's fees, with the other, its officers and employees, may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this agreement.

***<u>7. CONTRACTOR'S TAX RESPONSIBILITIES:</u>*** Contractor agrees to supply its Employer Identification Number from the Internal Revenue Service and Taxpayer Identification Number from the State of Minnesota and to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts there from as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

***8. INSURANCE*****:** Contractor will carry, for the duration of this Agreement, liability insurance in an amount acceptable to City. Contractor agrees to indemnify City for any and all liability or loss arising in any way out of the performance of this Agreement.

***9. OTHER TERMS***: City agrees to provide office space to Contractor within a City owned building and shall be responsible for general expenses including access to internet if requested.

IN WITNESS WHEREOF, each of the City and Contractor has executed or cause this Agreement to be executed upon the date and year first above-written.

Dated: 12/08/2025

CITY OF MADISON

______________________________
By: Maynard Meyer
Its: Mayor

ATTEST

______________________
By: Christine Enderson
Its: City Clerk

Dated: 12/08/2025

PARAMOUNT PLANNING GROUP, LLC

______________________________
By: Blain Johnson
Its: Manager

# INDEPENDENT CONTRACTOR AGREEMENT

**THIS AGREEMENT** is made on the 8th day of December 2025, between the City of Madison, a political subdivision serving as a municipal corporation, ("City Council") and Dan Tuckett ("Contractor"). City Council and Contractor agree as follows:

1. Contractor agrees to perform general business services for the City related to utility bill mailing preparation as directed by the City Council and its City Clerk. Preparation is to include folding and stuffing of the utility bills into mailing envelopes as well as extra inserts and other mailings as needed. Other mailings would be compensated at an agreed upon rate.

2. The City Council will pay Contractor on a monthly basis for the work performed during the term of this Agreement. Contractor's rate of compensation shall be $200 per monthly billing cycle.

3. Contractor agrees to submit a monthly invoice for work performed under this Agreement.

4. Any and all expenses incurred by Contractor in performing services pursuant to this Agreement are the sole responsibility of Contractor.

5. Contractor shall have no obligation to work any particular hours, except as specified herein, or any particular amount of hours. Contractor shall determine the means and manner in which Contractor provides their services. The City Council and its agents and representatives shall not have any right to control or direct the details, manner or means by which Contractor provides their services.

6. Contractor acknowledges that information they may acquire in the course of the performance of this Agreement, to the extent not generally known or available to the public, constitutes confidential information of the City Council. Contractor agrees not to disclose or use for Contractor's own benefit any confidential information of the City Council, and further agrees to return all such confidential information to City Council on any non-renewal or termination of this Agreement.

7. Consistent with the relationship between the parties to this Agreement, Contractor shall not be represented to the public as an employee or agent of City Council by either Contractor or City Council.

8. Contractor agrees to secure any and all necessary licenses for the operation of Contractor's business, and to conduct such business in full compliance with all applicable laws, codes and regulations.

9. This Agreement shall be in effect for the calendar year 2026. In addition, either party may terminate this Agreement on 30 days written notice to the other party.

10. Contractor agrees to comply with all tax laws applicable to the operation of a business, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City Council to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City Council with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City Council, or for purposes of any other benefits that the City Council accords to any of its employees.

11. There are no agreements between Contractor and City Council except as appear in this Agreement. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the City Council and Contractor have executed or caused this Agreement to be executed upon the date and year first above-written.

CONTRACTOR

______________________________________

CITY OF MADISON

By:______________________________________
Its: Mayor

By: ______________________________________
Its: Clerk

**BUILDING MAINTENANCE AGREEMENT**
BETWEEN THE CITY OF MADISON AND JEFF DIAL
FOR THE TERM OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

THIS AGREEMENT, made and entered into this 8th day of December, 2025, by and between the City of Madison, a local governmental subdivision of the State of Minnesota, hereafter referred to as "the City"; and Jeff Dial, an independent contractor, whose business address is 514 6$^{th}$ Ave, Madison, MN; hereafter referred to as "the Contractor", for the period from January 1, 2026 to December 31, 2026.

WHEREAS, the City owns the buildings known as the Carnegie Library (Madison Public Library) located at 401 6th Avenue and has need to contract with an independent contractor for the purpose of providing inside and exterior maintenance and upkeep in said buildings, and to perform the duties set forth and described in EXHIBIT "A" attached hereto and made a part hereof; and

WHEREAS, the Contractor has the experience and capacity to perform the duties set forth and described in EXHIBIT "A" attached hereto.

**NOW, THEREFORE,** in consideration of the mutual covenants contained herein, **IT IS HEREBY AGREED** as follows:

## DESCRIPTION OF WORK

Work to be performed by the Contractor includes the duties and services set forth in EXHIBIT "A" attached hereto and made a part hereof

## PERFORMANCE OF DUTIES

Completed work must satisfy a "reasonable" person's standard with regard to cleanliness, absence of stains or streak marks, removal of dust and dirt, and replacement of furnishings in an orderly and preferred customer arrangement after cleaning. The City will provide feedback about contractor's performance from the City Manager on a periodic basis to ensure these standards are being met to the satisfaction of the City. It is understood by all parties that the Contractor's level of performance to the satisfaction of the City is a significant factor in subsequent renewal or termination of this contract. Extra duties beyond those described and outlined in Exhibit "A" that the City requests of the Contractor shall be compensated at the rate of $30.00 per hour (duties not included in the Agreement subject to the Contractor's approval). The Contractor shall submit a monthly invoice stating the hours worked and duties performed and where.

## ASSIGNMENT OF DUTIES

Rights to this contract cannot be assigned or duties delegated without the written consent of both parties. Any assignment without prior written authorization confirmed by the city council, renders this contract void and all rights hereunder will thereupon terminate. This contract will allow for the Contractor to take up to two nonconsecutive weeks off.

## ACCESS TO BUILDING

To minimize the disruption to the City in performance of this contract, all work performed by the Contractor must be arranged before or after normal work hours as publicly posted at the Carnegie Library

## PAYMENT

The City will pay the Contractor for all work performed by the Contractor, the bid price of $725.00 per month for twice weekly cleaning for the Carnegie Library Building as established in the exhibit incorporated herein by reference. Contractor shall submit an itemized billing to the City of all work performed for the previous month, and turn in such billing no later than the first working day following the month of service. With timely receipt of billing, the City will issue payment in accordance with the City's regular bill payment process (the city council regularly meets the second and fourth Mondays of each month).

## EQUIPMENT AND SUPPLIES

A) The City provides disposable items for the building including the following: rest room soap, paper towels, toilet paper, garbage/sanitary napkin disposal bags, and incandescent and florescent light bulbs. The City may provide equipment for cleaning or janitorial functions (joint cooperation required on this matter).

B) The City will provide disposable items for cleaning the building including the floor cleaners, wax removers (if required), floor wax (if required), dusting spray, window spray, tile cleaners, disinfectant liquids, bowl cleaners, and cloths. The City supplies the vacuum, extractor, floor buffer, mops, ladders or step stools.

C) The Contractor is prohibited from using city chairs, desks or other office furniture to stand on or for high reach needs.

D) The City will allow Contractor to store equipment on the premises if needed in a location mutually agreeable to both parties (generally the custodial/storage room). Items stored must be secured and kept in a neat and orderly manner to the satisfaction of the City. All supplies stored on premises must be properly labeled and be contained so as not to release any toxic fumes.

## SAFEGUARD OF CLIENT INFORMATION

Contractor acknowledges that it may come into contact with confidential information while performing its duties hereunder. The use or disclosure, by any party, of information concerning customers or projects of the City in violation of any rule of confidentiality provided for in MS. Chapter 13, or for any purpose not directly connected with the City's or Contractor's responsibility with respect to this maintenance contract hereunder is prohibited.

## SAFEGUARD OF CITY PROPERTY

The Contractor shall ensure premises and City property are secure, and shall verify that all parties entering building after hours (during performance of maintenance duties) are employees of the Contractor. The Contractor may not allow person(s) on the premises who are not either employees of the City or employees of the Contractor at any time outside of regular business hours. The building must remain locked at all times during non-business hours except in the case of

scheduled events (city clerk's office is required to supply schedule of events). The consumption of alcoholic beverages while on City premises is strictly prohibited.
In performance of Contractor's duties, Contractor must use diligent care not to damage or cause to damage any office equipment, electrical connections, computers, individual items on shelves or desks, or other City furnishings. If damage does occur, it is the responsibility of the Contractor to notify the City Manager and/or Head Librarian the next working day of the incident.

## RELATIONSHIP OF PARTIES

The parties intend that an independent contractor-customer relationship be created by this contract. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

## INDEMNITY AND INSURANCE

A) *Indemnity.* The Contractor agrees that he will at all times indemnify and hold harmless the City from any and all liability, loss, damages, costs, or expenses which may be claimed against the City by reason of any injury caused to a person or any damage to the property of another person, caused by the Contractor or his/her assigns or employees in performing the services provided in this agreement.

B) *Insurance.* The Contractor agrees, in order to protect himself/herself and the City under the indemnity provision set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of $300,000 dollars for accidental injury, including death of any one person, and not less than $1,000,000 dollars on account of one accident, and shall have property damage insurance in the amount of not less than $300,000 dollars for any such accident arising from any one incident.

Prior to the commencement of services under this agreement, the Contractor shall obtain all of the insurance required herein, and such insurance must be approved by the City and its Attorney, and in addition, such insurance policy must name the City of Madison as an additional insured under said policy. All such insurance contracts shall be evidenced by insurance certificates filed with the City Clerk's Office. The certificates shall contain the provision that the insurance shall not be materially changed or canceled during the life of its agreement without thirty (30) days written notice being given to the City.

## CANCELLATION

This Agreement may be canceled by the City or by the Contractor with or without cause, to be effective upon not less than thirty (30) days' written notice served upon the City Manager through the City Clerk's Office (Business Office) and the Contractor's most current address on file, to the other party.

**IN WITNESS WHEREOF,** the parties have caused this contract to be duly executed intending to be bound thereby.

| | |
|---|---|
| **CONTRACTOR** | **CITY OF MADISON** |
| _____________________ | _____________________________ |
| Contractor | Maynard Meyer, Mayor |
| | Attest: ______________________ |
| | Christine Enderson, City Clerk |

## City of Madison Public Library "Building Maintenance Agreement"
## Exhibit "A"

| Area/Office | Function | Times/week | Times/year |
|---|---|---|---|
| | | Library | |
| Library | Clean & dust tables and chairs | 2 | |
| Library | Clean & dust window sills | 2 | |
| Library | Dust/sanitize public computer | 2 | |
| Library | Vacuum all carpet & stairwells | 2 | |
| Library | Empty wastebaskets | 2 | |
| Library | Dry mop floors | 2 | |
| Library | Wet mop floors | 2 | |
| Library | Clean glass | 2 | |
| Library | Clean water fountain | 2 | |
| Library | Clean toilets/urinals | 2 | |
| Library | Clean sinks & mirrors | 2 | |
| Library | Check towels & paper | 2 | |
| Library | Clean floor mats | 2 | |
| Library | Clean & dust elevator | 2 | |
| Library | Wax floors | | 2 |
| Library | Wash windows-inside & out | | 2 |
| Library | Replace furnace filters | | 12 |
| Library | Miscellaneous | as needed | |
| Library | Replace light bulbs | as needed | |
| | | | |
| | | | |
| | | | |

**BUILDING MAINTENANCE AGREEMENT**
BETWEEN THE CITY OF MADISON AND NICOLE BENINGA
FOR THE TERM OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

THIS AGREEMENT, made and entered into this 8th day of December, 2025, by and between the City of Madison, a local governmental subdivision of the State of Minnesota, hereafter referred to as "the City"; and Nicole Beninga, an independent contractor, whose business address is 523 Pleasant Drive, Madison, MN; hereafter referred to as "the Contractor", for the period from January 1, 2026 to December 31, 2026.

WHEREAS, the City owns the buildings known as the Madison Municipal Building (City Hall) located at 404 6th Avenue and has need to contract with an independent contractor for the purpose of providing inside and exterior maintenance and upkeep in said buildings, and to perform the duties set forth and described in EXHIBIT "A" attached hereto and made a part hereof; and

WHEREAS, the Contractor has the experience and capacity to perform the duties set forth and described in EXHIBIT "A" attached hereto.

**NOW, THEREFORE,** in consideration of the mutual covenants contained herein, **IT IS HEREBY AGREED** as follows:

## DESCRIPTION OF WORK

Work to be performed by the Contractor includes the duties and services set forth in EXHIBIT "A" attached hereto and made a part hereof

## PERFORMANCE OF DUTIES

Completed work must satisfy a "reasonable" person's standard with regard to cleanliness, absence of stains or streak marks, removal of dust and dirt, and replacement of furnishings in an orderly and preferred customer arrangement after cleaning. The City will provide feedback about contractor's performance from the City Manager on a periodic basis to ensure these standards are being met to the satisfaction of the City. It is understood by all parties that the Contractor's level of performance to the satisfaction of the City is a significant factor in subsequent renewal or termination of this contract. Extra duties beyond those described and outlined in Exhibit "A" that the City requests of the Contractor shall be compensated at the rate of $30.00 per hour (duties not included in the Agreement subject to the Contractor's approval). The Contractor shall submit a monthly invoice stating the hours worked and duties performed and where.

## ASSIGNMENT OF DUTIES

Rights to this contract cannot be assigned or duties delegated without the written consent of both parties. Any assignment without prior written authorization confirmed by the city council, renders this contract void and all rights hereunder will thereupon terminate. This contract will allow for the Contractor to take up to two nonconsecutive weeks off.

## ACCESS TO BUILDING

To minimize the disruption to the City in performance of this contract, it is preferred that work performed by the Contractor be arranged before or after normal work hours (Madison Municipal Building) generally are 8:00 a.m. to 4:30 p.m. Cleaning time may be arranged with the business office during business hours for specific areas of the building that are not being used.

## PAYMENT

The City will pay the Contractor for all work performed by the Contractor, the bid price of $1000.00 per month for the Madison Municipal Building with daily cleaning on a five day a week basis as established in the exhibit incorporated herein by reference. Contractor shall submit an itemized billing to the City of all work performed for the previous month, and turn in such billing no later than the first working day following the month of service. With timely receipt of billing, the City will issue payment in accordance with the City's regular bill payment process (the city council regularly meets the second and fourth Mondays of each month).

## EQUIPMENT AND SUPPLIES

A) The City provides disposable items for the building including the following: rest room soap, paper towels, toilet paper, garbage/sanitary napkin disposal bags, and incandescent and florescent light bulbs. The City may provide equipment for cleaning or janitorial functions (joint cooperation required on this matter).

B) The City will provide disposable items for cleaning the building including the floor cleaners, wax removers (if required), floor wax (if required), dusting spray, window spray, tile cleaners, disinfectant liquids, bowl cleaners, and cloths. The City supplies the vacuum, extractor, floor buffer, mops, ladders or step stools.

C) The Contractor is prohibited from using city chairs, desks or other office furniture to stand on or for high reach needs.

D) The City will allow Contractor to store equipment on the premises if needed in a location mutually agreeable to both parties (generally the custodial/storage room). Items stored must be secured and kept in a neat and orderly manner to the satisfaction of the City. All supplies stored on premises must be properly labeled and be contained so as not to release any toxic fumes.

## SAFEGUARD OF CLIENT INFORMATION

Contractor acknowledges that it may come into contact with confidential information while performing its duties hereunder. The use or disclosure, by any party, of information concerning customers or projects of the City in violation of any rule of confidentiality provided for in MS. Chapter 13, or for any purpose not directly connected with the City's or Contractor's responsibility with respect to this maintenance contract hereunder is prohibited.

## SAFEGUARD OF CITY PROPERTY

The Contractor shall ensure premises and City property are secure, and shall verify that all parties entering building after hours (during performance of maintenance duties) are employees of the Contractor. The Contractor may not allow person(s) on the premises who are not either employees of the City or employees of the Contractor at any time outside of regular business hours. The building must remain locked at all times during non-business hours except in the case of scheduled events (city clerk's office is required to supply schedule of events). The consumption of alcoholic beverages while on City premises is strictly prohibited.

In performance of Contractor's duties, Contractor must use diligent care not to damage or cause to damage any office equipment, electrical connections, computers, individual items on shelves or desks, or other City furnishings. If damage does occur, it is the responsibility of the Contractor to notify the City Manager the next working day of the incident.

## RELATIONSHIP OF PARTIES

The parties intend that an independent contractor-customer relationship be created by this contract. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

## INDEMNITY AND INSURANCE

A) *Indemnity.* The Contractor agrees that he will at all times indemnify and hold harmless the City from any and all liability, loss, damages, costs, or expenses which may be claimed against the City by reason of any injury caused to a person or any damage to the property of another person, caused by the Contractor or his/her assigns or employees in performing the services provided in this agreement.

B) *Insurance.* The Contractor agrees, in order to protect himself/herself and the City under the indemnity provision set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of $300,000 dollars for accidental injury, including death of any one person, and not less than $1,000,000 dollars on account of one accident, and shall have property damage insurance in the amount of not less than $300,000 dollars for any such accident arising from any one incident.

Prior to the commencement of services under this agreement, the Contractor shall obtain all of the insurance required herein, and such insurance must be approved by the City and its Attorney, and in addition, such insurance policy must name the City of Madison as an additional insured under said policy. All such insurance contracts shall be evidenced by insurance certificates filed with the City Clerk's Office. The certificates shall contain the provision that the insurance shall not be materially changed or canceled during the life of its agreement without thirty (30) days written notice being given to the City.

## CANCELLATION

This Agreement may be canceled by the City or by the Contractor with or without cause, to be effective upon not less than thirty (30) days' written notice served upon the City Manager through the City Clerk's Office (Business Office) and the Contractor's most current address on file, to the other party.

**IN WITNESS WHEREOF,** the parties have caused this contract to be duly executed intending to be bound thereby.

| **CONTRACTOR** | **CITY OF MADISON** |
|---|---|
| ____________________ | ____________________________ |
| Contractor | Maynard Meyer, Mayor |
| | Attest: ______________________ |
| | Christine Enderson, City Clerk |

## City of Madison "Building Maintenance Agreement"
## Exhibit "A"

| Updated Sept 12, 2022 | **Work Schedule "Check List"** | | |
|---|---|---|---|
| | | | |
| **Area/Office** | **Function** | **Times/week** | **Times/year** |
| Break Room | Vacuum | 2 | |
| | Empty garbage | 5 | |
| | Dust sills, TV cabinet, chairs | 1 | |
| | Wash table & Coffee area | 2 | |
| City Mgr. Office | Vacuum | 2 | |
| | Empty garbage | 3 | |
| Business Office | Vacuum | 2 | |
| | Empty garbage | 5 | |
| | Dust sills | 1 | |
| | Clean front counter & glass | 2 | |
| | Clean countertops | 2 | |
| | Clean toilet, sink, mirror | 2 | |
| | Scrub bathroom floor | 2 | |
| | Refill hand towels/toilet paper | as needed | |
| | Wash down bathroom walls | | 2 |
| Copy Room | Vacuum | 2 | |
| | Empty garbage | 5 | |
| | Dust sills, cabinets, counters | 1 | |
| | Empty recycling box | as needed | |
| Entrances | Vacuum or sweep (dry mop) | 5 | |
| | Vacuum rugs | 5 | |
| | Scrub floor | 1 | |
| | Clean glass | 3 | |
| Hallways | Vacuum | 3 | |
| | Clean glass | 2 | |
| | Clean water fountain | 2 | |
| | Dust sills, tables | 1 | |
| Stairways | Vacuum | 1 | |
| Madison Room | Vacuum | | 6 |
| | Dust sills | | 6 |
| | Clean tables, chairs | | 6 |
| | Empty garbage | as needed | |
| | | | |
| | | | |
| | | | |

| Area/Office | Function | Times/week | Times/year |
|---|---|---|---|
| Auditorium | Vacuum | 1 | |
| | Empty garbage | 5 | |
| | Dust sills, railings | | 12 |
| | Vacuum council chairs | | 12 |
| | Wash tables | 1 | |
| | Clean glass | 3 | |
| | Set up and take down for council mtg | | 24 |
| Downstairs Restrooms | Clean toilets, urinals, sinks, mirrors | 5 | |
| | Vacuum or sweep floors (dry mop) | 5 | |
| | Scrub floors | 2 | |
| | Empty garbage | 5 | |
| | Refill hand towels, toilet paper | as needed | |
| Downstairs Hallways | Vacuum or sweep floor (dry mop) | 2 | |
| | Scrub floor | 1 | |
| Senior Center | Vacuum or sweep floor (dry mop) | 5 | |
| | Scrub floor | 2 | |
| | Empty garbage | 5 | |
| | Wash tables | 2 | |
| | Clean glass | 3 | |
| | Dust sills | | 12 |
| City Hall Building | Wash all interior windows | | 2 |
| | Replace light bulbs | as needed | |
| | Wash coffee servers | as needed | |
| | Sweep exterior steps and entrances | as needed | |
| | Clean elevator | 1 | |
| | Miscellaneous | as needed | |
| | | | |
| | | | |
| | | | |

# AGREEMENT

THIS AGREEMENT is made this 8th day of December, 2025, by and between the City of Madison ("City") and the Lqp Racing Association ("Association").

WHEREAS, the Association operates an automotive race track on the Lac qui Parle County Fairgrounds, Madison, Minnesota.

WHEREAS, the City has provided certain services to the Association over the years.

WHEREAS, the parties desire to put forth their agreement in this writing.

NOW THEREFORE, in consideration for the terms and conditions herein, the parties agree as follows:

1. Term: The term of this Agreement shall be for the 2026 racing season and shall continue on annual terms for each year that the Association is in operation unless either party provides 30 day written notice of termination.

2. Ambulance/Fire Service: The City agrees to provide requested ambulance and fire service to the Association for all race events in 2026. The Association agrees to pay the scheduled fees for said services, together with other charges of the City, by December 31st each year.

3. Track Maintenance: City agrees to provide, if available and with no warranties or representations, a road grader for track maintenance. The Association agrees to be responsible for all liability resulting from the presence and operation of the same by its agents or employees. The Association shall ensure proper liability coverage, naming City as additional insured, and shall indemnify and hold City harmless from any claims resulting from the presence and operation of the road grader by the Association. The Association shall be responsible for any damage intentionally or negligently caused by the use of the same. Further, Association shall top off all fluids before returning to the City.

4. Binding Effect: This Agreement shall be binding on and inure to the benefit of the parties successors and assigns.

IN WITNESS HEREOF, the parties agree of as the date first written.

| CITY OF MADISON | Lqp Racing Association |
|---|---|
| ______________________________ | ______________________________ |
| By: Maynard Meyer | By: ______________________________ |
| Its: Mayor | Its: ______________________________ |

MVTV Wireless
PO Box A, Granite Falls, MN 56241
Phone 320.564.4807
Fax 320.564.0903
www.mvtvwireless.com

**NON-EXCLUSIVE TOWER ATTACHMENT LEASE AGREEMENT**

**THIS NON-EXCLUSIVE TOWER ATTACHMENT LEASE AGREEMENT ("Lease")** made this _26__ day of __November__, year __2025__, between the City of Madison, a municipal corporation, ("City"), having its principal place of business at 404 6th Ave, Madison, Minnesota 56256 and, Minnesota Valley TV Improvement Corporation, (MVTV) a Minnesota Corporation, ("Lessee"), having its principal place of business at 1790 Highway 212 West, P.O. Box A, Granite Falls, Minnesota 56241.

WHEREAS, The City owns an elevated water tank located in the City of Madison, County of Lac qui Parle, State of Minnesota upon which Lessee desires to mount certain of Lessee's antennae, other equipment and related devices; and

WHEREAS, Lessee desires to lease from the City a certain designated space on City's elevated water tank.

WHEREAS, City retains the right to attach equipment on the City's elevated water tank so long as said equipment does not cause interference with reception of Lessee's equipment.

WHEREAS, City desires to allow a designated space for Lessee's equipment on its elevated water tank and to ensure Lessee's equipment does not interfere with City's daily operations and maintenance.

WHEREAS, City desires to be indemnified and held harmless from and against any and all damages caused by the operation, maintenance or installation of any and all equipment.

NOW THEREFORE, for and in consideration of the terms and mutual promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Lessee agree as follows:

1. **Property.**

City hereby grants Lessee the right to install, maintain, operate and remove communication equipment and appurtenances as designated on City's elevated water tank on City's Property along with easements for ingress, egress and utilities during the initial term and any renewal terms.

2. **Use.**

Lessee shall be permitted to install antennae, cabling, emergency power generators and related equipment on the Property and to install or improve utilities on the Property and the Easement.

Any personal property owned by Lessee, whether fixed or attached to the Property or the elevated water tank shall remain the exclusive property of Lessee.

The Lessee's equipment shall not be permanently attached or welded to City's elevated water tank. If welded attachments are approved, Lessee shall be responsible for replacing interior or exterior tank coatings that are damaged by welding. All replacement of coatings shall meet the exact specifications of the existing tank coating and must be completed within sixty (60) days of the time that welding on the tank occurs.

All costs associated with the new coatings, including the City's operational cost (i.e., draining elevated tank), shall be borne by Lessee. City hereby grants Lessee designated access to the elevated water tank and the Property for the purpose of installing and maintaining the Equipment and appurtenances.

All costs and labor associated with these modifications shall be the responsibility of the Lessee and shall be considered to be an integral part of this agreement.

3. **Initial Term.**

The initial term of this Lease shall be for a period of three (3) years commencing on the day of execution of this agreement and annually renew after that initial term.

4. **Consideration.**

Lessee shall pay the City of Madison $273.18 per month ($3,278.16 annually) with a 3% increase every three years. Agreement will be reviewed every five (5) years. This agreement will take effect on January 1st, 2026.

5. **Utilities.**

Lessee will use existing power outlet to run its equipment which will be contained in a weather proof box.

6. **Water Tank Purpose.**

Lessee recognizes that the primary function of the elevated water tank is to provide water storage for City and its customers. Lessee understands that City may find it necessary from time to time to interrupt Lessee's use of the Premises for maintenance of the water tank. City shall provide Lessee with at least thirty days (30) prior written notice for non-emergency maintenance, "Maintenance Period", and, if necessary, Lessee agrees to remove its antennas or coax from the water tank provided that such removal shall not exceed a period of thirty (30) days. If required to remove its antennas or coax, Lessee shall have the right to relocate its antennas or coax in any manner as set out in this Paragraph and/or Lessee may terminate this Lease upon thirty (30) days written notice to the City at any time during the thirty (30) day relocation period and neither party shall have any further rights or obligations arising hereunder, except Lessee shall have the duty to remove its Equipment as set forth herein, and the parties shall have those rights and obligations that are to survive the termination of this Lease.

Lessee, at its sole cost and expense, may relocate temporarily its antennas to a different location on the water tank, provided, however, that such relocation shall not exceed the "Maintenance Period" and that relocation space is available on the water tank at a location sufficient to meet Lessee's coverage or engineering needs and sufficient to allow maintenance performed by the City. Lessee shall be allowed to relocate to any location on the water tank that is not being used or intended to be used by City and will not cause interference with any other equipment located on the water tank. Such temporary location shall not interfere with the City's maintenance or any other users on the water tank.

7. **Conditions Precedent.**

Lessee's obligation to perform under this Lease shall be subject to and conditioned upon:

Lessee securing appropriate and necessary approvals for Lessee's intended Use of the Property, as well as any future regulations or requirements, from the Federal Communications Commission, the Federal Aviation Administration and any other federal, state or local regulatory authority having jurisdiction over Lessee's proposed use of the Property;

8. **Termination.**

Except as otherwise provided herein, this Lease may be terminated without any penalty or further liability upon written notice as follows:

a. By either party upon a default of any covenant or term hereof by the other party which default is not cured within ninety (90) days of receipt of written notice of default (without, however, limiting any other rights available to the parties pursuant to other provisions hereof);

b. Upon ninety (90) days written notice by Lessee if Lessee is unable to obtain or maintain through no fault of Lessee any license, permit or other governmental approval necessary to the construction and operation of the Lessee's Equipment or business; or

c. By the City by giving Lessee six (6) months' notice that the elevated water tank is going to be abandoned or relocated.

d. In any of the events of default or termination of this Lease, the Lessee must leave the Property in its original condition, normal wear and tear excepted.

e. By Lessee giving six (6) months written notice the use of the property is unacceptable for technical reasons including property being unacceptable as part of Lessee's network design.

9. **Liability Insurance.**

During the Initial Term and the Renewal Terms, Lessee shall maintain, at its own respective expense, insurance covering claims for public liability, personal injury, death and property damage under a policy of general liability insurance, with limits of not less than Five Hundred Thousand Dollars ($500,000.00) per person and One Million Dollars ($1,000,000.00) per occurrence, and property damage insurance of not less than Fifty Thousand Dollars ($50,000.00). Such insurance shall unsure against liabilities arising out of or in connection with Lessee's use or occupancy of the Property. Lessee shall also name the City as an additional insured and provide written documentation of said insurance within ten (10) days of written request for said documentation by the City to Lessee.

10. **Notices.**

All notices or demands by or from City to Lessee, or Lessee to City, shall be in writing. Such notices or demands shall be mailed to the other party at the following address:

City:

City of Madison
Attention: City Administrator
404 6th Ave,
Madison, Minnesota 56256

Lessee:

Minnesota Valley TV Improvement Corporation
1790 Highway 212 West
Box A
Granite Falls, MN 56241-0020

11. **Destruction of Premises.**

If the Property or the elevated water tank are destroyed or damaged so as to, hinder the effective use of the elevated water tank in Lessee's judgment, Lessee may elect to terminate this Lease as of the date of the damage or destruction by so notifying the City. In such event, all rights and obligations of Lessee to City shall cease as of the date of the damage or destruction, and Lessee shall be entitled to the reimbursement of any rent prepaid by Lessee, if any was paid by Lessee. If internet services were provided by Lessee to City in lieu of rental payment, Lessee may cease provide said internet service upon thirty (30) days written notice to the City.

12. **Assignment.**

No sublease or assignment of this Lease may be entered into by Lessee unless approved in writing by the City.

13. **Miscellaneous.**

a. This Lease constitutes the entire agreement and understanding of City, and Lessee with respect to the subject matter hereof and supersedes all offers, negotiations and other agreements. There are no representations or understandings of any kind not set forth herein. Any amendments to said Lease must be in writing and executed by City and Lessee.

b. This Lease shall be construed in accordance with the laws of the State of Minnesota.

c. If any term of this Lease is found to be void or invalid, such validity shall not affect the remaining terms of this Lease, which shall continue in full force and effect.

d. Lessee may file of record in the property records in the county in which the Property and Easement(s) are located, a Memorandum of Lease which sets forth the names and addresses of City and Lessee, the legal description of the Property and the Easements, the duration of the Term.

e. This Lease may be executed in two or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties, it being understood that all parties need not sign the same counterpart.

IN WITNESS WHEREOF, City and Lessee have executed this Non-Exclusive Tower Attachment Lease Agreement as of that date and year first above written.

CITY OF MADISON

BY:______________________________

Attest:____________________________

MINNESOTA VALLEY TV IMPROVEMENT CORPORATION

BY:______________________________

Its _______________________________

Madison Chamber of Commerce
December 3, 2025
Agenda

1. Minutes

2. Old Business

   - Super Raffle
   - Norsefest
   - Christmas

3. New Business

   - Annual Party

4. Other Business

   - Ribbon Cuttings
   - Updates from Area Businesses
   - Brainstorming Session

5. Upcoming Dates
   - Drive Up Bingo – December 3rd
   - Christmas at the Museum – December 7th
   - Christmas Baking Contest – December 11th
   - A Christmas Carol at Prairie Arts – December 11th, 12th and 13th
   - Breakfast with Santa – December 13th
   - Sleigh Rides – December 20th
   -

6. Adjourn

Madison Chamber of Commerce
November 5, 2025

The general membership of the Madison Chamber of Commerce met at noon on November 5, 2025 at The Sticks. President Val Halvorson presided at the meeting.

<u>Old Business:</u>

- A motion was made by Andy Thole to approve the minutes, second by Maynard Meyer, motion passed.
- Oktoberfest kicked off with the Spaghetti Luncheon. The car show went really well with over 50 cars. The Kiwanis ran out of food so they were happy. The German meal was not well attended so there will be discussion next year to see if we should move that back to a noon meal. There were 14-15 rummage sales. About 500 people went through the Meander in Madison.
- There were 154 at the Halloween matinee. The trunk and treat was held on Main Street. It went well but the weather was not nice. The meal at The Sticks did not go so well which likely was due to it being too far away from the festivities and the weather not cooperating.
- The Super Raffle drawing will be held on Friday night and there are about 20 tickets left to sell.
- The Norsefest activities are set. Norsky Bingo will be held on Thursday night. There are 18 performers coming to town and a grant from SMAC of $2500.00 will help pay for that. The meal and eating contest will be held on Friday evening at the VFW. On Saturday, we have the Scandinavian Arts Fair at the VFW with 12 vendors and the Craft Show at MMN. The Little Blessings will serve a meal there. The Madison Ambulance will host their annual Basket Bingo fundraiser on Saturday night.

- <u>New Business:</u>
  - Christmas festivities are mostly set. It will include Santaland kicking off on the Friday after Thanksgiving. Santa's Helpers will be held at the VFW on the 2nd. Car Bingo will be held on December 3rd. There will be 3 Saturday matinees beginning on the 6th. Christmas at the Museum will be held on the 7th. The Medallion hunt will begin on December 8th. The Baking Contest will be held on December 11th. The LQP Players will present A Christmas Carol on December 11, 12, and 13. Breakfast with Santa will be held on the 13th at the VFW from 9-11 with the Elementary Staff doing crafts with the kids. A Joyful Evening at Faith will be held on the 17th. The Sleigh Rides will be on the 20th from 5-8. Community caroling will be on the 23rd beginning at 5:30.
  - A discussion on lighting Grand Park, led by Bart & Julie Hill, was discussed. A motion was made by Ryan Young to use the Christmas lighting funds for this project, second by Matt Monson, motion passed.
  - Thank you to Erik Stahl who will be completing his 6th year as a Board Member. A motion was made by Eric Stahl to elect Bart Hill as a new board member, second by Val Halvorson, motion passed.

- A motion was made by Eric Stahl to elect Andy Thole as President, Amber Boyens as Vice-President and Bri Arneson as a new Board Member, second by Bart Hill, motion passed.

- <u>Other Business:</u>
  - A ribbon cutting was held at the new LQP County building.
  - Updates from area businesses:
    - The Annual Party committee has met with more details coming next meeting.
    - The Grand Theatre is still fundraising.  You can stop and get popcorn and concessions without going to the movie.  You can also rent the theatre for $100.00 plus concessions for parties with a minimum of 20 people.
    - Jaz has a lot of stuff that will be for sale from the building they purchased on Main Street.
    - Kyle and Amber are working hard on the Mojo's building they purchased.  They will have their businesses in the front and have a short term rental in the back.
    - There was discussion held on the website and the race track scoreboard led by Val.  There are opportunities to improve our outreach.
  - Being no further business, the meeting was adjourned.

Respectfully submitted,
Karin Moen Secretary/Treasurer

**MADISON ECONOMIC DEVELOPMENT AUTHORITY**
**AGENDA AND NOTICE OF MEETING**
**Regular Meeting of the EDA – 12:00 Noon**
**Monday December 1, 2025**
**Madison Municipal Building**

1. **CALL TO ORDER**
   Authority President Connor will call the meeting to order.

2. **APPROVAL OF AGENDA**
   A motion to approve the agenda, as posted in accordance with the Open Meeting Law, will be entertained. A MOTION is in order. (EDA)

3. **APPROVAL OF MINUTES** Page 1
   A copy of the November 3, 2025 regular meeting minutes of the Madison Economic Development Authority is attached for approval. A MOTION is in order. (EDA)

4. **PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**
   Members of the audience wishing to address the Madison EDA with regard to an agenda item, or a general communication should be recognized at this time. (public/EDA)

5. **CONSENT AGENDA**

| | | |
|---|---|---|
| A. | Eastview Financial Summary– October 2025 – receive | Page 3 |
| B. | Revenue Expenses EDA – October 2025 – receive | Page 12 |
| C. | MEDA Loan Note Status –October 2025 | Page 20 |

   A MOTION may be in order to accept the reports and/or authorize the actions requested. (EDA)

6. **UNFINISHED & NEW BUSINESS**

   A. Discussion on Housing Programs. A DISCUSSION and MOTION may be in order. (EDA)

      *a. School Housing Challenge –* ***Awarded $99,999***
      *b. Local Housing Trust Fund Grant –* ***Awarded $150,000***
      *c. Tier II Cities Housing Aid –* ***Awarded $95,000***
      d. Impact Fund Program – Grant Submitted
      **e. MN Greater MN Infrastructure Grant –** ***Awarded $480,000***
      f. Workforce Housing Development Program – RFP is not out
      g. MN Housing Institute - Invited
      h. Congressional Direct Spending – Will be in Bill Supported by Klobuchar

   Page 21
   B. Approve SCDP Program Income Loan – Dan and Cheri Tuckett. A DISCUSSION and MOTION may be in order. (EDA)

   C. Alterations on Eastview Interior. A DISCUSSION and MOTION may be in order. (EDA)

D. HRA Update – Ryan Young. A DISCUSSION and MOTION may be in order. (EDA)

Page 22

E. Discussion on 111 3rd Street. A DISCUSSION and MOTION may be in order. (EDA)

F. Establish Square Park Timeline for Development. A DISCUSSION and MOTION may be in order. (EDA)

G. Madison Hometown Lodge – Chad Kranz. A DISCUSSION and MOTION may be in order. (EDA)

H. Other. A DISCUSSION may be in order. (EDA)

7. **OTHER BUSINESS**

- Next EDA Meeting January 5, 12:00 Noon

8. **ADJOURNMENT**

**CITY OF MADISON**
**MINUTES OF THE**
**MADISON ECONOMIC DEVELOPMENT AUTHORITY**
**REGULAR MEETING**
**Monday, November 3, 2025 – 12:00 noon**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 12:00 p.m. on Monday, November 3, 2025 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Monson, Ryan Young, Matt Monson, Karin Moen, Greg Thole, Maynard Meyer and Adam Conroy. Member Absent: Meyer. Also in attendance were Kris Shelstad, and Sue Volk.

President Connor called the meeting to order at 12:00 p.m.

**APPROVAL OF AGENDA**
Upon motion by Meyer, seconded by Conroy and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**
Upon motion by Monson, seconded by Moen and carried the September 28, 2025 regular meeting minutes of the Madison Economic Development Authority were approved.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

**CONSENT AGENDA**

A. Eastview Financial Summary – September 2025
B. Revenue Expenses EDA – September 2025
C. MEDA Loan Note Status – September 2025

Motion by Conroy, seconded by Thole and carried to approve consent agenda.

**DISCUSSION ON HOUSING PROGRAMS**

*A.* School Housing Challenge Grant – *Awarded $99,999*
B. Local Housing Trust Fund Grant – *Awarded $150,000*
C. Tier II Cities Housing Aid – *Awarded $95,000*
D. Impact Fund Program – Grant Submitted
E. MN Greater Infrastructure Grant – *Awarded $480,000*
F. Workforce Housing Development Program – RFP is not out
G. MN Housing Institute – Invited
H. Congressional Direct Spending – Will be in bill supported by Klobuchar

**APPROVE CIP FINAL REPORT – LQP FAIR BOARD**
Motion by Monson, seconded by Thole and carried to approve final CIP Report for LQP Fair Board as project has been completed.

**APPROVE FINAL CIP REPORT – MADISON FITNESS CENTER**
Motion by Conroy, seconded by Meyer and carried to approve final CIP Report for Madison Fitness Center as project has been completed.

**DISCUSSION ITEMS**

A. Armory
B. Greater MN Infrastructure Award

**OTHER**

Kris Shelstad provided the group an update on events.

Upon motion by Conroy, seconded Meyer and carried the meeting adjourned at 1:10 p.m.

Next meeting Monday, December 1, 2025 at 12:00 noon.

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ATTEST:

______________________________
President Jim Connor

______________________________
Sue Volk, EDA Recording Secretary

# Expense Approval Report
By Fund

City of Madison, MN

Payment Dates 11/26/2025 - 11/26/2025

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 101 - General** | | | | | |
| MORRIS ELECTRONICS INC | 68400 | 11/26/2025 | ADMIN-SOFTWARE | 101-41320-309 | 62.50 |
| MORRIS ELECTRONICS INC | 68400 | 11/26/2025 | NETWORK LABOR | 101-41320-309 | 90.00 |
| MORRIS ELECTRONICS INC | 68400 | 11/26/2025 | NETWORK LABOR | 101-43100-309 | 45.00 |
| NICOLE BENINGA | 68401 | 11/26/2025 | CTY HALL-CLEANING - NOV 20… | 101-41940-310 | 1,000.00 |
| | | | | **Fund 101 - General Total:** | **1,197.50** |
| **Fund: 201 - Ambulance** | | | | | |
| MIDWEST EMS BILLING, LLC | 68399 | 11/26/2025 | AMB-CLAIMS SUBMITTED - O… | 201-44100-320 | 1,085.00 |
| P.E.R.A. (W/H REPORT) | DFT0001297 | 11/26/2025 | PERA Annual Contribution | 201-44100-121 | -2,185.00 |
| P.E.R.A. (W/H REPORT) | DFT0001292 | 11/26/2025 | PERA Annual Contribution | 201-44100-121 | 9,060.00 |
| | | | | **Fund 201 - Ambulance Total:** | **7,960.00** |
| **Fund: 407 - Utility Extension Project Fund** | | | | | |
| R.L. LARSON EXCAVATING IN | 68397 | 11/26/2025 | UTIL EXT-PAY APP 10-2023 IN… | 407-46520-409 | 17,953.20 |
| | | | | **Fund 407 - Utility Extension Project Fund Total:** | **17,953.20** |
| **Fund: 601 - Water Fund** | | | | | |
| MORRIS ELECTRONICS INC | 68400 | 11/26/2025 | NETWORK LABOR | 601-49440-309 | 35.00 |
| FLOW MEASURMENT & CONT… | 68398 | 11/26/2025 | WT/SEW-FLOW METERS | 601-49400-409 | 546.37 |
| | | | | **Fund 601 - Water Fund Total:** | **581.37** |
| **Fund: 602 - Sewer Fund** | | | | | |
| MORRIS ELECTRONICS INC | 68400 | 11/26/2025 | NETWORK LABOR | 602-49470-309 | 35.00 |
| FLOW MEASURMENT & CONT… | 68398 | 11/26/2025 | WT/SEW-FLOW METERS | 602-49450-409 | 546.38 |
| | | | | **Fund 602 - Sewer Fund Total:** | **581.38** |
| **Fund: 604 - Electric Fund** | | | | | |
| MORRIS ELECTRONICS INC | 68400 | 11/26/2025 | NETWORK LABOR | 604-49570-309 | 45.00 |
| | | | | **Fund 604 - Electric Fund Total:** | **45.00** |
| | | | | **Grand Total:** | **28,318.45** |

# Report Summary

## Fund Summary

| Fund | Expense Amount | Payment Amount |
|---|---|---|
| 101 - General | 1,197.50 | 1,197.50 |
| 201 - Ambulance | 7,960.00 | 7,960.00 |
| 407 - Utility Extension Project Fund | 17,953.20 | 17,953.20 |
| 601 - Water Fund | 581.37 | 581.37 |
| 602 - Sewer Fund | 581.38 | 581.38 |
| 604 - Electric Fund | 45.00 | 45.00 |
| **Grand Total:** | **28,318.45** | **28,318.45** |

## Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|---|---|---|---|
| 101-41320-309 | SOFTWARE SERVICES | 152.50 | 152.50 |
| 101-41940-310 | CLEANING CONTRACT | 1,000.00 | 1,000.00 |
| 101-43100-309 | SOFTWARE SERVICES | 45.00 | 45.00 |
| 201-44100-121 | PERA CONTRIBUTIONS (C.. | 6,875.00 | 6,875.00 |
| 201-44100-320 | BILLING/ADMIN EXPENSE | 1,085.00 | 1,085.00 |
| 407-46520-409 | CONTRACTUAL SERVICES | 17,953.20 | 17,953.20 |
| 601-49400-409 | CONTRACTUAL SERVICES | 546.37 | 546.37 |
| 601-49440-309 | SOFTWARE SERVICES | 35.00 | 35.00 |
| 602-49450-409 | CONTRACTUAL SERVICES | 546.38 | 546.38 |
| 602-49470-309 | SOFTWARE SERVICES | 35.00 | 35.00 |
| 604-49570-309 | SOFTWARE SERVICES | 45.00 | 45.00 |
| | **Grand Total:** | **28,318.45** | **28,318.45** |

## Project Account Summary

| Project Account Key | Expense Amount | Payment Amount |
|---|---|---|
| **None** | 28,318.45 | 28,318.45 |
| **Grand Total:** | **28,318.45** | **28,318.45** |

# Expense Approval Report
By Fund

City of Madison, MN

Payment Dates 11/27/2025 - 12/4/2025

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 101 - General** | | | | | |
| AMAZON | DFT0001305 | 12/04/2025 | ADMIN-PORTABLE SPEAKER | 101-41320-201 | 29.44 |
| CADY BUSINESS TECHNOLOGI… | 68407 | 12/04/2025 | LIB-AIRDIAL PORT/SERVICE/W… | 101-45500-570 | 1,232.87 |
| CADY BUSINESS TECHNOLOGI… | 68407 | 12/04/2025 | LIB-AIRDIAL MONTHLY 4 PORT… | 101-45500-321 | 110.68 |
| MORRIS ELECTRONICS INC | 68422 | 12/04/2025 | ADMIN-PHONES/HEADSETS- … | 101-41320-570 | 1,397.56 |
| MORRIS ELECTRONICS INC | 68422 | 12/04/2025 | ADMIN-PRINTER ISSUES | 101-41320-309 | 62.50 |
| AUTOMATIC BUILDING CONT… | 68402 | 12/04/2025 | CTY HALL-ANNUAL MONITOR … | 101-41940-404 | 300.00 |
| DANIEL TUCKETT, SR. | 68412 | 12/04/2025 | ADMIN-FOLD/STUFF ENV-12/… | 101-41320-202 | 175.00 |
| SWENSON NELSON & STULZ P… | 68426 | 12/04/2025 | CTY ATT-LEGAL FEES-12/24 | 101-41610-304 | 2,000.00 |
| MN ENERGY RESOURCES | 68419 | 12/04/2025 | LIB-NAT GAS | 101-45500-380 | 121.30 |
| CITY OF MADISON | 68408 | 12/04/2025 | CTY HALL-UTIL 11/25 | 101-41940-380 | 625.42 |
| CITY OF MADISON | 68408 | 12/04/2025 | FIRE HYDRANTS-UTIL 11/25 | 101-42200-380 | 282.22 |
| CITY OF MADISON | 68408 | 12/04/2025 | FIRE HALL-UTIL 11/25 | 101-42200-380 | 311.11 |
| CITY OF MADISON | 68408 | 12/04/2025 | PUBLIC WORKS BLDG-UTIL 11… | 101-43100-380 | 215.11 |
| CITY OF MADISON | 68408 | 12/04/2025 | CTY GARAGE-UTIL 11/25 | 101-43100-380 | 49.22 |
| CITY OF MADISON | 68408 | 12/04/2025 | MAIN STR GARBAGE-UTIL 11/… | 101-43100-380 | 194.66 |
| CITY OF MADISON | 68408 | 12/04/2025 | STR LIGHTING-UTIL 11/25 | 101-43100-381 | 750.75 |
| CITY OF MADISON | 68408 | 12/04/2025 | POOL/SHELTER-UTIL 11/25 | 101-45124-380 | 997.02 |
| CITY OF MADISON | 68408 | 12/04/2025 | SK RINK-UTIL 11/25 | 101-45127-380 | 186.91 |
| CITY OF MADISON | 68408 | 12/04/2025 | REC FIELD-UTIL 11/25 | 101-45200-380 | 282.22 |
| CITY OF MADISON | 68408 | 12/04/2025 | TENNIS COURTS-UTIL 11/25 | 101-45200-380 | 37.45 |
| CITY OF MADISON | 68408 | 12/04/2025 | GRAND PARK-UTIL 11/25 | 101-45200-380 | 43.85 |
| CITY OF MADISON | 68408 | 12/04/2025 | JACOBSON RESTROOM - UTIL … | 101-45200-380 | 600.84 |
| CITY OF MADISON | 68408 | 12/04/2025 | AVE OF FLAGS-UTIL 11/25 | 101-45200-380 | 125.22 |
| CITY OF MADISON | 68408 | 12/04/2025 | JACOBSON PARK-UTIL 11/25 | 101-45200-380 | 183.69 |
| CITY OF MADISON | 68408 | 12/04/2025 | PUBLIC RESTROOM-UTIL 11/25 | 101-45200-380 | 142.42 |
| CITY OF MADISON | 68408 | 12/04/2025 | MEMORIAL FIELD-UTIL 11/25 | 101-45200-380 | 268.17 |
| CITY OF MADISON | 68408 | 12/04/2025 | LIB-UTIL 11/25 | 101-45500-380 | 292.35 |
| CITY OF MADISON | 68408 | 12/04/2025 | BLOCK 48-UTIL 11/25 | 101-49250-380 | 12.96 |
| CITY OF MADISON | 68408 | 12/04/2025 | UNAPPRO STRM SEW-UTIL 11… | 101-49250-380 | 103.63 |
| CITY OF MADISON | 68408 | 12/04/2025 | BLOCK 48-UTIL 11/25 | 101-49250-380 | 14.98 |
| CITY OF MADISON | 68408 | 12/04/2025 | BLOCK 48-UTIL 11/25 | 101-49250-380 | 12.96 |
| Jeffrey Dial | 68414 | 12/04/2025 | LIB-CLEANING - 11/25 | 101-45500-310 | 700.00 |
| | | | | **Fund 101 - General Total:** | **11,862.51** |
| **Fund: 201 - Ambulance** | | | | | |
| EMSRB-EMERGENCY MED SE… | DFT0001302 | 11/28/2025 | AMB-EMSRB Ambulance Bi-a… | 201-44100-433 | 346.28 |
| MN STATE COLLEGES & UNIV… | 68421 | 12/04/2025 | AMB-EMS REFRESHER COURSE | 201-44100-180 | 920.00 |
| BOUND TREE MEDICAL LLC | 68406 | 12/04/2025 | AMB-COLD PACKS | 201-44100-217 | 25.79 |
| CITY OF MADISON | 68408 | 12/04/2025 | AMB-UTIL 11/25 | 201-44100-380 | 168.25 |
| | | | | **Fund 201 - Ambulance Total:** | **1,460.32** |
| **Fund: 202 - SCDP Rev Loan Fund** | | | | | |
| JUSTIN WEBER | 10078 | 09/18/2025 | SCDP Drawdown #12 Contract… | 202-46320-442 | 10,900.00 |
| | | | | **Fund 202 - SCDP Rev Loan Fund Total:** | **10,900.00** |
| **Fund: 211 - EDA Fund** | | | | | |
| DETOY'S FAMILY RESTAURANT | DFT0001304 | 12/04/2025 | EDA-NOON MTG MEAL | 211-46500-219 | 83.80 |
| MADISON ART AND INNOVAT… | 68416 | 12/04/2025 | EDA-MARKETING SERVICES- … | 211-46500-409 | 1,150.00 |
| MADISON ART AND INNOVAT… | 68416 | 12/04/2025 | EDA-MARKETING SERVICES - … | 211-46500-409 | 1,150.00 |
| MADISON ART AND INNOVAT… | 68416 | 12/04/2025 | EDA-MARKETING SERVICES- D… | 211-46500-409 | 1,150.00 |
| MADISON KIWANIS CLUB | 68418 | 12/04/2025 | EDA-KIWANIS RADIO SHOW | 211-46500-342 | 50.00 |
| | | | | **Fund 211 - EDA Fund Total:** | **3,583.80** |
| **Fund: 351 - 2015 GO Ref Debt Serv Fund** | | | | | |
| EHLERS & ASSOCIATES, INC | 68413 | 12/04/2025 | ARBITRAGE REPORT-GO REFU… | 351-47000-620 | 2,500.00 |
| | | | | **Fund 351 - 2015 GO Ref Debt Serv Fund Total:** | **2,500.00** |

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 401 - WTP Project Fund** | | | | | |
| BOLTON & MENK INC | 68405 | 12/04/2025 | WT TREATMENT IMPROV-ENG… | 401-43020-303 | 5,697.44 |
| EHLERS & ASSOCIATES, INC | 68413 | 12/04/2025 | UTILITY RATE STUDY | 401-43020-303 | 1,843.75 |
| | | | | **Fund 401 - WTP Project Fund Total:** | **7,541.19** |
| **Fund: 601 - Water Fund** | | | | | |
| MN RURAL WATER ASSOCIAT… | 68420 | 12/04/2025 | WT/SEW-MEMBERSHIP | 601-49400-433 | 212.50 |
| CITY OF MADISON | 68408 | 12/04/2025 | WT PLANT-UTIL 11/25 | 601-49400-380 | 2,189.70 |
| CITY OF MADISON | 68408 | 12/04/2025 | HWY 40 WELLHOUSE-UTIL 11/… | 601-49400-380 | 35.61 |
| CITY OF MADISON | 68408 | 12/04/2025 | WT TOWER-UTIL 11/25 | 601-49430-380 | 67.06 |
| | | | | **Fund 601 - Water Fund Total:** | **2,504.87** |
| **Fund: 602 - Sewer Fund** | | | | | |
| MVTL LABORATORIES INC | 68423 | 12/04/2025 | SEW-REGULAR TESTING | 602-49450-409 | 233.20 |
| MN ENERGY RESOURCES | 68419 | 12/04/2025 | SEW-NAT GAS | 602-49460-380 | 136.38 |
| MN RURAL WATER ASSOCIAT… | 68420 | 12/04/2025 | WT/SEW-MEMBERSHIP | 602-49450-433 | 212.50 |
| CITY OF MADISON | 68408 | 12/04/2025 | SEW-UTIL 11/25 | 602-49450-380 | 908.50 |
| CITY OF MADISON | 68408 | 12/04/2025 | 9TH STR LIFT PUMP-UTIL 11/25 | 602-49460-380 | 55.02 |
| CITY OF MADISON | 68408 | 12/04/2025 | FAIRWAY VIEW LIFT PUMP-UT… | 602-49460-380 | 39.93 |
| | | | | **Fund 602 - Sewer Fund Total:** | **1,585.53** |
| **Fund: 603 - Sanitation Fund** | | | | | |
| OLSON SANITATION INC. | 68424 | 12/04/2025 | SANIT-TIPPING -11/24 | 603-49500-384 | 7,055.25 |
| OLSON SANITATION INC. | 68424 | 12/04/2025 | SANIT-HAULING - 11/25 | 603-49500-409 | 11,448.51 |
| | | | | **Fund 603 - Sanitation Fund Total:** | **18,503.76** |
| **Fund: 604 - Electric Fund** | | | | | |
| MISSOURI RIVER ENERGY SER | DFT0001281 | 11/12/2025 | ELEC-OCT 2025 | 604-49550-260 | 44,715.67 |
| MISSOURI RIVER ENERGY SER | DFT0001281 | 11/12/2025 | ELEC- OCT 2025 | 604-49550-261 | 4,108.51 |
| MISSOURI RIVER ENERGY SER | DFT0001281 | 11/12/2025 | ELEC-OCT2025 | 604-49550-262 | 4,247.46 |
| MISSOURI RIVER ENERGY SER | DFT0001281 | 11/12/2025 | ELEC-OCT 2025 | 604-49550-263 | 2.41 |
| MISSOURI RIVER ENERGY SER | DFT0001281 | 11/12/2025 | ELEC-OCT 2025 | 604-49550-433 | 144.49 |
| CITY OF MADISON | 68408 | 12/04/2025 | PUBLIC WORKS BLDG-UTIL 11… | 604-49570-380 | 215.10 |
| CITY OF MADISON | 68408 | 12/04/2025 | WEST SUB-FIRE-UTIL 11/25 | 604-49570-380 | 50.51 |
| | | | | **Fund 604 - Electric Fund Total:** | **53,484.15** |
| **Fund: 605 - Storm Sewer Fund** | | | | | |
| CITY OF MADISON | 68408 | 12/04/2025 | HWY 40 DET POND-UTIL 11/25 | 605-49600-380 | 26.50 |
| | | | | **Fund 605 - Storm Sewer Fund Total:** | **26.50** |
| **Fund: 609 - Liquor Fund** | | | | | |
| BELLBOY CORPORATION | 68403 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 25.06 |
| BELLBOY CORPORATION | 68403 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 1,317.70 |
| BELLBOY CORPORATION | 68403 | 12/04/2025 | LIQ-FREIGHT EXPENSE | 609-49750-258 | 13.20 |
| MADISON BOTTLING CO. | 68417 | 12/04/2025 | LIQ-BEER EXPENSE | 609-49750-251 | 3,058.00 |
| MADISON BOTTLING CO. | 68417 | 12/04/2025 | LIQ-BEER EXPENSE | 609-49750-251 | 1,661.65 |
| MADISON BOTTLING CO. | 68417 | 12/04/2025 | LIQ-BEER EXPENSE | 609-49750-251 | 871.85 |
| REMINGTON RIDGE VINEYARD | 68425 | 12/04/2025 | LIQ-WINE | 609-49750-251 | 290.00 |
| JOHNSON BROS-ST.PAUL | 68415 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 200.00 |
| JOHNSON BROS-ST.PAUL | 68415 | 12/04/2025 | LIQ-FREIGHT EXPENSE | 609-49750-258 | 4.62 |
| BEVERAGE WHOLESALERS | 68404 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 1,479.00 |
| BEVERAGE WHOLESALERS | 68404 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 1,264.10 |
| BEVERAGE WHOLESALERS | 68404 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 568.70 |
| JOHNSON BROS-ST.PAUL | 68415 | 12/04/2025 | LIQ-LIQUOR EXPENSE | 609-49750-251 | 1,974.75 |
| JOHNSON BROS-ST.PAUL | 68415 | 12/04/2025 | LIQ-FREIGHT EXPENSE | 609-49750-258 | 36.97 |
| COCA-COLA BOTTLING | 68411 | 12/04/2025 | LIQ-POP EXPENSE | 609-49750-251 | 226.50 |
| MADISON KIWANIS CLUB | 68418 | 12/04/2025 | LIQ-2025 KIWANIS RADIO SH… | 609-49750-342 | 100.00 |
| CITY OF MADISON | 68408 | 12/04/2025 | LIQ-UTIL 11/25 | 609-49750-380 | 408.69 |
| | | | | **Fund 609 - Liquor Fund Total:** | **13,500.79** |
| | | | | **Grand Total:** | **127,453.42** |

# Report Summary

## Fund Summary

| Fund | Expense Amount | Payment Amount |
|---|---|---|
| 101 - General | 11,862.51 | 11,862.51 |
| 201 - Ambulance | 1,460.32 | 1,460.32 |
| 202 - SCDP Rev Loan Fund | 10,900.00 | 10,900.00 |
| 211 - EDA Fund | 3,583.80 | 3,583.80 |
| 351 - 2015 GO Ref Debt Serv Fund | 2,500.00 | 2,500.00 |
| 401 - WTP Project Fund | 7,541.19 | 7,541.19 |
| 601 - Water Fund | 2,504.87 | 2,504.87 |
| 602 - Sewer Fund | 1,585.53 | 1,585.53 |
| 603 - Sanitation Fund | 18,503.76 | 18,503.76 |
| 604 - Electric Fund | 53,484.15 | 53,484.15 |
| 605 - Storm Sewer Fund | 26.50 | 26.50 |
| 609 - Liquor Fund | 13,500.79 | 13,500.79 |
| **Grand Total:** | **127,453.42** | **127,453.42** |

## Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|---|---|---|---|
| 101-41320-201 | OFFICE SUPPLIES | 29.44 | 29.44 |
| 101-41320-202 | BILLING SUPPLIES/SERVI… | 175.00 | 175.00 |
| 101-41320-309 | SOFTWARE SERVICES | 62.50 | 62.50 |
| 101-41320-570 | CAPITAL OUTLAY (OFF.E… | 1,397.56 | 1,397.56 |
| 101-41610-304 | LEGAL FEES | 2,000.00 | 2,000.00 |
| 101-41940-380 | UTILITY EXPENSE | 625.42 | 625.42 |
| 101-41940-404 | EQUIPMENT M & R CON… | 300.00 | 300.00 |
| 101-42200-380 | UTILITY EXPENSE | 593.33 | 593.33 |
| 101-43100-380 | UTILITY EXPENSE | 458.99 | 458.99 |
| 101-43100-381 | STREET LIGHT UTILITY E… | 750.75 | 750.75 |
| 101-45124-380 | UTILITY EXPENSE | 997.02 | 997.02 |
| 101-45127-380 | UTILITY EXPENSE | 186.91 | 186.91 |
| 101-45200-380 | UTILITY EXPENSE | 1,683.86 | 1,683.86 |
| 101-45500-310 | CLEANING CONTRACT | 700.00 | 700.00 |
| 101-45500-321 | TELEPHONE EXPENSE | 110.68 | 110.68 |
| 101-45500-380 | UTILITY EXPENSE | 413.65 | 413.65 |
| 101-45500-570 | CAPITAL OUTLAY (OFFICE… | 1,232.87 | 1,232.87 |
| 101-49250-380 | UTILITY EXPENSE | 144.53 | 144.53 |
| 201-44100-180 | TRAINING | 920.00 | 920.00 |
| 201-44100-217 | AMBULANCE SUPPLIES | 25.79 | 25.79 |
| 201-44100-380 | UTILITY EXPENSE | 168.25 | 168.25 |
| 201-44100-433 | DUES & SUBSCRIPTIONS | 346.28 | 346.28 |
| 202-46320-442 | SCDP DISBURSEMENTS B… | 10,900.00 | 10,900.00 |
| 211-46500-219 | MISC. OPERATING SUPPL… | 83.80 | 83.80 |
| 211-46500-342 | ADVERTISING | 50.00 | 50.00 |
| 211-46500-409 | CONTRACTUAL SERVICES | 3,450.00 | 3,450.00 |
| 351-47000-620 | AGENCY FEES | 2,500.00 | 2,500.00 |
| 401-43020-303 | ENGINEERING FEES | 7,541.19 | 7,541.19 |
| 601-49400-380 | UTILITY EXPENSE | 2,225.31 | 2,225.31 |
| 601-49400-433 | DUES & SUBSCRIPTIONS | 212.50 | 212.50 |
| 601-49430-380 | UTILITY EXPENSE | 67.06 | 67.06 |
| 602-49450-380 | UTILITY EXPENSE | 908.50 | 908.50 |
| 602-49450-409 | CONTRACTUAL SERVICES | 233.20 | 233.20 |
| 602-49450-433 | DUES & SUBSCRIPTIONS | 212.50 | 212.50 |
| 602-49460-380 | UTILITY EXPENSE | 231.33 | 231.33 |
| 603-49500-384 | DISPOSAL EXPENSE | 7,055.25 | 7,055.25 |
| 603-49500-409 | CONTRACTUAL SERVICES | 11,448.51 | 11,448.51 |
| 604-49550-260 | WAPA PURCHASES | 44,715.67 | 44,715.67 |
| 604-49550-261 | MISSOURI BASIN PURCH… | 4,108.51 | 4,108.51 |
| 604-49550-262 | WHEELING COSTS | 4,247.46 | 4,247.46 |
| 604-49550-263 | RENEWABLE ENERGY CE… | 2.41 | 2.41 |

## Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|---|---|---|---|
| 604-49550-433 | DUES & SUBSCRIPTIONS | 144.49 | 144.49 |
| 604-49570-380 | UTILITY EXPENSE | 265.61 | 265.61 |
| 605-49600-380 | UTILITY EXPENSE | 26.50 | 26.50 |
| 609-49750-251 | LIQUOR | 12,937.31 | 12,937.31 |
| 609-49750-258 | FREIGHT EXPENSE | 54.79 | 54.79 |
| 609-49750-342 | ADVERTISING | 100.00 | 100.00 |
| 609-49750-380 | UTILITY EXPENSE | 408.69 | 408.69 |
| | **Grand Total:** | **127,453.42** | **127,453.42** |

## Project Account Summary

| Project Account Key | | Expense Amount | Payment Amount |
|---|---|---|---|
| **None** | | 127,453.42 | 127,453.42 |
| | **Grand Total:** | **127,453.42** | **127,453.42** |

# Expense Approval Report
By Fund

City of Madison, MN

Payment Dates 12/5/2025 - 12/5/2025

| Vendor Name | Payment Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 101 - General** | | | | | |
| AMAZON | DFT0001310 | 12/05/2025 | ADMIN-CALENDARS,TABS,MI... | 101-41320-201 | 77.43 |
| AMAZON | DFT0001310 | 12/05/2025 | CTY HALL-CLOCKS | 101-41940-401 | 80.98 |
| PITNEY BOWES RESERVE ACCO | 68432 | 12/05/2025 | ADMIN-POSTAGE (ACCT #364... | 101-41320-322 | 2,000.00 |
| | | | | **Fund 101 - General Total:** | **2,158.41** |
| **Fund: 602 - Sewer Fund** | | | | | |
| MVTL LABORATORIES INC | 68430 | 12/05/2025 | SEW-REGULAR TESTING | 602-49450-409 | 233.20 |
| | | | | **Fund 602 - Sewer Fund Total:** | **233.20** |
| **Fund: 604 - Electric Fund** | | | | | |
| MISSOURI RIVER ENERGY SER | 68428 | 12/05/2025 | ELEC-MISC SCANNING | 604-49570-409 | 2,235.00 |
| BORDER STATES ELECTRIC SU | 68427 | 12/05/2025 | ELEC-WIRE | 604-49570-582 | 744.45 |
| O & S CONSTRUCTION INC | 68431 | 12/05/2025 | ELEC-BORE WITH DUCT | 604-49570-409 | 1,618.75 |
| MN DEPT OF COMMERCE | 68429 | 12/05/2025 | ELEC- 3RD ASSESSMENT | 604-49550-438 | 81.45 |
| | | | | **Fund 604 - Electric Fund Total:** | **4,679.65** |
| | | | | **Grand Total:** | **7,071.26** |

# Report Summary

## Fund Summary

| Fund | | Expense Amount | Payment Amount |
|---|---|---|---|
| 101 - General | | 2,158.41 | 2,158.41 |
| 602 - Sewer Fund | | 233.20 | 233.20 |
| 604 - Electric Fund | | 4,679.65 | 4,679.65 |
| | **Grand Total:** | **7,071.26** | **7,071.26** |

## Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|---|---|---|---|
| 101-41320-201 | OFFICE SUPPLIES | 77.43 | 77.43 |
| 101-41320-322 | POSTAGE | 2,000.00 | 2,000.00 |
| 101-41940-401 | BUILDING M & R CONTR… | 80.98 | 80.98 |
| 602-49450-409 | CONTRACTUAL SERVICES | 233.20 | 233.20 |
| 604-49550-438 | ASSESSMENTS | 81.45 | 81.45 |
| 604-49570-409 | CONTRACTUAL SERVICES | 3,853.75 | 3,853.75 |
| 604-49570-582 | CAPITAL OUTLAY(WIRE, L.. | 744.45 | 744.45 |
| | **Grand Total:** | **7,071.26** | **7,071.26** |

## Project Account Summary

| Project Account Key | | Expense Amount | Payment Amount |
|---|---|---|---|
| **None** | | 7,071.26 | 7,071.26 |
| | **Grand Total:** | **7,071.26** | **7,071.26** |