

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – 5:00 PM
Monday, July 27, 2026
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Meyer will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

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A copy of the July 13, 2026 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. SCDP Monitoring and Clearing Report – receive

Page 5

B. Pioneerland 2027 Budget Request – approve

Page 7

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 9

A. Approve Municipal Service Agreement – City of Bellingham. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 11

B. Approve Avel Telemedicine Agreement – Madison Ambulance – Matt Carmody. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 25

C. Resolution 26-25 Accept Slen Park Donations. A DISCUSSION and MOTION may be in order. (Manager, Council)

D. Golf Cart Discussion. A DISCUSSION and MOTION may be in order. (Attorney, Council)

7. MANAGER REPORT (Manager)

- IIMC Conference - Report

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8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

Page 30

A copy of the Expense Approval Report is submitted for July 13, 2026 through July 27, 2026 and is attached. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JULY 13, 2026**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Maynard Meyer on Monday, July 13, at 5:00 p.m. in Council Chambers at City Hall.

Councilmembers present were: Mayor Maynard Meyer, Tim Volk, Adam Conroy (arrived at 5:06 p.m.), and Julie Stahl.

Councilmember Paul Zahrbock was absent.

Also present was City Manager Val Halvorson and City Attorney Rick Stulz.

AGENDA

Upon motion by Volk, seconded by Stahl and carried, the agenda was approved as presented. Agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Meyer, seconded by Volk and carried, the June 22, 2026, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

Alma Redepenning was present and addressed Council regarding the City's golf cart ordinance, requesting that it be amended to align with Minnesota law to allow nighttime operation of golf carts equipped with the required safety equipment, including headlights, taillights, brake lights, and rearview mirrors. She stated that many residents use golf carts to travel to community events and were unaware the City's ordinance was more restrictive than state law.

Council discussion included the City's authority as a charter city to adopt more restrictive regulations than state law, concern regarding underage operators, and the need to review the ordinance before any changes could be made. City Manager Halvorson indicated that any amendment would require the ordinance revision process and publication.

Bart Hill also addressed the Council in support of revising the ordinance, and requesting that the review process be expedited so any approved changes could take effect during the current season.

Council consensus was to place the matter on a future agenda for further review and discussion.

CONSENT AGENDA

Upon motion by Volk, seconded by Conroy and carried, the Consent Agenda was approved as presented.

APPEAL OF CODE ENFORCEMENT AND ADMINISTRATIVE FINE

City resident Terry McCalpin appeared before the Council to appeal a \$100 administrative fine issued on June 30, 2026, for code enforcement violations at his property. City Attorney Rick Stulz reviewed the City's code enforcement process, noting that the City followed the applicable ordinance procedures and issued the \$100 administrative fine after the violations remained unresolved. A timeline of correspondence and photographs documenting the violations was provided to the Council.

Mr. McCalpin presented the basis for his appeal and questioned whether the notice and subsequent fine were consistent. Council reviewed the timeline, discussed the history of the enforcement actions, the length of time the violations remained unresolved, and the staff time involved in achieving compliance.

Following discussion, Councilmembers agreed the City had followed the ordinance requirements and that the \$100 administrative fine was appropriate. No motion was made to waive or reduce the fine, and the administrative fine remained in effect.

2025 AUDIT PRESENTATION

Daryl Kanthak of Meulebroeck, Taubert & Co., PLLP, presented the City of Madison's 2025 Independent Auditor's Report and provided a brief overview of each fund's financial position at year-end 2025.

Upon motion by Conroy, seconded by Volk and carried, Council approved the 2025 Independent Auditor's Report and the proposed adjusted journal entries.

CITY ENGINEER UPDATE

City Engineer Kent Louwagie provided an update on city projects.

WATER TREATMENT PLANT IMPROVEMENT PROJECT – MAGNEY CONSTRUCTION – PAY APPLICATION

Upon motion by Volk, seconded by Meyer and carried, the fourth pay application from Magney Construction, Inc. for the Water Treatment Plant Improvement Project was approved in the amount of \$387,427.36. This application is for work completed through June 25, 2026.

SLEN PARK IMPROVEMENTS – ASHWILL COMPANIES – PAY APPLICATION

Upon motion by Conroy, seconded by Meyer and carried, the third pay application from Ashwill Companies for the Slen Park Improvement Project was approved in the amount of \$155,765.10. This application is for work completed through June 26, 2026.

2026 SEALCOAT AND CRACK SEALING PROJECT – TERMS OF INTERNAL LOAN

Upon motion by Volk, seconded by Conroy and carried, **RESOLUTION 26-22** titled "Resolution Approving the Terms of an Internal Loan in Connection with the Sealcoat & Crack Sealing Project" was adopted. This resolution approves an internal loan from the City's electric fund to finance the 2026 Sealcoat and Crack Sealing Project. The resolution authorizes repayment of the loan, with interest, from future tax levies, net revenues, or other available City funds. A complete copy of Resolution 26-22 is contained in City Clerk's Book # 11.

ELECTION JUDGES

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 26-21** titled "Election Judge and Alternate Election Judge Appointments" was adopted. This resolution would provide for updated wages and appointment of individuals to serve as Election Judges for the Primary Election to be held August 11, 2026. A complete copy of Resolution 26-21 is contained in City Clerk's Book #11.

ZONING ORDINANCE UPDATE

Upon motion by Stahl, seconded by Conroy and carried Council approved the proposal from Bolton & Menk to update the City's zoning ordinances and zoning map at a cost not to exceed \$14,452. The update will modernize the ordinance, address outdated and undefined provisions, and provided clearer guidance for future development and zoning decisions.

VACATING ALLEYWAY

Upon motion by Volk, seconded by Meyer and carried, **RESOLUTION 26-24** titled "Resolution Vacating an Undeveloped Portion of Fifth Avenue" was adopted. This resolution authorizes the vacation of an undeveloped portion of Fifth Avenue adjacent to the city gardens. By statute, if you vacate a lot, the lot is split 50/50. A complete copy of Resolution 26-24 is contained in City Clerk's Book #11.

CLOSED SESSION – DISCUSSION OF PURCHASE OF REAL PROPERTY

Maynard Meyer temporarily adjourned the regular meeting to Closed Session at 6:22 p.m. for the discussion of purchase of real property. The regular meeting was reopened at 6:44 p.m.

PURCHASE AGREEMENT

Upon motion by Volk, seconded by Stahl and carried, Council approved the purchase of developed property at 321 Park Avenue in the amount of \$846,000 from Wittnebel Construction.

REIMBURSE EXPENDITURES FROM BONDS

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 26-23** titled “Declaring the Official Intent of City of Madison to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City” was adopted. The resolution declares the City’s intent to reimburse expenditures incurred for certain costs associated with the purchase of developed property in 2026 from the proceeds of bonds to be issued by the City, in an estimated maximum principal amount of \$846,000. A complete copy of Resolution 26-23 is contained in City Clerk’s Book #11.

CITY MANAGER’S REPORT

Electric Vehicle Grant: The grant application is currently under review. A funding decision is expected within approximately three weeks.

Positive Press: City has received positive media coverage lately highlighting topics that include the Bright Energy Solutions rebate program, the Habitat for Humanity project, and a new Sundrop Country billboard off Highway 75.

Housing Update: One year ago, the City approved hazardous building orders for two properties, and at this meeting approved the purchase of property for a new home, reflecting positive progress in housing redevelopment.

MAYOR/COUNCIL REPORTS

Chamber: Council discussed the success of recent community events, including the Block Party, 4th of July events, and Dragonfest.

EDA: Council reviewed the June 1st EDA minutes.

Golf Carts: Councilmember Tim Volk expressed his desire for the golf cart ordinance request to move forward as quickly as possible. Council discussed the process and next steps for reviewing potential ordinance changes.

DISBURSEMENTS

Upon motion by Volk, seconded by Stahl and carried, Council approved disbursements for bills submitted between June 23, 2026 and July 13, 2026. These disbursements include United Prairie Check Nos. 69209-69297. Debit card and ACH transactions were also approved as listed.

There being no further business, Mayor Maynard Meyer adjourned the meeting at 7:00 p.m.

ATTEST:

Maynard Meyer - Mayor

Christine Enderson – City Clerk

July 1, 2026

The Honorable Greg Thole
Mayor, City of Madison
404 6th Avenue
Madison MN 56256

Sent via email: madison@ci.madison.mn.us

**RE: Monitoring of Grantee Performance for Grant No. CDAP-23-0001-O-FY24
Madison Housing**

Dear Mayor Thole,

On June 8, 2026, Department of Employment and Economic Development (DEED) staff member, Christine Hartert met with Dan Popowski, Kristie Johnson, and Jessica Foley of Development Services Inc to conduct a monitoring review of the above-referenced grant. DEED's primary objective is to support the City of Madison in achieving the objectives of the Small Cities Development Program while ensuring full compliance with all applicable laws and requirements so the community fully benefits from the grant funding.

Based on our review, one (1) finding was identified during the monitoring. Please refer to the attached monitoring report, which outlines the corrective actions required.

The deadline for addressing the findings is July 31, 2026. Failure to correct the findings by this date may impact eligibility for future grants from the State of Minnesota. Once DEED receives evidence that the findings have been resolved, a clearance letter will be issued.

If you have any questions, please contact Christine.Hartert@state.mn.us or (651) 564-0156 and copy Natasha.Kukowski@state.mn.us.

Sincerely,

Natasha D. Kukowski

Natasha D. Kukowski, Small Cities Unit Manager
Business and Community Finance

Enclosure

cc: Dan Popowski, Kristi Johnson & Jessica Foley, DSI
Christine Hartert, DEED

July 17, 2026

The Honorable Greg Thole
Mayor, City of Madison
404 6th Avenue
Madison MN 56256

Sent via email: madison@ci.madison.mn.us

RE: Monitoring of Grantee Performance for Grant No. CDAP-23-0001-O-FY24 Madison Housing

Dear Mayor Thole,

On July 1, 2026, Department of Employment and Economic Development (DEED) issued a monitoring report to the City of Madison for the above-referenced grant, identifying one (1) finding that required corrective action.

This letter is to confirm that, as of today, the required corrective action has been documented, and the finding has been officially cleared.

We appreciate the City and the administrating agency for their thorough and prompt response in providing the requested documentation.

If you have any questions, please contact me at Natasha.Kukowski@state.mn.us or at (651) 259-7425.

Sincerely,

Natasha D. Kukowski

Natasha D. Kukowski, Small Cities Manager
Business and Community Finance – Small Cities Unit

cc: Dan Popowski, Kristie Johnson & Jessica Foley, DSI
Christine Hartert, DEED

June 25, 2026

To: Madison City Council
From: Laurie Ortega, Executive Director, Pioneerland Library System
Rachel Golde, Incoming Director, Pioneerland Library System
Re: 2027 Pioneerland Library System Operating Budget Request

Pioneerland Library System (PLS) is seeking a funding increase for 2027 to continue to meet increasing demands for library service.

Libraries continue to adapt quickly and creatively to best serve members of our communities, providing access to information and the internet, supporting K-12 students with their learning needs, assisting the unemployed and jobseekers, aiding small businesses, and helping patrons with their information needs. The work of libraries extends far beyond the walls of their physical space.

For 2027 the PLS Board is requesting Madison provide a 3% increase over 2026 funding. This increase will be spent on services, collection and programs to benefit your community, allow for the hiring and retention of qualified library staff, and support the increasing costs of materials and delivery. This funding will enable PLS to continue to provide quality library service in your community.

The PLS Board does not make this request lightly – we are fully aware of the source of our funding and continually strive to use these dollars as efficiently as possible.

As you make plans for the ways in which funding will be distributed in Madison, consider how your investment in libraries ensures an equitable allocation of resources and strengthens the fabric of our communities. Thank you for your continued support.

2027 BUDGET REQUEST

Governing Unit: City of Madison

2027 Budget Request: \$99,931



Administrative Office
410 Fifth Street SW
PO Box 327
Willmar, Minnesota 56201-0327

Fax: (320) 214-0187 Phone: (320) 235-6106

June 25, 2026

Dear City and County Funders,

I am retiring as Pioneerland's Executive Director effective July 10, 2026. It has been my pleasure to work in support of public libraries for the last twenty-two years!

Rachelle Golde has been appointed the next PLS Director. Her contact information is below.

Email: rachelle.golde@pioneerland.lib.mn.us

Phone: 320-235-6106 ext. 228

Thank you for your continued support of the libraries in your community!

Laurie

Laurie Ortega
Executive Director, Pioneerland Library System

Municipal Service Assistance Agreement

This Agreement is made this 13th day of July, 2026, by and between the City of Madison, Minnesota (“Madison”) and the City of Bellingham, Minnesota (“Bellingham”).

WHEREAS, this Agreement is made pursuant to Minnesota Statutes, Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties.

WHEREAS, the intent of this Agreement is to make certain municipal service assistance, including snow removal, public water service, equipment, personnel and other resources of the City of Madison, available to the City of Bellingham for on call coverage and in case of emergencies.

NOW THEREFORE, in consideration of the terms and conditions stated herein, the parties agree as follows:

1. **Services Provided:** Upon the request by Bellingham, and subject the availability and approval of Madison, Madison agrees to provide certain emergency municipal services assistance to Bellingham including equipment, personnel and other resources as Madison deems necessary.

2. **Charges for Services:** No charges to Bellingham for Madison being on call. However, any direct services provided by Madison to Bellingham shall be billed out at the then current rates of Madison for employees and equipment as set forth in the Fee Schedule. Madison shall bill itemizing services provided and payment shall be made within 30 days.

3. **Duration:** This Agreement will be in force for a period of one year from the date of execution. Any party may withdraw from this Agreement upon thirty (30) days written notice to the other Party or Parties to the Agreement.

4. **Workers’ Compensation:** Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers’ compensation insurance, covering its own personnel while they are providing assistance pursuant to this Agreement. Each party waives the right to sue any other party for any workers’ compensation benefits paid to its own employees or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

5. **Liability:** For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. Ch. 466), the employees and officers of Madison are deemed to be employees (as defined in Minn. Stat. § 466.01, subd. 6) of Bellingham during all services that are being provided hereunder. Bellingham agrees to defend and indemnify Madison against any claims brought or actions filed against the Madison or any officer, employee, or volunteer for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request by Bellingham. For purposes of determining total liability for damages pursuant to Minn. Stat. § 471.59, subd. 1a(b), the parties are considered a single governmental unit and the total liability of the parties shall not exceed the limits on

governmental liability for a single governmental unit as specified in Minn. Stat. § 466.04, subd. 1.

6. Failure to Provide Assistance: Madison shall not be liable to Bellingham or to any other person for failure or inability to furnish services described in this Agreement.

IN WITNESS HEREOF, the parties approve and accept this Agreement.

CITY OF MADISON

CITY OF BELLINGHAM

By:

Its;

By:

Its:

TELEMEDICINE SERVICES AGREEMENT FOR EMS AGENCIES
(Madison Ambulance in Madison, MN)

THIS TELEMEDICINE SERVICES AGREEMENT FOR EMS AGENCIES (this “**Agreement**”) dated the 17th day of June 2026 (the “**Effective Date**”), is by and between Avel eCare Medical Group, P.C., a South Dakota professional corporation, located at 4500 N. Lewis Ave., Sioux Falls, SD 57104 (“**Avel**”) and MADISON AMBULANCE, located at 109 1st Ave W, Madison, MN 56256, with mailing address of PO Box 127, Madison, MN 56256 (“**Agency**”). Avel and Agency are each sometimes referred to as a “Party” and together as the “Parties.” Capitalized terms used throughout unless otherwise defined will have meanings provided in Appendix I attached hereto.

WHEREAS, Avel, through its employees, contracts with other providers, and affiliated health care facilities, provides telehealth Emergency Medical Services (“**EMS**”) to EMS agencies, including the implementation and procurement of hardware, software, training, professional services, and related maintenance and support (the “**EMS Services**”);

WHEREAS, Agency desires to obtain the EMS Services and equipment furnished by Avel to remotely support emergency medical technicians, paramedics, emergency medical volunteers, and other emergency medical personnel who are transporting patients to emergency departments of a hospital; and

WHEREAS, the fees under this Agreement will initially be paid by Southwest Minnesota EMS Corporation (“**Southwest EMS**”) through the National Highway Traffic Safety Administration (NHTSA) Safe Streets And Roads For All Grant Program (the “**Grant**”), pursuant to Avel’s Telemedicine Services Agreement with Southwest Minnesota EMS Corporation (the “**Southwest EMS Contract**”).

NOW THEREFORE, for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties further agree as follows:

ARTICLE I
TERM

Section 1.1 Term; Renewal Term. This Agreement begins on the Effective Date and will continue until April 15, 2031 (the “**Initial Term**”). Thereafter, upon mutual written agreement of the Parties, this Agreement may be extended for an additional one (1) year term (the “**First Renewal Term**”). Following the First Renewal Term, the Agreement will automatically renew for successive one (1) year terms unless either Party provides written notice of its intent not to renew at least sixty (60) days prior to the beginning of the next renewal. As used in this Agreement, the “Term” includes the Initial Term and any Renewal Term(s).

ARTICLE II
EMS TELEMEDICINE SERVICES

Section 2.1 EMS Telemedicine Services. Avel will make available to Agency access to remote EMS Services in Agency’s ambulances through the utilization of telemedicine technology as further described in Exhibit A, attached hereto and incorporated by this reference. EMS Services will be provided when requested by Agency in the manner specified by Avel.

Section 2.2 Hours of Availability. EMS Services will be available to Agency twenty-four hours per day, seven days a week through the Term.

ARTICLE III AGENCY REPRESENTATIONS

Section 3.1 Agency Requirements for EMS Services. Agency agrees to use best efforts to cooperate with Avel's training and implementation requirements to help ensure EMS Services commence in a timely manner. Accordingly, Agency represents and warrants that throughout the term Agency will:

- a) Require Agency staff, volunteers, and other EMS personnel participate in the initial education/planning session and any later educational events as reasonably required by Avel.
- b) Assign a primary point of contact with whom Avel may contact to obtain feedback through the utilization of surveys, interviews, and other methods of gathering information used for the development of EMS telemedicine services.
- c) Abide by local, state, and federal rules, regulations and laws of state associated with the services described in this Agreement.
- d) Provide to Avel policies and procedures applicable to EMS Services, and thereafter, provide timely and complete communication of any updates to Agency policies and procedures.
- e) Provide a roster of the ambulance crew and provide timely updates to Avel as Agency's staffing changes.
- f) Provide a complete description of the equipment configuration of the ambulance.
- g) Provide lists of all medications available onboard the ambulance
- h) Collaborate with Avel IT and any third-party platform provider to the extent necessary to facilitate the utilization of the services, including providing physical access to the ambulance.
- i) Not tamper, damage, modify, or use Avel's equipment for any purpose other than to obtain EMS Services or otherwise use equipment in a manner not expressly approved by Avel.
- j) Refrain from removing equipment from the ambulance, and ensure no outside equipment is connected to the Avel network or otherwise used to obtain EMS Services.
- k) Place all documentation sent from Avel's hub relative to a specific patient in that patient's medical record, and otherwise, maintain patient's medical record in accordance with Agency's policies and procedures.
- l) Obtain appropriate consents from patients for treatment via telemedicine and document same in Agency's EMR, or the reason Agency was unable to obtain consent.
- m) Provide all Agency and Avel notice of privacy practices to patients and document same in Agency's EMR or the reason Agency was unable to provide such notices

ARTICLE IV FEES/PARTICIPATION IN DEVELOPMENT

Section 4.1 Grant Funding – Initial Term. During the Initial Term, the EMS Services will be funded by Southwest EMS pursuant to the Southwest EMS Contract. *Funding is limited to the Initial Term and is not guaranteed for any Renewal Term.* Upon any discontinuance of Grant funding, the Parties will negotiate in good faith the compensation and related terms for continued EMS Services, subject to the termination rights set forth in Article VIII.

A. Additional Units; Agency Responsibility. Any request by Agency to install or deploy additional units beyond those covered under the Southwest EMS Contract shall be subject to mutual agreement and shall be at Agency's sole cost and expense. Agency shall be responsible for all costs associated with such additional units, including, without limitation, equipment, installation, maintenance, and related services. Agency shall also be responsible for all costs and logistics associated with the transfer or relocation of any equipment between units.

Section 4.2 Fees/Payment Terms – Renewal Term. During any Renewal Term, if Agency elects to continue EMS Services following expiration or discontinuance of Grant funding, Agency agrees

to pay directly to Avel for the EMS Services. During any Renewal Term, recurring fees will be subject to an annual increase of three and a half percent (3.5%) and will be invoiced by Avel monthly. Agency agrees to remit payment to Avel for all invoiced fees within thirty (30) days of the invoice date. Any amounts not paid within such time may incur a monthly finance charge equal to the lesser of one and one-half percent (1.5%) or the maximum rate permitted by law. In the event Avel pursues collection of unpaid amounts, Avel will be entitled to recover its reasonable attorneys' fees and legal costs from Agency.

Section 4.3 Service Development. Agency agrees to use best efforts to participate in and support Avel's efforts to develop the EMS Services service, and accommodate reasonable requests made by Avel in connection with the development of EMS Services throughout the Term. Such cooperation may include, without limitation, requests to complete surveys, interviews, and participation in other methods of gathering information used for the development of telemedicine services.

ARTICLE V EQUIPMENT AND CONNECTIVITY

Section 5.1 Equipment. Avel will procure, configure, and install all Equipment required to provide the EMS Services. The Equipment will be acquired using Grant funding, remain the property of Avel, and be made available to Agency at no cost during the Initial Term, with all right, title, and interest retained by Avel. Avel will maintain service plans as reasonably necessary to keep the Equipment operational, including replacement parts and software updates/upgrades based on normal use, and may provide ongoing IT support for hardware and software troubleshooting during the Term.

Agency agrees to the following:

1. Avel's provision of EMS Services to Agency is dependent upon service-owned Equipment remaining operable at all times during the Term;
2. Agency is responsible for the reasonable use and maintenance of the Equipment during the Term;
3. All Equipment procured by Avel in fulfillment of its obligations described herein has a warranty period of one year;
4. Avel will provide reasonable cooperation to facilitate replacing Equipment based on a failure covered by the Equipment's manufacturer's warranty; and
5. Agency will bear all financial responsibility for maintenance, repairs, and replacement of Equipment that is damaged or determined inoperable following the warranty period.

Section 5.2 Return of Equipment. Agency shall, at Agency's expense, return to Avel all Equipment, in good working condition (reasonable wear and tear excepted), within ninety (90) days after the expiration of the Term or other termination of this Agreement.

Section 5.3 Connectivity. Equipment will utilize a cellular connection to create the remote connection necessary for EMS Services. Avel will configure and maintain a cellular connection. Avel will troubleshoot cellular issues with the understanding that Avel has no control over cellular coverage and areas of inefficient coverage preventing utilization of the services. Notwithstanding the foregoing, connectivity costs described herein will be funded under the Grant during the Initial Term. Avel and Agency will participate in connectivity and audio/video Equipment testing at intervals determined to be necessary by Avel.

Section 5.4 Agency IT Responsibilities. Throughout the Term, Agency agrees to promptly notify Avel IT prior to any Agency information systems or security systems upgrades or modifications, and any modifications to maintenance schedules. Agency agrees to collaborate with Avel IT for testing and ongoing support of Equipment throughout the term, and test equipment on such intervals as Avel determines to be reasonably necessary to ensure the reliability of the EMS Service.

ARTICLE VI MARKETING AND INTELLECTUAL PROPERTY

Section 6.1 Marketing Assistance. If requested, Avel will assist Agency with development of marketing strategy and external communication materials. Agency agrees to abide by Avel's trademark guidelines as follows: Avel retains the right to use the trademark Avel eCare®. Agency may not use the registered trade name stated above without the prior written consent of Avel.

Section 6.2 Showcasing; Required Prior Notice. If showcasing the EMS Services for purposes other than recruiting and internal operations, Agency agrees to provide Avel timely notification prior to any occasion that may or will result in a "Competitor" of the Services participating in a demonstration of the Services. For the purposes of this Agreement, a "Competitor" shall mean any person or entity that provides or intends to provide services or business software relating to telemedicine services.

Section 6.3 Consent to Inclusion on Avel Marketing Materials. While this Agreement is in effect, Agency agrees and consents to the inclusion of its name and location in Avel eCare® Agency listings and service area maps. Agency also agrees and consents to the use of Agency's names in advertising Avel eCare® services with Avel so long as all such advertising is approved by Agency, as applicable, in writing and in advance.

Section 6.4 Intellectual Property. All Intellectual Property and any improvements to Avel's Services or tools utilized in the provision of Services which are created and developed during the Term, even if not ultimately marketed, shall remain the sole property of Avel. Agency disclaims any right to make ownership claims to any Intellectual Property and agrees to take all reasonable steps to ensure Avel maintains all ownership right, title and interest, in, to, and under such Intellectual Property rights, and further, shall execute or cause to be executed assignments and all other instruments and documents to the extent Avel determines to be reasonably necessary or appropriate to maintain Avel's ownership rights.

Section 6.5 Records & Cooperation. Each Party will maintain its own records for the EMS Services in accordance with its practices and retains all rights therein. Avel will not maintain records on behalf of Agency and is not the custodian of the patient's legal medical record. Upon reasonable request, each Party will cooperate in good faith to provide information as needed for research, treatment, payment, and healthcare operations in compliance with applicable law, with the disclosing Party responsible for obtaining any required consents or authorizations.

Section 6.6 Grant Compliance. Agency acknowledges EMS Services are funded under the Grant and subject to the research requirements associated with that Grant (Grant ID: SDPVD5PLKAV4). The Regents of the University of Minnesota serve as the primary research entity pursuant to Avel's agreements with Southwest EMS and the University of Minnesota (the "**University**"). Agency will use reasonable efforts to support these requirements ("**Grant Compliance Requirements**"), by providing such data and/or cooperation as may be reasonably requested by University from time to time, including without limitation: (a) providing requested data and access; (b) providing access to applicable Agency staff; (c) obtaining all consents and authorizations as necessary to satisfy the Grant Compliance Requirements; and (d) supporting required training/resources. The Parties will comply with applicable confidentiality and security obligations and agree to negotiate in good faith such additional agreements as may be required to effectuate the activities contemplated by this provision, such as a data use agreement with the University, if necessary. Agency's cooperation obligations will survive for one (1) year after the Grant ends (including any extensions). For purposes of clarity, Agency understands that failure to meet the Grant Compliance Requirements may result in loss of Grant funding, in which case Agency will be responsible for all fees for the EMS Services.

ARTICLE VII INSURANCE AND INDEMNITY

Section 7.1 Minimum Insurance Requirements. Each Party shall maintain at its sole cost and expense the following insurance with required limits being minimum limits and which limits may not adequately insure the exposure. Such insurance may be maintained through commercial underlying or excess insurance contracts, a plan of self-insurance approved by the governing body of the Party maintaining such self-insurance, a facility's participation in a state specific patient compensation fund or professional excess liability fund or a combination of any of the three. Evidence of required insurance shall be provided upon receipt of a written request:

- 7.1.1 General liability in the amount of One Million Dollars (\$1,000,000) per occurrence; and
- 7.1.2 Professional liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) annual aggregate.
- 7.1.3 Applicable state statutory limits for workers' compensation.

In the event either Party procures a "claims-made" policy to meet the insurance requirements herein, such Party agrees, following the termination of the Agreement, to purchase an indefinite extended reporting endorsement "Tail" or to provide continuing coverage as required in the Agreement.

For purposes of this Agreement, the Parties agree that their respective employees are not employees of the other Party and are not eligible for workers' compensation coverage carried by the other Party. Each Party agrees to provide for its employees necessary workers' compensation protection, as required by law.

Regarding the Equipment, Agency shall insure the Equipment. Such insurance coverage shall provide replacement cost coverage with Avel named a loss payee as its interests appear. Agency shall be responsible for any deductible maintained.

Section 7.2 Mutual Indemnification. Avel agrees to hold harmless and indemnify Agency, and their respective officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of the negligence, misconduct, error or omission of any officer, agent or employee of Avel. Likewise, Agency each agree to hold harmless and indemnify Avel, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of the negligence, misconduct, error or omission of any officer, agent or employee of Agency.

Section 7.3 Equipment Maintenance and Insurance. Avel will retain all right, title, and interest in and to all Equipment furnished to Agency pursuant to provider services, except to the extent Agency has purchased such Equipment from Avel. Avel may maintain service plans to provide for replacement parts, equipment and software updates as needed based on reasonable operation of any Avel-owned Equipment. Agency shall insure all Avel-owned Equipment at levels that provide replacement cost coverage with Avel named a loss payee as its interests appear. Agency shall be responsible for any deductible maintained.

ARTICLE VIII TERMINATION

Section 8.1 Termination for Cause. This Agreement may be terminated by either Party "for cause" based upon the occurrence of any of the following: (i) a material breach of any term or condition of this Agreement, or any related Agreement, provided if the breach is capable of being cured the breaching Party shall be provided written notice describing the breach with a reasonable detail and thereafter be granted thirty (30) days from the receipt of such notice to remedy the identified material breach; (ii) Agency's failure

to pay when due any amount owing to Avel which amount remains unpaid five (5) days following any due date; (iii) the insolvency, receivership, or bankruptcy of either Party, (iv) the dissolution, liquidation, or substantial cessation of business of either Party, or (v) as otherwise provided in of this Agreement.

Section 8.2 Termination for Lack of Appropriation. The Parties acknowledge that Avel's ability to provide EMS Services is dependent upon the Grant funding under the Southwest EMS Contract. If at any time during the Term such Grant funding is reduced, withheld, or unavailable, Avel shall have the right to terminate this Agreement or propose alternative pricing to Agency. If the Parties in good faith are unable to agree upon the pricing of the EMS Services immediately following the discontinuation of such Grant funding, this Agreement will terminate and be of no further force or effect.

ARTICLE IX GENERAL PROVISIONS

Section 9.1 Compliance. The Parties agree to maintain proper compliance with state and federal laws, ordinances and regulations.

Section 9.2 Participation in Government Programs. The Parties represent and warrant that their respective officers, directors and employees (a) are not currently excluded, debarred, or otherwise ineligible to participate in the federal health care programs as defined in 42 USC § 1320a-7b(f) (the "**Federal Healthcare Programs**"); (b) have not been convicted of a criminal offense related to the provision of healthcare items or services but have not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs, and (c) are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances which may result in a Party being excluded from participation in the Federal Healthcare Programs. This shall be an ongoing representation and warranty during the Term of this Agreement and the Party shall immediately notify the other Party of any change in the status of the representations and warranty set forth in this section. Any breach of this section shall give a Party the right to terminate this Agreement immediately for cause.

Section 9.3 Confidentiality. All data and information and know-how, in whatever form transmitted, including, but not limited to, information concerning a Party's past, present and future business affairs, business plans, operations or systems, the terms of this Agreement, pricing information, personal information of any employee, and all operation manuals and procedures applicable to the provision of the services ("**Confidential Information**"), furnished from one Party ("**Disclosing Party**") to the other Party ("**Receiving Party**") shall be regarded as confidential, and shall remain the sole property of the Party initially providing the information, and shall be held in confidence and safekeeping for the sole use of the Parties under the terms of this Agreement. Confidential Information as used herein will expressly include any information the Disclosing Party has identified as being proprietary and/or confidential or that, by the nature of the circumstances surrounding the disclosure, ought in good faith to be treated as proprietary and/or confidential. The Receiving Party agrees to treat all Confidential Information with the same degree of care, and will make no use of such Confidential Information during the existence of this Agreement except pursuant to the receipt or delivery of services.

The Receiving Party shall have no obligation to maintain the confidentiality of information that: (i) it received rightfully from another party without restrictions on disclosure prior to its receipt from the Disclosing Party; (ii) the Disclosing Party has disclosed to an unaffiliated third party without any obligation to maintain such information in confidence; or (iii) is independently developed by the Receiving Party. Except as otherwise provided, the Receiving Party shall not disclose, disseminate, distribute or use any of the Disclosing Party's Confidential Information to any third party without the Disclosing Party's prior written permission. The Parties agree that a breach of the terms of this subsection would result in irreparable injury to the Disclosing Party for which a remedy in damages would be inadequate. The Parties agree that in the event of such breach or threatened breach the Disclosing Party shall be entitled to seek an injunction to prevent or attempt to mitigate the breach or threatened breach, in addition to remedies otherwise available

for such specific performance or injunctive relief, that the Disclosing Party has an adequate remedy at law.

Section 9.4 Assignment. Neither this Agreement nor any rights or obligations hereunder shall be assigned by either Party without the prior written consent of the other Party, except that this Agreement may be assigned by Avel to the survivor in any merger or other business combination including Avel, or to the purchaser of substantially all of the assets of Avel, or to an entity controlling, controlled by, or under common control with Avel.

Section 9.5 Notices. Any notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed to have been given on the date delivered personally or deposited in the United States Postal Service, certified mail, return receipt requested, with adequate postage affixed. Avel will send notice or other communication to Agency at the address listed in the preamble of this Agreement. If Agency sends Avel notice, it should be sent to the following address:

Avel:	Avel eCare 4500 North Lewis Avenue Sioux Falls, SD 57104 ATTN: President
With copy to:	Avel eCare 4500 North Lewis Avenue Sioux Falls, SD 57104 ATTN: Contracting Department

Either Party may change its address for notices under this Agreement by giving written notice of such change to the other Party in accordance with the terms of this paragraph.

Section 9.6 Governing Law. This Agreement and the rights and obligations to the Parties hereunder shall be construed and governed by the laws of the State of South Dakota and venue of any proceedings arising hereunder shall be in said state.

Section 9.7 Integration of Terms. This Agreement together with all ancillary agreements constitutes the entire agreement between the Parties, and supersedes any prior agreement or understanding between the Parties with respect to its subject matter. This Agreement may not be modified or amended except by a writing executed by both Parties.

Section 9.8 No Waiver. No waiver of breach or any failure of Avel to exercise any option, right, or privilege in accordance with the terms of this Agreement or any Avel act on any occasion or occasions shall be construed to be a waiver of the same or any other option, right, or privilege on any other occasion.

Section 9.9 Medicare Access. In accordance with 42 U.S.C. § 1395x(v)(I)(i) & (ii), until the expiration of four (4) years after the furnishing of services under this Agreement, the Parties shall make available, upon written request by the Secretary, U.S. Agency of Health and Human Services or upon request by the U.S. Comptroller General, or any of their duly authorized representatives, the contracts, books, documents and records that are necessary to certify the nature and extent of costs of any agreement between the Parties.

In the event of a request for access under the cited provisions, the Parties agree to notify each other immediately and to consult with each other regarding what response will be made to the request.

In the event that a Party fails to comply with the terms and provisions of this agreement relating to the retention and production of documents, that Party agrees to indemnify and make whole the other Party for any third-party reimbursement it may lose as the result of the refusal of that Party or its subcontractor to maintain or produce documents in accordance with the provisions herein.

The provisions relating to the retention and production of documents set forth herein is included because of the possible application of Section 1861(v)(1)(I) of the Social Security Act to such agreements or contracts between the Parties, and if this Section should be found to be inapplicable, then these clauses shall be deemed to be inoperative and without force and effect.

Section 9.10 Independent Contractor. Avel and Agency agree that the services to be rendered by Avel (or its designees) under the terms of this Agreement are the services of a professional working as an independent contractor and nothing under this Agreement is intended nor shall be construed to create between Agency and Avel an employer/employee relationship, a joint venture relationship, or a lease or landlord/tenant relationship, or to allow Agency to exercise control or direction over the manner or method by which Avel provides services that are the subject matter of this Agreement, provided that such services are rendered in a professional and competent manner in keeping with the policies and directives of Agency. Avel understands that Agency will not pay or withhold on behalf of Avel any sums for federal or state income tax, any other federal or state tax, unemployment insurance, social security or any other withholding pursuant to any law or requirement and that all such payments and withholdings are the sole responsibility of Avel. In the event a claim, demand, or action is brought against Agency for such taxes, premiums or other withholdings, Avel agrees to indemnify and hold harmless Agency for such claim and any related expenses (including attorney's fees).

NOW, THEREFORE, the Parties agree to be bound to the above terms and conditions by signing below.

AVEL eCARE MEDICAL GROUP, P.C.

MADISON AMBULANCE

By: _____

By: _____

Print Name: _____

Print Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

APPENDIX I

Definitions

Except where clearly indicated otherwise by the context of any particular Section herein, capitalized terms used in this Agreement have the following meanings:

“IT” means information technology and includes related services necessary to support connectivity and other technical components necessary for the delivery of EMS Services.

“Intellectual Property” means all proprietary rights of every kind and nature however denominated, throughout the world, including but not limited to rights in and to patents of any type or nature and patentable inventions; copyrights, industrial designs, and other works of authorship, whether or not registered, proprietary methods, processes, and procedures, confidential information, trade secrets, know how, and database rights; trademarks, trade names, service marks, service names, brands, trade dress, domain names, and logos, whether or not registered.

“Telemedicine” means the utilization of two-way audio and video technology to provide healthcare services where an Avel professional is in a different location than the individual who is undergoing a medical assessment or transport furnished by Agency.

“Term” will have the meaning provided in Article I, and will be inclusive of any renewal term(s).

EXHIBIT A
EMS Services Description

Avel eCare agrees to Provide 24/7/365 professional medical counseling services may include, but will not be limited to:

Consulting services for EMS Ambulance Service Agencies

- Triage
- Airway/Ventilation/Oxygenation
- Assessment skills
- Circulation, hemorrhage or other cardiovascular needs
- Trauma care
- Medication decisions as included in the Basic Life Support and Advance Life Support scope of practice
- Peer-to-peer consultation
- Procedural decisions
- 12 lead EKG placement, interpretation and decision support for STEMIs

Agency conclusively acknowledges that as of the Effective Date, the following will not be provided within Avel's proposed EMS Service:

- Avel will not take the place of EMS Medical Director or EMS documentation.
- Avel will not be the holder of the patient's permanent medical record.
- Avel will not be held responsible to advise on refusal of transport or refusal of service.
- Avel will not provide non-emergent primary care such as that provided through community paramedicine, CMS Emergency Triage, Treat, and Transport (ET3) programs, or comparable.
- Avel will not pronounce death.

Individual ambulance personnel will be responsible for working within their scope of practice and abilities as Avel Emergency will not be responsible for knowing each individual's current certification level.

Service Disclaimer. Agency acknowledges, EMS Services are dependent upon utilization of cellular networks and wireless technologies which may, from time to time, result in unavailability of services. Accordingly, Agency acknowledges and agrees, if services become unavailable Agency staff, volunteers, and/or other clinical personnel working at the direction of Agency will continue follow all existing medical direction and protocols, and Agency will not direct their personnel to stop an ambulance transporting a patient, or otherwise delay medical care in the event of technical or connectivity issue resulting in the unavailability of services. Failure to do so may result in harm to patient, and Agency agrees to hold avel harmless, indemnify, and defend Avel for any resulting harm.

EXHIBIT B
Number of Equipped Trucks; Equipment Per Truck

Number of anticipated initial equipped Agency trucks: 2

The EMS Equipment will be comprised of the following (or substantially similarly procured equipment):

Qty	Description
1	Apple iPad
1	iPad Mounting Dock
1	Full Motion Wall Mount
1	Microphone
1	Audio Amplifier
2	Speakers
1	Cradlepoint Unit w/ Data Plan
2	Panorama Antennas
1	Misc. Mounting Equipment and Cabling
1	Cradle Point Installation and Mounting Services

Dear EMS Agency Leaders,

On behalf of Southwest Minnesota EMS, we would like to thank you for your partnership and participation in the Safe Streets and Roads for All (SS4A) EMS Telemedicine Project.

We are excited to announce that the project has officially entered the contracting and implementation phase. This marks an important milestone as we begin bringing EMS telemedicine capabilities to participating agencies across Southwest Minnesota.

This innovative project brings together Southwest Minnesota EMS, Avel eCare EMS, and the University of Minnesota to support EMS clinicians, strengthen patient care, improve documentation and decision-making, and generate valuable data that may help shape the future of rural EMS services.

Over the coming days, your agency will receive two separate documents that support different components of the project:

- A Service Contract from Avel eCare EMS covering telemedicine services, equipment deployment, training, implementation activities, and operational support.
- A Participation Agreement and Research Documentation from the University of Minnesota covering the research, evaluation, and outcomes measurement components of the SS4A initiative.

Once the required documents have been completed and returned, your agency will move into implementation. The implementation process is expected to take approximately three to four weeks from the date all required documents are signed and received.

CONTRACT QUESTIONS AND SUBMISSION

If your agency has questions regarding the Avel eCare EMS contract, please contact:

Ann M. Jenson
Executive Director, Southwest Minnesota EMS
director@sw-ems.org

Brian DeHaai
Avel eCare EMS
brian.dehaai@avelecare.com

Once the Avel eCare EMS contract has been signed by your agency, please return the executed contract to both Ann Jenson and Brian DeHaai using the email addresses above. Prompt return of signed contracts will help ensure your agency is scheduled for implementation and deployment as quickly as possible.

If your agency has questions regarding the University of Minnesota research documentation, research activities or participation expectations, please contact:

Lisa M. Rogers
Executive Director, Translational Center for Resuscitative Trauma Care
University of Minnesota
roger031@umn.edu

WHAT TO EXPECT DURING IMPLEMENTATION

Shortly after contract execution, the Avel eCare EMS Implementation Team will begin working with your agency to collect information necessary to configure and deploy the telemedicine solution.

Requested information may include:

- Number of ambulances/trucks participating in the project
- Unit and truck identification numbers
- Names of EMTs, AEMTs, and Paramedics utilizing the system
- Agency contact information
- Technical and operational information needed for deployment
- Training and scheduling preferences
- Additional information needed for implementation and project reporting

To help maintain project timelines, we ask agencies to return requested information within one week whenever possible. Timely responses will help move your agency efficiently through implementation and toward go-live.

Katie and Teresa from the Avel eCare EMS Implementation Team will be your primary contacts throughout implementation and will assist with onboarding, equipment deployment, training, operational questions, and go-live support.

EXPECTED PROJECT TIMELINE

Week 0 – Contracting & Enrollment

- Execute Avel eCare EMS Service Contract
- Complete University of Minnesota participation documents

Week 1 – Agency Information Collection

- Agency onboarding and implementation data collection
- Introduction to University of Minnesota study activities and participation expectations

Week 2 – Configuration & Preparation

- Equipment and agency configuration

- Training preparation and deployment planning
- Research onboarding and baseline data activities

Week 3 – Training & Deployment

- Telemedicine workflow training
- Equipment deployment and operational readiness
- Research orientation and evaluation activities

Week 4 – Go-Live & Project Launch

- Agency begins utilizing Avel eCare EMS Telemedicine services
- University of Minnesota project evaluation and outcome measurement activities begin

The University of Minnesota research activities and Avel eCare EMS implementation activities are designed to occur concurrently. Agencies should expect communications from both organizations during the implementation process.

Additional information regarding project evaluation, survey requirements, data collection activities, and study participation expectations will be provided directly by the University of Minnesota team.

We are grateful for your partnership and excited to begin this next phase together. The commitment of participating agencies is what makes projects like this possible, and we look forward to supporting your team throughout implementation and beyond.

Thank you again for your participation and commitment to advancing EMS care across Southwest Minnesota.

Sincerely,

Ann M. Jenson
Executive Director
Southwest Minnesota EMS

In Partnership With:

Avel eCare EMS

University of Minnesota, Translational Center for Resuscitative Trauma Care

**CITY OF MADISON, MINNESOTA
RESOLUTION NO. 26-25**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION FOR 2026
SLEN PARK IMPROVEMENT PROJECT**

WHEREAS, the City of Madison has undertaken improvements to enhance the facilities at Slen Park, that includes reconstruction of court playing surfaces, walking paths, and ADA parking facilities;

WHEREAS, under IRS rules and regulations, cities qualify as non-profit organizations and donations made to the same are deductible in the same manner of 501c(3) organizations;

WHEREAS, individuals, organizations and businesses have generously donated funds and services to assist with the Slen Park Improvement Project;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Madison, Minnesota as follows:

1. The City Council hereby accepts donations received for the Slen Park Improvement Project in the total amount of \$324,526.53
2. The City Council extends its sincere appreciation to all donors whose generosity has helped make the project possible.
3. The funds have been deposited into the appropriate account designated for the Slen Park Improvement Project.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 26-25 was declared duly passed and adopted this 27th day of July, 2026.

Maynard Meyer, Mayor

ATTEST: _____
Christine Enderson, City Clerk

80th Annual International Institute for Municipal Clerks

Reno Nevada

City Clerk, Christine Enderson was awarded through the MCFOA

(The first national conference attended and requiring air travel)

The conference brought together clerks from across the US and internationally: Belgium, United Kingdom (England), Netherlands (Holland), Canada, Bermuda were countries present.

We shared ideas, discussed challenges and learned new tools and strategies that can be implemented. The conference focused on improving municipal services through leadership, communication, innovation, and professional development.

I took 13 sessions and received 26 hours Education PLUS Program Hours which can be put towards municipal master certification. Topics included leadership and real-time decision making, de-escalating disruptive behaviors, municipal storytelling, policy development and review, AI and productivity tools, professional resilience and workplace confidence.

One of the most valuable aspects was the networking opportunity and the pin trading. Connecting with clerks and municipal professions from communities of all sizes and backgrounds. While our cities and populations varied greatly, it was reassuring to learn that many of our day-to-day responsibilities, processes, and challenges are remarkable similar. I came home with over a handful of contacts from various states including MN as well as pins representing their city or state. It was a fun and interactive way to meet people.

Prior to Wednesday sessions, I joined a few MN clerks on an excursion to Lake Tahoe, where we hiked up to Maggie's Peak. It allowed more networking and relationship building outside of the classroom while showcasing one of the region's most notable landmarks.

In addition to the educational sessions, I attended the opening ceremony, regional meeting with Iowa and Wisconsin, networking receptions, and discussions with exhibitors offering products and services for municipalities.

Overall, it was an extremely valuable development experience for both personally and professionally. I have returned with some new ideas, resources, and professional connections and simply grateful for the opportunity provided through the MCFOA.

Courses with Takeaways

Policymaking - Reorganization to assist with reviewing and updating

De-escalating disruptive behaviors: recognize/regulate your own before responding, apply body language, voice and strategic communication techniques

The Courage to Connect: Honor your inner voice. "Fight like hell for yourself"

Storytelling: Storytelling can transform information into impact. Data into dialogue.

Stop the minutes madness: AI and Minute taking. AI can only write minutes if the meeting is recorded; however AI still requires human verification and input.

Decision Making – when it's fast thinking vs slow reflection. How to recover when a wrong call has been made. Tips on minimizing stress and decision fatigue -refine the thought process and mindset. Determine whose input strengthens the decision process and when to leave others out.

Fear and Flourish – PAIN TO POWER (It's a learning experience vs this is terrible..)

FOMO to JOMO – Use senses, stop multitasking, practice gratitude, go for a walk, ground yourself

Beyond the Bylaws – discussed self awareness, self regulation, motivation, empathy and social skills

Moving beyond making a motion – preparing for the twists and turns of a meeting (reconsiderations, table, and postpones). Understanding degrees of amendments. Resources to help me when in question.

Not my Circus, Not my Monkey – Talking about different personalities and dysfunctional team dynamics. How to understand and work with.

Clerks in Action – learned about other countries and how they differ from US. Each clerk had between 10,000-20,000 for population and 26 councilmembers! They actively participate in a clerk program where you visit other cities and learn about each country's processes.



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 7/14/2026 - 7/17/2026

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
PLUNKETT'S INC.	69311	07/16/2026	CTY HALL-STINGING INSECTS ...	101-41940-401	179.00
MADISON HEALTHCARE SERVI...	69306	07/16/2026	STR-DRUG SCREEN FOR CDL-ZL	101-43100-306	261.00
JIM'S CLOTHING & SPORTING ...	69303	07/16/2026	POOL-LIFEGUARD T-SHIRTS	101-45124-219	169.00
MISSOURI RIVER ENERGY SERV..	69309	07/16/2026	ELEC/STR-SUPERVISOR COURS...	101-43100-180	1,500.00
DETOY'S FAMILY RESTAURANT	DFT0001762	07/17/2026	ADMIN-NOON MEETING MEAL	101-41320-439	96.15
HEIMAN FIRE EQUIPMENT INC	69301	07/17/2026	FIRE-LETTERING	101-42200-219	179.20
MILBANK GLASS & MORE	69308	07/17/2026	FIRE-STEEL DOOR FRAMES/LA...	101-42200-223	4,915.41
MARK OLSON	69307	07/17/2026	FIRE-CONFERENCE REGISTRAT...	101-42200-180	200.00
LQP CO-OP OIL	DFT0001760	07/17/2026	FIRE-FUEL EXPENSE	101-42200-212	73.34
Fund 101 - General Total:					7,573.10
Fund: 201 - Ambulance					
LQP CO-OP OIL	69305	07/16/2026	AMB-FUEL EXPENSE	201-44100-212	199.42
Fund 201 - Ambulance Total:					199.42
Fund: 202 - SCDP Rev Loan Fund					
Development Services Inc (DSI...	10096	07/15/2026	SCDP - R.Skallerud final project..	202-46320-442	18,838.05
DEVELOPMENT SERVICES INC	10095	07/15/2026	SCDP - Contract Services QTRL...	202-46320-409	523.81
Fund 202 - SCDP Rev Loan Fund Total:					19,361.86
Fund: 211 - EDA Fund					
RYAN SCHMITT	69312	07/17/2026	EDA-FUTURE HOME METAL SI...	211-46500-409	575.00
LQP AG SOCIETY	69304	07/17/2026	EDA-FAIR BOOTH	211-46500-342	150.00
Fund 211 - EDA Fund Total:					725.00
Fund: 601 - Water Fund					
FRONTIER COMMUNICATIONS...	69299	07/16/2026	WT-CIRCUIT	601-49400-321	43.43
MVTL LABORATORIES INC	69310	07/16/2026	WT-REGULAR TESTING	601-49400-409	19.20
MVTL LABORATORIES INC	69310	07/16/2026	WT-REGULAR TESTING	601-49400-409	29.00
MVTL LABORATORIES INC	69310	07/17/2026	WT-REGULAR TESTING	601-49400-409	19.20
Fund 601 - Water Fund Total:					110.83
Fund: 602 - Sewer Fund					
MVTL LABORATORIES INC	69310	07/16/2026	SEW-REGULAR TESTING	602-49450-409	349.20
CORE & MAIN LP	69298	07/16/2026	SEW-STRAINER	602-49450-404	204.00
GO FASTERS POWERSPORTS ...	DFT0001763	07/17/2026	SEW-SPEE DEE SHIPPING	602-49450-409	22.00
HAWKINS INC.	69300	07/17/2026	SEW-CHLORINE CYLINDER	602-49450-216	50.00
Fund 602 - Sewer Fund Total:					625.20
Fund: 604 - Electric Fund					
MISSOURI RIVER ENERGY SERV..	69309	07/16/2026	ELEC/STR-SUPERVISOR COURS...	604-49570-180	1,500.00
DOLLAR GENERAL CORPORAT...	DFT0001761	07/17/2026	ELEC-FUSE	604-49570-219	16.03
Fund 604 - Electric Fund Total:					1,516.03
Fund: 614 - Eastview Fund					
HUNTINGTON PUBLIC CAP CO...	69302	07/16/2026	EASTVIEW-GO 2023A TAX AB...	614-46330-602	6,263.57
Fund 614 - Eastview Fund Total:					6,263.57
Grand Total:					36,375.01

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	7,573.10	7,573.10
201 - Ambulance	199.42	199.42
202 - SCDP Rev Loan Fund	19,361.86	19,361.86
211 - EDA Fund	725.00	725.00
601 - Water Fund	110.83	110.83
602 - Sewer Fund	625.20	625.20
604 - Electric Fund	1,516.03	1,516.03
614 - Eastview Fund	6,263.57	6,263.57
Grand Total:	36,375.01	36,375.01

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-439	REFUNDS AND REIMBUR...	96.15	96.15
101-41940-401	BUILDING M & R CONTR...	179.00	179.00
101-42200-180	TRAINING	200.00	200.00
101-42200-212	MOTOR FUELS/LUBRICA...	73.34	73.34
101-42200-219	MISC. OPERATING SUPPL...	179.20	179.20
101-42200-223	BUILDING REPAIR SUPPL...	4,915.41	4,915.41
101-43100-180	TRAINING	1,500.00	1,500.00
101-43100-306	PERSONNEL TESTING	261.00	261.00
101-45124-219	MISC. OPERATING SUPPL...	169.00	169.00
201-44100-212	MOTOR FUELS/LUBRICA...	199.42	199.42
202-46320-409	CONTRACTUAL SERVICES	523.81	523.81
202-46320-442	SCDP DISBURSEMENTS B...	18,838.05	18,838.05
211-46500-342	ADVERTISING	150.00	150.00
211-46500-409	CONTRACTUAL SERVICES	575.00	575.00
601-49400-321	TELEPHONE EXPENSE	43.43	43.43
601-49400-409	CONTRACTUAL SERVICES	67.40	67.40
602-49450-216	LAB SUPPLIES/CHEMICA...	50.00	50.00
602-49450-404	EQUIPMENT M & R CON...	204.00	204.00
602-49450-409	CONTRACTUAL SERVICES	371.20	371.20
604-49570-180	TRAINING	1,500.00	1,500.00
604-49570-219	MISC. OPERATING SUPPL...	16.03	16.03
614-46330-602	INTEREST	6,263.57	6,263.57
Grand Total:		36,375.01	36,375.01

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	36,375.01	36,375.01
Grand Total:	36,375.01	36,375.01



City of Madison, MN

Expense Approval Report By Fund

Payment Dates 7/18/2026 - 7/22/2026

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
MILBANK GLASS & MORE	69325	07/21/2026	LIB-HANDICAP BUTTON SERVI...	101-45500-401	1,051.85
SHRED-N-GO, INC	69328	07/21/2026	CTY HALL-SHREDDING	101-41320-409	277.30
MACDONALD & MACK ARCHI...	69322	07/21/2026	LIB-ROOF BIDDING	101-45500-409	393.21
FRONTIER COMMUNICATIONS	69318	07/21/2026	CTY HALL-ELEVATOR	101-41320-321	111.41
FRONTIER COMMUNICATIONS	69318	07/21/2026	PUBLIC WORKS-FAX - due	101-43100-321	17.71
FRONTIER COMMUNICATIONS	69318	07/21/2026	LIB-FAX/ELEV PHONE - due	101-45500-321	42.28
GRETA FERNHOLZ	69320	07/21/2026	POOL-SWIMSUIT REIMB-G FE...	101-45124-210	35.99
FIREFLIES PLAY ENVIRONMENT..	69317	07/21/2026	PARKS-MUSICAL EQUIPMENT	101-45200-404	1,162.56
Fund 101 - General Total:					3,092.31
Fund: 404 - Affordable Housing Project Fund					
BOLTON & MENK INC	69316	07/21/2026	DEVELOPMENT CONCEPTS-E...	404-46310-303	34,709.50
Fund 404 - Affordable Housing Project Fund Total:					34,709.50
Fund: 407 - Utility Extension Project Fund					
BOLTON & MENK INC	69316	07/21/2026	2023 INFRASTRUCTURE IMPR...	407-46520-303	22,218.00
Fund 407 - Utility Extension Project Fund Total:					22,218.00
Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements					
BOLTON & MENK INC	69316	07/21/2026	SLEN PARK IMPROVEMENTS-...	410-45102-303	25,316.00
AMERICAN ENGINEERING TEST..	69313	07/21/2026	SLEN PARK IMPROVMENTS-C...	410-45102-303	1,583.00
Fund 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Total:					26,899.00
Fund: 430 - Streets Capital Fund					
BOLTON & MENK INC	69316	07/21/2026	SIDEWALK INVENTORY ENGIN...	430-43120-303	12,177.00
BOLTON & MENK INC	69316	07/21/2026	2026 SEAL COAT-ENGINEERING	430-43120-532	4,101.50
BOLTON & MENK INC	69316	07/21/2026	PAVEMENT MANAGEMENT-E...	430-43120-303	10,473.00
Fund 430 - Streets Capital Fund Total:					26,751.50
Fund: 601 - Water Fund					
FRONTIER COMMUNICATIONS	69318	07/21/2026	WT-PLANT ALARM - due	601-49400-321	80.15
Fund 601 - Water Fund Total:					80.15
Fund: 602 - Sewer Fund					
SIGMA CONTROLS, INC	DFT0001772	07/21/2026	SEW-SUPPORT BRACKET WITH...	602-49450-580	1,117.33
MVTL LABORATORIES INC	69326	07/21/2026	SEW-REGULAR TESTING	602-49450-409	195.60
MADISON TIRE & REPAIR	69324	07/21/2026	SEW-TIRE PATCH	602-49450-221	42.50
FRONTIER COMMUNICATIONS	69318	07/21/2026	WWTP-ALARM - due	602-49450-321	80.01
Fund 602 - Sewer Fund Total:					1,435.44
Fund: 604 - Electric Fund					
GREG THOLE ELECTRIC, INC	69319	07/21/2026	ELEC-SLEN PARK PROJECT	604-49570-583	8,993.60
FRONTIER COMMUNICATIONS	69318	07/21/2026	PUBLIC WORKS-FAX - due	604-49570-321	17.71
FRONTIER COMMUNICATIONS	69318	07/21/2026	ELEC-CEMETARY SUBSTATION ...	604-49570-321	85.07
Fund 604 - Electric Fund Total:					9,096.38
Fund: 609 - Liquor Fund					
MADISON BOTTLING CO.	69323	07/21/2026	LIQ-BEER EXPENSE	609-49750-251	163.16
MADISON BOTTLING CO.	69323	07/21/2026	LIQ-THC EXPENSE	609-49750-255	260.00
MADISON BOTTLING CO.	69323	07/21/2026	LIQ-BEER EXPENSE	609-49750-251	1,355.80
JOHNSON BROS-ST.PAUL	69321	07/21/2026	LIQ-LIQUOR EXPENSE	609-49750-251	268.00
JOHNSON BROS-ST.PAUL	69321	07/21/2026	LIQ-FREIGHT EXPENSE	609-49750-258	7.14
RBM PUBLICATIONS	69327	07/21/2026	LIQ-ADVERTISING - CLASS OF ...	609-49750-342	60.00
RBM PUBLICATIONS	69327	07/21/2026	LIQ-ADVERTISING	609-49750-342	240.00
BEVERAGE WHOLESALERS	69315	07/21/2026	LIQ-LIQUOR EXPENSE	609-49750-251	1,139.90
BEVERAGE WHOLESALERS	69315	07/21/2026	LIQ-LIQUOR EXPENSE	609-49750-251	690.30
JOHNSON BROS-ST.PAUL	69321	07/21/2026	LIQ-LIQUOR EXPENSE	609-49750-251	3,735.44
JOHNSON BROS-ST.PAUL	69321	07/21/2026	LIQ-FREIGHT EXPENSE	609-49750-258	105.51
BELLBOY CORPORATION	69314	07/22/2026	LIQ-LIQUOR EXPENSE	609-49750-251	1,480.90

Expense Approval Report**Payment Dates: 7/18/2026 - 7/22/2026**

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
BELLBOY CORPORATION	69314	07/22/2026	LIQ-FREIGHT EXPENSE	609-49750-258	16.50
Fund 609 - Liquor Fund Total:					9,522.65
Grand Total:					133,804.93

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	3,092.31	3,092.31
404 - Affordable Housing Project Fund	34,709.50	34,709.50
407 - Utility Extension Project Fund	22,218.00	22,218.00
410 - 2024 DNR Outdoor Rec - Slen Park Improvements	26,899.00	26,899.00
430 - Streets Capital Fund	26,751.50	26,751.50
601 - Water Fund	80.15	80.15
602 - Sewer Fund	1,435.44	1,435.44
604 - Electric Fund	9,096.38	9,096.38
609 - Liquor Fund	9,522.65	9,522.65
Grand Total:	133,804.93	133,804.93

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-321	TELEPHONE EXPENSE	111.41	111.41
101-41320-409	CONTRACTUAL SERVICES	277.30	277.30
101-43100-321	TELEPHONE EXPENSE	17.71	17.71
101-45124-210	OPERATING SUPPLIES	35.99	35.99
101-45200-404	EQUIPMENT M & R CON...	1,162.56	1,162.56
101-45500-321	TELEPHONE EXPENSE	42.28	42.28
101-45500-401	BUILDING M & R CONTR...	1,051.85	1,051.85
101-45500-409	CONTRACTUAL SERVICES	393.21	393.21
404-46310-303	ENGINEERING FEES	34,709.50	34,709.50
407-46520-303	ENGINEERING FEES	22,218.00	22,218.00
410-45102-303	ENGINEERING FEES	26,899.00	26,899.00
430-43120-303	ENGINEERING FEES	22,650.00	22,650.00
430-43120-532	CAPITAL OUTLAY (CRACK...	4,101.50	4,101.50
601-49400-321	TELEPHONE EXPENSE	80.15	80.15
602-49450-221	EQUIPMENT PARTS/TIRE...	42.50	42.50
602-49450-321	TELEPHONE EXPENSE	80.01	80.01
602-49450-409	CONTRACTUAL SERVICES	195.60	195.60
602-49450-580	CAPITAL OUTLAY (OTHER...	1,117.33	1,117.33
604-49570-321	TELEPHONE EXPENSE	102.78	102.78
604-49570-583	CAPITAL OUTLAY(LIGHTS...	8,993.60	8,993.60
609-49750-251	LIQUOR	8,833.50	8,833.50
609-49750-255	THC PRODUCTS	260.00	260.00
609-49750-258	FREIGHT EXPENSE	129.15	129.15
609-49750-342	ADVERTISING	300.00	300.00
Grand Total:		133,804.93	133,804.93

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	133,804.93	133,804.93
Grand Total:	133,804.93	133,804.93